



**Rantoul Village Board of Trustees
Regular Board Meeting
August 8, 2017**

Order of Business

Board Packet Page(s)

- 1. Call to Order – Mayor Smith**
 - Invocation – Dr. Pastor Ken Crawford, First Baptist Church
 - Pledge of Allegiance
 - Roll Call
- 2. Approval of Agenda**
- 3. Presentation of Rantoul Scholarship to Cylie Couch**
- 4. Swearing in new Police Officer**
- 5. Public Participation**

Citizens wishing to address the Village Board with respect to any item of business listed on the agenda are asked to complete a public participation form and submit it to the Village Clerk prior to the meeting. Comments will be limited to three minutes for each speaker.

Section A – Consent Agenda

- 6. Approval of Consent Agenda by Omnibus Vote**

All items under the Consent Agenda are considered to be routine in nature and will be enacted by a single motion and subsequent roll call vote. There will be no separate discussion of these items unless a Village Board member so requests, in which event the item will be removed from the Consent Agenda and considered as the first item after approval of the Consent Agenda.

 - (A) Approve Minutes of: Special Board Meeting of July 5, 2017; Regular Study Session of July 5, 2017 and Regular Board Meeting of July 11, 2017
 - (B) Approve Bills and Monthly Financial Reports
 - (C) Motion to affirm appointments to various Boards and Committees 105
(see Attachment A)
 - (D) Motion to approve Village Leadership Policy 1
- 7. Approval of Any Items Removed from Consent Agenda**

Section B – Consideration of Bids, Contracts & Other Expenditures

- 8.** Motion to approve Micro Loan Request from Perry Johnson - \$10,000 44-47
- 9.** Motion to approve and authorize Change Order on Elevated Tank Project - \$48,125.00 48-77
- 10.** Motion to approve and authorize contract with Owens Excavating for Rantoul Motel demolition -- \$39,250.00 83-89

Order of Business

Board Packet Page(s)

- 11.** Motion to authorize and approve contract with Bravo Services, Inc. for 94-95
cleaning seven buildings - \$63,840.00 annually

Section C – Consideration of Ordinances & Resolutions

- 12.** Motion to pass Ordinance No. 2536, AN ORDINANCE SUPPLEMENTING 2-3, 100
AND AMENDING SECTION 24-177(a) OF THE VILLAGE OF RANTOUL
CODE IN CONNECTION WITH SICK LEAVE ALLOWANCE
- 13.** Motion to pass Ordinance No. 2537, AN ORDINANCE ADOPTING 6-43, 101-102
AND APPROVING AN EDA REVOLVING LOAN FUND PLAN
- 14.** Motion to pass Ordinance No. 2538, AN ORDINANCE AUTHORIZING 78-79, 103
THE CONVEYANCE OF PERSONAL PROPERTY OWNED BY THE
VILLAGE OF RANTOUL, ILLINOIS (Crane/Lifts)
- 15.** Motion to pass Resolution No. 8-17-1241, A RESOLUTION RELATING 90-93, 104
TO PARTICIPATION BY ELECTED OFFICIALS IN THE ILLINOIS
MUNICIPAL RETIREMENT FUND
- 16.** Motion to pass CD Resolution No. 290, A RESOLUTION OF THE 96-99
PRESIDENT AND BOARD OF TRUSTEES TO APPROVE THE 2017
ANNUAL ACTION PLAN (B-17-MC-17-0019) AND TO FILE A SUBMISSION
FOR ASSISTANCE UNDER THE HOUSING AND COMMUNITY DEVELOPMENT
ACT, AS AMENDED

Section D – New Business

Discussion of any items of new business not listed upon the formal agenda. No formal action will be taken on these items during this proceeding.

Section E – Public Announcements

Section F – Adjournment

- 17.** Public Participation for non-agenda items
Citizens wishing to address the Village Board with respect to any matter not on the agenda are asked to complete a public participation form and submit it to the Village Clerk prior to the meeting. Comments will be limited to three minutes for each speaker.
- 18.** Motion to Adjourn

Statement Regarding Compliance with the Americans with Disabilities Act (ADA)
The Village of Rantoul wishes to ensure that its programs, services, and activities are accessible to individuals with disabilities. All Village Board meetings are wheelchair accessible. Persons who require an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the Village of Rantoul should contact the ADA Coordinator at (217) 892-6821. TTY users should dial 7-1-1 or call the Illinois Relay Center at 1-800-526-0844 (TTY) or 1-800-526-0857 (V). TTY users requiring Spanish language assistance should call 1-800-501-0864 (TTY).

We would appreciate advance notice of at least 48 hours for any requests to receive an agenda in an alternate format or other types of auxiliary aids and services.

BOARD OF TRUSTEES
VILLAGE OF RANTOUL

AGENDA ITEM

PAGE 2 OF 2

<p>SUBJECT: Community Development Block Grant Budget for FY2017-2018</p>	<p>DEPARTMENT: Community Development</p>																				
<p>BACKGROUND/DISCUSSION: The total Community Development budget is \$708,722, which includes \$297,635 in new grant funding; \$340,408 carried-over from previous HUD grants; and \$70,679 from the Rental Rehabilitation fund.</p> <p>The proposed budget which the Citizens Advisory Committee reviewed and recommended to the Village Board on July 20, 2017 includes: \$283,269 for housing rehabilitation program construction costs (4 full-home and 25 minor projects anticipated), which includes lead-based paint activities; \$35,000 for housing rehabilitation program delivery, which includes the fees paid to the Champaign County Regional Planning Commission; \$71,617 to provide social services; \$125,550 will be used for planning, management and administrative costs; \$149,506 for the Willow Pond Road and downtown streetscape infrastructure projects; and \$78,780 for building demolition costs.</p> <p>The committee recommended funding the following social service programs for funding:</p> <table border="1" data-bbox="300 1087 1333 1260"> <thead> <tr> <th colspan="2" data-bbox="300 1087 906 1123">FY2016-2017 Carry-Over Grants</th> <th colspan="2" data-bbox="906 1087 1333 1123">FY2016-2017 New Grants</th> </tr> </thead> <tbody> <tr> <td data-bbox="300 1123 690 1159">Prairie Center</td> <td data-bbox="690 1123 906 1159">\$9,075</td> <td data-bbox="906 1123 1144 1159">To be determined</td> <td data-bbox="1144 1123 1333 1159"></td> </tr> <tr> <td data-bbox="300 1159 690 1194">SmileHealthy</td> <td data-bbox="690 1159 906 1194">\$6,170</td> <td data-bbox="906 1159 1144 1194">at Special meeting</td> <td data-bbox="1144 1159 1333 1194"></td> </tr> <tr> <td data-bbox="300 1194 690 1230">Youth Assessment Center</td> <td data-bbox="690 1194 906 1230">\$8,592</td> <td data-bbox="906 1194 1144 1230">on August 2, 2017</td> <td data-bbox="1144 1194 1333 1230"></td> </tr> <tr> <td data-bbox="300 1230 690 1266">Crisis Nursery</td> <td data-bbox="690 1230 906 1266">\$3,135</td> <td data-bbox="906 1230 1144 1266"></td> <td data-bbox="1144 1230 1333 1266"></td> </tr> </tbody> </table>		FY2016-2017 Carry-Over Grants		FY2016-2017 New Grants		Prairie Center	\$9,075	To be determined		SmileHealthy	\$6,170	at Special meeting		Youth Assessment Center	\$8,592	on August 2, 2017		Crisis Nursery	\$3,135		
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BOARD OF TRUSTEES
VILLAGE OF RANTOUL

AGENDA ITEM

PAGE 1 of 2

ITEM: Community Development Block Grant Budget for FY2017-2018	DEPARTMENT: Community Development
AGENDA SECTION:	AMOUNT: \$638,043
ATTACHMENTS: <input type="checkbox"/> ORDINANCE <input checked="" type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> OTHER (See Summary Highlights) <input type="checkbox"/> SUPPORTING DOCUMENTS	DATE: July 31, 2017
SUMMARY HIGHLIGHTS: It is anticipated that the Community Development Department will have a budget in FY17-18 of \$708,722. Revenues include: \$297,635 in new grant funding from the U.S. Dept. of Housing & Urban Development; \$340,408 in carry-over grant funding. In addition, \$70,679 will also be used from the Rental Rehabilitation fund. On July 20, 2017 the Citizens Advisory Committee recommended that the following activities be funded: Administration/Planning - \$54,871; Social Service Agency grants - \$71,617; \$283,269 for owner-occupied housing rehabilitation; \$149,506 for infrastructure development; and \$78,780 for building demolition.	
RECOMMENDED ACTION: Board approval of the Community Development Budget and authorization to submit the consolidated plan update/grant application to HUD.	
DEPARTMENT HEAD APPROVAL:	VILLAGE ADMINISTRATOR: 
AGENDA PAGE NUMBER:	

BOARD OF TRUSTEES
VILLAGE OF RANTOUL

AGENDA ITEM

PAGE 2 OF 2

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**COMMUNITY DEVELOPMENT RESOLUTION NO. 290
RESOLUTION OF THE PRESIDENT AND BOARD OF TRUSTEES TO APPROVE
THE 2017 ANNUAL ACTION PLAN (B-17-MC-17-0019) AND TO FILE A SUBMISSION
FOR ASSISTANCE UNDER THE HOUSING AND COMMUNITY DEVELOPMENT
ACT, AS AMENDED**

WHEREAS, the purpose of the Consolidated Plan is to identify strategies and resources available to meet affordable housing and community development needs for the five-year period from FY2013-2014 to FY2017-2018; and

WHEREAS, the Consolidated Plan includes an Annual Action Plan for FY2017-2018 that serves as the Village of Rantoul's application to the Federal Department of Housing and Urban Development (HUD) for Community Development Block Grant (CDBG) funds; and

WHEREAS, three public hearings were conducted by the Rantoul Citizens Advisory Committee to receive input on the Annual Action Plan, on January 26, 2016, July 20, 2017, August 2, 2017; and,

WHEREAS, the Annual Action Plan must be submitted to HUD by August 16, 2017;

NOW, THEREFORE BE IT RESOLVED by the President and Board of Trustees of the Village of Rantoul, Illinois, that:

1. The Village Board approves the attached FY2017-2018 Annual Action Plan; and,
2. The Village Board authorizes the President of the Board of Trustees to submit the proposal and all understandings and assurances contained therein and directs and authorizes the President to provide additional information as may be necessary.

PASSED AND APPROVED this _____ day of _____, 2017.

Charles R. Smith, President
Village Board of Trustees

ATTEST:

Mike Graham
Village Clerk

ORDINANCE NO. 2536

AN ORDINANCE
SUPPLEMENTING AND AMENDING SECTION 24-177(a) OF
THE RANTOUL CODE IN CONNECTION WITH SICK LEAVE ALLOWANCE

BE IT ORDAINED BY THE PRESIDENT AND THE BOARD OF TRUSTEES OF
THE VILLAGE OF RANTOUL, ILLINOIS, as follows:

Section 1. Amendment. That subsection (a), entitled "Allowance", of Section 24-177, entitled "Sick Leave", of Chapter 24, entitled "PERSONNEL", as supplemented and amended, be and the same is hereby supplemented and amended to provide as follows:

Sec. 24-177. – Sick Leave.

- (a) *Allowance.* Subject to the applicable provisions of this article any full-time employee (and any part-time employee on a prorated basis) covered by this article shall accrue 3.70 hours of sick leave for each completed pay period of employment, provided that the number of sick leave hours that may be accumulated by any such full-time employee (and part-time employee on a prorated basis) shall not exceed 2,080 hours at any one time. Sick leave shall be allowed for: the personal illness, injury or medical appointment of any such full-time employee or of any such part-time employee, or the illness, injury or medical appointment of his spouse or child (including stepchild), sibling, parent (including stepparent and spouse's parents), grandchild (including a child of any stepchild) or grandparent if the care of any such person by any such full-time employee or any such part-time employee is medically necessary.

Section 2. Effective Date. This Ordinance shall become effective following its passage, approval and publication as required by law.

This ordinance is hereby passed, the "ayes" and "nays" being called, by the concurrence of a majority of the members of the Corporate Authorities then holding office at a regular meeting on the date set forth below.

PASSED this 8th day of August, 2017.

Village Clerk

APPROVED this 8th day of August, 2017.

Village President

ORDINANCE NO. 2537

**AN ORDINANCE
ADOPTING AND APPROVING AN
EDA REVOLVING LOAN FUND PLAN**

**VILLAGE OF RANTOUL
CHAMPAIGN COUNTY, ILLINOIS**

CERTIFICATE OF PUBLICATION

Published in pamphlet form this 8th day of August, 2017, by authority of the President and Board of Trustees of the Village of Rantoul, Champaign County, Illinois.

Village Clerk

ORDINANCE NO. 2537

**AN ORDINANCE
ADOPTING AND APPROVING AN
EDA REVOLVING LOAN FUND PLAN**

WHEREAS, the President and Board of Trustees (the “**Corporate Authorities**”) of the Village of Rantoul, Champaign County, Illinois (the “**Village**”) now find it necessary, desirable and in the best interests of the Village to adopt and approve an EDA Revolving Loan Fund Plan (the “**Plan**”), a copy of which has been presented to and is now before the meeting of the Corporate Authorities at which this ordinance is adopted; and

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF RANTOUL, CHAMPAIGN COUNTY, ILLINOIS, as follows:

Section 1. Adoption of Plan. The Plan be and the same is hereby adopted and approved.

Section 2. Further Authorization. That from and after the effective date of this Ordinance, the proper officers, employees and agents of the Village are hereby authorized, empowered and directed to do all such acts and things and to prepare, execute, deliver, acknowledge and file all such supplemental deeds, mortgages, security agreements, documents, agreements, certificates, forms, receipts and other instruments as may be necessary to accomplish the purposes of this Ordinance in accordance with the respective terms, conditions and undertakings of the Plan.

Section 3. Publication. The Village Clerk is hereby authorized and directed to cause this Ordinance to be published in pamphlet form.

This Ordinance is hereby passed, the “ayes” and “nays” being called, by the concurrence of a majority of the members of the Corporate Authorities then holding office on the date set forth below.

PASSED this 8th day of August, 2017.

Village Clerk

APPROVED this 8th day of August, 2017.

Village President

ORDINANCE NO. 2538

AN ORDINANCE
AUTHORIZING THE CONVEYANCE OF PERSONAL
PROPERTY OWNED BY THE VILLAGE OF RANTOUL, ILLINOIS
(Crane/Lifts)

WHEREAS, the Village of Rantoul, Champaign County, Illinois (the “Village”) is a home rule unit under and pursuant to Section 6(a) of Article VII of the Constitution of the State of Illinois, and is authorized to exercise any power and perform any function pertaining to its government and affairs, including the power to authorize the sale, conversion, conveyance, trade-in or other disposition (any of which is collectively referred to herein as a “conveyance”) of any of its personal property in such manner as the President and the Board of Trustees of the Village (the “Corporate Authorities”) may authorize, with or without advertising or competitive bid for any such conveyance; and

WHEREAS, the Village owns the items of personal property consisting of three (3) crane/lifts currently located in Grissom Hall (collectively, the “Personal Property”), which the Corporate Authorities find may have an estimated total value of more than \$5,000.00 but which is no longer necessary or useful to, or in the best interests of, the Village to retain.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF RANTOUL, CHAMPAIGN COUNTY, ILLINOIS, as follows:

Section 1. The conveyance of the Personal Property is hereby authorized to be made in “as is” condition by means of an internet sale process.

Section 2. From and after the effective date of this Ordinance, the proper officers, employees and agents of the Village are hereby authorized, empowered and directed to do all such acts and things and to execute and deliver all documents and instruments as may be necessary to complete the conveyance of such Personal Property and to carry out the intent and accomplish the purposes of this Ordinance in accordance with its terms.

Section 3. This Ordinance is hereby passed, the “ayes” and “nays” being called, by the concurrence of a majority of the members of the Corporate Authorities then holding office at a regular meeting on the date set forth below.

PASSED this 8th day of August, 2017.

Village Clerk

APPROVED this 8th day of August, 2017.

Village President



A RESOLUTION RELATING TO PARTICIPATION BY ELECTED OFFICIALS IN THE ILLINOIS MUNICIPAL RETIREMENT FUND

IMRF Form 6.64 (Rev. 03/17) (Income tax information can be found on the reverse side of this resolution)

PLEASE ENTER Employer IMRF I.D. Number

RESOLUTION
Number 8-17-1241

WHEREAS, the Village of Rantoul, Champaign County, Illinois
EMPLOYER NAME

is a participant in the Illinois Municipal Retirement Fund; and

WHEREAS, elected officials may participate in the Illinois Municipal Retirement Fund if they are in positions normally requiring performance of duty for 1,000 hours or more per year; and
600 OR 1,000

WHEREAS, this governing body can determine what the normal annual hourly requirements of its elected officials are, and should make such determination for the guidance and direction of the Board of Trustees of the Illinois Municipal Retirement Fund;*

NOW THEREFORE BE IT RESOLVED that the President and Board of Trustees
BOARD, COUNCIL, ETC.

finds the following elected positions qualify for membership in IMRF.

TITLE OF ELECTED POSITION	DATE POSITION BECAME QUALIFIED
<u>Village President</u>	<u>February 9, 1982</u>
<u>Village Clerk</u>	<u>February 9, 1982</u>

CERTIFICATION

I, Michael P. Graham, the Village Clerk
NAME CLERK OR SECRETARY OF THE BOARD

of the Village of Rantoul of the County of Champaign,
EMPLOYER NAME COUNTY

State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of a resolution duly adopted by its President and Board of Trustees at a meeting duly
BOARD, COUNCIL, ETC.

convened and held on the 8th of August 20 17
DAY MONTH YEAR

SIGNATURE CLERK OR SECRETARY OF THE BOARD

* Any person who knowingly makes any false statement or falsifies or permits to be falsified any record of the Illinois Municipal Retirement Fund in an attempt to defraud IMRF is guilty of a Class 3 felony (40 ILCS 5/1-135).

IMRF
2211 York Road, Suite 500, Oak Brook, Illinois 60523-2337
Employer Only Phone: 1-800-728-7971
www.imrf.org

Attachment A – Board, Committee & Commission Appointments (Consent Agenda)

Citizens Advisory Committee

Appoint Sherry Johnson for a term expiring in 2018

Reappoint Jewel Kelly for term expiring in 2021

Reappoint Susan Combest for term expiring 2021

Fire and Police Commission

Reappoint Brian Schurter for a term expiring 2019

Reappoint Ken Calhoun for a term expiring 2020

Human Relations Committee

Reappoint Ken Calhoun for a term expiring 2021

Reappoint Herman Fogal for a term expiring 2021

Reappoint Marcia Jackson for a term expiring 2021

Reappoint Monica Rittenhouse for a term expiring 2021

Reappoint Wendell Golston for a term expiring 2021

Reappoint Mike Gottlieb for a term expiring 2021

Liquor Advisory Committee

Reappoint Ron for a term expiring 2021

Reappoint Herman Fogal for a term expiring 2021

Reappoint Hank Gamel for a term expiring 2021

Reappoint Wayne Mathis for a term expiring 2021

Micro Loan and Revolving Loan Committee

Reappoint Brian Schurter for a term expiring 2020

Reappoint Koleen Roseman for a term expiring 2020

Reappoint Denny Long for a term expiring 2019

Police Pension Board

Reappoint Mike Daugherty for a term expiring 2019

Reappoint Gwen McMorris for a term expiring 2018