



*Village of
Rantoul*



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Chief of Police

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Rantoul Police Mail-In and Online Reporting Instructions

Participation in the Rantoul Police Report-By-Mail and Online Reporting Program allows you to provide necessary information at your convenience.

The following forms can be printed and mailed or submitted online in the following events:

- Theft
- Criminal Damage to Property
- Lost Property

If you have suspect information or the value of the property exceeds \$500 you must contact the Rantoul Police Department.

For maximum benefit, the incident report should be returned promptly after careful completion in accordance with the following instructions:

Mail-In and Online Instructions

1. When filling out this form, please type or print with a ballpoint pen.
2. Provide all information called for, if appropriate. Various addresses and telephone numbers are needed to facilitate the return of property if recovered.
3. If the actual date or time of occurrence is unknown, use dates or times which will bracket the date or time of occurrence.
4. When describing lost or stolen items, be as descriptive as possible, including serial and/or other identification numbers, markings, brand names, color, size, etc.
5. Estimated values are required and should be obtained, if at all possible, before submitting the form to the Police Department. If items are damaged, be sure to include the cost of repair or replacement.