

Rantoul National Aviation Center Special Event Application



myRantoul.com

PURPOSE

Rantoul National Aviation Center
6 Aviation Center Drive, Rantoul, Illinois 61866
Office: (217) 893-5751
hmennenga@myrantoul.com



Thank you for considering the Rantoul National Aviation Center (RNAC) airport for your special event activity. The RNAC has the space and infrastructure to support a variety of special events and we hope this is the case for your event. Drivers training, autocross, farm shows, and numerous other events occur annually at the airport.

When your application is approved by all relevant parties, we will work with you to ensure all airport details are taken care of and we will do all we can to help make your event a success. Please complete the application and return it to the Airport Manager via email, posted mail, or by dropping it off at the airport office. Please feel free to call or e-mail the Airport Manager if you have any questions. Thank you again for considering the RNAC for your event.

PROCEDURE

- A. To initiate the approval process, applicant must submit the completed application no later than sixty (60) days prior to the event so that an airspace review can be conducted.
- B. The approval of special events at the RNAC is contingent upon the Illinois Department of Transportation, Division of Aeronautics and the Federal Aviation Administration not having any objections.
- C. Availability is on a first come, first served basis, and is subject to change without notice.
- D. Each event will need a signed Use Agreement. Multiple or repeating events occurring within the same calendar year may use a single Use Agreement to cover all events. The Use Agreement will be finalized once the event is approved.
- E. A Certificate of insurance will need to be provided to the Airport Manager prior to the conductance of any special event.
- F. Special events that continue outside of RNAC property, such as a race or parade, will require the organizer to obtain the requisite permits and approval from other Village departments. A Transient Merchant License (TML) will be required for vendors at special events. The TML application is on the airport website with instructions.
- G. It is the event organizer's responsibility for ensuring that all visitors and participants remain within the approved area. There is zero tolerance for runway incursions. The event organizer must coordinate in advance any required fencing and independently secure the needed volunteers/employees to ensure security.

REQUIREMENTS FOR SPECIAL EVENTS



- A. No drugs or firearms are allowed on the property.
- B. Alcoholic beverages: No beer, wine, or any liquors of alcoholic content may be sold, given away or consumed upon the RNAC property without prior written consent, and then only in accordance with the rules and regulations determined by the Airport Manager and Village of Rantoul Police Department, and in compliance with the laws of the State of Illinois regulating the sale and use of alcoholic beverages. In addition, specifically, no alcoholic beverages will be served to any minor on the premises, regardless of parental consent.
- C. No smoking on the ramp area or within 100 feet of an airplane or refueling truck.
- D. No pyrotechnic or aerial devices without authorization. Any loud noise associated with the event (i.e. fireworks, music, racing engines, etc.) that can be clearly heard in residential areas and which could be considered a public nuisance will be reduced to an acceptable level. The noise level will be determined by authorized Village of Rantoul (RNAC) personnel. Future noise complaints will cause the RNAC to stop and/or terminate the event.
- E. All trash must be collected and disposed of by event sponsor. Cleaning charges will be billed for any area not cleaned.
- F. The Village of Rantoul will be informed if they may not publicize the event to include newspaper, radio and TV media coverage.
- G. Insurance is required. The Village of Rantoul and RNAC must be added as additional named. Insurance must be received not later than 5 days before the event start date. See page 6 for insurance limits.
- H. No later than 14 days after the event, a written report may be required summarizing the event. At a minimum the report will identify the number of participants & spectators, event income, mishaps, safety and/or security concerns, etc.
- I. No motor vehicles or personnel on airport movement areas (runways, taxiways, ramps, or taxilanes) unless allowed in writing by the Airport Manager. All established safety, security, and control procedures known to activity will be followed. Activity will not expand operations beyond area designated without RNAC approval.
- J. The RNAC has the right cancel the event, and any or all activities can be stopped and/or terminated by RNAC authorized personnel with reasonable cause. Inclement weather procedures must be thought through ahead of the event by the event organizer.
- K. A waiver will need to be signed by participants releasing the Village of liability. An example may be found on page 7 but the event organizer may provide their own with RNAC approval.



RNAC Special Event Application

Any activity usage of the RNAC, together with any facilities related thereto, provided by the Village of Rantoul, the undersigned organization or person (the "Applicant") acknowledges and agrees that all is being provided in an "as is" condition without any representation or warranty by the Village concerning its condition. The Village shall not be liable or responsible for any damages to property or injury to persons which may arise from or be attributable to that item or facility being used. By signing this Application (below) the Applicant hereby:

- a. Acknowledges that neither the RNAC, the Village, nor any of its officers, agents or employees has made any representation or warranty concerning the condition of any item or facility being used.
- b. Agrees to assume all risks of loss or damage to property and injury or death to any person by reason of or incident to the possession and/or use of the item or facility or the activities of the Applicant conducted under this Application.
- c. Expressly waives all claims against, and agrees to indemnify and hold harmless, the RNAC, the Village and any of its officers, agents or employees for, from and against all suits, claims, demands or actions, liabilities, judgments, costs and attorney's fees arising out of, or in any manner predicted upon, resulting from, related to, caused by or arising out of the possession and/or use of the item or facility or any activities conducted or services furnished by the Applicant in connection with or pursuant to this Application.

Print Name of Event: _____

Start Date/Time: _____ Setup Date/Time: _____

End Date/Time: _____

Recurring Event Only

Start Date/Time: _____ Setup Date/Time: _____

End Date/Time: _____

Start Date/Time: _____ Setup Date/Time: _____

End Date/Time: _____

Number of Expected Participants: _____

Person Responsible/Official Point of Contact: _____

Billing Address: _____

Work Telephone: _____ Cell: _____

E-Mail: _____

Please print full name and then sign indicating requirements are understood

Date

MINIMUM INSURANCE REQUIREMENTS



WAIVER, ASSUMPTION OF RISK AND INDEMNIFICATION AGREEMENT

I, the undersigned, as the Participant, including on my behalf by my parent or legal guardian if I am under the age of 18 years, for myself and any of my heirs, personal representatives and assigns, in consideration of being permitted to participate in any way in _____ at _____

within the Village of Rantoul, Champaign County, Illinois (the "Village"), during the period from _____, 20__ to _____, 20__ (the "Activity"), do hereby release, waive, discharge and covenant not to sue the Village, including its officers, employees, licensees, successors, assignees, agents, representatives, and any affiliated governmental agencies and organizations (collectively, the "Released and Indemnified Parties"), from any and all claims including the negligence of the Released and Indemnified Parties, resulting in personal injury, accidents or illnesses (including death) and property damage arising from, but not limited to, any such participation in the Activity.

ASSUMPTION OF RISKS: Participation in the Activity carries with it certain inherent risks that cannot be eliminated regardless of the care taken to avoid injuries. The specific risks vary from one activity to another, but the risks range from (1) minor injuries such as scratches, bruises and sprains, (2) major injuries such as eye injury or loss of sight, joint or back injuries, heart attacks and concussions and (3) catastrophic injuries including paralysis and death.

I have read the previous paragraphs and know, understand and appreciate these and other risks that are inherent in the Activity. I assert that my participation is voluntary and that I knowingly assume all such risks.

INDEMNIFICATION AND HOLD HARMLESS: I also agree to indemnify and hold the Released and Indemnified Parties harmless from any and all claims, actions, suits, procedures, costs, expenses, damages and liabilities, including attorney's fees, brought as a result of my involvement in the Activity and to reimburse any of them for any such expenses incurred.

SEVERABILITY: I further expressly agree that this Waiver, Assumption of Risk and Indemnification Agreement is intended to be as broad and inclusive as is permitted by the laws of the State of Illinois and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

ACKNOWLEDGEMENT OF UNDERSTANDING: I have read this Waiver, Assumption of Risk and Indemnification Agreement, fully understand its terms and further understand that substantial rights are being given up, including the right to sue. I acknowledge that this Waiver, Assumption of Risk and Indemnification Agreement is being signed freely and voluntarily and that I intend by my signature below to effect a complete and unconditional release of all liability of the Village to the greatest extent permitted by law.

Signature of Participant

Date

Age (if Minor)

Printed Name of Participant

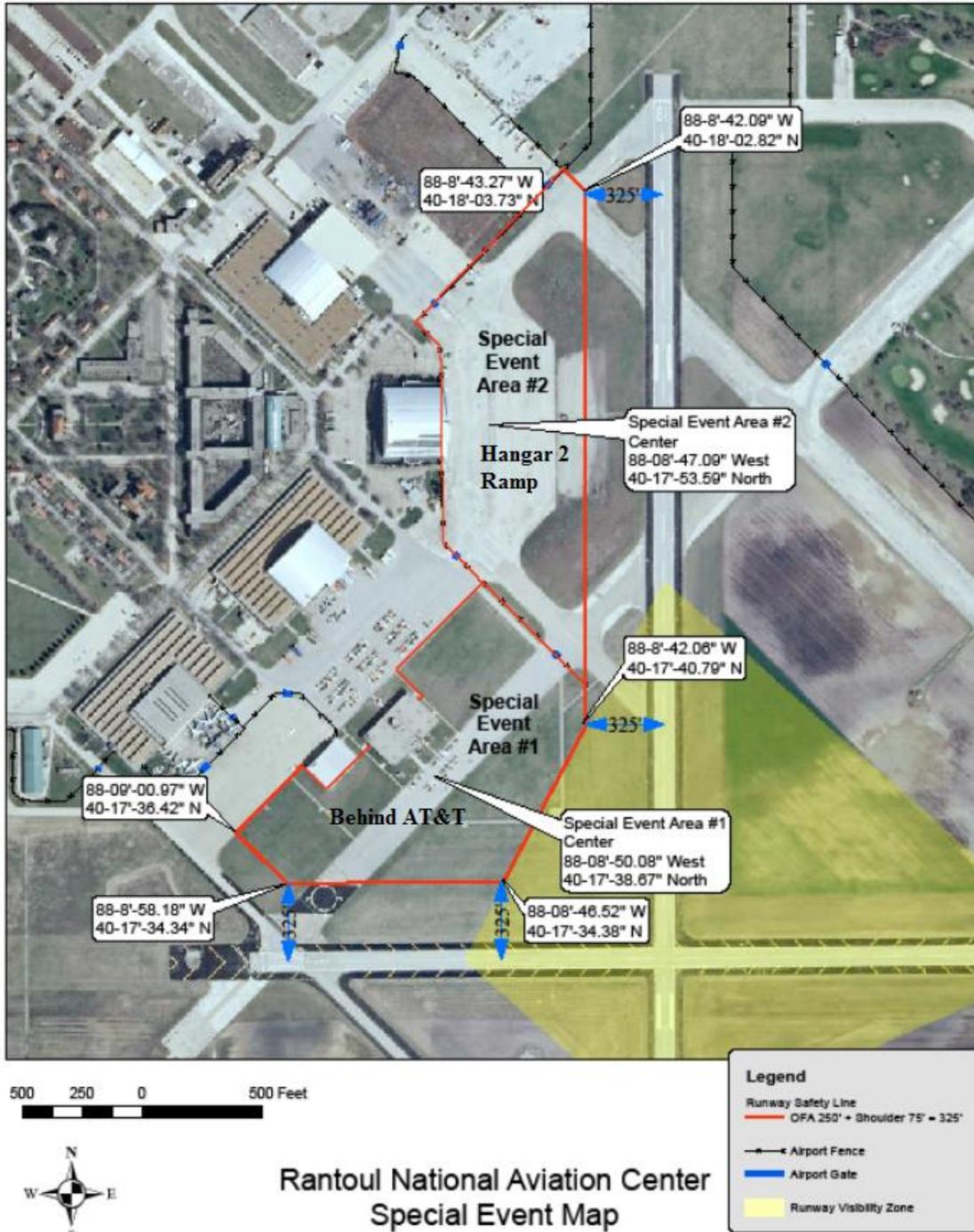
Signature of Parent/Guardian (If under 18)

Date

Printed Name of Parent/Guardian

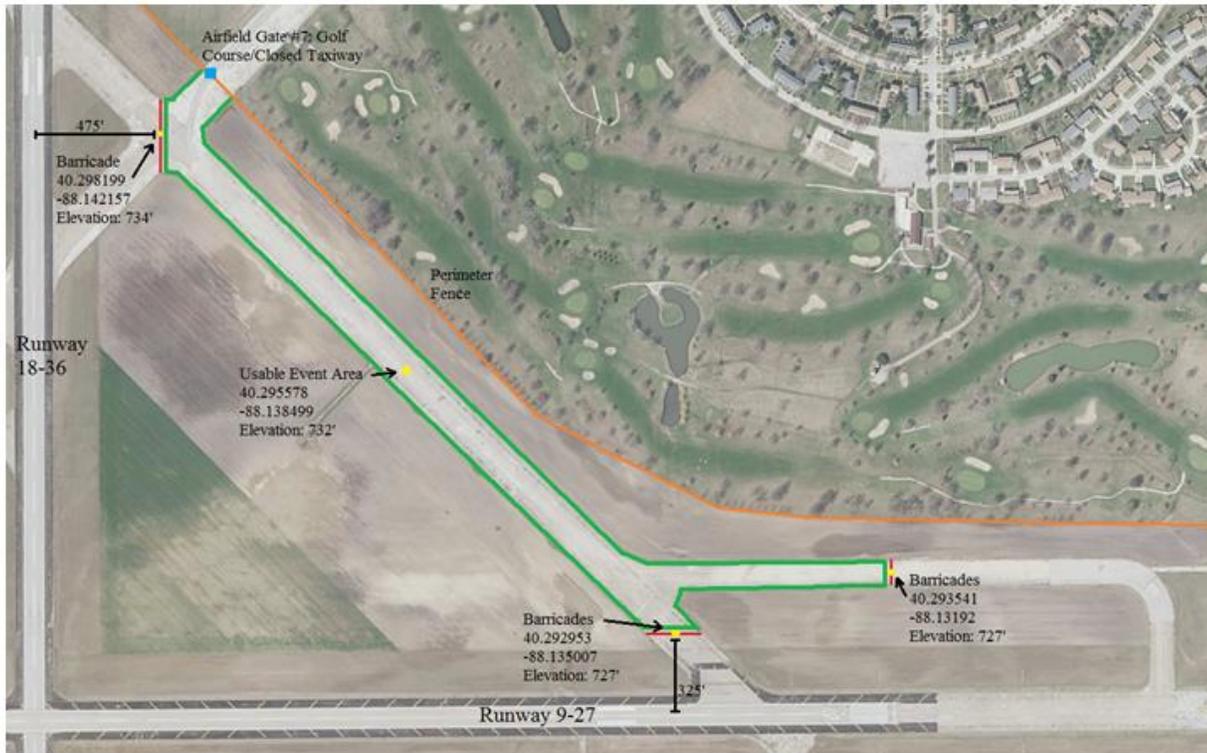


SPECIAL EVENT MAP: WEST SIDE OF AIRFIELD

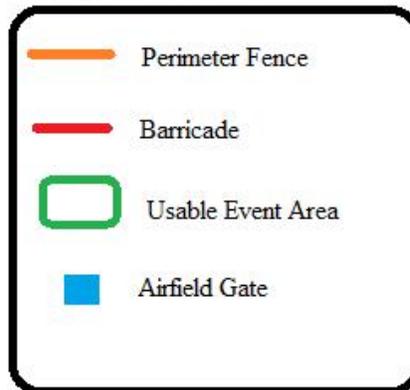




Rantoul National Aviation Center East Side of Airfield Event Map – Closed Taxiway



500 Feet
200 Meters





HYDRANT METER FORM



Village of Rantoul

Public Works
200 W. Grove Avenue
Rantoul, IL 61866

Phone 217.892.2178
Fax 217.892.8710

Date _____

Today I received a 3" hydrant meter and a hydrant wrench from the Village of Rantoul **Public Works Department**. I understand that said equipment must be returned to the Public Works Department immediately upon completion of our current project or _____

_____ will be invoiced for the cost of the meter and the wrench.

I understand that the aforementioned company will be charged as follows:

Refundable deposit:	\$200.00 check payable to the Village of Rantoul
Rental fee: meter & wrench	\$7.50/day from this date to date returned
Water charge:	\$5.00/1,000 gallons (difference between beginning & ending readings)

The beginning reading on the hydrant meter is _____.

Signed _____

Printed name _____

Company Name: _____

Company Address: _____

Company Phone #: _____