

A photograph of the Village of Rantoul building, a two-story brick structure with a brown roof, surrounded by lush green trees and a well-maintained lawn. Two tall flagpoles stand in the foreground, one with the American flag. The sky is blue with light clouds.

**Village of Rantoul  
Freedom of Information Act  
Annual Compliance Report  
2015**

Prepared By  
**Mike Graham, FOIA Officer  
Village Clerk**

333 S. Tanner Street, Room 102  
Rantoul, IL 61866

**FREEDOM OF INFORMATION FILE AUDIT (2012-2014 )  
VILLAGE OF RANTOUL**

	2013		2014		2014		3-Year Total	
Number of Requests Processed	<b>28</b>		<b>29</b>		<b>13</b>		<b>77</b>	
Number of Requests Approved	<b>21</b>	75%	<b>23</b>	79%	<b>11</b>	92%	<b>55</b>	71%
Number of Requests Denied in Part			<b>3</b>	10%			<b>3</b>	4%
Number of Requests Denied in Whole	<b>7</b>	25%	<b>5</b>	17%	<b>1</b>	8%	<b>13</b>	17%
<i>Basis for Denials</i>								
Requested Record was Exempt			<b>1</b>	3%			<b>1</b>	1%
Compliance would be "Unduly Burdensome"								
Requested Record did not exist/could not be located	<b>7</b>	25%	<b>5</b>	17%	<b>1</b>	8%	<b>13</b>	17%
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Number of Separate Individual Requestors	<b>25</b>		<b>27</b>		<b>10</b>		<b>62</b>	
Number of Requests from Media								
Number of Requests from Commercial Entities	<b>19</b>	76%	<b>17</b>	59%			<b>36</b>	47%
Number of Requests Asked to be Narrowed			<b>2</b>	7%			<b>2</b>	3%
Number of Extensions Issued			<b>2</b>	7%	<b>2</b>	17%	<b>4</b>	5%
Extensions for Commercial Requests			<b>2</b>	7%	<b>4</b>	31%	<b>6</b>	8%
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Total Copying Fees Assessed	<b>\$0.00</b>		<b>\$0.00</b>		<b>\$0.00</b>		<b>\$0.00</b>	
Fee Waivers Requested								
<i>Requesting Party</i>								
Private Citizen								
Not-for-Profit / Govt. Agency								
Media								
Fee Waivers Granted in Whole								
Fee Waivers Granted in Part								
Fee Waivers Denied								
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Average Response Time (in Business Days)	<b>3</b>		<b>3</b>		<b>3</b>		<b>3</b>	
Number of Appeals Processed								
Number of Appeals Granted								
Number of Appeals Denied								
Number of Denials Resulting in Litigation								
Number of FOIA Violation Letters Received from State								

### FOIA REQUESTS PROCESSED IN 2015

Requestor Type	Responsible Department	Request Date	Response Date	Extension Issued	Approved Denied	Respondent	Denial Basis
Commercial	Inspection	1/2/14	1/3/14	No	Approved	Mike Graham	
Commercial	Clerk	1/3/14	1/8/14	No	Denied	Mike Graham	No records exist
Personal	Inspection	1/31/14	2/3/14	No	Approved	Mike Graham	
Commercial	Accounting	2/10/14	2/11/14	No	Approved	Mike Graham	
Commercial	Mayor	3/11/14	3/13/14	No	Approved	Mike Graham	
Commercial	Clerk	3/27/14	3/17/14	No	Approved	Mike Graham	
Commercial	Inspection	3/26/14	3/27/14	Yes	Approved	Mike Graham	
Resident	Comptroller/Recreation	4/16/14	5/1/14	Yes	Approved	Mike Graham	
Commercial	Utilities	4/23/14	4/30/14	Yes	Approved	Mike Graham	
Commercial	Community Development	5/1/14	5/6/14	No	Approved	Mike Graham	
Commercial	Inspection	5/30/14	6/6/14	No	Approved	Mike Graham	
Commercial	Inspection/Public Works	6/5/14	6/10/14	Yes	Approved	Mike Graham	
Commercial	Comptroller	6/24/14	7/1/14	Yes	Approved	Mike Graham	

\*\* Figures only reflect formal FOIA requests processed by the Village Clerk's office and do not include requests made to the Police Department.

### FOIA REQUESTS PROCESSED IN 2015

## **ACKNOWLEDGEMENTS**

Many of the employees and officials of the Village of Rantoul have contributed to the Village's successful compliance with the Freedom of Information Act through their efforts in researching information, compiling data, and preparing reports for timely responses to citizen requests. Without their cooperation and assistance, meeting our legal obligations and philosophical commitment to public access would have been a difficult, if not impossible, task. For these efforts, the Village Clerk's office wishes to gratefully acknowledge the following employees for 2009:

Scot Brandon, *Finance*

Dan Culkin, *Inspection*

Scot Morgan, *Rental Inspection*

Jeffrey Fiegenschuh, *Administration*

Janet Gray, *Administration*

Christopher Huston, *Information Technology*

Valerie Laney, *Rental Inspection*

Mike Loschen, *Community Development*

Scot Morgan, *Rental Inspection*

Brenda Runyon, *Inspection*

Sara Simpkins, *Deputy FOI Officer - Police*

Charlie Smith, *Code Enforcement*

Angie Schultz, *Accounting*

Ken Waters, *Fire*

Jeffrey Wooten, *Deputy FOI Officer - Police*

Peggy Zeilstra, *Public Works*



**BASIC INFORMATION REGARDING THIS REPORT**

**POINT OF CONTACT FOR QUESTIONS OR COMMENTS**

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**TO OBTAIN A COPY OF THIS REPORT, SEND REQUEST TO:**

Office of the Village Clerk  
Village of Rantoul  
333 S. Tanner Street  
Rantoul, IL 61866

An electronic copy of this report is (or will be) available for download as a PDF document from the Village of Rantoul website:  
[www.village.rantoul.il.us](http://www.village.rantoul.il.us)

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