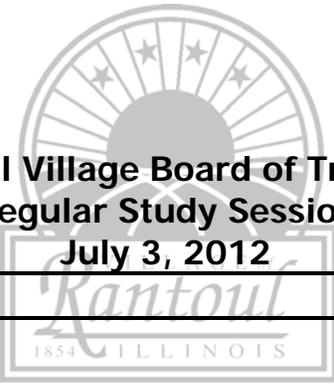


1. July 3 Agenda

Documents: [JULY 3 AGENDA.PDF](#)

2. July 3 Board Packet

Documents: [JULY 3 BOARD PACKET.PDF](#)



Rantoul Village Board of Trustees
Regular Study Session
July 3, 2012

Order of Business

Board Packet Page(s)

- 1. Call to Order – Mayor Williams**
Roll Call
- 2. Public Participation**
Citizens wishing to address the Village Board with respect to any pending item of business listed upon the agenda or any matter not appearing on the agenda are asked to complete a public participation form and submit it to the Village Clerk prior to the meeting. Public comments will be limited to three minutes for each speaker.
- 3. Items from the Mayor**
- 4. Items from Trustees**
- 5. Items from the Clerk**
 - A) Presentation of any Addendum Items for the Agenda
- 6. Items from the Administrator**
- 7. Monthly Department Reports**
- 8. Items for the Consent Agenda**
 - A) Approval of Minutes, Regular Study Session, June 5, 2012
 - B) Approval of Minutes, Public Hearing, June 12, 2012
 - C) Approval of Minutes, Regular Board Meeting, June 12, 2012
 - D) Approval of Minutes, Special Board Meeting, June 26, 2012
 - E) Approval of Minutes, Special Board Meeting, June 28, 2012
 - F) Approval of Bills and Monthly Financial Reports
- 9. Items from Public Works**
 - A) Purchase three S & C PME -11 switch cabinets for Industrial Park 1-8
 - B) Approval of Engineering Agreement with Spaceco, Inc. for
northwest corner of Route 136 & N. Evans Road 9-38
- 10. Items from Inspection**
 - A) Purchase of 1620 Lowry Dr. 39-40
 - B) Demolition bids on 429 S. Steffler St. 41-42
- 11. Items from Comptroller**
 - A) Budget Amendments – Public Works 43-45

12. Items from Counsel

13. Closed Session

46-47

Motion to enter into Closed Session pursuant to 5 ILCS 120/2 (C) 21, to discuss the minutes of meetings lawfully closed under the Act, whether for the purpose of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06

14. Adjournment

Statement Regarding Compliance with the Americans with Disabilities Act (ADA)

The Village of Rantoul wishes to ensure that its programs, services, and activities are accessible to individuals with disabilities. All Village Board meetings are wheelchair accessible. Persons who require an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the Village of Rantoul should contact the ADA Coordinator at (217) 892-6821. TTY users should dial 7-1-1 or call the Illinois Relay Center at 1-800-526-0844 (TTY) or 1-800-526-0857 (V). TTY users requiring Spanish language assistance should call 1-800-501-0864 (TTY).

We would appreciate advance notice of at least 48 hours for any requests to receive an agenda in an alternate format or other types of auxiliary aids and services.

**Rantoul Village Board of Trustees
Regular Study Session
July 3, 2012**

Order of Business

Board Packet Page(s)

- 1. Call to Order – Mayor Williams**
Roll Call
- 2. Public Participation**
Citizens wishing to address the Village Board with respect to any pending item of business listed upon the agenda or any matter not appearing on the agenda are asked to complete a public participation form and submit it to the Village Clerk prior to the meeting. Public comments will be limited to three minutes for each speaker.
- 3. Items from the Mayor**
- 4. Items from Trustees**
- 5. Items from the Clerk**
 - A) Presentation of any Addendum Items for the Agenda
- 6. Items from the Administrator**
- 7. Monthly Department Reports**
- 8. Items for the Consent Agenda**
 - A) Approval of Minutes, Regular Study Session, June 5, 2012
 - B) Approval of Minutes, Public Hearing, June 12, 2012
 - C) Approval of Minutes, Regular Board Meeting, June 12, 2012
 - D) Approval of Minutes, Special Board Meeting, June 26, 2012
 - E) Approval of Minutes, Special Board Meeting, June 28, 2012
 - F) Approval of Bills and Monthly Financial Reports
- 9. Items from Public Works**
 - A) Purchase three S & C PME -11 switch cabinets for Industrial Park 1-8
 - B) Approval of Engineering Agreement with Spaceco, Inc. for
northwest corner of Route 136 & N. Evans Road 9-38
- 10. Items from Inspection**
 - A) Purchase of 1620 Lowry Dr. 39-40
 - B) Demolition bids on 429 S. Steffler St. 41-42
- 11. Items from Comptroller**
 - A) Budget Amendments – Public Works 43-45

12. Items from Counsel

13. Closed Session

46-47

Motion to enter into Closed Session pursuant to 5 ILCS 120/2 (C) 21, to discuss the minutes of meetings lawfully closed under the Act, whether for the purpose of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06

14. Adjournment

Statement Regarding Compliance with the Americans with Disabilities Act (ADA)

The Village of Rantoul wishes to ensure that its programs, services, and activities are accessible to individuals with disabilities. All Village Board meetings are wheelchair accessible. Persons who require an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the Village of Rantoul should contact the ADA Coordinator at (217) 892-6821. TTY users should dial 7-1-1 or call the Illinois Relay Center at 1-800-526-0844 (TTY) or 1-800-526-0857 (V). TTY users requiring Spanish language assistance should call 1-800-501-0864 (TTY).

We would appreciate advance notice of at least 48 hours for any requests to receive an agenda in an alternate format or other types of auxiliary aids and services.

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

PAGE _____ **OF** _____

ITEM: Purchase three (3) S&C PME-11 dead-front switch cabinets for the Industrial Park	DEPARTMENT: Public Works
AGENDA SECTION:	AMOUNT: \$56,082.00
ATTACHMENTS: () ORDINANCE (X) OTHER (See Summary Highlights) (X) SUPPORTING DOCUMENTS	DATE: June 21, 2012
<p>SUMMARY HIGHLIGHTS:</p> <p>This Agenda Item provides for the purchase of three (3) S&C PME-11 dead-front switch cabinets for the expansion of the underground distribution system in the Industrial Park. These cabinets serve as junction points within the system and allow for the customer's electric loads to be manually transferred between different primary electric distribution circuits to provide alternate feeds (improved reliability) to the customers.</p> <p>The initial advertisement requested pricing on a new S&C 15kv outdoor switchgear bay and two (2) new S&C PME-10 dead-front switch cabinets. During the advertisement period and as the site and electrical needs of Project Gravity crystalized, an additional option was identified that would provide additional switching flexibility and address the entire area's future system needs by utilizing a different (but somewhat longer) cable route and utilizing different S&C dead-front switch cabinets (PME-11). (The PME-10 and PME-11 have the same physical appearance and operate the same, the only difference is the PME-11 has a compartment for providing fuse protection of a transformer and three (3) solid blade compartments for switching, while the PME-10 has all (4) solid blade switching compartments)</p> <p>This project was advertised locally on June 13th and also forwarded to various regional electric vendors and suppliers. Bids were received on June 21st at 2:00p.m. The resulting Bid Tabulations are included for your reference. HD Supply was the lone bidder that provided pricing on the specified equipment. S&C switch gear was specified in order to match the existing upright switch bay and various switch cabinets previously purchased and in service. The Village has found this equipment to be low cost, reliable and receives excellent service support.</p> <p>Currently, the Village will only need to award and purchase the three (3) S&C PME-11 dead-front switch cabinets priced in Part #3 to HD Supply in the amount of \$56,082.00. The bids associated with the purchase of a S&C 15kv outdoor switchgear bay (Part #1) and the purchase of two (2) S&C PME-10 dead-front switch cabinets (Part #2) can be rejected.</p> <p>Funds were identified in the 2012-213 Budget (\$100,000) for switch cabinet and primary cable improvements in the Industrial Park. These funds in account #541-1180-430.75-70 will be utilized for this purchase and system expansion.</p>	
<p>RECOMMENDED ACTION: Authorize the purchase of three (3) S&C PME-11 dead-front switch cabinets (Part #3) from HD Supply in the amount of \$56,082.00 and reject all bids associated with the purchase of a S&C 15kv outdoor switchgear bay (Part #1) & the purchase of two (2) S&C PME-10 dead-front switch cabinets (Part #2.)</p>	
<p>DEPARTMENT HEAD APPROVAL: G. Gregory Hazel, P.E.</p> 	<p>VILLAGE ADMINISTRATOR:</p> 
<p>AGENDA PAGE NUMBER:</p>	

BID TABULATION – Bid #VRNTL-13-B-01 Part #1

June 21, 2012 at 2:00PM

PROJECT: Purchase of S&C 15kv Outdoor Switchgear Bay

OWNER: Village of Rantoul

By: Village of Rantoul, Department of Public Works

“Reject All Bids”

Bidder	Lead Time	Price	
HD Supply Utilities P.O. Box 729 Mattoon, IL 61938 (800) 637-7121		\$18,218.00	
Fletcher Reinhardt Company 3105 Corporate Exchange Ct Bridgeton, MO 63044 (800)-506-0705		No Bid	

BID TABULATION – Bid #VRNTL-13-B-01 Part #2

June 21, 2012 at 2:00PM

PROJECT: Purchase of two (2) S&C PME-10 dead-front switch cabinets

OWNER: Village of Rantoul

By: Village of Rantoul, Department of Public Works

“Reject All Bids”

Bidder	Lead Time	Price	
HD Supply Utilities P.O. Box 729 Mattoon, IL 61938 (800) 637-7121		\$39,980.00	S&C PME-10
Fletcher Reinhardt Company 3105 Corporate Exchange Ct Bridgeton, MO 63044 (800)-506-0705		\$31,562.00	Cooper RVAC-10

BID TABULATION – Bid #VRNTL-13-B-01 Part #3

June 21, 2012 at 2:00PM

PROJECT: Purchase of three (3) S&C PME-11 dead-front switch cabinets

OWNER: Village of Rantoul

By: Village of Rantoul, Department of Public Works

Bidder	Lead Time	Price	
HD Supply Utilities P.O. Box 729 Mattoon, IL 61938 (800) 637-7121	12 weeks	\$56,082.00	S&C PME-11
Fletcher Reinhardt Company 3105 Corporate Exchange Ct Bridgeton, MO 63044 (800)-506-0705	10 weeks	\$68,298.00	Cooper RVAC-11

INVITATION FOR BID

Bid #VRNTL-13-B-01, for

“Purchase of a new 15kv S&C switchgear bay and two (2) new S&C PME-10 dead-front switch cabinets”

THE VILLAGE OF RANTOUL, ILLINOIS, will receive separate sealed bids for the purchase of a new 15kv S&C switchgear bay and two (2) new S&C PME-10 dead-front switch cabinets.

Bids will be received until closing time of **2:00 P.M.** prevailing time on **June 21, 2012** at the Rantoul Municipal Building, 333 South Tanner Street, Rantoul, Illinois. Any Bid received after the closing time will not be considered and will be returned unopened. Bids submitted by mail should be identified on the outside of the envelope as a bid for **“Purchase of a new 15kv S&C switchgear bay, Bid #VRNTL-13-B-01 Part #1”, and/or the “Purchase of two (2) new S&C PME-10 dead-front switch cabinets, Bid #VRNTL13-B-01 Part #2** and should be addressed to:

Scot Brandon, Comptroller
Village of Rantoul
P.O. Box 38
333 S. Tanner St.
Rantoul, Illinois 61866

Any questions regarding the equipment, please contact:

G. Gregory Hazel, P.E.
200 W Grove Ave
Rantoul, IL 61866
(217) 892-6526

The Invitation for Bid (IFB) is available at the Rantoul Municipal Building, 333 South Tanner Street, Rantoul, Illinois, or by downloading the information from the Village of Rantoul’s web site at <http://www.myrantoul.com/government/purchasing/index.html>

The contract to be entered into shall be conditioned as provided by law.

The Village of Rantoul, Illinois, reserves the right to reject any or all bids and to waive any informalities. No Bid shall be withdrawn after the opening of bids without consent of the Village of Rantoul, Illinois, for a period of sixty (60) days.

VILLAGE OF RANTOUL

Dated: June 5, 2012

By:

Scot Brandon
Comptroller

ADDENDUM NUMBER 1
Bid #VRNTL-13-B-01
BIDDING and CONTRACT DCOUMENTS
for the

“Purchase of a new 15kv S&C switchgear bay and two (2) new S&C PME-10 dead-front switch cabinets”

Date of Addendum: June 11, 2012

This addendum forms a part of the Bidding Documents and Contract Documents and modified the original documents dated November 5, 2012. Acknowledge receipt of this addendum on the attached form, which must accompany the Bid Form. FAILURE TO DO SO MAY SUBJECT BIDDER TO DISQUAILIFICATION.

The Village of Rantoul seeks to include Bid Tabulation #VRNTL-13-B-01 Part #3 to the bid packet to have a vendor furnish and deliver three (3) new S&C PME-11 dead-front, pad-mounted switch cabinets.

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

PAGE **OF**

ITEM: Preliminary, Design & Construction Engineering Agreement with Spaceco, Inc.	DEPARTMENT: Public Works
AGENDA SECTION:	PROJECT AMOUNT: \$310,000.00 - N.T.E. Phase 1 & Phase 2 Engineering <u>\$219,000.00 - Phase 3 Engineering</u> \$529,000.00 - Total \$371,181.50 - EDP Funds (Anticipated) \$157,818.50 - Village's Anticipated Allocation
ATTACHMENTS: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> OTHER (See Summary Highlights) <input checked="" type="checkbox"/> SUPPORTING DOCUMENTS	DATE: June 28, 2012
SUMMARY HIGHLIGHTS: This Agenda Item provides for the preliminary (Phase 1), design (Phase 2), and construction (Phase 3) engineering services with Spaceco Inc. which will provide for the infrastructure improvements to the new industrial site at the northeast corner of Route 136 and N. Evans Road. The anticipated improvements include water, sanitary, storm system extensions; improvements to Route 136 and N. Evans Road; and the development of a new east/west industrial drive. This engineering agreement also provides for the necessary documentation to develop and submit an Economic Development Program (EDP) application on behalf of the Village in an effort to secure Illinois Department of Transportation (IDOT) funds for the improvements to Route 136, Evans Road, and the new east/west industrial drive. Spaceco Inc. has been involved in this project and has detailed knowledge of the site utility needs and roadway improvements required to ensure a timely and successful project.	
RECOMMENDED ACTION: Authorize the approval of an Engineering agreement with Spaceco Inc. in the amount of \$529,000.00 for the preliminary (Phase 1), design (Phase 2), and construction (Phase 3) engineering services for the infrastructure improvements necessary to serve the industrial site at the northeast corner of Route 136 & N. Evans Road.	
DEPARTMENT HEAD APPROVAL: G. Gregory Hazel, P.E. 	VILLAGE ADMINISTRATOR: 
AGENDA PAGE NUMBER:	



9575 W. Higgins Road, Suite 700, Rosemont, Illinois 60018
Phone: (847) 696-4060 Fax: (847) 696-4065

CONSULTING ENGINEERS
SITE DEVELOPMENT ENGINEERS
LAND SURVEYORS

Revised June 15, 2012

Revised June 14, 2012

May 24, 2012

VIA MAIL & EMAIL

Mr. Greg Hazel, P.E.
Director of Public Works
Village of Rantoul
200 W. Grove Avenue
Rantoul, IL 61866
Phone: 217-892-2178
Fax: 217-892-8710

**RE: PROFESSIONAL ENGINEERING & SURVEYING SERVICES PROPOSAL
PUBLIC IMPROVEMENTS TO ROUTE 136, EVANS ROAD,
& PROPOSED ACCESS ROADWAY (GRAVITY COURT)
VILLAGE OF RANTOUL, ILLINOIS
SPACECO Project No. 6870.03**

Dear Greg,

In response to your request, SPACECO, Inc. is pleased to provide you with this proposal for professional engineering and surveying services related to the development of improvements to Route 136, Evans Road, and the Proposed Access Roadway (Gravity Court) for the Project Gravity Development in the Village of Rantoul, Illinois. The purpose of these services is to provide surveying, preliminary, and final engineering design, construction plans, and specifications for the grading, paving, utility service, and drainage aspects of public improvements to benefit the Project Gravity development and the surrounding area. The following describes our Understanding of the Assignment, Scope of Services, and Fee.

UNDERSTANDING OF THE ASSIGNMENT

- The Village of Rantoul has worked with the Development Team of the Ingelman/Kirchner Property to construct public improvements for the Project Gravity Development. The Village, as part of the development agreement, has agreed to design and construct improvements to Route 136, Evans Road, and construct an Access Roadway (Gravity Court) for the benefit of Project Gravity and the remainder parcel of the Ingelman/Kirchner Property.
- The plan is to improve the intersection of Route 136 and Evans Road with dual eastbound left turn lanes to improve access the I-57 & Route 136 interchange. Taper and Storage distances will be improved along Evans Road as part of the improvement. For the proposed Access Roadway (Gravity Court), the plan is to construct a ±2,600 L.F industrial roadway with utility extensions to provide access to the proposed Project Gravity Development.
- This scope of work is based on "Evans Road & Route 136 Intersection Exhibit" dated May 16, 2012 stamped "Preliminary" and the Preliminary Engineering Plans for Project Gravity dated May 18, 2012. Both Plans have been attached to this proposal.

EXISTING ROADWAY & ANTICIPATED IMPROVEMENTS

- Route 136 is a four-lane roadway under the jurisdiction of the Illinois Department of Transportation (IDOT).
- Evans Road is a two-lane concrete roadway under the jurisdiction of the Village of Rantoul.
- The southbound approach of Evans Road to Route 136 is signalized with one inbound lane and two outbound lanes. One outbound lane is striped for a left-turn and thru lane, and the other outbound lane is striped for an exclusive right-turn lane.
- Based on the recommendation of the traffic study prepared by KLOA, Inc., improvements to the Route 136 & Evans Road Intersection are required to service the proposed development and surrounding properties. The Traffic Study was previously submitted to the Village for review.
- The recommendation is to modify the southbound approach to Route 136 to reconfigure the two outbound lanes. One outbound lane should be striped for an exclusive left-turn lane only and the second lane should be a combined left-turn, through, and right-turn lane. To accommodate the reconfigured turning

movements, Route 136 traffic signal modifications may be required and will need to be discussed with IDOT.

- The Proposed Access Roadway (Gravity Drive) will be a concrete industrial roadway 36' b-b wide roadway with curb & gutter, sidewalk, street lights, and cul-de-sac turnaround. The roadway will be located in an eighty-foot (80') right-of-way with storm sewer, sanitary sewer, and watermain.

THE WORK

We will prepare the following for the on-site grading, paving, utility service and drainage aspects of the proposed development:

- Project Coordination with Village & IDOT District 5
- Existing Topographic & Right-of-way Survey
- Route 136 & Evans Road Roadway and Traffic Signal Improvement Plans
- Sanitary Sewer and Watermain Sewer Extensions for Access Drive (Gravity Court)
- Access Drive (Gravity Court) Improvement Plans

SPACECO is also available to perform construction observation, layout staking, and record drawings, which scope and fee can be agreed upon later.

ASSUMPTIONS

In preparing this proposal, we have attempted to provide you with a complete package of the engineering services anticipated at this point in time. In doing so, we have made some assumptions, based on the available information, which will need to be verified during the engineering process. If any findings differ from these assumptions, additional design may be needed, which will be considered in a separate agreement for services after the limits of work are clarified.

- We will prepare two separate sets of engineering plans, specifications, & cost estimate. One set for the Route 136 & Evans Road Intersection Improvements, and one set for the Utility Extensions and the Access Roadway (Gravity Court) Improvements. As discussed with IDOT & Village, the goal of separate plans would be to construct the Access Roadway (Gravity Court) on an accelerated schedule from the Route 136 Improvements.
- The Village will be applying to the Economic Development Program (EDP) for partial funding for the public Roadway Improvements. The Improvements to the State Route are eligible for 100% funding and the improvements to Evans Road and the Access Roadway (Gravity Court) are eligible for 50% funding with a total project cap amount of \$2,000,000. The design plans for the improvements will follow the MFT format.

- Application for EDP funding is currently being prepared by the Village and development team. If the funding is received, the improvement areas will need to have a Preliminary Environmental Site Assessment (PESA) conducted or approved by the Illinois Department of Transportation.
- We have assumed that the findings of the Environmental Coordination required by IDOT will indicate that a Preliminary Site Investigation (PSI) will not be required and has therefore not included the preparation of a PSI in this scope of work. Should a PSI be required, we will add preparation of the investigation into our scope of work.
- The utility extensions including street lighting along Evans Road and the Access Drive are not eligible for EDP funding.
- All improvements will be within existing State or Village Right-of-way. Acquiring additional right-of-way for the improvements is not anticipated. If it is found additional right-of-way will be required, services will be provided under a separate scope.
- Per conversation with IDOT, An intersection design study (IDS) will not be required for the Evans Road and Access Roadway (Gravity Court) Intersection.
- All Electric, Gas, Telephone, and Fiber improvements will be designed by others; locations of proposed & existing dry utilities will be shown on the plans for reference only.
- All street lighting for Evans Road and Access Roadway will be designed and constructed by the Village of Rantoul. We will add lighting locations to the plans for coordination purposes. No additional lighting has been contemplated for Route 136. If additional lighting/photometric analysis is required, services will be provided under a separate scope.
- A Maintenance of Traffic Plan will be the responsibility of the selected contractor for the project. Typical construction cross-sections will be on the plans with standard traffic control details provided by IDOT.
- The utilities to be connected into have adequate capacity and will not require any upgrading or modification.

PROVIDED BY OTHERS

- Permitting (Except As Noted)
- Environmental Assessments, Mitigation, or Clean-Up
- Street Lighting for Evans Road & Access Roadway (Village)
- Dry Utility Locations

SCOPE OF BASIC SERVICES

Task 1 – Kickoff Meeting and Data Collection: SPACECO, Inc., will attend an initial project kickoff meeting with the Village of Rantoul to discuss the project objectives and to refine the project scope as necessary. SPACECO, Inc., will collect, examine, review and evaluate data to be utilized for Task 8 – Preliminary Plans and Specifications, which will include at least the following base information:

- Existing Public Private Utility Information
- Village Utility Atlases
- Existing Right-of-Way information (Plats)

Task 2 – Supplemental Topographic & Right-of-Way Survey: Under this task, SPACECO, Inc. will perform the supplemental topographic survey necessary for complete coverage of the project limits described in the Understanding of the Assignment. This survey work will supplement the topographic survey work that was completed by SPACECO, Inc. in 2011. SPACECO, Inc. will perform the following survey tasks:

Existing Right-of-Way: SPACECO, Inc. will establish the existing right-of-way for the roadways within the project limits based on monumentation found in the field, and based on available plats of highways, subdivision plats and any other available information.

Topographic Survey: SPACECO, Inc. will field locate all pavements, driveways, curb and gutters, pavement markings, signs, manholes, utility vaults, drainage structures, etc., within the above noted survey limits for the project.

Utility Survey: All existing storm and sanitary sewers will be surveyed to determine rim and invert elevations and pipe sizes. Above ground facilities of any additional underground utilities including water main, gas, electric, cable, etc. will also be located.

Task 3 – Environmental Coordination: SPACECO will perform an initial biological and cultural resource database search via the IDNR “Eco-CAT” website and submit the results to IDOT (as/if required) for processing in accordance with the EDP Funding procedures for state funded projects being coordinated through IDOT-Local Roads.

SPACECO will submit all previously prepared environmental and cultural information to the IDOT district 5 offices for their inclusion into their PESA study.

Task 4 – Pavement and Soils Investigation (if needed):

SPACECO will review the geotechnical investigation previously prepared by the site developer, original road construction and made available by IDOT. If needed, we will contract with a sub-consultant testing company to perform additional soil borings/pavement cores in accordance with IDOT requirements to determine the quality and permeability of the underlying soil. Since it is unknown if additional testing is required or to what extent at this time, a budget amount for drilling has been estimated for this proposal and included in the fee summary.

Task 5 – Intersection Design Study (Evans Road & Route 136 Only)

The results of the Traffic Impact Study completed by KLOA, Inc. will be utilized for the preparation of the IDS for the subject intersection.

Base maps at a scale of one inch = 50 feet will be prepared using the existing and proposed survey and CADD information to be provided by you. This proposal does not include the costs to conduct any additional surveying services that may be required.

The IDS will be developed using the traffic data and base maps referenced above and will include the following:

- Intersection capacity calculations.
- Existing and projected peak hour volumes.
- Existing and proposed geometrics.
- Typical striping.
- Right-of-way and other significant features.

Coordinate with IDOT and the Village of Rantoul for the purpose of obtaining approval of the IDS. The development of the traffic signal plans should not be started until the final IDS is approved by IDOT.

Task 6 – Traffic Signal Plans (If Needed, Evans Road & Route 136 Only):

Base Map Preparation: Base maps (at a scale of one inch = 20 feet) will be prepared for the traffic signal modification plans using the IDS as prepared in Section I and approved by IDOT.

Plans, Specifications and Estimate: Traffic signal modification plans will be prepared using the base map information from Task 1. The traffic signal modification plans will be developed based on IDOT standards current at the time said plans will be prepared. The plans will include the following:

- Preliminary, pre-final and final traffic signal plans.
- Temporary signal (if needed)
- Cable plan.
- Phase designation diagram.
- Loop detector detail and general notes.
- Interconnect plan (to the west, if required)

Technical specifications employing IDOT special provisions to the extent that they apply will be assembled.

An engineer's opinion of probable construction cost will be prepared based on the final plans.

Coordination with IDOT and the Village: Discussions with representatives from IDOT and the Village will be held to clarify specific design elements.

Task 7 – Preliminary Plans, Specifications and Estimates (50% submittal)

We will prepare roadway, drainage, and traffic signal modernization plans based on the Village of Rantoul and IDOT standards current at the time said plans are prepared.

The plans, specifications, Estimates of cost & schedule will be submitted for review to the Village and IDOT in the size and quantity required.

The following sheets will be required:

Route 136 & Evans Road Intersection Improvements:

Name	# of Sheets
Cover Sheet	1
General Notes/Summary & Schedule Quantities	2
Roadway Typical Sections	1
Alignment, Ties, & Benchmarks	1
Existing Conditions & Removal Plans	6
Roadway Geometric Plan and Profile	6
Temporary Traffic Signal Plans	3
Permanent Traffic Signal Plans	3
Utility & Drainage Plan and Profiles	6
Erosion Control Plan & Details	3
Construction Details	5
Cross-Sections	10
Specifications	-
Cost & Construction Duration Estimate/Quantities	-
Total Sheets	53

Access Drive (Gravity Court) & Utility Extension Improvements:

Name	# of Sheets
Cover Sheet	1
General Notes/Summary & Schedule Quantities	2
Roadway Typical Sections	1
Alignment, Ties, & Benchmarks	1
Existing Conditions & Removal Plans	10
Roadway Geometric Plan and Profile	6
Utility & Drainage Plan and Profiles	10
Erosion Control Plan & Details	3
Construction Details	5
Cross-Sections	10
Specifications	-
Cost & Construction Duration Estimate/Quantities	-
Total Sheets	49

Project specific special provisions will be prepared in accordance with IDOT and Village guidelines and requirements, including IDOT Check Sheets.

We will use IDOT standard pay items and City standard special provisions where applicable. Otherwise, project-specific special provisions will be written as needed. Plans, special provisions, and the estimate of cost will be submitted to the Village and IDOT for review.

We will also make any required submittals to IEPA to meet NPDES, Department of Public Water Supplies, and/or Division of Water Pollution control requirements. A set of pre-final plans will be submitted to utility companies for verification of facilities.

We have assumed that the findings of the Environmental Coordination required by IDOT in Task 3.0 will indicate that a Preliminary Site Investigation (PSI) will not be required and has therefore not included the preparation of a PSI in this scope of work. Should a PSI be required, we will add preparation of the investigation into our scope of work.

Task 8 – Pre-final Plans, Specifications and Estimates (90% Submittal): Upon meeting with the Village staff and IDOT to review their comments on the preliminary submittal, SPACECO will revise and finalize the contract documents and cost estimate. During this task the exact letting date will be determined and an estimated construction schedule will be provided.

Task 9 – Bidding Documents and Final Cost Estimate (100% Submittal): We will complete final revisions to the pre-final plans based on Village and IDOT final review comments. The requested number of copies of plans and specifications will be submitted to IDOT and the Village. A final estimate of cost and estimate of required working days will also be submitted. In addition to printed copies, we will provide the plans, specifications and estimate to the Village in electronic format. SPACECO will complete necessary applications and obtain all required permits.

Final plans shall be signed and sealed by a Registered Professional Engineer from the State of Illinois.

Task 10 – Pre-Bid Conference/Pre-Construction Meeting: SPACECO will attend a pre-bid conference with Village staff and potential bidders to review the scope of the project and answer questions. SPACECO will also attend a pre-construction meeting with Village staff, IDOT and the selected contractor. At this time, we are anticipating, the Route 136 & Evans Road Improvements will be separated from the Access Roadway Drive (Gravity Court) Improvements; therefore additional meeting will be required.

Task 11 – Miscellaneous Consultation: SPACECO, Inc. will provide consultation including attendance at group meetings or conference calls with municipal staff, governmental agencies and utility companies to properly advise the Village of the engineering concerns. This task will be billed at an hourly rate on a Time and Materials basis.

DESIGN SCHEDULE

We estimate the following timeline for the design services, which assumes a Notice to Proceed on the design of June 15, 2012.

Access Drive (Gravity Court)

<u>Task</u>	<u>Completion Date</u>
Kickoff Meeting	June 2012
PESA Submittals to IDOT	June 2012
Preliminary Plans, Specifications and Estimate Submittal	August 2012
Pre-Final Plans, Specification, and Estimate Submittal	September 2012
Bid Documents and Final Estimate	October 2012
Letting	November 2012

Route 136 & Evans Road Improvements

<u>Task</u>	<u>Completion Date</u>
Kickoff Meeting	June 2012
PESA Submittals to IDOT	June 2012
Right of Way & Topographic Survey	June 2012
IDS Preliminary Submittal to IDOT	August 2012
Preliminary Plans, Specifications and Estimate Submittal	November 2012
Pre-Final Plans, Specification, and Estimate Submittal	January 2012
Bid Documents and Final Estimate	February 2012
Letting	March 2012

SUPPLEMENTAL SERVICES

Normal and customary engineering and surveying services do not include service in respect to the following categories of work which are usually referred to as Supplemental Services. If the Client shall so advise SPACECO, Inc., we shall perform or obtain from others such services. SPACECO, Inc. will be paid on an hourly basis or based on subsequent proposal/contract agreements, at the option of Client. Additional Supplemental Services for the project include, but are not limited to the following:

- Services due to major changes in the general scope of the project.
- Revising studies, reports, and design documents which the Client, the municipality, and/or other governmental agencies have previously approved.
- Providing Engineering Design and Construction Services for:
 - Unusual or unanticipated improvements.
 - Additional off-site improvements requested by the Client or governmental agencies.
 - Improvements necessary to the project development beyond those being included under Basic Services herein.
 - Lift stations.
 - Site lighting.
 - Landscaping, berms or tree replacement.
 - Wetland permitting.
 - NPDES/Erosion Control Report.
 - Detention and hydraulic channel analysis.
 - Determining the 100-year Base Flood Elevation (BFE) and developing the required documentation in support of the floodplain fill activities.
 - Preparing wetland assessments, mitigation, permit applications and documents.
- Meetings with the Client, Contractor(s), the municipal staff, or others during the course of design or construction not included under Basic Services.
- Providing construction observation in support of the engineering plans. Visiting the site for preparing punchlists, reductions of Letter of Credit or for comparing the Contractor's invoices against the approved final design plans and the Engineer's quantity take-offs.
- Giving testimony as an expert witness for the Client in litigation or other court proceedings involving this project.
- Environmental assessments, geotechnical investigations.
- Preparation of any plats (ALTA Surveys, etc.) or documents not explicitly identified under Basic Services.
- Field construction staking.
- Record drawings.
- Photocopying and final printing. Reimbursable expenses including messenger, overnight delivery services, facsimile, photography, postage, mileage, tolls and mounting drawings.

FEES

	Estimate of Hours	Budget Estimate
Task 1.0 – Kick-Off Meeting & Data Collection	16	\$2,000
Task 2.0 – Supplemental ROW and Topographic Survey	116	\$20,000
Task 3.0 – Environmental Coordination	16	\$2,000
Task 4.0 – Pavement & Soils Investigation (If Needed)	Budget	\$10,000
Task 5.0 – Intersection Design Study	70	\$9,000
Task 6.0 – Traffic Signal Signal Plans (If Needed)	140	\$15,000
Task 7.0 – Preliminary Plans, Specs, Estimate (50%)		
<i>Route 136 & Evans Road Improvements</i>	450	\$53,000
<i>Access Roadway & Utility Improvements</i>	530	\$63,000
Task 8.0 – Pre-Final Plans Specs, Estimate (90%)		
<i>Route 136 & Evans Road Improvements</i>	400	\$49,000
<i>Access Roadway & Utility Improvements</i>	480	\$57,000
Task 9.0 – Bidding Documents and Final Cost Est.		
<i>Route 136 & Evans Road Improvements</i>	50	\$5,000
<i>Access Roadway & Utility Improvements</i>	60	\$6,000
Task 10.0 – Pre-Bid Conference/Pre-Construction Meetings	16	\$2,000
Task 11.0 – Miscellaneous Consultations	40	\$5,000
Reimbursable Expenses	Cost +10% Budget	\$12,000
Contract Total		\$310,000 N.T.E.

Phase III Construction Services Estimated Budget **\$219,000**
**(Phase III Services/Fees to be detailed in separate
Proposal Based on engineer designed in Phase I & II)**

Total CE & PE Engineering Budget \$529,000
Budget per IDOT Economic Development Program (EDP) Cost Estimate

Our services will be on a time and materials basis with a budget not to exceed the specified amounts. Our services will be invoiced monthly and payments are due within thirty days after invoicing. **The contract length of this proposal shall not exceed three (3) years from date of execution.**

Work identified, as payable on an hourly basis will be billed to you at the rates specified on the enclosed Schedule of Charges for Professional Services. We will establish our contract in accordance with the enclosed General Terms and Conditions, which are expressly incorporated into and are an integral part of this contract for professional services. If you wish to discuss the terms, conditions and provisions of this agreement, I would be pleased to do so at your earliest convenience. We reserve the right to increase our fees by 5% on each annual anniversary of this Agreement. All reproductions and delivery services will be billed to the Client on a cost plus 10% basis.

If this proposal meets with your approval, please sign both copies and return one to us for our files.

Sincerely,

SPACECO, Inc.



Daniel C. Stevens, P.E.
Senior Project Manager

c: W. Loftus, M. Mondus, B. Lounsbury, R. Stawik - SPACECO, Inc.
File Copy

ACCEPTED FOR: _____

BY: _____

TITLE: _____

DATE: _____



9575 W. Higgins Road, Suite 700, Rosemont, Illinois 60018
Phone: (847) 696-4060 Fax: (847) 696-4065



SPACECO, INC.
GENERAL TERMS AND CONDITIONS

1. Relationship Between Engineer and Client: SPACECO, Inc. (Engineer) shall serve as Client's professional engineer consultant in those phases of the Project to which this Agreement applies. This relationship is that of a buyer and seller of professional services and as such the Engineer is an independent contractor in the performance of this Agreement and it is understood that the parties have not entered into any joint venture or partnership with the other. The Engineer shall not be considered to be the agent of the Client. Nothing contained in this Agreement shall create a contractual relationship with a cause of action in favor of a third party against either the Client or Engineer.

Furthermore, causes of action between the parties to this Agreement pertaining to acts or failure to act shall be deemed to have accrued and the applicable statute of limitations shall commence to run not later than the date of substantial completion.

2. Responsibility of the Engineer: Engineer will strive to perform services under this Agreement in accordance with generally accepted and currently recognized engineering practices and principles, and in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document, or otherwise.

Notwithstanding anything to the contrary which may be contained in this Agreement or any other material incorporated herein by reference, or in any Agreement between the Client and any other party concerning the Project, the Engineer shall not have control or be in charge of and shall not be responsible for the means, methods, techniques, sequences or procedures of construction, or the safety, safety precautions or programs of the Client, the construction contractor, other contractors or subcontractors performing any of the work or providing any of the services on the Project. Nor shall the Engineer be responsible for the acts or omissions of the Client, or for the failure of the Client, any architect, engineer, consultant, contractor or subcontractor to carry out their respective responsibilities in accordance with the Project documents, this Agreement or any other agreement concerning the Project. Any provision which purports to amend this provision shall be without effect unless it contains a reference that the content of this condition is expressly amended for the purposes described in such amendment and is signed by the Engineer.

3. Changes: Client reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and Engineer and Client shall negotiate appropriate adjustments acceptable to both parties to accommodate any changes, if commercially possible.
4. Suspension of Services: Client may, at any time, by written order to Engineer (Suspension of Services Order) require Engineer to stop all, or any part, of the services required by this Agreement. Upon receipt of such an order, Engineer shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order. Client, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the resumptions of the services upon expiration of the Suspension of Services Order. Engineer will not be obligated to provide the same personnel employed prior to suspension, when the services are resumed, in the event that the period of suspension is greater than thirty (30) days.
5. Termination: This Agreement may be terminated by either party upon thirty (30) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. This Agreement may be terminated by Client, under the same terms, whenever Client shall determine that termination is in its best interests. Cost of termination, including salaries, overhead and fee, incurred by Engineer either before or after the termination date shall be reimbursed by Client.
6. Documents Delivered to Client: Drawings, specifications, reports, and any other Project Documents prepared by Engineer in connection with any or all of the services furnished hereunder shall be delivered to the Client for the use of the Client. Engineer shall have the right to retain originals of all Project Documents and drawings for its files. Furthermore, it is understood and agreed that the Project Documents such as, but not limited to reports, calculations, drawings, and specifications prepared for the Project, whether in hard copy or machine readable form, are instruments of professional service intended for one-time use in the construction of this Project. These Project Documents are and shall remain the property of the Engineer. The Client may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the Project.

It is also understood and agreed that because of the possibility that information and data delivered in machine readable form may be altered, whether inadvertently or otherwise, the Engineer reserves the right to retain the original tapes/disks and to remove from copies provided to the Client all identification reflecting the involvement of the Engineer in their preparation. The Engineer also reserves the right to retain hard copy originals of all Project Documentation delivered to the Client in machine readable form, which originals shall be referred to and shall govern in the event of any inconsistency between the two.

The Client understands that the automated conversion of information and data from the system and format used by the Engineer to an alternate system or format cannot be accomplished without the introduction of inaccuracies, anomalies, and errors. In the event Project Documentation provided to the Client in machine readable form is so converted, the Client agrees to assume all risks associated therewith and, to the fullest extent permitted by law, to hold harmless and indemnify the Engineer from and against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising therefrom or in connection therewith.

The Client recognizes that changes or modifications to the Engineer's instruments of professional service introduced by anyone other than the Engineer may result in adverse consequences which the Engineer can neither predict nor control. Therefore, and in consideration of the Engineer's agreement to deliver its instruments of professional service in machine readable form, the Client agrees, to the fullest extent permitted by law, to hold harmless and indemnify the Engineer from and against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising out of or in any way connected with the modification, misinterpretation, misuse, or reuse by others of the machine readable information and data provided by the Engineer under this Agreement. The foregoing indemnification applies, without limitation, to any use of the Project Documentation on other projects, for additions to this Project, or for completion of this Project by others, excepting only such use as may be authorized, in writing, by the Engineer.

7. Reuse of Documents: All Project Documents including but not limited to reports, opinions of probable costs, drawings and specifications furnished by Engineer pursuant to this Agreement are intended for use on the Project only. They cannot be used by Client or others on extensions of the Project or any other project. Any reuse, without specific written verification or adaptation by Engineer, shall be at Client's sole risk, and Client shall indemnify and hold harmless Engineer from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom.

The Engineer shall have the right to include representations of the design of the Project, including photographs of the exterior and interior, among the Engineer's promotional and professional materials. The Engineer's materials shall not include the Client's confidential and proprietary information if the Client has previously advised the Engineer in writing of the specific information considered by the Client to be confidential and proprietary.

8. Standard of Practice: The Engineer will strive to conduct services under this agreement in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions as of the date of this Agreement.
9. Compliance With Laws: The Engineer will strive to exercise usual and customary professional care in his/her efforts to comply with those laws, codes, ordinance and regulations which are in effect as of the date of this Agreement.

With specific respect to prescribed requirements of the Americans with Disabilities Act of 1990 or certified state or local accessibility regulations (ADA), Client understands ADA is a civil rights legislation and that interpretation of ADA is a legal issue and not a design issue and, accordingly, retention of legal counsel (by Client) for purposes of interpretation is advisable. As such and with respect to ADA, Client agrees to waive any action against Engineer, and to indemnify and defend Engineer against any claim arising from Engineer's alleged failure to meet ADA requirements prescribed.

Further to the law and code compliance, the Client understands that the Engineer will strive to provide designs in accordance with the prevailing Standards of Practice as previously set forth, but that the Engineer does not warrant that any reviewing agency having jurisdiction will not for its own purposes comment, request changes and/or additions to such designs. In the event such design requests are made by a reviewing agency, but which do not exist in the form of a written regulation, ordinance or other similar document as published by the reviewing agency, then such design changes (at substantial variance from the intended design developed by the Engineer), if effected and incorporated into the project documents by the Engineer, shall be considered as Supplementary Task(s) to the Engineer's Scope of Service and compensated for accordingly.

10. Indemnification: Engineer shall indemnify and hold harmless Client up to the amount of this contract fee (for services) from loss or expense, including reasonable attorney's fees for claims for personal injury (including death) or property damage arising out of the sole negligent act, error or omission of Engineer.

Client shall indemnify and hold harmless Engineer under this Agreement, from loss or expense, including reasonable attorney's fees, for claims for personal injuries (including death) or property damage arising out of the sole negligent act, error omission of Client.

In the event of joint or concurrent negligence of Engineer and Client, each shall bear that portion of the loss or expense that its share of the joint or concurrent negligence bears to the total negligence (including that of third parties) which caused the personal injury or property damage.

Engineer shall not be liable for special, incidental or consequential damages, including, but not limited to loss of profits, revenue, use of capital, claims of customers, cost of purchased or replacement power, or for any other loss of any nature, whether based on contract, tort, negligence, strict liability or otherwise, by reasons of the services rendered under this Agreement.

11. Opinions of Probable Cost: Since Engineer has no control over the cost of labor, materials or equipment, or over the Contractor(s) method of determining process, or over competitive bidding or market conditions, his/her opinions of probable Project Construction Cost provided for herein are to be made on the basis of his/her experience and qualifications and represent his/her judgment as a design professional familiar with the construction industry, but Engineer cannot and does not guarantee that proposal, bids or the Construction Cost will not vary from opinions of probable construction cost prepared by him/her. If prior to the Bidding or Negotiating Phase, Client wishes greater accuracy as to the Construction Cost, the Client shall employ an independent cost estimator Consultant for the purpose of obtaining a second construction cost opinion independent from Engineer.
12. Governing Law: This Agreement shall be governed by and construed in accordance with Articles previously set forth by (Item 9 of) this Agreement, together with the laws of the State of Illinois. Claims, disputes or other matters in questions between the parties to this Agreement arising out of or relating to this Agreement or breach thereof, shall be subject to and decided by arbitration in accordance with the construction industry arbitration rules of the American Arbitration Association currently in effect, but only in the case where a mutual resolution cannot be reached.
13. Successors and Assigns: The terms of this Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns: provided, however, that neither party shall assign this Agreement in whole or in part without the prior written approval of the other.
14. Waiver of Contract Breach: The waiver of one party of any breach of this Agreement or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this Agreement and shall not be construed to be a waiver of any provision, except for the particular instance.
15. Entire Understanding of Agreement: This Agreement represents and incorporates the entire understanding of the parties hereto, and each party acknowledges that there are no warranties, representations, covenants or understandings of any kind, matter or description whatsoever, made by either party to the other except as expressly set forth herein. Client and the Engineer hereby agree that any purchase orders, invoices, confirmations, acknowledgments or other similar documents executed or delivered with respect to the subject matter hereof that conflict with the terms of the Agreement shall be null, void and without effect to the extent they conflict with the terms of this Agreement.
16. Amendment: This Agreement shall not be subject to amendment unless another instrument is duly executed by duly authorized representatives of each of the parties and entitled "Amendment of Agreement".
17. Severability of Invalid Provisions: If any provision of the Agreement shall be held to contravene or to be invalid under the laws of any particular state, county or jurisdiction where used, such contravention shall not invalidate the entire Agreement, but it shall be construed as if not containing the particular provisions held to be invalid in the particular state, county or jurisdiction and the rights or obligations of the parties hereto shall be construed and enforced accordingly.
18. Force Majeure: Neither Client nor Engineer shall be liable for any fault or delay caused by any contingency beyond their control including but not limited to acts of God, wars, strikes, walkouts, fires, natural calamities, or demands or requirements of governmental agencies.
19. Subcontracts: Engineer may subcontract portions of the work, but each subcontractor must be approved by Client in writing.
20. Access and Permits: Client shall arrange for Engineer to enter upon public and private property and obtain all necessary approvals and permits required from all governmental authorities having jurisdiction over the Project. Client shall pay costs (including Engineer's employee salaries, overhead and fee) incident to any effort by Engineer toward assisting Client in such access, permits or approvals, if Engineer perform such services.
21. Designation of Authorized Representative: Each party (to this Agreement) shall designate one or more persons to act with authority in its behalf in respect to appropriate aspects of the Project. The persons designated shall review and respond promptly to all communications received from the other party.

Notices: Any notice or designation required to be given to either party hereto shall be in writing, and unless receipt of such notice is expressly required by the terms hereof shall be deemed to be effectively served when deposited in the mail with sufficient first class postage affixed, and addressed to the party to whom such notice is directed at such party's place of business or such other address as either party shall hereafter furnish to the other party by written notice as herein provided.

22. Limit of Liability: The Client and the Engineer have discussed the risks, rewards, and benefits of the project and the Engineer's total fee for services. In recognition of the relative risks and benefits of the Project to both the Client and the Engineer, the risks have been allocated such that the Client agrees that to the fullest extent permitted by law, the Engineer's total aggregate liability to the Client for any and all injuries, claims, costs, losses, expenses, damages of any nature whatsoever or claim expenses arising out of this Agreement from any cause or causes, including attorney's fees and costs, and expert witness fees and costs, shall not exceed the total Engineer's fee for professional engineering services rendered on this project as made part of this Agreement. Such causes included but are not limited to the Engineer's negligence, errors, omissions, strict liability or breach of contract. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.
23. Client's Responsibilities: The Client agrees to provide full information regarding requirements for and about the Project, including a program which shall set forth the Client's objectives, schedule, constraints, criteria, special equipment, systems and site requirements.

The Client agrees to furnish and pay for all legal, accounting and insurance counseling services as may be necessary at any time for the Project, including auditing services which the Client may require to verify the Contractor's Application for Payment or to ascertain how or for what purpose the Contractor has used the money paid by or on behalf of the Client.

The Client agrees to require the Contractor, to the fullest extent permitted by law, to indemnify, hold harmless, and defend the Engineer, its consultants, and the employees and agents of any of them from and against any and all claims, suits, demands, liabilities, losses, damages, and costs ("Losses"), including but not limited to costs of defense, arising in whole or in part out of the negligence of the Contractor, its subcontractors, the officers, employees, agents, and subcontractors of any of them, or anyone for whose acts any of them may be liable, regardless of whether or not such Losses are caused in part by a party indemnified hereunder. Specifically excluded from the foregoing are Losses arising out of the preparation or approval of maps, drawings, opinions, reports, surveys, change orders, designs, or specifications, and the giving of or failure to give directions by the Engineer, its consultants, and the agents and employees of any of them, provided such giving or failure to give is the primary cause of Loss.

The Client further agrees to require the Contractor to name the Engineer, its agents and consultants on the Contractor's policy or policies of comprehensive or commercial general liability insurance. Such insurance shall include products and completed operations and contractual liability coverages, shall be primary and noncontributing with any insurance maintained by the Engineer or its agents and consultants, and shall provide that the Engineer be given thirty days, unqualified written notice prior to any cancellation thereof.

In the event the foregoing requirements, or any of them, are not established by the Client and met by the Contractor, the Client agrees to indemnify and hold harmless the Engineer, its employees, agents, and consultants from and against any and all Losses which would have been indemnified and insured against by the Contractor, but were not.

When Contract Documents prepared under the Scope of Services of this contract require insurance(s) to be provided, obtained and/or otherwise maintained by the Contractor, the Client agrees to be wholly responsible for setting forth any and all such insurance requirements. Furthermore, any document provided for Client review by the Engineer under this Contract related to such insurance(s) shall be considered as sample insurance requirements and not the recommendation of the Engineer. Client agrees to have their own risk management department review any and all insurance requirements for adequacy and to determine specific types of insurance(s) required for the project. Client further agrees that decisions concerning types and amounts of insurance are specific to the project and shall be the product of the Client. As such, any and all insurance requirements made part of Contract Documents prepared by the Engineer are not to be considered the Engineer's recommendation, and the Client shall make the final decision regarding insurance requirements.

24. Information Provided by Others: The Engineer shall indicate to the Client the information needed for rendering of the services of this Agreement. The Client shall provide to the Engineer such information as is available to the Client and the Client's consultants and contractors, and the Engineer shall be entitled to rely upon the accuracy and completeness thereof. The Client recognizes that it is impossible for the Engineer to assure the accuracy, completeness and sufficiency of such information, either because it is impossible to verify, or because of errors or omissions which may have occurred in assembling the information the Client is providing. Accordingly, the Client agrees, to the fullest extent permitted by law, to indemnify and hold the Engineer and the Engineer's subconsultants harmless from any claim, liability or cost (including reasonable attorneys' fees and cost of defense) for injury or loss arising or allegedly arising from errors, omissions or inaccuracies in documents or other information provided by the Client to the Engineer.

25. **Payment:** Client shall be invoiced once each month for work performed during the preceding period. Client agrees to pay each invoice within thirty (30) days of its receipt. The Client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause within said thirty (30) day period at the rate of eighteen (18) percent per annum (or the maximum interest rate permitted under applicable law, whichever is the lesser) until paid. Client further agrees to pay Engineer's cost of collection of all amounts due and unpaid after sixty (60) days, including court costs and reasonable attorney's fees, as well as costs attributed to suspension of services accordingly and as follows:

Collection Costs. In the event legal action is necessary to enforce the payment provisions of this Agreement, the Engineer shall be entitled to collect from the Client any judgment or settlement sums due, reasonable attorneys' fees, court costs and expenses incurred by the Engineer in connection therewith and, in addition, the reasonable value of the Engineer's time and expenses spent in connection with such collection action, computed at the Engineer's prevailing fee schedule and expense policies.

Suspension of Services. If the Client fails to make payments when due or otherwise is in breach of this Agreement, the Engineer may suspend performance of services upon five (5) calendar days' notice to the Client. The Engineer shall have no liability whatsoever to the Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by the Client. Client will reimburse Engineer for all associated costs as previously set forth in (Item 4 of) this Agreement.

26. When construction observation tasks are part of the service to be performed by the Engineer under this Agreement, the Client will include the following clause in the construction contract documents and Client agrees not to modify or delete it:

Kotecki Waiver. Contractor (and any subcontractor into whose subcontract this clause is incorporated) agrees to assume the entire liability for all personal injury claims suffered by its own employees, including without limitation claims under the **Illinois** Structural Work Act, asserted by persons allegedly injured on the Project; waives any limitation of liability defense based upon the Worker's Compensation Act, court interpretations of said Act or otherwise; and agrees to indemnify and defend Owner and Engineer and their agents, employees and consultants (the "Indemnitees") from and against all such loss, expense, damage or injury, including reasonable attorneys' fees, that the Indemnitees may sustain as a result of such claims, except to the extent that **Illinois** law prohibits indemnity for the Indemnitees' own negligence. The Owner and Engineer are designated and recognized as explicit third-party beneficiaries of the Kotecki Waiver within the general contract and all subcontractors entered into in furtherance of the general contract.

27. **Jobsite Safety/Supervision & Construction Observation:** The Engineer shall neither have control over or charge of, nor be responsible for, the construction means, methods, techniques, sequences of procedures, or for safety precautions and programs in connection with the Work since they are solely the Contractor's rights and responsibilities. The Client agrees that the Contractor shall supervise and direct the work efficiently with his/her best skill and attention; and that the Contractor shall be solely responsible for the means, methods, techniques, sequences and procedures of construction and safety at the job site. The Client agrees and warrants that this intent shall be carried out in the Client's contract with the Contractor. The Client further agrees that the Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work; and that the Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to all employees on the subject site and all other persons who may be affected thereby. The Engineer shall have no authority to stop the work of the Contractor or the work of any subcontractor on the project.

When construction observation services are included in the Scope of Services, the Engineer shall visit the site at intervals appropriate to the stage of the Contractor's operation, or as otherwise agreed to by the Client and the Engineer to: 1) become generally familiar with and to keep the Client informed about the progress and quality of the Work; 2) to strive to bring to the Client's attention defects and deficiencies in the Work and; 3) to determine in general if the Work is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Engineer shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. If the Client desires more extensive project observation, the Client shall request that such services be provided by the Engineer as Additional and Supplemental Construction Observation Services in accordance with the terms of this Agreement.

The Engineer shall not be responsible for any acts or omissions of the Contractor, subcontractor, any entity performing any portions of the Work, or any agents or employees of any of them. The Engineer does not guarantee the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.

When municipal review services are included in the Scope of Services, the Engineer (acting on behalf of the municipality), when acting in good faith in the discharge of its duties, shall not thereby render itself liable personally and is, to the maximum extent permitted by law, relieved from all liability for any damage that may accrue to persons or property by reason of any act or omission in the discharge of its duties. Any suit brought against the Engineer which involve the acts or omissions performed by it in the enforcement of any provisions of the Client's rules, regulation and/or ordinance shall be defended by the Client until final termination of the proceedings. The Engineer shall be entitled to all defenses and municipal immunities that are, or would be, available to the Client.

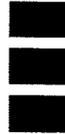
28. Insurance and Indemnification: The Engineer and the Client understand and agree that the Client will contractually require the Contractor to defend and indemnify the Engineer and/or any subconsultants from any claims arising from the Work. The Engineer and the Client further understand and agree that the Client will contractually require the Contractor to procure commercial general liability insurance naming the Engineer as an additional named insured with respect to the work. The Contractor shall provide to the Client certificates of insurance evidencing that the contractually required insurance coverage has been procured. However, the Contractor's failure to provide the Client with the requisite certificates of insurance shall not constitute a waiver of this provision by the Engineer.

The Client and Engineer waive all rights against each other and against the Contractor and consultants, agents and employees of each of them for damages to the extent covered by property insurance during construction. The Client and Engineer each shall require similar waivers from the Contractor, consultants, agents and persons or entities awarded separate contracts administered under the Client's own forces.

29. Hazardous Materials: Unless otherwise provided by this Agreement, the Engineer and Engineer's consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials in any form at the Project site, including but not limited to asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic substances.



9575 W. Higgins Road, Suite 700, Rosemont, Illinois 60018
 Phone: (847) 696-4060 Fax: (847) 696-4065



STANDARD CHARGES FOR PROFESSIONAL SERVICES

January 1, 2012

	<u>Hourly Rate</u>
Principal	\$225.00
Senior Engineer	\$180.00
Engineering Group Manager.....	\$155.00
Senior Project Manager	\$130.00
Land Development Resource Manager.....	\$130.00
Senior Design Engineer	\$120.00
Project Manager.....	\$115.00
Design Engineer III.....	\$115.00
Design Engineer II	\$100.00
Design Engineer I	\$ 85.00
Technician.....	\$100.00
Drafter	\$ 92.00
CAD Manager.....	\$110.00
Senior Professional Land Surveyor.....	\$155.00
Surveying Group Manager	\$125.00
Professional Land Surveyor.....	\$120.00
Survey Manager	\$112.00
Survey Crew	\$160.00
Three Man Crew	\$220.00
Survey Robotic Equipment Surcharge	\$55.00/day
Survey GPS Equipment Surcharge	\$100.00/day
Hydrographic Survey Boat with Equipment	\$550.00/day
Word Processor.....	\$82.00
Clerk	\$55.00
Engineering Intern	\$46.00
Director of IT Services.....	\$130.00

REIMBURSABLE EXPENSES

Fax	\$0.50/page
Outside copy service, messenger, overnight delivery, photos	Cost + 10%
Mileage	\$0.50/mile
Electronic Transfer	\$ 40.00

A surcharge of 50 percent will be added to hourly rates for expert witness testimony and depositions. SPACECO, Inc. reserves the right to increase these rates and costs by 5% after December 31, 2012.

DISCRIMINATION AND HARASSMENT

It is the policy of TBG that all employees, regardless of gender, be allowed to work in an environment free from harassment of any kind. TBG will not tolerate unlawful discrimination or harassment of any kind. It is the responsibility of each staff member to act in a manner appropriate to the work environment and be respectful of the rights of fellow workers. All employees, regardless of their position, are covered by and are expected to comply with this policy, and to take appropriate measures to ensure that prohibited conduct does not occur. Appropriate disciplinary action will be taken against any employee who violates this policy. Based upon the seriousness of the offense, disciplinary action may include verbal or written reprimand, suspension, or termination of employment.

GUIDELINES**DISCRIMINATION POLICY**

- a) It is a violation of this Policy to discriminate in the provision of employment opportunities, benefits or privileges, to create discriminatory work conditions, or to use discriminatory evaluative standards in employment if the basis of that discriminatory treatment is, in whole or in part, the person's race, color, national origin, age, religion, disability status, gender, sexual orientation, or marital status.
- b) Discrimination of this kind may also be strictly prohibited by a variety of federal, state and local laws, including Title VII of the Civil Rights Act 1964; the Age Discrimination Act of 1975; and the Americans With Disabilities Act of 1990. This Policy is intended to comply with the prohibitions stated in these anti-discrimination laws.

HARASSMENT POLICY

Harassment, including sexual harassment, is prohibited by federal and state laws. This Policy prohibits harassment of any kind, toward an individual or group because of national origin, race, color, religion, age, gender, sexual orientation, pregnancy, appearance, disability, marital or any other protected status. TBG will take appropriate action swiftly to address any violations of this Policy. For the purposes of this policy, harassment is defined as verbal or physical conduct that may be considered offensive, threatening, intimidating or coercive. Actions such as distribution, display or discussion of any written or graphic material that ridicules, denigrates, insults, belittles, or shows hostility or aversion are considered to be a violation of this policy and will not be tolerated.

DISCRIMINATION AND HARASSMENT**SEXUAL HARASSMENT POLICY**

TBG has adopted a zero tolerance policy toward sexual harassment. Sexual harassment of staff members, occurring in the workplace or in other settings in which staff members may find themselves in connection with their employment, is unlawful and will not be tolerated by The Burke Group (TBG). Further, any retaliation against an individual who has complained about sexual harassment, or retaliation against individuals for cooperating with an investigation of a sexual harassment complaint, is similarly unlawful and will not be tolerated.

1. Definition of Sexual Harassment

Sexual harassment, as defined by the United States Equal Employment Opportunity Commission (EEOC), is “unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature” that takes place under any of the following conditions:

- a. When submission to the sexual advance, requests or conduct is made either explicitly or implicitly a condition of keeping or getting a job.
- b. When a supervisor or manager makes a personnel decision based on an employee’s submission to, or rejection of sexual advances.
- c. When sexual conduct substantially interferes with a person’s work performance or creates an intimidating, hostile or offensive work environment.

Sexual harassment may also include conduct of a non-sexual nature that is motivated by gender.

Examples of Harassing Conduct:

Conduct commonly considered to be sexual harassment includes (but is not limited to):

Unwelcome or unwanted sexual advances, flirtation, innuendo and/or propositions,

Uninvited physical contact, such as touching, groping hugging, patting, massaging, rubbing, brushing or pinching,

Display of sexually suggestive objects, pictures, posters or cartoons,

Written or spoken references to sexual conduct, gossip regarding one’s sex life, comment on an individual’s body, sexual activity, deficiencies or prowess,

DISCRIMINATION AND HARASSMENT

Graffiti, drawings or poems of a sexual or non-sexual nature,
Display of sexually explicit materials from the Internet,
Unwelcome or unwanted e-mail messages, telephone calls, or paging,
Leering, whistling, cat-calls, staring, ogling, threats or sexual gestures,
Jokes, language, epithets or remarks of a sexual nature,
Direct or implied request for sexual favors, accompanied by an implied or overt threat covering an individual's employment status or promises of preferential treatment.

2. Responsibility of Individual Employees

Each individual employee has the responsibility to refrain from sexual harassment in the workplace.

An individual employee who sexually harasses a fellow worker is, of course, responsible for, and may be held liable for, his or her individual conduct.

The harassing employee will be subject to disciplinary action up to and including discharge in accordance with departmental policy or a bargaining agreement, as appropriate.

3. Responsibility of Supervisory Personnel

Supervisors and managers are responsible for maintaining the workplace free of sexual harassment. This is accomplished by promoting a professional environment and by dealing with sexual harassment as with all other forms of employee misconduct.

Specifically, a supervisor must address an observed incident of sexual harassment or a complaint with seriousness, take prompt action to investigate it, report it and end it, implement appropriate disciplinary action, and observe strict confidentiality. This also applies to cases where an employee tells the supervisor about behavior considered sexual harassment but does not want to make a formal complaint. Failure of a supervisor or manager to report a sexual harassment situation or complaint may result in disciplinary action being taken against the supervisor or manager.

In addition, supervisors must ensure that no retaliation will result against an employee making a sexual harassment complaint.

DISCRIMINATION AND HARASSMENT

An Equal Employment Opportunity (EEO) Officer is available to consult with supervisors on the proper procedure to follow. The names of the current TBG EEO Officers are located within the TBG Organizational Chart at the beginning of the Handbook.

4. Procedures for Making a Complaint

Individuals who have questions about sexual harassment generally or TBG's policy, are encouraged to contact Human Resources or the EEO Officer. If you feel you are being, or have been, harassed or subjected to any other illegal employment practice, you must report the offending activity in the manner described below, without fear or embarrassment or reprisal. The names of the current TBG EEO Officers are located within the TBG Organizational Chart at the beginning of the Handbook. Sexual harassment complaints may be made verbally or in writing.

An employee who either observes or believes herself/himself to be the object of sexual harassment should deal with the incident(s) as directly and firmly as possible by clearly communicating her/his position to the supervisor, an EEO Officer and the offending employee. It is not necessary for sexual harassment to be directed at the person making a complaint.

Verbal Complaints

Workplace: The harassed employee should directly and clearly express her/his objection that the conduct is unwelcome and request that the offending behavior stop. The initial message may be verbal. If subsequent messages are needed, they should be put in writing in a note or a memo.

Contact with Supervisory Personnel: At the same time direct communication is undertaken, or in the event the employee feels threatened or intimidated by the situation, the problem must be promptly reported one of the following individuals:

- Your immediate supervisor,
- any successively higher member of management,
- the Human Resources Department,
- the EEO Officer or

DISCRIMINATION AND HARASSMENT

- Dr. Christopher Burke, Chairman
- Barbara J. Giroux, Director, Human Resources

If the harasser is the immediate supervisor, the problem should be reported to the next level of supervision or the EEO Officer.

Formal Written Complaint

An employee may also report incidents of sexual harassment directly to the EEO Officer. The EEO Officer will counsel the reporting employee and be available to assist with filing a formal complaint. The Company will fully investigate the complaint, and advise the complainant and the alleged harasser of the results of the investigation.

5. Investigations

All complaints or allegations will be taken seriously. TBG will investigate all allegations of harassment or discrimination. In the event a sexual harassment complaint is made regarding a work-related situation, an appointed TBG staff member will promptly discuss the situation with possible witnesses, and with the accused individual. The discussion will be conducted in such a way as to maintain confidentiality to the extent practical under the circumstances. Should an individual's words or conduct be determined to constitute sexual harassment, appropriate action will be taken. The action taken will depend on the severity of the complaint/situation. Instruction to cease the words or conduct that constitutes harassment will be given when such warnings will be sufficient to correct the situation. Documentation can be strengthened by written records such as letters, notes, memos and telephone messages. If a warning is insufficient or if it appears that it will be insufficient under the facts presented, transfer, written warning, termination of employment for the offending staff member, or other action deemed appropriate by TBG may result. When the investigation is complete, TBG will inform the person filing the complaint of the results of the investigation and action taken by TBG.

6. False and Frivolous Complaints

False and frivolous charges refer to cases where the accuser is using a sexual harassment complaint to accomplish some end other than stopping sexual harassment. It does not refer to charges made in good faith, which cannot be proven. Given the seriousness of the consequences for the

DISCRIMINATION AND HARASSMENT

accused, a false and frivolous charge is a severe offense that can itself result in disciplinary action.

7. Resolution Outside the Company

An employee has the right to contact the Illinois Department of Human Rights (IDHR) or the Equal Employment Opportunity Commission (EEOC) about filing a formal complaint. An IDHR complaint must be filed within 180 days of the alleged incident(s) unless it is a continuing offense. A complaint with the EEOC must be filed within 300 days. In addition, an appeal process is available through the Illinois Human Rights Commission (IHRC), after IDHR has completed its investigation of the complaint. Where the employing entity has an effective sexual harassment policy in place and the complaining employee fails to take advantage of that policy and allow the employer an opportunity to address the problem, such an employee may, in certain cases, lose the right to further pursue the claim against the employer.

Administrative Contacts

Illinois Department of Human Rights (IDHR)
Chicago: 312-814-6200 or 800-662-3942
Chicago TTY: 866-740-3953
Springfield: 217-785-5100
Springfield TTY: 866-740-3953
Marion: 618-993-7463
Marion TTY: 866-740-3953

Illinois Human Rights Commission (IHRC)
Chicago: 312-814-6269
Chicago TTY: 312-814-4760
Springfield: 217-785-4350
Springfield TTY: 217-557-1500

United States Equal Employment Opportunity Commission (EEOC)
Chicago: 800-669-4000
Chicago TTY: 800-869-8001

8. No Retaliation

TBG will not retaliate against any person making a complaint in good faith about harassment or discrimination. Similarly, TBG will not tolerate any

DISCRIMINATION AND HARASSMENT

retaliatory behavior directed toward any employee who complains about harassment or who participates in any investigation. An employee, who is suddenly transferred to a lower paying job or passed over for promotion after filing a complaint with IDHR or EEOC, may file a retaliation charge, also due within 180 days (IDHR) or 300 days (EEOC) of the alleged retaliation.

END OF 112

Equal Employment Opportunities

A. POLICY

It is the policy of TBG to offer equal employment opportunity to all persons without regard to race, color, gender, religion, age, disability or national origin. The Company is committed to effective utilization of qualified personnel. The program outlined below contains guidelines and procedures to provide equal employment and advancement opportunities in the organization.

B. AFFIRMATIVE ACTION PROGRAM

1. Recruitment

TBG will consider qualified minority-group applicants for vacancies in all job classifications, in conjunction with our established policy of advancement and promotion from within, on the basis of individual qualifications and job performance.

- (a) Public and private employment offices used by TBG will be advised in writing of our equal employment opportunity policy.
- (b) TBG will use the term "An Equal Opportunity Employer" in all public media advertising activity.
- (c) All decisions pertaining to employment, upgrading, transfer, recruiting, layoff, terminations, training, and pay rates of employees will be made and executed without regard to race, color, gender, religion, age, disability or national origin.

2. Job Placement/Promotion

Opportunities for promoting and upgrading all qualified minority-group employees will be enhanced by:

- (a) Making all members of management aware that TBG intends to ensure utilization of qualified minority personnel at all levels, and
- (b) Reviewing qualifications of all candidates for opportunities for promotion from within.

3. Compensation and Employee Benefits

All personnel will be compensated according to their job classifications.

4. Layoffs and Terminations

If it becomes necessary to lay off or terminate employees, selection will be made without regard to race, color, religion, age, gender, disability or national origin.

5. Communication of Equal Employment Opportunity (EEO) Policies

EEO policies will be communicated to all applicants and employees:

- (a) On bulletin boards
- (b) On the TBG intracompany website
- (c) In the TBG Employee Handbook
- (d) At staff meetings

6. Training and Development

All training and educational programs conducted on the job will be reviewed periodically to ensure all personnel, including minority group personnel, are given an equal opportunity to participate.

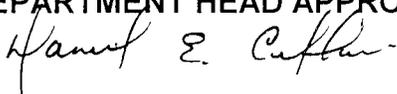
7. Affirmative Action Program Coordinator

The President is the Equal Employment Opportunity Officer for the Affirmative Action Program and has been given appropriate authority and responsibility to administer and coordinate this program. Any inquiries concerning Equal Employment Opportunity or related matters should be directed to the President. A more comprehensive description of the Company's Affirmative Action Plan is available through the HR Manager.

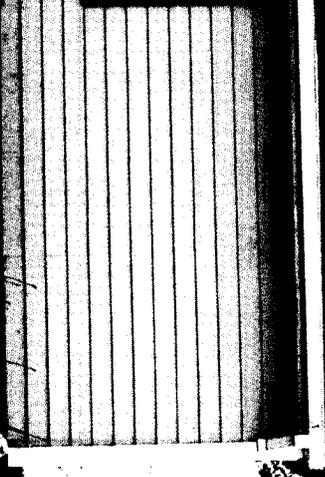
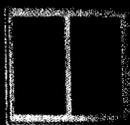
**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

PAGE OF __ Of

ITEM: Request for approval to purchase 1620 Lowry Drive, a single-family home	DEPARTMENT: Inspection
AGENDA SECTION:	AMOUNT: Estimated \$11,500*
ATTACHMENTS: <input checked="" type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> OTHER (See Summary Highlights) <input type="checkbox"/> SUPPORTING DOCUMENTS	DATE: June 25, 2012
SUMMARY HIGHLIGHTS: The Inspection Department wants to purchase the property located at 1620 Lowry Drive. The property consists of a single-family house with a detached garage. The condition of the property is in poor shape. The interior has been stripped down to the wall studs. The Village will pay the current owner \$8,000 for the property and will also pay the title costs, taxes and closing costs. The total estimated amount of the expenditures is \$11,500 (*the actual costs are difficult to determine because the amount of the property taxes is unknown until closing). Staff will be using Community Development funds for the demolition of the structure at an estimated cost of \$5,000.	
RECOMMENDED ACTION: Staff recommends to approve.	
DEPARTMENT HEAD APPROVAL: 	VILLAGE ADMINISTRATOR: 
AGENDA PAGE NUMBER:	

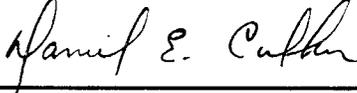
06/26/2019



**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

PAGE OF __ Of

ITEM: Request approval to bid for the demolition of Village property located at 429 S. Steffler Street, a former 12 unit apartment building	DEPARTMENT: Inspection
AGENDA SECTION:	AMOUNT: -0-
ATTACHMENTS: <input checked="" type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> OTHER (See Summary Highlights) <input type="checkbox"/> SUPPORTING DOCUMENTS	DATE: June 25, 2012
SUMMARY HIGHLIGHTS: Staff requested demolition bids for the removal of Village property located at 429 S. Steffler Street, a 12-unit apartment building. The bids are due on Friday, June 30, 2012. We will be using TIF funds as this property is in the Rantoul South TIF District. Bids will be received on June 30, 2012 and the results will be presented to the Board at the July Study Session.	
RECOMMENDED ACTION: Recommend approval of the bid	
DEPARTMENT HEAD APPROVAL: 	VILLAGE ADMINISTRATOR: 
AGENDA PAGE NUMBER:	

BID OPENING TABULATION SUMMARY

**JOB #: VRNTL-13-B-02
 OWNER: Village of Rantoul
 DEPARTMENT: INSPECTION**

BID DATE: 6/29/2012

	BIDDER	TOWN	BASE BID	ALTERNATE BID	TOTAL BID	ACKNOWLEDGE ADDENDUM	BID BOND	INSURANCE CERTIFICATE
1	ACCURATE SITE DEMOLITION	BLOOMINGTON, IL	\$20,900.00		\$20,900.00		YES	
2	HY-TECH SPECIALIZED SERVICES, INC	SPRINGFIELD, IL	\$39,865.00		\$39,865.00		YES	
3	BOB BROWN CONSTRUCTION	DANVILLE, IL	\$49,468.00		\$49,465.00		YES	
4	MILLER ENTERPRISES	CHAMPAIGN, IL	\$54,000.00		\$54,000.00		YES	
5	AMERICAN DEMOLITION CORPORATION	ELGIN, IL	\$63,600.00		\$63,600.00		YES	
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM	PAGE	OF
-------------	------	----

ITEM: Semi-Annual Review of Closed Meeting Records	DEPARTMENT: Village Clerk
---	----------------------------------

AGENDA SECTION:	AMOUNT:
------------------------	----------------

ATTACHMENTS: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> OTHER (See Summary) <input type="checkbox"/> SUPPORTING DOCUMENTS	DATE: June 29, 2012
--	----------------------------

SUMMARY HIGHLIGHTS:

In accordance with the Open Meetings Act, the Village conducts a semi-annual review of the closed session records of the Village Board in January and July of each year to determine which records, if any, are appropriate for release.

Review and approval of the minutes for all closed session proceedings held since the previous review in January 2012:

1. January 3, 2012 - Semi-annual Review
2. January 10, 2012 - Semi-annual Review
3. April 10, 2012 Purchase of Real Estate
4. April 17, 2012 Purchase of Real Estate
5. May 3, 2012 Purchase of Real Estate
6. May 3, 2012 FPO Negotiations

Formal action will be taking at the July 10, 2012 Board Meeting

Any member of the Board who wishes to review Closed Session records in advance of the Study Session may do so by making an appointment with the Clerk's office.

RECOMMENDED ACTION:	Enter into Closed Session to approve the previous closed session minutes and review all closed session records for content and possible release
----------------------------	---

DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR
---------------------------------	------------------------------

AGENDA PAGE NUMBER:

CLOSED MEETINGS
June 29, 2012

<u>Tape #</u>	<u>Date</u>	<u>Subject</u>	<u>Confidentiality Still Exists</u>	<u>To Be Made Available</u>
740	January 3, 2012	Semi-annual Review		X
740	January 10, 2012	Semi-annual Review		X
747	April 10, 2012	Purchase of Real Estate		X
747	April 17, 2012	Purchase of Real Estate		X
749	May 3, 2012	Purchase of Real Estate		X
749	May 3, 2012	FOP Negotiations	X	

X Confidentially Still Exists