



Rantoul Village Board of Trustees
Regular Study Session
Louis B. Schelling Memorial Board Room
Rantoul Municipal Building
February 5, 2019
6:00 pm

Order of Business

1. Call to Order – Mayor Smith
Roll Call
 2. Approval of Agenda
 3. Public Participation
Citizens wishing to address the Village Board with respect to any item of business listed on the agenda or any matter not appearing on the agenda are asked to sign in with the Village Clerk prior to the meeting. Comments will be limited to three minutes for each speaker.
 4. Items from the Mayor
 5. Items from Trustees
 - A) [Resolution No. 2-19-1277](#) approving [Vacant Property Purchase](#) program
 6. Items from the Clerk
 - A) Minutes from Regular Study Session, [January 8, 2019](#)
 - B) Minutes from Regular Board Meeting, [January 15, 2019](#)
- Note: All minutes are drafts until approved at the February 12, 2019 Board Meeting. The Village is required to post the approved minutes on their web site within 30 days of approval.
7. Items from the Administrator
 - A) Select Employee [Benefit Services Provider](#) – [Resolution No. 2-19-1276](#)
 - B) Agenda planning – discussion of future items
 8. Items from Comptroller
 - A) Appointing Human Resources Manager as [IMRF Agent](#)
 - B) Approval of Bills and Monthly Financial Reports
 9. Items from Public Works
 - A) [Resolution No. 2-19-1275](#) approving [Parade Routes](#) for 2019
 10. Items from Police
 - A) Amend Village Code regarding appointment of [Lieutenants](#) – [Ordinance No. 2600](#)
 - B) Amending Village Code regarding disposal of [unclaimed property](#) – [Ordinance No. 2601](#)

11. Items from Building Safety
 - A) Zoning change request from [KTRM, LLC](#) for North Drive property - Ordinance
 - B) [Annexation](#) of Adams Outdoor Advertising properties on Liberty Ave. [Ordinance No. 2602](#)
 - C) Zoning change request from [Adams Outdoor Advertising](#) properties on Liberty Ave. - Ordinance
12. Items from Counsel
13. Adjournment

Statement Regarding Compliance with the Americans with Disabilities Act (ADA)

The Village of Rantoul wishes to ensure that its programs, services, and activities are accessible to individuals with disabilities. All Village Board meetings are wheelchair accessible. Persons who require an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the Village of Rantoul should contact the ADA Coordinator at (217) 892-6821. TTY users should dial 7-1-1 or call the Illinois Relay Center at 1-800-526-0844 (TTY) or 1-800-526-0857 (V). TTY users requiring Spanish language assistance should call 1-800-501-0864 (TTY).

We would appreciate advance notice of at least 48 hours for any requests to receive an agenda in an alternate format or other types of auxiliary aids and services.

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM		PAGE	OF
ITEM: Vacant Lot Purchasing Program	DEPARTMENT: Trustees		
AGENDA SECTION:	AMOUNT: NA		
ATTACHMENTS: <input type="checkbox"/> ORDINANCE <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> OTHER (See Summary) <input checked="" type="checkbox"/> SUPPORTING DOCUMENTS	DATE: February 5, 2019		
SUMMARY HIGHLIGHTS:			
<p>The Rantoul Vacant Lot Program is a residential stabilization initiative to help property owners, neighborhood associations, and non-profit groups in Rantoul to purchase village owned land for \$100 per parcel. The lots may be used to expand the yards of existing homes, for beautification, for gardens, for housing, and other uses permitted by current zoning regulations. Successful applicants must maintain ownership of lots purchased through the program for at least 5 years. All encumbrances associated with each vacant lot will be removed by the Village making it more enticing for residents to pursue purchase. The program goal is to improve, and preserve our community. The program is operating on a pilot basis and is subject to change as the needs and results are assessed. Up to two lots are available per application. Applicants that own property adjacent to the vacant lot will be given priority to purchase. Applicants will be given 60 days from approval date to finalize the purchase. Lastly, all applicants must be current on property taxes and have no financial obligations to the Village of Rantoul. Any purchaser who agrees to build a new home on the lot within 12 months will receive a refund of the purchase price of the lot.</p> <p>There will be 2 phases for residents to take advantage of this offer.</p> <p>Phase 1 (30 days in length)</p> <p>Only property owners adjacent to a vacant parcel in all four directions are eligible to purchase at the discounted rate of \$100. If multiple adjacent property owners want the parcel, the parcel may be split in half and the cost will be \$50 per half parcel. Purchasers are responsible for re-platting within 60 days of purchase if splitting the lot between two property owners.</p> <p>Phase 2 (30 days in length)</p> <p>Remaining unsold properties from Phase 1 will be offered for purchase to any resident in Rantoul via sealed bid. The minimum bid will be \$250.</p>			
RECOMMENDED ACTION: Approve Program			
DEPARTMENT HEAD APPROVAL		VILLAGE ADMINISTRATOR	
			
AGENDA PAGE NUMBER:			

Rantoul Vacant Lot Program - Residential Use Only

The Rantoul Vacant Lot Program is a residential stabilization initiative to help property owners, neighborhood associations, and non-profit groups in Rantoul to purchase village owned land for \$100 per parcel. The lots may be used to expand the yards of existing homes, for beautification, for gardens, for housing, and other uses permitted by current zoning regulations. Successful applicants must maintain ownership of lots purchased through the program for at least 5 years. All encumbrances associated with each vacant lot will be removed by the Village making it more enticing for residents to pursue purchase.

The program goal is to improve, and preserve our community. The program is operating on a pilot basis and is subject to change as the needs and results are assessed. Up to two lots are available per application. Applicants that own property adjacent to the vacant lot will be given priority to purchase. Applicants will be given 60 days from approval date to finalize the purchase. Lastly, all applicants must be current on property taxes and have no financial obligations to the Village of Rantoul. Any purchaser who agrees to build a new home on the lot within 12 months will receive a refund of the purchase price of the lot.

There will be 2 phases for residents to take advantage of this offer.

Phase 1 (30 days in length)

Only property owners adjacent to a vacant parcel in all four directions are eligible to purchase at the discounted rate of \$100. If multiple adjacent property owners want the parcel, the parcel may be split in half and the cost will be \$50 per half parcel. Purchasers are responsible for re-platting within 60 days of purchase if splitting the lot between two property owners.

Phase 2 (30 days in length)

Remaining unsold properties from Phase 1 will be offered for purchase to any resident in Rantoul via sealed bid. The minimum bid will be \$250.

Properties will be sold "as is" via a Quit Claim deed.

Note: The program is operating on a pilot basis and is subject to change as the needs and results are assessed.

Requirements:

- Lots for purchase for \$100 must be approved by the Village of Rantoul staff
- Limit up to two lots are available per application for purchase
- Ownership of purchased lot must be maintained for 5 years minimum; if the purchased lot is shared between two property owners then a re-platting must occur so any future sale of either property includes the additional land
- If a property purchased under this program is sold prior to the five-year minimum ownership requirement is fulfilled, the original purchaser of the property will be assessed a fee of \$500 or the Full market value, whichever is greater; HOWEVER, the individual who sold the property

prior to the five years has the ability to appeal any assessment. All appeals of an assessment shall be heard by the Village Administrator for a final determination.

- Phase 1 - You must own and live in the property that directly borders the vacant lot; if there are multiple bidders on a property, priority will be given to property owners bordering the long side of the property line, with those bordering the short side given secondary consideration
- You must be current on all taxes, water and sewer bills, and any other financial obligations to the Village of Rantoul, and not have any outstanding code violations for any property you own in the Village of Rantoul

Additional costs:

- Purchaser is responsible for all costs, including but not limited to the \$108 recording fee with Champaign County Register of Deeds and any re-platting necessary if splitting the lot between residents.
- Additional property taxes that will be assessed with the addition of the extra lot
- Utility Charges (Storm Water and other fees may appear on your next Village of Rantoul Utility bill)

Steps to Apply:

Submit the online form below or manually complete and return the \$100 Vacant Lot Application Form to the Village of Rantoul

The Village will determine whether or not the vacant lot you request is available and eligible. The Village will certify that you are in good standing with the Village of Rantoul

Ideas for Vacant lots include but are not limited to: garden, or landscaped open space, new home construction

Our process is as follows:

- Requests are processed in the order registered and added to the waiting list with priority given to the property owners adjacent to the vacant lot - a lottery will be used if requests are submitted at the same time
- Lots only available to homeowners who live in their house
- If two owner-occupants live next to a lot and both wish to purchase it we may divide the property
- The Village staff will review the application and determine eligibility
- Once approved, the sale process can begin and applicant has 60 days to complete sale
- Verification will be conducted to insure the purchaser is current on taxes and are in good standing with the Village of Rantoul
- The sale process is terminated if you are not in good standing with the Village of Rantoul and/or the county
- You will be provided an offer to purchase to complete, sign and return
- A date will be set for you to close on the property
- You must provide a cashier's check or money order for the lot purchase and \$108.00 for Champaign County recording fees and any other miscellaneous fees
- After closing the recorded deed will be mailed to you within two weeks

Rantoul Vacant Lot Program - Application Form

Name:

Address:

Phone:

Email:

Are you an owner-occupant? Yes No

Address of the vacant lot you wish to purchase:

Are you willing to own, properly maintain and pay taxes on the lot next door to your home? Yes No

Are you current on all taxes, water and sewer bills and do not have any outstanding code violations for any property you own in the Village of Rantoul?

Yes No

Signature

Date

Vacant Lots For Sale (updated 2 January 2019)

<u>Parcel #</u>	Street #	Street Name
14-03-35-451-012	1142	Clark
14-03-35-451-013	1136	Clark
14-03-35-451-014	1130	Clark
20-09-01-178-001	1600	Eater
20-09-02-231-030	1311	Fairlawn
20-09-02-231-042	1361	Fairlawn
20-03-34-427-015	516	N Penfield

Timeline For Vacant Lot Program (updated 2 January 2019)

8 January 2019	present to Village Board for review at Study Session
5 February 2019	present to Village Board with resolution at Study Session
12 February 2019	present resolution to Village Board for approval
13 February 2019	IF APPROVED, put resolution and map on website
1 March 2019	open application process for adjacent property owners
1 April 2019	open application process for non-adjacent residents
1 July 2019	review of property list to see which Village-owned properties should be added to the list, review of process to determine need for any changes to program

RESOLUTION NO. 2-19-1277

**A RESOLUTION
OFFERING A VACANT LOT PURCHASING PROGRAM**

WHEREAS, the Village of Rantoul, Champaign County, Illinois, as a corporate authority, owns property throughout its corporate limits; and

WHEREAS, these properties no longer serve a public benefit and therefore the Village of Rantoul would like to dissolve its ownership of these properties; and

WHEREAS, in an effort to make these properties available for purchase by first, the adjoining property owners, or secondarily, residents of the Village of Rantoul, a “Vacant Lot Purchasing Program” has been developed providing a process by which certain properties can be sold.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF RANTOUL, ILLINOIS, CHAMPAIGN COUNTY, ILLINOIS, as follows:

That the document entitled “Vacant Lot Purchasing Program” in the form thereof which has been presented to and is now before the meeting of the Corporate Authorities of the Village at which this Resolution is adopted, be and the same is hereby authorized and approved.

This Resolution is hereby passed, the “ayes” and “nays” being called, by the concurrence of a majority of the members of the Corporate Authorities then holding office at a regular meeting on the date set forth below.

PASSED this 12th day of February, 2019.

Village Clerk

APPROVED this 12th day of February, 2019.

Village President

**Rantoul Village Board of Trustees
Regular Study Session
January 8, 2019
6:00 P.M.**

LOUIS B. SCHELLING MEMORIAL BOARD ROOM
RANTOUL MUNICIPAL BUILDING, 333 S. TANNER, RANTOUL, IL.

A regular Study Session of the Board of Trustees of the Village of Rantoul was held at 6:00 P.M. Mayor Smith called the proceeding to order.

Roll Call

The Village Clerk called the roll, finding the following members physically present:

Mayor Smith, Trustees Hall, Gamel, Chad Smith, and Fox – 5.

The following representatives of Village Departments were also present: Scott Eisenhauer, Administrator; Pat Chamberlin, Comptroller; Tony Brown, Chief of Police; Ken Waters, Fire Chief; Luke Humphrey, Recreation Department Director; Greg Hazel, Director of Public Works; Jake McCoy Assistant Director of Public Works; Ken Turner, Community Development; Ken Beth, Village Attorney; and Mike Graham Clerk.

Trustee Chad Smith moved to approve the Agenda and Trustee Hall seconded the motion. The Clerk Called the roll and the Motion carried **5 – 0**.

Public Participation

Debra Sweat inquired why all of F.O.I.A's were not discussed at the Rantoul Village Board Meetings. The Clerk indicated that has never been done at the Village of Rantoul. Ken Beth, Village Attorney, said there was no State law requiring this and to his knowledge no Municipality in the area performs this task.

Wendell Golston complimented the Public Works Department on the new street lighting installed on North Maplewood Drive.

Items from the Mayor

- Engagement Letter for Attorney – for discussion only.

Items from Trustees

Trustee Hall gave an outline of the [Vacant Property Proposal](#). Mr. Eisenhauer indicated that this would be discussed at the February 2019 Study Session, along with an Resolution to Implement this proposal at the Regular Meeting in February 2019.

Items from the Clerk

- Minutes from Regular Study Session, [December 4, 2018](#)
- Minutes from Regular Board Meeting Session, [December 11, 2018](#)

- Review and approval of Closed Session Minutes – [Resolution 1-19-1274](#) to be reviewed in Closed Executive Session at the end of this Study Session.

Items from the Administrator

- Agenda planning – discussion of future Items.

“NOTE FROM RANTOUL VILLAGE CLERK, UNLESS OTHERWISE SPECIFIED BELOW ALL OF THE AGENDA ITEMS WILL BE TAKEN TO THE REGULAR VILLAGE BOARD MEETING, TUESDAY, January 15, 2019.”

- Approval of Micro Loan of \$10,000.00 to the [House of Flowers](#).
- Approval of \$10,000.00 Façade Grant to the [House of Flowers](#)
- Approval of \$30,000.00 Micro Loan to [Elite Pro Lawn](#) Services.
- Approval of Bills and Monthly Financial Reports.
- Contract with Visu-Sewer for sanitary [slip lining project](#) - \$263,000.00.
- [Asphalt Patching Trailer](#) purchase - CMW Equipment - \$34,415.00.
- Contract with STR for [Land Bank Services](#) – not to exceed \$20,000.00.

Motion to enter into closed session pursuant to 5 ILCS 120/2 (C) 21, for purpose of discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

Trustee Fox moved to enter into closed session and Trustee Hall seconded the motion.

The Rantoul Village Board entered into Closed Executive Session at 6:38 P.M.

The Rantoul Village Board returned into Open Session at 7:12 P.M.

Adjournment

There being no further business to come before the Board, Mayor Charles Smith declared the proceeding adjourned.

MEETING ADJOURNED AT 7:15 P.M

Mike Graham
Village Clerk

APPROVED February 12, 2019

Charles Smith
Village President

ATTEST:

Mike Graham
Village Clerk

I, Mike Graham, Village Clerk of the Village of Rantoul, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the Regular Study Session of the Board of Trustees held January 8, 2019, as the same appears on the records of the Village now in my custody and keeping.

Mike Graham
Village Clerk

Regular Board Meeting

January 15, 2019

LOUIS B. SCHELLING MEMORIAL BOARD ROOM
RANTOUL MUNICIPAL BUILDING, 333 S. TANNER, RANTOUL, IL.

A regular Meeting of the Board of Trustees of the Village of Rantoul was held at 6:00 P.M. Mayor Smith called the proceeding to order.

Invocation & Pledge of Allegiance

The Invocation was given by Roger Evans, First Christian Church of Champaign, Illinois, opening the meeting with a prayer. Following the invocation, Trustee Fox led the audience in recitation of the Pledge of Allegiance.

Roll Call

The Village Clerk called the roll, finding the following members present:

Mayor Smith, and Trustees, Hall, Gamel, Chad Smith, Fox, Johnson and Workman - 7.

The following representatives of Village Departments were also present: Scott Eisenhauer, Administrator; Luke Humphrey, Recreation Department; Ken Waters, Fire Chief; Tony Brown, Police Chief; Ken Turner, Community Development Director; Greg Hazel, Director of Public Works; Jake McCoy, Assistant Public Works Director and Elected Village Clerk Mike Graham.

Approval of Agenda

Trustee Fox moved to approve the agenda for the meeting. Trustee Gamel, seconded the motion. The Clerk Called the Roll and the motion carried **6 - 0**.

Public Participation

Kristian Hopkins spoke about an upcoming Fund Raising Event for the Big Brothers & Big Sisters in March of 2019 at the Rantoul Bowling Alley.

Wendell Golston, spoke about the upcoming celebration of Dr. Martin Luther King, Jr. event to be held on Saturday, January 19, 2019, 2 P.M. at the J. W. Eater Jr. High School Auxiliary Gym.

“NOTE FROM THE RANTOUL VILLAGE OF CLERK. ALL OF THE AGENDA ITEMS LISTED BELOW CARRIED BY ROLL CALL VOTE OF 6 TO 0. UNLESS OTHERWISE NOTED BELOW.”

Motion to approve the Consent Agenda. Trustee Johnson moved for approval and Trustee Hall seconded the motion.

Motion to approve the bills and monthly Financial Reports. Trustee Fox moved for approval and Trustee Johnson seconded the motion.

Motion to approve Engagement Letter of Attorney Services. Trustee Chad Smith moved for approval and Trustee Fox seconded the motion.

The Clerk Called the Roll:

YEAYS: Hall, Gamel, Chad Smith, Fox and Johnson.
NAYS: Workman.
ABSENT: None.

The motion carried **5 – 1**.

Motion to approve Micro Loan to [A House of Flowers](#) - \$10,000.00 for five years at 2% taking a second mortgage on 113 East Sangamon Avenue as collateral. Trustee Hall moved for approval and Trustee Fox seconded the motion.

Motion to approve Façade Grant to [A House of Flowers](#) – 50% of expenses for reconstruction of exterior of 113 East Sangamon Avenue, up to \$10,000.00. Trustee moved Johnson to approve and Trustee Fox seconded the motion.

Motion to approve Micro Loan to [Elite Pro Lawns](#) - \$30,000.00 for five years at 2% using various vehicles and equipment as collateral. Trustee Hall moved for approval and Trustee Fox seconded the motion.

Motion to authorize and approve a contract with [Visu-Sewer](#) for slip lining repair of various sanitary sewer mains - \$263,000.00. Trustee Fox moved for approval and Trustee Johnson seconded the motion.

Motion to authorize and approve the purchase of an [Asphalt Patching Trailer](#) from CMW Equipment - \$34,415.00. Trustee Fox moved for approval and Trustee Johnson seconded the motion.

Motions to authorize and approve a contract with [STR, LLC](#) for Land Bank Services not exceed \$20,000.00. Trustee Hall moved to approve and Trustee Johnson seconded the motion.

Trustee Hall moved to adjourn the meeting and Trustee Johnson seconded the motion.

The Clerk called the Roll and the motion passed **6 – 0**.

Meeting Adjourned: 6:40 P.M.

Mike Graham
Village Clerk

Approved February 12, 2019

Charles Smith
Village President

I, Mike Graham, Village Clerk of the Village of Rantoul, Illinois, do hereby certify that the forgoing minutes are a true and correct copy of the Regular Meeting of the Board of Trustees held January 15, 2019 as the same appears on the records of the Village now in my custody and keeping.

Mike Graham, Village Clerk

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM	PAGE	OF
ITEM: Employee Benefits Brokerage Services	DEPARTMENT: Administration	
AGENDA SECTION:	AMOUNT: \$18,000	
ATTACHMENTS: <input type="checkbox"/> ORDINANCE <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> OTHER (See Summary) <input checked="" type="checkbox"/> SUPPORTING DOCUMENTS	DATE: February 5, 2019	
SUMMARY HIGHLIGHTS:		
<p>The Village of Rantoul placed a Request For Proposals (RFP) for our Employee Benefits Brokerage Services. Nine companies submitted proposals of which four were chosen to present before the "Health Insurance Committee". Following the presentations, the Committee selected Esser Hayes CIBC for recommendation. Esser Hayes CIBC, with an office in Champaign, will provide medical, group medicare, dental, life, voluntary life, long term disability, and vision brokerage services. They also provided information on technology the Village staff will be able to access, quarterly reporting meetings, and tools to assist with budgeting. Their bid of \$18,000 was lower than the closest competitor by \$9,000.</p>		
RECOMMENDED ACTION: Approve CIBC to provide Employee Benefits Brokerage Services		
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR	
		
AGENDA PAGE NUMBER:		

12/10/2018

Village of Rantoul

Employee Benefits Brokerage Services

RFQ VRNTL 18-Q-01



ESSER HAYES

INSURANCE GROUP



Presented by
ESSER HAYES CIBC

- I. Esser Hayes CIBC Company History
- II. SCOPE OF SERVICES
 - a. Development of short-term and long-term employee benefit goals and strategies.
 - b. In cooperation with the Village's human resources and finance staff, research and respond to inquiries from Village personnel regarding plan benefits and related information throughout the plan year.
 - c. Analyze the Village's claims experience and plan utilization to provide guidance for structuring plan benefits appropriately to maximize positive financial outcomes for both employees and the Village.
 - d. Prepare, solicit, evaluate, and negotiate group insurance proposals from the marketplace. Offeror may be required to present proposal information to the Village Board.
 - e. Provide ongoing education to Village administration in regards to local and national trends in employee benefit administration.
 - f. Assist in communicating and administering new or updated programs, including Open Enrollment activities and employee meetings.
 - g. Advise and assist the Village in complying with state and federal regulations related to COBRA, HIPAA, ACA, FMLA, and other reporting and regulatory compliance matters.
 - h. Research and introduce programs and techniques to aggressively manage healthcare and general insurance costs.
 - i. Meet regularly with Village administration to review program results and plan for expected changes and trends in the healthcare and insurance markets.
- III. Resumes of Principals Assigned to Village of Rantoul by Esser Hayes CIBC
- IV. References
- V. Draft Contract
- VI. Description of Additional Services
- VII. What Distinguishes Esser Hayes CIBC
- VIII. Interrogatories
 - a. Provide details of your firm's financial status.
 - b. Provide details of any expected organizational changes in your firm that would affect services provided to the Village.
 - c. Provide a breakdown of client mix (organization sizes, categories).
 - d. What is your service philosophy?
 - e. What metrics are used to measure and evaluate customer satisfaction?
 - f. Municipal governments operate under unique rules and constraints not typical in the private sector. How will your firm help the Village meet the challenges associated with Illinois local government?
 - g. How would your company communicate with our employees?
 - h. Does your company have online tools or mobile applications available for employee use? If so, please describe.
 - i. Does your company provide programs or consulting on employer wellness programs?
- IX. Contact / Signature Sheet
- X. Addendums

ESSER HAYES CIBC COMPANY HISTORY

Esser Hayes has an over 75-year history in the field of individual and commercial insurance brokerage and is one of the most respected independent insurance brokers in the state of Illinois. In 2018, Esser Hayes merged with CIBC creating one of the largest independent books of employee benefits in the area. CIBC had already been recognized as a leader in the field with over 25 years of experience in the arena of employee benefits and group health insurance.

By coming together, these two once separate entities have created a multi-location team that is capable of servicing markets and clients of all size across the region. Headquartered in Naperville, IL, and featuring fully-staffed offices in Kankakee and Champaign, Esser Hayes CIBC is poised for regional growth.

The company now has over 100 employees, serves over 800 group clients, and insures over 16,000 employee lives. With a solid bottom line and a growth-focused leadership team, Esser Hayes CIBC is prepared to serve the Village and provide an unparalleled level of service.

Esser Hayes CIBC boasts an impressive group retention rate of greater than 98% year-over-year. Our excellent, experienced staff and enhanced lines of service separate Esser Hayes CIBC from the competition and provide an environment of partnership that is appreciated and lauded by client partners.

With a rich history and a bright future, Esser Hayes CIBC would be a great partner for the Village.

SCOPE OF SERVICES

In accordance with this RFQ, Esser Hayes CIBC pledges to meet all the listed elements of this Scope of Service as set forth by the requesting party.

- a. Development of short-term and long-term employee benefit goals and strategies.
Esser Hayes CIBC will work directly with Village of Rantoul Administrative staff to plot a multi-year course that will satisfy the needs for all interested parties including Village Administration, Staff, and any other interested parties (Unions) that require input and satisfaction. Esser Hayes CIBC will on an annual basis market the group to all interested carrier parties including fully-insured carriers, self-insured carriers, TPAs, and other cost-management models (employee benefit captives, reference-based pricing vendors, etc) to ensure that the plans offered by the Village offer the most robust and appropriate level of benefit for the minimum cost.
- b. In cooperation with the Village's human resources and finance staff, research and respond to inquiries from Village personnel regarding plan benefits and related information throughout the plan year.
Esser Hayes CIBC dedicated staff will be available to address any outstanding issues brought to the attention of the Village administration. The Esser Hayes CIBC team will work directly with the vendors responsible for the issue and bring all open items to a satisfactory resolution. This service is 365 days a year and is not limited to the times of renewal or open enrollment.
- c. Analyze the Village's claims experience and plan utilization to provide guidance for structuring plan benefits appropriately to maximize positive financial outcomes for both employees and the Village.
During the year and as renewal approaches, the Esser Hayes CIBC staff will gather from carriers the medical claims experience and present these varying reporting packages in a clear and concise manner to the Village administration staff. As claims are analyzed, the Esser Hayes CIBC staff will recommend plan designs that maximize the profile of the groups claims. For instance, if there are only a few sick people with large claims, Esser Hayes CIBC may recommend a self-funded model that mitigates the risk of those sick few and reduces costs for the Village and her employees alike. Esser Hayes CIBC will utilize professional analysis tools, like Springbuk, to evaluate claims data for the purpose of cost management provided that the carrier is able to provide such information.
- d. Prepare, solicit, evaluate, and negotiate group insurance proposals from the marketplace. Offeror may be required to present proposal information to the Village Board.
Each year, at a minimum, Esser Hayes CIBC will market the Village as a group to all available and appropriate interested carriers to make sure that every year the Village is seeing all options and making the most appropriate and cost-effective decision regarding employee benefits. In addition, Esser Hayes CIBC will recommend the most attractive plan that meets the needs of the Village employees and mitigates the risk of employee turnover through the offering of attractive and cost-effective benefit plans.

- e. Provide ongoing education to Village administration in regards to local and national trends in employee benefit administration.

As a client of Esser Hayes CIBC, the Village will be enrolled in the company's education program including regular mailings and breaking news bulletins related to issues in the field of employee benefits, ACA compliance, and much more. In addition, Esser Hayes CIBC will offer ongoing webinar presentations on hot topics in the realm of employee benefits including industry trends and compliance tools.

- f. Assist in communicating and administering new or updated programs, including Open Enrollment activities and employee meetings.

Esser Hayes CIBC staff will meet directly, face-to-face with the employees of the Village of Rantoul to explain the plan offerings and make sure that employees are as knowledgeable as possible regarding their employee benefits plan. It is proven truth that educated employees are less frustrated and more satisfied in their work. Esser Hayes CIBC will make it a priority to de-code the confusing world of healthcare for employees in an effort to make them more satisfied and productive for the Village.

- g. Advise and assist the Village in complying with state and federal regulations related to COBRA, HIPAA, ACA, FMLA, and other reporting and regulatory compliance matters.

Esser Hayes CIBC staff will be there on a daily basis to offer solutions regarding complex compliance issues related to employee benefits. In addition, as a client of Esser Hayes CIBC, the Village will receive access to state-of-the-art compliance libraries and tools such as Broker Briefcase, HR Hotline, ThinkHR, and PlanDoc builder. All value-added services are provided at no additional charge to the Village of Rantoul.

- h. Research and introduce programs and techniques to aggressively manage healthcare and general insurance costs.

Esser Hayes CIBC staff have understanding and access to various techniques and tools that can help to manage healthcare dollars spent, therefore reducing net cost for the Village and her employees. Our staff will work with the Village to analyze the healthcare \$ spend and offer suggestions on how the Village may reduce expenses in coming plan years.

- i. Meet regularly with Village administration to review program results and plan for expected changes and trends in the healthcare and insurance markets.

Esser Hayes CIBC proposes a quarterly review of plans, designs, carriers, claims and service to ensure that the Village is adequately informed with the operation of the plans in place. In addition, these meetings can serve as forums for ongoing support issues, educational seminars, and long-range planning sessions for the Village with respect to their plan offerings and the satisfaction of the interested parties with the current plan design. Furthermore, these meetings will serve as preparatory meetings if there are known changes on the horizon for the market or the Village or it's plan design model.

THE ESSER HAYES CIBC TEAM FOR THE VILLAGE OF RANTOUL



Tony Johnston – Lead Benefit Consultant

Tony leads the Esser Hayes CIBC team and works with some of our largest and most significant accounts to ensure that they are satisfied. He comes from an family background of business ownership and uses his experience to help design plans that meet budgets while also offering value to employees. He has a BS from the University of Illinois and is a lifelong resident of Central Illinois and currently resides in Champaign.



Amanda Mast – Account Manager

Amanada has worked for Esser Hayes CIBC for almost 10 years and came to the company from Personal Care where she worked with several major group clients. Her vast experience in the health insurance field makes her uniquely qualified to get results for clients. She is also an expert in the arena of self-funding and can assist clients in evaluating self-funding strategies to manage costs. She has a BS from Eastern Illinois University and currently resides in Savoy.



Courtney Beals – Account Analyst

Courtney has worked for Esser Hayes CIBC for 5 years and is responsible for analyzing the market for large clients on an annual basis. Her relationship with carriers and her experience working with clients makes her a key asset in the renewal process. She also has experience managing advocacy and enrollment issues for clients and is able to quickly discern potential issues and bring them to quick resolution, avoiding headaches for the client. Courtney has a BS from EIU and lives in Savoy.



Reva Metcalf – Client Advocacy Services

Reva has spent over 25 years supporting clients and their employees with issues related to the often-confusing world of health insurance. A “secret weapon” for Esser Hayes, Reva is a kind ear who has the experience and knowledge to solve problems related to claims adjudication, network access, and provider billing. More than that, Reva is a patient advocate with outstanding bedside manner that clients have become accustomed to counting on.



Heather Behrends – Enrollment Services

Heather came to Esser Hayes in 2018 to lead the enrollment team. She previously worked in a medical office where she gained intimate knowledge of the complex world of insurance enrollment and claims services. As a dedicated enrollment specialist, Heather is here to take the burden of enrollment off of the HR Manager’s plate while ensuring that enrollments are done in a timely and efficient manner. Heather is based in the Kankakee office and resides in Bourbonnais, IL.

REFERENCES

County of Montgomery
Evan Young
Montgomery County Board Chairman
Evan.Young@montgomeryco.com
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217-827-2188

Liz Holcomb
Payroll, Montgomery County Treasurer's Office
lizh@montgomeryco.com
217-532-9525

Wolfram Research
Davee Davis
Human Resources Manager
daveed@wolfram.com
217-398-0700

Becky Porth
Director of Finance
beckyp@wolfram.com
217-398-0700

Dwight School District
Dr. Richard Jancek
Superintendent
815-584-6219
jancekr@dwight.k12.il.us

DRAFT CONTRACT

This Agreement for Professional Benefit Services is made effective as of [DATE], by and between Esser Hayes Insurance Group Inc., and The Village of Rantoul. In this Agreement, the part who is contracting to receive the services shall be referred to as "Village of Rantoul" or "The Village", and the party who will be providing the services shall be referred to as "Esser Hayes CIBC"

In consideration of the mutual promises set forth below, the parties agree as follows:

DESCRIPTION OF SERVICES. Beginning on January 29, 2018, Esser Hayes Insurance Group Inc. will provide Professional Benefit Services to include but not limited to the following:

Request for Proposal (RFP) – Esser Hayes CIBC will conduct an annual RFP (or as often as requested by the Village) to ensure that employee benefits plans and premiums are as competitive as possible. RFP will be conducted on medical and ancillary benefits. Annual market analysis will include multiple funding mechanisms (fully insured, partially self-insured, captive, association modeling, etc). Complete market analysis will be reviewed annually and disruption reports (providers, pharmacy, networks, etc) will be provided for use in any alternate considerations.

- Esser Hayes CIBC is committed to having access to the most comprehensive list of carriers, ancillary providers, networks (local, regional and national). We are licensed across 40 states and are licensed directly with regional and national insurers, including re-insurers, claims payors, third party administrators and ancillary service providers. We work with carriers and vendors carrying the highest qualifications and ratings from all the major rating services, A.M. Best, Duff and Phelps, Moodys, Standard and Poors and The Weiss Report.

Benchmarking - Provide specific benchmarking data to advise how current benefit plan offerings compare to industry standards so Gardant can remain competitive in compensation and benefit offerings.

Open Enrollment/Education – Provide, educate, and obtain all necessary forms and information for open enrollment each year and provide employee education regarding plan and advocacy services.

Onboarding and Offboarding – Provide electronic platform for adding and deleting employees and dependents from the benefit plan.

Plan Administration and HR Resource – Assist in all aspects of plan administration and provide HR/personnel resources as necessary.

Implementation of Plan Changes – all changes in any aspect of the benefit plan will be clearly communicated both in writing and in person.

Advocacy Services – confirm member eligibility, offer billing reconciliation, research for claim appeals, author appeal letters to insurance carriers, state or federal legislators, including Department of Insurance and the Department of Labor, if necessary, and provide network access availability.

Wellness Services – Provide guidance and direction with the existing committee structure as well as provide services in support of furthering our wellness plan.

Current and Ongoing ACA Resource – Provide guidance and full support for all ACA reporting requirements for employers and health plans to include annual pay or play evaluation of full-time/part-time employees, form W-2 reporting, applicable large employer health coverage reporting (Code 6056), reporting of health coverage by health insurance issuers and sponsors of self-insured plans (Code 6055), transparency in coverage reporting and cost-sharing disclosures, quality of care reporting and provide information as it becomes available under ACA distributed through the IRS.

Consulting and Analytical Services – Provide continuous and ongoing benefit consulting services, analytical services, account management services, and wellness consulting services.

Value-Added Services – Provide access to and full oversight as to the management and implementation of services that supplement the core benefits package, fully appointed and able to assist and direct in third-party services such as wellness, COBA administration, voluntary worksite benefits, off-site clinical support from MDs and RNs

MUTUAL OBLIGATIONS. Both Esser Hayes CIBC and the Village of Rantoul agree that they will take all steps necessary and reasonably required, which will ensure success of this services agreement:

Esser Hayes CIBC team responsible for providing services

Tony Johnston, Lead Benefit Consultant

Amanda Mast, Account Manager

Courtney Beals, Account Analyst

Reva Metcalf, Client Advocacy Services

Heather Behrends, Client Enrollment Services

Benefit management meetings, minimum quarterly. Fully cooperate with all reasonable requests for assistance and take such further steps to ensure compliance under ACA and provide continual health advocacy support services. In addition, all efforts will be taken by the parties in resolving any problems arising in the Services.

SERVICE PROVIDER'S FEE. In consideration of the services to be performed by Esser Hayes Insurance Group, Inc. the Village of Rantoul agrees to name Esser Hayes Insurance Group as the broker of record on the account and to receive any commissions or bonuses from contracted carriers engaged with the Village. Esser Hayes CIBC proposes a commission structure equal to \$15 PEPM (per employee per month) for the health insurance portion of the agreement. Commission on ancillary policies assigned to Esser Hayes CIBC will be at standard commission percentages.

Any additional services not specified in the Description of Services above will be discussed and agreed upon by the two parties and may require amendment to this agreement.

TERM/TERMINATION: This agreement shall renew each year and will terminate upon either party giving proper notification (90 days) prior to termination date.

RELATIONSHIP OF PARTIES: It is understood by the parties that Esser Hayes CIBC is an independent contractor with respect to the Village of Rantoul, and not an employee of the Village, will not provide fringe benefits, including health insurance benefits, paid vacation, or any other employee benefit for the benefit of Esser Hayes CIBC.

WORK PRODUCT OWNERSHIP. Any copyrightable works, ideas, discoveries, inventions, patents, products, or other information (collectively, the "Work Product") developed in whole or in part by Esser Hayes Insurance Group, Inc. in connection with the Services shall be exclusive property of Esser Hayes Insurance Group, Inc. Upon request, the Village of Rantoul shall sign all documents necessary to confirm or perfect the exclusive ownership of Esser Hayes CIBC to the Work Product.

CONFIDENTIALITY: Esser Hayes Insurance Group, Inc. will not at any time or in any manner, either directly or indirectly, use for the personal benefit of Esser Hayes CIBC or divulge, disclose, or communicate in any manner any information that is proprietary to The Village of Rantoul. Esser Hayes Insurance Group, Inc. will protect such information and treat it as strictly confidential. This provision shall continue to be effective after the termination of this Agreement. Upon termination of this Agreement, Esser Hayes Insurance Group, Inc. will return to the Village of Rantoul all records, notes, documentation and other items that were used, created, or controlled by Esser Hayes CIBC during the term of this Agreement.

INDEMNIFICATION. Esser Hayes CIBC agrees to keep in force during the term of this contract Error and Omissions Coverage that protects the Village of Rantoul and Esser Hayes CIBC from any errors and omissions resulting from acts or omissions of Esser Hayes CIBC employees and agents. Esser Hayes CIBC will be harmless from all claims, losses, expenses, fees, including attorney fees, costs, and judgments that are asserted against the Village of Rantoul that have not resulted from the acts and omissions of Esser Hayes CIBC's employees and agents.

ENTIRE AGREEMENT. This Agreement contains the entire agreement in conjunction with an official broker of record letter from the Village of Rantoul appointing Esser Hayes CIBC as its broker of record for all benefit vendors and carriers, and there are no other promises or conditions in any other agreement whether oral or written.

SEVERABILITY. If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

APPLICABLE LAW. This Agreement shall be governed by the laws of the State of Illinois.

SIGNATORIES. This Agreement shall be signed by Anthony S. Johnston, President and COO on behalf of Esser Hayes CIBC and by Scott Eisenhauer, Village Administrator on behalf of the Village of Rantoul. This Agreement is effective as of the date first above written.

Village of Rantoul

Esser Hayes Insurance Group, Inc.

Scott Eisenhauer, Village Administrator

Anthony S. Johnston, President and COO

DESCRIPTION OF ADDITIONAL SERVICES

Esser Hayes CIBC possesses a robust suite of value-added services that are offered as standard fare for their valued clients. We believe that these services offer a level of standard service that is unparalleled in this market. The services and tools are designed to make the work of the HR director, plan administrator, and employer easier and more efficient. The expert staff at Esser Hayes CIBC is experienced and skilled at the implementation of these tools and services, creating great value for the client.

Dedicated Advocacy Services

Esser Hayes CIBC is one of the few firms in the country to offer a dedicated advocacy model for the benefit of plan end-users. The Village will be assigned an advocate, in this case Reva Metcalf, who will be electronically introduced to all of the Village staff and users of the health plan. The advocate will be there as a direct line of support for all issues related to the health plan including network access, claims processing, understanding plan benefits, etc. In addition, the advocate can talk to the carriers on behalf of the insured, often taking a complex, demanding situation out of the hands of the insured and finding a fast, efficient solution to the issue. This service alone is a distinguishing value-add that places Esser Hayes CIBC above the rest. **SEE ADDENDUM A**

Dedicated Enrollment Services

Esser Hayes CIBC will provide for the Village enrollment services as members are added and removed from the benefit plans. This laborious task is essential to the basic HR procedure, and by Esser Hayes CIBC taking the process from the client, we are assuming the responsibility and liability for its completion. Often times HR Managers and staff are burdened with this task, and in times of great turnover several hours per month can be dedicated to this process. Esser Hayes CIBC takes that work from the client for no additional fee.

Budgeting Tool – Applied Benefits Designer (Dynamis)

Esser Hayes CIBC is the exclusive expert partner for the Applied Benefits Designer, Dynamis, computer software program. This powerful integrated tool allows clients and prospects to see in real time how plan design models compare with one another and how making changes to these models will affect the bottom line. The CFO's best friend, Dynamis is a crown jewel in the Esser Hayes CIBC offering, and the staff at Esser Hayes CIBC are experts in the operation of this powerful on-line solution. **SEE ADDENDUM B**

Enrollment Software – Employee Navigator

Esser Hayes CIBC uses the Employee Navigator system for employee enrollment. This system can be implemented at Open Enrollment time and provides an employee-level portal for plan selection and enrollment information capture. The system is streamlined and online, providing a platform that avoids error and captures information in a clear concise manner. Use of the Employee Navigator system is free of charge to Esser Hayes CIBC clients and our staff does the setup and initial configuration of the system. Village staff will have access to an Admin portal where they can make design changes and monitor enrollment status. The system can also be used during the course of the year for new hire enrollment purposes. **SEE ADDENDUM C**

Self-Funded Knowledge and Tools – Springbuk

If the Village enters into a Self-Funded design model, Esser Hayes CIBC offers access to the Springbuk claims analysis tool. This high-powered software system analyzes claims data and offers solutions for managing overall health spending, with the net result being claims savings for the client group. Esser Hayes CIBC offers this tool to self-funded clients and manages the implementation and administration of the Springbuk analysis platform. **SEE ADDENDUM D**

Employer Portal – HR Tools

The Esser Hayes CIBC team offers several HR Tools that are included as standard value-adds at no additional charge.

- **Think HR:** ThinkHR is an on-line integrated platform designed for HR compliance. As a ThinkHR client, Esser Hayes CIBC can offer this valuable service to our clients at no additional charge. This system can significantly reduce the time spent answering HR inquiries by allowing HR professionals to ask HR compliance specialists direct questions and receiving personalized responses that address the issue directly.
- **HR Portal:** Esser Hayes CIBC clients automatically receive access to the Zywave Brokerage Briefcase Portal, a document library that addresses HR issues with professionally written briefs. This library includes a vast amount of information in areas like ADA, GINA, HIPPA, FMLA, and much more. The library is fully-searchable and the output is exportable to Word or PDF in a clear, printable, easy-to-understand format. In addition, this portal provides access to a threaded discussion forum where HR Professionals can ask and receive recommendations and answers from other people within their field.
- **HR Hotline:** Esser Hayes CIBC clients also receive access to the HR Hotline where specific HR questions can be presented to a team of HR professionals who will tailor a response to the specific query. A great time saver when caught with an unforeseen HR issue that falls into one of the complex gray areas of HR compliance.
- **Plan Doc Builder:** Esser Hayes CIBC clients have access to the Plan Doc Builder product which can quickly and easily generate ERISA compliant plan documents for the group.
- **Email Updates:** Esser Hayes CIBC automatically enrolls clients in an email update list that automatically shares information on a monthly basis. Topics include Benefits Buzz, Wellness, Compliance, and Industry Trends. In addition, any time-sensitive compliance Breaking News will be pushed through this channel. Esser Hayes CIBC commits to making sure our clients are up-to-date on these essential issues.
- **Compliance Calendar:** Our clients are given access to a Compliance Calendar that can be configured by group size and type to make sure that the group knows all of the deadlines required by the ACA or other regulatory mandates. PCORI Fees, ACA Reporting deadlines, 6055 and 6056 reporting, 1095 requirements are all included in this valuable reminder service.

WHAT DISTINGUISHES ESSER HAYES CIBC

As a firm dedicated to the business of Employee Benefits, Esser Hayes CIBC stands alone as the finest service model in the market. Each employee is an expert in their field, and each client is treated with the utmost care. Our relationships are partnerships, and our goal is to have clients that offer the most competitive benefit package for the money so that all parties in the relationship are satisfied. We are beholden only to ourselves and the satisfaction of our clients. We are fully independent and hold no bias toward any vendor or plan design. Our focus is solely the best interest of our client.

We re-invest our revenue to create an unparalleled service model. By doing so, our clients can access the most robust suite of tools in the market. But our greatest reinvestment is in the education of our people. Each employee is licensed and fully-trained in the industry, so when you meet with an employee from Esser Hayes CIBC you are meeting with a seasoned professional with vast experience and training. This combination of tools and personnel makes us the unequivocal leader in the market.

As an independent firm, you meet with ownership who can make final decisions on behalf of the company. Many of our key employees are also owners who are dedicated to Esser Hayes CIBC and this industry. We are not going anywhere, and the team that is assigned to you is likely to still be in place after many years of service. Our employees are loyal and dedicated to the industry and our service model, so your account is safe and secure with Esser Hayes CIBC.

Our clients love our service model. With a 98% retention year-over-year for more than 5 years running, the numbers speak for themselves. Esser Hayes CIBC clients are satisfied. They are appreciative of our specialist expertise and the set of high-level analytical tools that we offer them as clients. Since we are experts in more than just delivering your renewal, our clients appreciate our year-round service in the arena of analytics, advocacy, and enrollment. They also appreciate the fact that we dive head-first into the budgeting process and are working with them to keep a plan design that is as appealing to their bottom line as it is to their employees.

We are the new breed of broker. Our leadership and staff are young and forward-thinking. All of our staff members are technologically-savvy and understand the changing model of plan administration. As carriers switch to digital platforms, you can rest assured that the staff at Esser Hayes CIBC is ahead of the curve in their understanding of these changes. Furthermore, our leadership is dedicated to being the firm that leads the way in technology tools. Zywave, Dynamis, RateFactory, and Employee Navigator are proof of our dedication to the digital future of our industry.

There are many things that make Esser Hayes CIBC unique, and there is one overarching theme to what makes us different. We care. We care about our clients. We care about our industry. We care about our employees and co-workers and we care about **our culture**. Culture trumps all at Esser Hayes CIBC, and we will not sacrifice our culture for any level of profitability. Ours is a culture of caring, and we care about the satisfaction of our clients. We hope that we are given the chance to show how much we care about the Village and its employees. We want to be your broker, and we hope you can feel how much we care about serving the Village of Rantoul.

INTERROGATORIES

- a. Provide details of your firm's financial status.
Esser Hayes is financially strong. In 2018 our sales will approach \$20M and our EBITDA will exceed \$2M. Our cash flow is strong, and we are backed by one of the regions strongest financial partners in BMO Harris. With a sizeable endowment dedicated to our financial enhancement, we are poised for growth.
- b. Provide details of any expected organizational changes in your firm that would affect services provided to the Village.
We can see none.
- c. Provide a breakdown of client mix (organization sizes, categories).
800+ group clients. Average group size approximately 25 employees. More than 400 groups under 10 employees, and more than 50 groups with more than 100 employees. Largest carriers BCBS and Health Alliance. Most groups are fully-funded, but several of our top 10 clients are self-funded. We work with private businesses, municipalities, government organizations, school districts, churches, not-for-profits, hospitals, and service organizations.
- d. What is your service philosophy?
Simply put – client first. We are beholden to no entity besides the best interests of our clients. We are dedicated to the industry and will strive to offer the most robust service model in the market.
- e. What metrics are used to measure and evaluate customer satisfaction?
Face-to-face meetings. All our larger (10+ lives) clients have face-to-face meetings with their account management team on a regular basis where the first topic of conversation on the agenda is always "How are we doing?" We have utilized client surveys in the past but have found that old-fashioned face-to-face meetings are the best way to keep clients satisfied and our staff educated on what clients want and need.
- f. Municipal governments operate under unique rules and constraints not typical in the private sector. How will your firm help the Village meet the challenges associated with Illinois local government?
We have a great deal of experience working with municipalities and will use that experience to help us guide the benefit offering of the Village. We work directly with unions to make sure that the program offered meets the requirements of the contract in place. We understand that the income stream of a municipality is somewhat fixed, and we are experts at designing plans that meet the constraints of municipal budget while still having an attractive offering for employees and other interested parties.

- g. How would your company communicate with our employees?

Face-to-face and directly over the phone. Our staff can be available to your staff on a regular basis for face-to-face meetings to help employees understand their benefits. In addition, our staff will conduct annual open enrollment meetings with all staff to explain the nuances of the plan. We understand that employee education is essential to creating an environment where employees are satisfied with their benefits. We are dedicated to offering such education to the employees of the Village and their families. Furthermore, our dedicated advocacy model opens a direct line of communication from your staff to our staff to assist with any issues related to the plan or healthcare services received under the plan. Imagine having a dedicated staff member to answer questions related to billing, services, network issues, and much more for the benefit of your employees.

- h. Does your company have online tools or mobile applications available for employee use? If so, please describe.

We offer a valuable employee-facing tool for all employees of the Village in Employee Navigator. This robust tool allows employees to clearly see which benefits they are selecting and gives them a real-time cost analysis of those choices. In addition, it makes enrollment easier for the HR staff by bring together all enrollment into one document and providing numbers for payroll withholding. We also offer portal access to key financial and HR personnel of the Village. The Zywave MyWave Portal offer access for key staff members to get answers and manage benefit plans on a 24/7/365 basis.

- i. Does your company provide programs or consulting on employer wellness programs?

We have a great deal of experience helping our clients design and implement wellness programs. We are well versed on the programs that are offered by the carrier partners (Catapult, Rally, Go365, etc.) but we also assist clients in more sophisticated wellness offerings. From bio-metric screenings to fully-blown wellness plans, we understand what the market has to offer and are able to make educated recommendations on what types of wellness programs are productive and can be implemented successfully.

Contact Page / Signature Sheet

Esser Hayes CIBC
301 N. Neil St.
Suite 503
Champaign, IL 61820

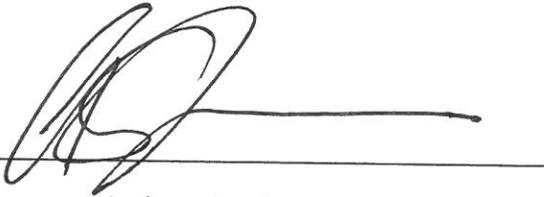
Primary Contact for the Village of Rantoul

Anthony "Tony" Johnston
President / COO / Partner
tjohnston@cibcinc.com
217-493-1015

This proposal was submitted to the Village of Rantoul on or before Dec 10th, 2018 by Esser Hayes CIBC.

Esser Hayes Insurance Group is a privately held organization and considers all information contained herein to be proprietary.

Signature: _____

A handwritten signature in black ink, appearing to be 'Anthony S. Johnston', written over a horizontal line. The signature is stylized and cursive.

Anthony S. Johnston
Esser Hayes CIBC, President and COO



Esser Hayes CIBC offers Client Advocacy Services

for the employees and families of



Reva Metcalf, Health Advocate,
Esser Hayes CIBC



If you have questions or need assistance
with your benefits, please contact Reva

Phone: 877.478.2164

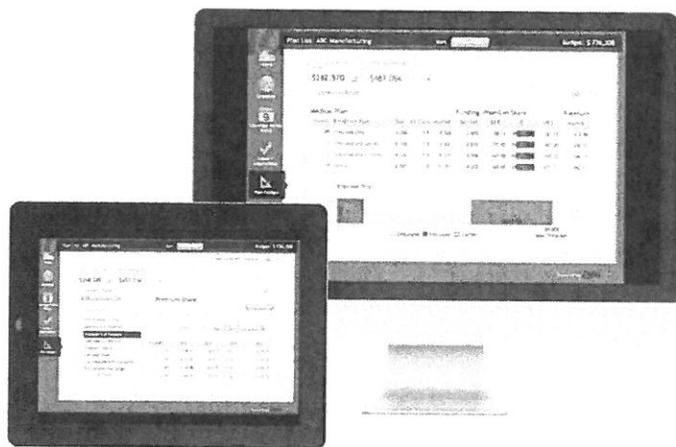
E-mail: rmetcalf@cibcinc.com

Reva can assist you with:

- Claims Questions and Appeals
- Eligibility
- Benefit Questions
- Network Access & Availability
- Billing Problems

CONFUSED AND FRUSTRATED WITH YOUR BENEFITS RENEWAL?

We have a better way.



We hear from many of our clients that they dread their annual benefits renewal. It's time-consuming, full of rules and regulations, and tough to balance your budget with the best interests of your employees.

At Esser Haye's we do things differently. Our process gives you more control and helps you understand all your options, so you get the best plan to fit your company's unique needs.

SIMPLIFY THE COMPLEX

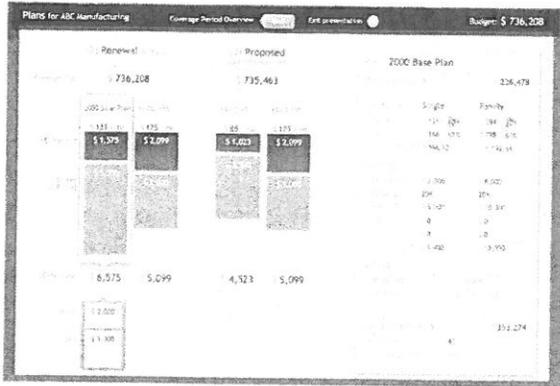
- Between rising costs and health care reform, there are a lot of factors to consider for your renewal
- With our visual presentation, it's easy to understand all your options (medical, Rx and ancillary), simplifying the process

FIND THE BEST PLAN FOR YOU

- We lay out all your options visually and manipulate plan models in real time, to explore creative solutions to fit your budget and employees
- This approach helps you make the most educated plan design decision, easier than ever

GET TO A SOLUTION QUICKER

- Our real time modeling capabilities mean questions get answered on the spot and alternatives can be explored all in the same meeting
- No more lengthy spreadsheets and drawn out renewals over several meetings



VIEW PLAN IMPACT IMMEDIATELY

The Esser Hayes approach lets you:

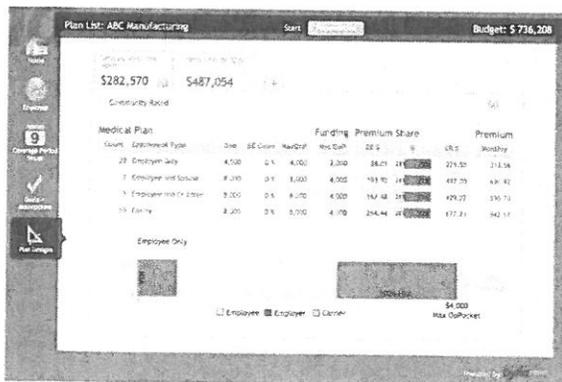
- Experience an interactive presentation that can model alternative scenarios in real time
- Easily view current, renewal and proposed plans
- Explore medical, Rx and ancillary coverage options, for a big picture view of your benefits package
- Visually quantify the impact on both your budget and employees



SEE THE TOTAL PICTURE

The Esser Hayes approach lets you:

- Start with your targeted budget, and explore options within that range
- Model the impact of different funding vehicles to see the impact on your budget and employees
- See a complete picture by including important aspects such as HSA and HRA contributions, deductible and coinsurance, and more
- Manipulate options in real time to answer questions as they come up

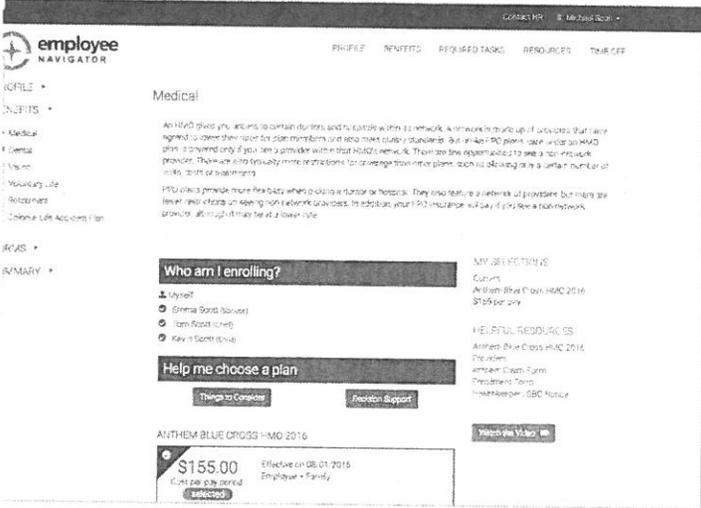


SAVE TIME AND MONEY

The Esser Hayes approach lets you:

- Explore every plan option in one meeting, so you can make an educated decision you are comfortable with
- Discover and model creative plan options to help you save money while still offering a competitive benefits package

The Employee Navigator platform centralizes your HR records online and syncs your employee data across multiple systems, including payroll, benefits, and Time Off.



Centralize All Your HR Efforts

Streamline Employee Management

Know instantly when enrollment events occur and minimize claim and billing issues.

Employee Self Service

Our easy-to-navigate self-service portal puts employees in the driver's seat.

Improve Employee Communication

Whether it's benefits, compliance, or company communications, employees are always in the loop.

All your Documents, Available on Demand

Whether it's benefits, compliance, or company communications, employees are always in the loop.

Modernize Your HR

Paperless

Paper forms and files are replaced by a centralized HR management console and employee portal that's always up-to-date.

Efficient

Manage your interactions for one place so you can spend more time growing your business and less time on manual processes.

Accessible

Help your employees help themselves by allowing HR and employees to find the information they need without having to call for support.

Control

Go beyond the basics and improve communication and engagement with quick access to reports and configuration tools.

What We Do



Benefits Administration



HR Management



New Hire Onboarding



PTO Tracking



Asset Tracking



Payroll Integrations



Integrated COBRA

We believe in using technology to modernize Benefits & HR. Until now enrollment and HR technology has been outsourced, expensive and difficult to use. We put brokers in control of their clients' data, bringing the costs down so every employer can benefit from our easy to use platform.



Differentiators

Technology that doesn't break the bank

We believe you should be able to give your clients best-in-class enrollment and HR technology for free.

Control your livelihood

A Third Party should never get between you and your groups. Be in control of your data, branding, and most importantly, your customer service.

No limits

Would you compromise which groups you target based on their size? Neither do we. Implement an unlimited number of groups regardless of their size unto Employee Navigator.



Support - Our Three-Pronged Approach

Training

Each of our clients receives comprehensive training to make sure you know Employee Navigator like the back of your hand.

Ongoing Support

We never leave your side. Our support staff is filled with friendly, knowledgeable customer success advocates. Give us a call and we promise someone will actually answer. That's right-no waiting and no automated phone obstacle course!

Resources

No matter how you learn, there are resources available to you, from our online support site, to videos, webinars or our interactive guide.

Statistics



20,000+ Employers



3,000,000+ Employees



\$8 Billion in
Active Premium

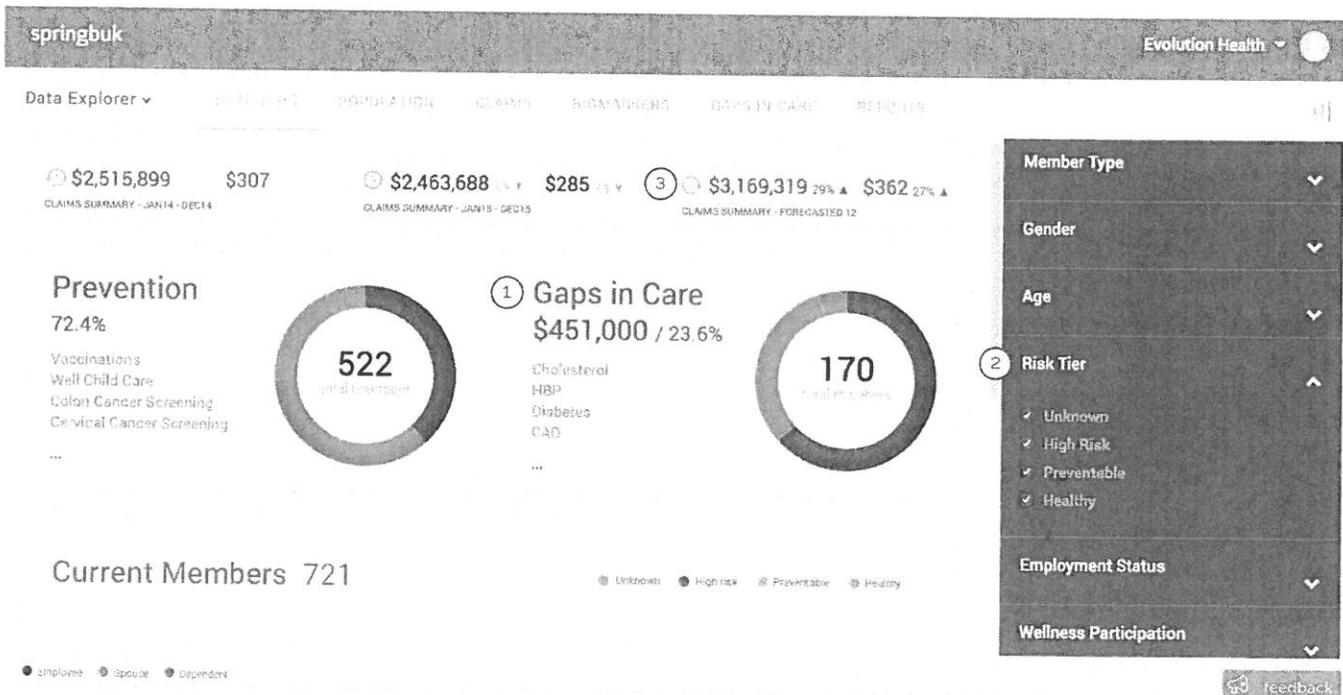
As of January 2017

Identify and Drive Results In Your Population

Why Employers Need a Health Intelligence Platform

Today's employer faces two certainties: healthcare costs are rising and it's nearly impossible to optimize preventive dollars. With growing pressure to deliver results, the real challenge is unifying data to identify and measure health strategies.

Solving a modern day problem requires a modern day tool. Spreadsheets, queries and legacy technologies built to look backward result in missed savings opportunities, heightened risk and inaccurate reporting. Today's Health Intelligence Platforms help employers identify immediate savings opportunities, engage the right members and predict future spending.



1 Identify

With data in one place, identify immediate savings. Drill-down by disease state, member type, and more to target engagement and close tomorrow's cost drivers.

2 Engage

Budgets are limited, but your ability to target engagement is not. With key cost drivers identified, tailor strategies to members with the greatest impact.

3 Predict

Imagine predicting future spending on high-cost claimants with certainty. With forward-looking accuracy, you can model plans and program recommendations with confidence.

Customer Results

18% reduction in large employer medical spend

0% increase in mid-size employer medical spend

\$1.2M in healthcare savings

100% increase in engagement

Why Springbuk?



Employer Expertise

Our unmatched expertise with over 8,000 employers arms you with a tool that is ahead of industry standards.



360° View of Population

With a complete view of the employee, spouse and dependent, you can optimize programs.



Broker & Vendor Friendly

With intelligence and data in a single place, Springbuk supports the entire health management team.



Gaps in care

Springbuk helps you identify and close "gaps" in compliance and care to save immediate dollars.



Reporting

Financial, health status and risk stratification are just a few of the customized, real-time reports in Springbuk.



Secure & Compliant

The HIPAA compliant and cloud-based platform eliminates the burden of managing paper and files.



Get Demo
info@springbuk.com



Learn More
springbuk.com



RESOLUTION NO. 2-19-1276

**A RESOLUTION
TO CREATE A BINDING CONTRACT FOR THE PURPOSES OF PROVIDING
EMPLOYEE BENEFITS BROKERAGE SERVICES**

WHEREAS, the Village of Rantoul, Champaign County, Illinois, as a corporate authority, provides benefits to its employees; and

WHEREAS, it is beneficial to periodically seek Request For Proposals (RFP) for professional services provided to the Village; and

WHEREAS, the Village of Rantoul created a “Health Insurance Committee” (“Committee”) to review those RFPs which were submitted. Having reviewed the proposals, and listened to presentations, the “Committee” selected Esser Hayes CIBC to provide will provide medical, group medicare, dental, life, voluntary life, long term disability, and vision brokerage services for the Village of Rantoul employees, dependents, and retirees for a fee of \$18,000.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF RANTOUL, ILLINOIS, CHAMPAIGN COUNTY, ILLINOIS, as follows:

That the Village Administrator be authorized to sign a contract, in the form thereof which has been presented to and is now before the meeting of the Corporate Authorities of the Village at which time this Resolution is adopted, binding the Village of Rantoul and Esser Hayes CIBC for Employee Benefits Brokerage Services.

This Resolution is hereby passed, the “ayes” and “nays” being called, by the concurrence of a majority of the members of the Corporate Authorities then holding office at a regular meeting on the date set forth below.

PASSED this 12th day of February, 2019.

Village Clerk

APPROVED this 12th day of February, 2019.

Village President

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM	PAGE	OF
ITEM: IMRF Authorized Agent	DEPARTMENT: Administration	
AGENDA SECTION:	AMOUNT: NA	
ATTACHMENTS: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> OTHER (See Summary) <input type="checkbox"/> SUPPORTING DOCUMENTS	DATE: February 5, 2019	
SUMMARY HIGHLIGHTS:		
<p>The Authorized Agent is the first line of contact between the Illinois Municipal Retirement Fund and the employer, and is responsible for adding, terming, and otherwise managing the IMRF account. The Human Resources Manager oversees IMRF reporting, and management of employee and employer contributions to IMRF. With the filling of the Human Resources Manger vacancy, it seems appropriate to define that this and any future Human Resources Manager will serve as the IMRF Authorized Agent.</p>		
RECOMMENDED ACTION: Identify by position that the Human Resources Manger will serve as the IMRF Authorized Agent.		
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR	
	<i>Scott Eichbauer</i>	
AGENDA PAGE NUMBER:		

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM	PAGE _____ OF _____
--------------------	-----------------------------------

ITEM: Parade Route Resolution (Fourth of July Parade/Celebration)	DEPARTMENT: Public Works
AGENDA SECTION:	AMOUNT:
ATTACHMENTS: () ORDINANCE () RESOLUTION (X) OTHER (See Summary Highlights) (X) SUPPORTING DOCUMENTS	DATE: January 17, 2019

SUMMARY HIGHLIGHTS:
 This Agenda item seeks to comply with the Illinois Department of Transportation (IDOT) Region 3/District 5 requirements regarding State highway closings for community celebrations and parades. In 2017, the general requirements were updated to require individual resolutions and a comprehensive general liability policy for those parades in which State Route #45 or #136 are closed (July 4th Parade). The coverage is to be at least \$1,000,000 per person and \$2,000,000 aggregate and is to include IDOT, its officials, employees, and agents. Event sponsor's policies will need to comply with this IDOT requirement.

For a community event such as RTHS Homecoming, in which the State Route is only being crossed (and as long as police officers are controlling traffic to allow traffic to pass through in a timely manner), no resolution or additional insurance is required.

The requested resolution will be for the following community activity:

1. Village of Rantoul Fourth of July Parade (7/04/2019) – Route #136 from Maplewood Drive to Grove Avenue and then crossing Route #136 at Fredrick Street.

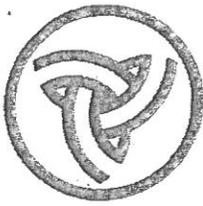
The other scheduled community events crossing a State Route:

1. RTHS Homecoming Parade (9/06/2019) – Crosses Route #45 at Congress Avenue and Route #45 at Grove Avenue.
2. Chamber of Commerce Christmas Parade (11/29/2019) – Crosses Route #45 at Sangamon Avenue.

RECOMMENDED ACTION: Authorize the approval of a resolution for the 2019 community celebration (Fourth of July Parade) which requires the temporary closing of State Route #45 and/or State Route #136.

DEPARTMENT HEAD APPROVAL: G. Gregory Hazel, P.E. 	VILLAGE ADMINISTRATOR: 
--	---

AGENDA PAGE NUMBER:



Illinois Department of Transportation

Office of Highways Project Implementation / Region 3 / District 5
13473 IL Highway 133 / P.O. Box 610 / Paris, Illinois 61944

ODP-1-D-2
Champaign County

December 19, 2016

Rec. 1-3-17

Mr. Charles Smith
President, Village of Rantoul
333 South Tanner Street
Rantoul, Illinois 61866

Dear Mr. Smith:

Section 4-408 of the Illinois Highway Code authorizes the Department to issue permits to local authorities to temporarily close to traffic any portion of a State highway for any public purpose or for any temporary needs of a local governmental agency, such as parades and local celebrations. District policy requires local agency requests to be processed via a standard resolution form and signed by the mayor or board president, or certified by the village clerk as an official action of the local governmental agency.

The resolution for such events has recently been updated and will now be required for each event. The attached resolution shall be used for any future requests to close a State highway for local celebrations or other planned local agency needs.

The local agency will also be required to provide a copy of a comprehensive general liability policy or an additional named insured endorsement in the minimum amount of \$1,000,000 per person and \$2,000,000 aggregate which has the Illinois Department of Transportation, its officials, employees and agents as insureds, and which protects them from all claims arising from the requested road closing.

Temporary road closures shall not exceed a four (4) hour period. Road closures which will exceed four (4) hours must be requested separately and submitted at least thirty (30) days prior to the event to allow for a more extensive review by the District.

If you have any questions or concerns regarding this matter please contact our Permits Technician, Mr. Josh Lowry, at telephone number 217-466-7231 in Paris, Illinois.

Sincerely,

A handwritten signature in cursive script, appearing to read "Kensil A. Garnett".

Kensil A. Garnett, P.E.
Region Three Engineer

JCL
Attachment

ATTACHMENT 6.D
RESOLUTION

REFERENCE
-2017-

WHEREAS, the **Rantoul Area Chamber of Commerce** is sponsoring a parade in the **Village of Rantoul** which constitutes a public purpose;

WHEREAS, this parade will require the temporary closure of **Route 136**, a State Highway in the **Village of Rantoul** from **North Maplewood Drive** to **East Grove Avenue** and from **Fredrick Street** to **Wabash Avenue**;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW THEREFORE, BE IT RESOLVED by the **Board of Trustees** of the **Village of Rantoul** that permission to close off **Route 136** from **North Maplewood Drive** to **East Grove Avenue** and from **Fredrick Street** to **Wabash Avenue** as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between **9:00 AM** and **12:00 PM** on **July 4, 2017**.

BE IT FURTHER RESOLVED, that the **Rantoul Police Department** assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED, that police officers or authorized flaggers shall at the expense of the **Village of Rantoul** be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED, that police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED, that all debris shall be removed by the **Village of Rantoul Public Works Department** prior to reopening the State highway.

BE IT FURTHER RESOLVED, that such signs, flags, barricades, etc., shall be used by the **Rantoul Area Chamber of Commerce** as may be approved by the Illinois Department of Transportation. These items shall be provided by the **Village of Rantoul Public Works Department**.

BE IT FURTHER RESOLVED, that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED, that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersecting highways pursuant to conditions noted above. (Note: This paragraph is applicable when the Resolution pertains to a Parade or when no detour is required.)

BE IT FURTHER RESOLVED, that to the fullest extent permitted by law, the **Rantoul Area Chamber of Commerce** shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents

from any and all claims, lawsuits, actions, costs and fees (including reasonable attorneys' fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is the subject of this resolution. The obligation is binding upon the **Rantoul Area Chamber of Commerce** regardless of whether or not such claim, damage, loss or expense is caused in part by the act, omission or negligence of the Department or its officers, employees or agents.

BE IT FURTHER RESOLVED, that the **Rantoul Area Chamber of Commerce** shall provide a comprehensive general liability policy or an additional named insured endorsement in the minimum amount of \$1,000,000 per person and \$2,000,000 aggregate which has the Illinois Department of Transportation, its officials, employees and agents as insureds and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

ADOPTED by the **Board of Trustees of the Village of Rantoul** this _____ day of _____, 20 ____, A.D.

MUNICIPAL CLERK

APPROVED by the _____ of the **Village of Rantoul** this _____ day of _____, 20 ____, A.D.

ATTEST: _____

MUNICIPAL CLERK

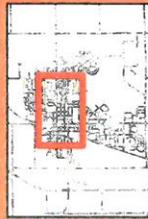
MAYOR

Village of Rantoul Sociability

Parade Routes

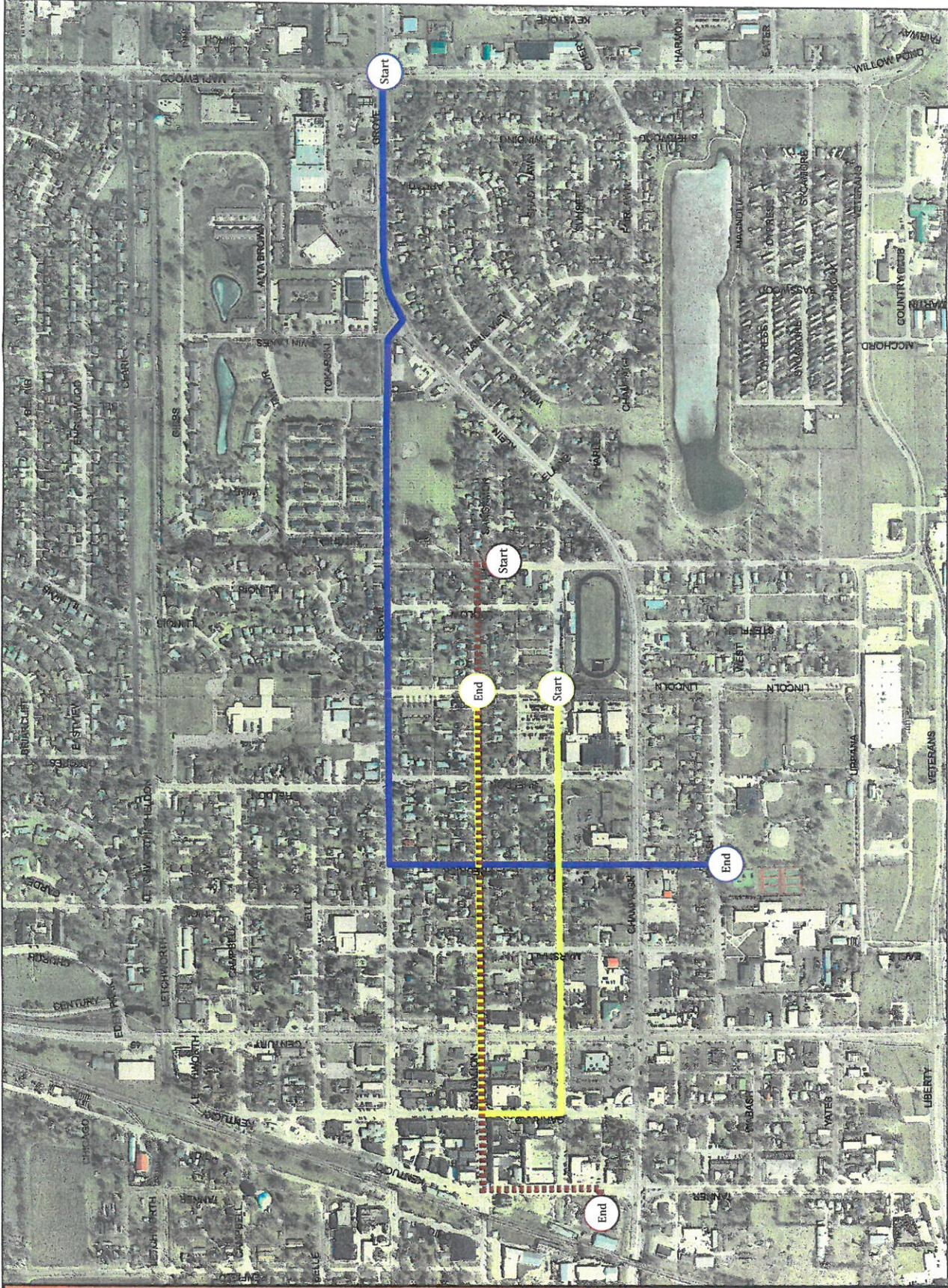
- 4th of July
- Homecoming
- - - - - Christmas

0 125 250 500 750 Feet



06/08/2017
 Village of Rantoul
 Public Works Dept.
 200 W. Grove Avenue
 Rantoul, IL 61866
 (217) 892-2178

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RESOLUTION NO. 1-18-1248

A RESOLUTION
REGARDING TEMPORARY CLOSING OF
STATE RIGHT-OF-WAY FOR A PARADE
(FOURTH OF JULY)

WHEREAS, the **Rantoul Area Chamber of Commerce** is sponsoring a **parade** in the **Village of Rantoul** which constitutes a public purpose;

WHEREAS, this **parade** will require the temporary closure of **Route 136**, a State Highway in the **Village of Rantoul** from **North Maplewood Drive** to **East Grove Avenue** and from **Frederick Street** to **Wabash Avenue**;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW THEREFORE, BE IT RESOLVED by the **Board of Trustees** of the **Village of Rantoul** that permission to close off **Route 136** from **North Maplewood Drive** to **East Grove Avenue** and from **Frederick Street** to **Wabash Avenue** as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between **9:00 AM** and **12:00 PM** on **July 4, 2018**

BE IT FURTHER RESOLVED, that the **Rantoul Police Department** assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED, that police officers or authorized flaggers shall at the expense of the **Village of Rantoul** be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED, that police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED, that all debris shall be removed by the **Village of Rantoul Public Works Department** prior to reopening the State highway.

BE IT FURTHER RESOLVED, that such signs, flags, barricades, etc., shall be used by the **Rantoul Area Chamber of Commerce** as may be approved by the Illinois Department of Transportation. These items shall be provided by the **Village of Rantoul Public Works Department**.

BE IT FURTHER RESOLVED, that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED, that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersecting highways pursuant to conditions noted above. (Note: This paragraph is applicable when the Resolution pertains to a Parade or when no detour is required.)

BE IT FURTHER RESOLVED, that to the fullest extent permitted by law, the **Rantoul Area Chamber of Commerce** shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorneys' fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is the subject of this resolution. The obligation is binding upon the **Rantoul Area Chamber of Commerce** regardless of whether or not such claim, damage, loss or expense is caused in part by the act, omission or negligence of the Department or its officers, employees or agents.

BE IT FURTHER RESOLVED, that the **Rantoul Area Chamber of Commerce** shall provide a comprehensive general liability policy or an additional named insured endorsement in the minimum amount of \$1,000,000 per person and \$2,000,000 aggregate which has the Illinois Department of Transportation, its officials, employees and agents as insureds and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

ADOPTED by the **Board of Trustees** of the **Village of Rantoul** this 16th day of January, 2018.

Michael Graham, Municipal Clerk

APPROVED by the **Village President** of the **Village of Rantoul** this 16th day of January, 2018.

ATTEST:

Michael Graham
Municipal Clerk

Charles Smith
Mayor

RESOLUTION NO. 2-19-1275

**A RESOLUTION
REGARDING TEMPORARY CLOSING OF STATE RIGHT-OF-WAY
FOR A PARADE (FOURTH OF JULY)**

WHEREAS, the **Rantoul Area Chamber of Commerce** is sponsoring a **parade** in the **Village of Rantoul** which constitutes a public purpose;

WHEREAS, this **parade** will require the temporary closures of **Route 136**, a State Highway in the **Village of Rantoul** from **North Maplewood Drive** to **East Grove Avenue** and from **Frederick Street** to **Wabash Avenue**;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes,

NOW, THEREFORE, BE IT RESOLVED by the **Board of Trustees** of the **Village of Rantoul**, that permission to close off **Route 136** from **North Maplewood Drive** to **East Grove Avenue** and from **Frederick Street** to **Wabash Avenue** as above designated, be required of the Department of Transportation.

BE IT FURTHER RESOLVED, that this closure shall occur during the approximate time period between **9:00 AM** and **12:00 PM** on **July 4, 2019**.

BE IT FURTHER RESOLVED, that the **Rantoul Police Department** assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED, that police officers, flaggers, and officials shall at the expense of the **Village of Rantoul** be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED, that police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED, that all debris shall be removed by the **Village of Rantoul Public Works Department** prior to reopening the State highway.

BE IT FURTHER RESOLVED, that such signs, flags, barricades, etc., shall be used by the **Rantoul Area Chamber of Commerce** as may be approved by the Illinois Department of Transportation. These items shall be provided by the **Village of Rantoul Public Works Department**.

BE IT FURTHER RESOLVED, that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED, that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersecting highways pursuant to conditions noted above. (Note: This paragraph is applicable when the Resolution pertains to a Parade or when no detour is required.)

BE IT FURTHER RESOLVED, that to the fullest extent permitted by law, the **Rantoul Area Chamber of Commerce** shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorneys' fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is the subject of this resolution. The obligation is binding upon the **Rantoul Area Chamber of Commerce** regardless of whether or not such claim, damage, loss or expense is caused in part by the act, omission or negligence of the Department or its officers, employees or agents.

BE IT FURTHER RESOLVED, that the **Rantoul Area Chamber of Commerce** shall provide a comprehensive general liability policy or an additional named insured endorsement in the minimum amount of \$1,000,000 per person and \$2,000,000 aggregate which has the Illinois Department of Transportation, its officials, employees and agents as insureds and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Department of Transportation to serve as a formal request for the permissions sought in this resolution and to operate as part of the conditions of said permission.

ADOPTED by the **Board of Trustees** of the **Village of Rantoul** this 12th day of February, 2019.

PASSED this 12th day of February, 2019.

Village Clerk

APPROVED by the Village President of the Village of Rantoul this 15th day of February, 2019.

ATTEST: _____
Michael Graham
Village Clerk

Charles Smith
Village President

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

PAGE 1 OF 1

ITEM: Amending Rantoul Code	DEPARTMENT: Police
AGENDA SECTION:	AMOUNT: N/A
ATTACHMENTS: (x) ORDINANCE () RESOLUTION () OTHER (See Summary Highlights) () SUPPORTING DOCUMENTS	DATE: February 5, 2019
<p>SUMMARY HIGHLIGHTS: The Police Department is proposing to amend Article II – Police Department Sec. 18-21 – Orders of command, appointments of the Rantoul Code as follows:</p> <p>Section 18-21 (c) reference filling a position vacancy involving the police lieutenant position. We'd like to amend the section to remove the police lieutenant position from jurisdiction of the board of fire and police commissioners. The amended section would read:</p> <p>“The position of police lieutenant, which shall be a rank immediately below that of chief of police, shall be exempt from the jurisdiction of the board of fire and police commissioners, and shall be appointed from among those full-time, police sergeants then employed by the village in accordance with Chapter 24, Article III.”</p>	
RECOMMENDED ACTION: Approve	
DEPARTMENT HEAD APPROVAL: <i>Anthony J. Brown</i>	VILLAGE ADMINISTRATOR: <i>Scott Fishbaker</i>
AGENDA PAGE NUMBER	

ORDINANCE NO. 2600

**AN ORDINANCE
AMENDING SECTION 18-21 OF THE CODE OF ORDINANCES, VILLAGE OF RANTOUL,
ILLINOIS, IN CONNECTION WITH APPOINTMENTS WITHIN THE POLICE DEPARTMENT**

**VILLAGE OF RANTOUL
CHAMPAIGN COUNTY, ILLINOIS**

CERTIFICATE OF PUBLICATION

Published in pamphlet form this 12th day of February, 2019, by authority of the President and Board of Trustees of the Village of Rantoul, Champaign County, Illinois.

Village Clerk

ORDINANCE NO. 2600

**AN ORDINANCE
AMENDING SECTION 18-21 OF THE CODE OF ORDINANCES, VILLAGE OF RANTOUL,
ILLINOIS, IN CONNECTION WITH APPOINTMENTS WITHIN THE POLICE DEPARTMENT**

**BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE
OF RANTOUL, CHAMPAIGN COUNTY, ILLINOIS, as follows:**

Section 1. Adoption of Supplement and Amendment to Sec. 18-21. That Sec. 18-21, entitled "Order of command, appointments", of Chapter 18, entitled "LAW ENFORCEMENT", of the Code of Ordinances, Village of Rantoul, Illinois, as supplemented and amended, be and the same is hereby supplemented and amended to provide as follows:

Sec. 18-21. Order of command, appointments.

- (a) The order of command of the full-time, appointed police officer positions within the police department of the village shall be as follows: chief of police, police lieutenant, police sergeant, police patrol officer.
- (b) The position of chief of police shall be appointed by the president of the village, by and with the consent of the board of trustees. The chief of police need not be appointed from among those appointed police officers of the police department and need not be a resident of the village at the time of appointment.
- (c) The position of police lieutenant, which shall be a rank immediately below that of chief of police, shall be exempt from the jurisdiction of the board of fire and police commissioners, shall be appointed from among the full-time, police sergeants then employed by the village and such appointment shall be made in accordance with Article III of Chapter 24 of this code.
- (d) The positions of police sergeant shall be appointed from among those full-time police officers then employed by the village who desire to submit themselves to examination in the manner provided by law and the rules of the board of fire and police commissioners and who meet the respective qualifications of having three or more years of full-time service as a certified police officer.
- (e) The position of police officer shall be appointed from among those candidates who submit themselves to examination in the manner provided by law and the rules of the board of fire and police commissioners. The board of fire and police commissioners shall conduct the examination in the manner provided by law and in accordance with the following provisions:
 - (1) The board of fire and police commissioners shall conduct the testing process so that a list ranking eligible candidates may be certified by the board of fire and police commissioners concurrently with the expiration of the preceding list. Any such list shall be in effect for a period of not more than two years, except as provided for in subsections (e)(2) and (3) of this section.
 - (2) If, at any time during the term of an eligibility list, the list contains ten or fewer eligible candidates, the police chief may request a new eligibility list from the board of fire and

police commissioners. Upon such request, a new eligibility list shall be prepared by the board of fire and police commissioners to replace the preceding list.

- (3) No later than 90 days preceding the end of the two-year duration described in subsection (e)(1) of this section, the police chief may request a one-year extension of the existing list then in effect. Upon such request, the board of fire and police commissioners may certify the existing list for an additional one-year period.
 - (4) In filling a position vacancy involving the police officer position, the chief of police shall, except as otherwise provided in the sentence immediately following below, separately consider and select any qualified candidate from the top eight (8) persons then named on the eligibility list. When the chief of police determines that there is a clear and long-standing under utilization of members of a protected class, however, the chief of police may consider and select any qualified minority or female candidate then named on the eligibility list without regard to the top eight (8) persons then named. The chief of police may separately select any of the eight (8) persons so named, without regard for the number of times they may have been considered in the past or their position on the list in comparison to any of the other seven (7) persons considered.
 - (5) If at any time the police chief determines than an individual named on the eligibility list is unwilling, unable, or unfit to assume duties as a police officer, the police chief may request that the board of fire and police commissioners strike that individual's name from the eligibility list. The board of fire and police commissioners shall by its rules provide methods for removal of names from the eligibility list and reinstatement of names to the eligibility list.
- (f) A person may be selected for appointment to the position of police officer by the chief of police, if such person meets each of the following qualifications:
- (1)
 - a. Has previous post-probationary status as a police officer in the United States of America;
 - b. Is currently in good standing in the police department in which the person serves or has left the police department in which such person served in good standing; and
 - c. Has substantially equivalent skills and abilities as a village post-probationary police officer, as determined by the chief of police.
 - (2) The chief of police may require any applicant to submit to such examination as the chief of police deems necessary to determine any such applicant's fitness for duties as a police officer. The police chief shall present the qualifications of any such applicant selected for appointment for the approval of and for the appointment by the board of fire and police commissioners.
- (g) In the case of any conflict between this section or any other ordinance of the village and division 2.1 of article 10 (65 ILCS 5/10-2.1-1 et seq.) of the Illinois Municipal Code (625 ILCS 5/1-1-1) in connection with the appointment of any police officer to the police department, the provisions of this section and any such other ordinance shall govern and control.
- (h) No person shall be entitled to appointment as a matter of right under this section.

Section 2. Effective Date. This Ordinance shall become effective following the passage, approval and publication as required by law.

Section 3. Conflict. All ordinances or parts of ordinances which are in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby repealed.

Section 4. Publication. The Village Clerk is hereby authorized and directed to cause this Ordinance to be published in pamphlet form.

This Ordinance is hereby passed, the “ayes” and “nays” being called, by the concurrence of a majority of the members of the Corporate Authorities then holding office at a regular meeting on the date set forth below.

PASSED this 12th day of February, 2019.

Village Clerk

APPROVED this 12th day of February, 2019.

Village President

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

PAGE 1

OF 1

ITEM: Supplementing and amending Article IV of Chapter 14 titled Disposition of Property	DEPARTMENT: Police
AGENDA SECTION:	AMOUNT: \$0
ATTACHMENTS: <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Supporting Documents	DATE: February 5, 2019
SUMMARY HIGHLIGHTS: The Rantoul Police Department is requesting supplements and amendments to Article IV of Chapter 14 titled Disposition of Property. The police department houses a wide variety of property. This property includes evidence, property held for safekeeping, and lost or abandoned property. The supplements to this ordinance would include the procedures needed to properly dispose of this property. This procedure includes notification of owner(s), a determined timeline for claims, and how the disposition will occur.	
RECOMMENDED ACTION: Approve	
DEPARTMENT HEAD APPROVAL <i>Anthony J. Brown</i>	VILLAGE ADMINISTRATOR <i>Scott Eisner</i>

ORDINANCE NO. 2601

**AN ORDINANCE
SUPPLEMENTING AND AMENDING
ARTICLE IV OF CHAPTER 14 OF THE RANTOUL CODE**

**VILLAGE OF RANTOUL
CHAMPAIGN COUNTY, ILLINOIS**

CERTIFICATE OF PUBLICATION

Published in pamphlet form this 12th day of February, 2019, by authority of the President and Board of Trustees of the Village of Rantoul, Champaign County, Illinois.

Village Clerk

ORDINANCE NO. 2601

**AN ORDINANCE
SUPPLEMENTING AND AMENDING
ARTICLE IV OF CHAPTER 14 OF THE RANTOUL CODE**

BE IT ORDAINED BY THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE VILLAGE OF RANTOUL, ILLINOIS, as follows:

Section 1. Adoption. ARTICLE IV, entitled "DISPOSITION OF PROPERTY", of CHAPTER 14, entitled "FINANCE", of the Rantoul Code, as supplemented and amended, be and the same is hereby supplemented and amended to provide as set forth in the title, headings and text thereof as attached hereto and hereby incorporated herein by this reference thereto.

Section 2. Effective Date. The provisions of this Ordinance shall become effective following its passage, approval and publication as required by law.

Section 3. Conflict. All other ordinances or parts of other ordinances which are in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby superseded.

Section 4. Publication. The Village Clerk is hereby authorized and directed to cause this Ordinance to be published in pamphlet form.

This ordinance is hereby passed, the "ayes" and "nays" being called, by the concurrence of a majority of the members of the Corporate Authorities then holding office at a special meeting on the date set forth below.

PASSED this 12th day of February, 2019.

Village Clerk

APPROVED this 12th day of February, 2019.

Village President

ARTICLE IV. - DISPOSITION OF PROPERTY

Sec. 14-105. - Definitions.

The following words, terms and phrases, when used in this Article, shall have the meanings respectively ascribed to them in this section, except where the context clearly indicates a different meaning:

Chief of Police means the duly appointed and acting chief of police of the village, including any other police officer of the village who is designated by the chief of police to exercise some or all of the powers, duties or functions assigned to the chief of police in this Article.

Evidence property means any tangible personal property, including currency, which was seized by a law enforcement agency, was intended for use in a criminal or quasi-criminal proceeding, and is retained by the police department to which no claim of ownership has been made.

In-Custody property means any tangible personal property which is held in police custody which has been turned in or held for safekeeping, and is not believed to be connected to, or part of, a criminal or quasi-criminal offense.

Lost or abandoned property means all tangible personal property which has been mislaid on public property, upon a public conveyance, on premises used at the time for business purposes, or in parks, places of amusement, public recreation areas, or other places open to the public.

Surplus property means any personal property owned by the village that is no longer necessary or useful to the village because of obsolescence, wear, economic infeasibility of repair or other unsuitability for public use.

Sec. 14-106. - Authority to sell or dispose of surplus property.

(a) The purchasing director is hereby authorized to sell or otherwise dispose of any item of surplus property owned by the village where the estimated value of any such item of surplus property is \$5,000.00 or less. Prior to such sale or disposition, the administrative officer shall declare in writing that any such item is surplus property and no longer necessary or useful to the village. The sale or other disposition may be by negotiated sale, bid, trade, auction or in such other manner authorized by the administrative officer as is in the best interest of the village and will achieve the highest price that can reasonably be expected to be achieved. Any such disposition may include converting such surplus property into some other form which is useful to the village, to trade the surplus property for other personal property, or to use such surplus property as a trade-in, a credit or part payment upon the purchase of other personal property. The administrative officer shall report periodically to the president and board of trustees any such sales or other dispositions.

(b) Any item of surplus property valued at more than \$5,000.00 shall be sold or otherwise disposed of by ordinance in such manner as the president and board of trustees may designate, with or without advertising for a competitive bid.

Sec. 14-107 – Notification of owner.

- (a) Upon receiving lost or abandoned property, the chief of police shall make a reasonable effort to identify the true and lawful owner of such property. If a true and lawful owner of such property is identified, the chief of police shall contact that person by certified mail and inform them of the property held, the date of recovery and the possibility of impending sale or disposal if the property remains unclaimed after six (6) months.
- (b) The police department will maintain in-custody property for safekeeping for a period of ninety (90) days. After ninety (90) days, the chief of police shall contact the owner, if known, by certified mail and inform them of the property held, the date the department received the property and the possibility of impending sale or disposal if the property remains unclaimed after sixty (60) days.
- (c) The police department will maintain evidence property until the conclusion of the criminal proceedings and applicable appeal time-limit, or until the property being held has no evidentiary value. The chief of police shall contact the owner, if known, by certified mail and inform them of the property held, the date of recovery and the possibility of impending sale or disposal if the property remains unclaimed after sixty (60) days.

Sec. 14-108 – Owner may claim property or money

Such property shall be restored to a claimant who presents evidence of ownership satisfactory to the Chief of Police, upon payment of all reasonable costs of storage, care, and administrative processing. If a claimant's evidence of ownership is not satisfactory to the Chief of Police or designee, delivery of the property or money may be refused until ownership is established.

Sec. 14-109 – Finder may claim lost or abandoned property or money

If any person shall deposit with the police department money or any other personal property of value which has been deemed lost or abandoned, or otherwise come into the lawful possession of such person without ownership, the property may be received and held by the police department. The person delivering such property shall receive a receipt indicating the date the property is received and the nature of the property. If the rightful owner does not claim such property within six (6) months, the property shall be returned to the person who delivered the property to the police department.

Sec. 14-110 – Failure of owner to claim property.

- (a) If within six (6) months a claim is not made on lost or abandoned property, or if claim is made but not to the satisfaction of the chief of police, then the title to such

property shall be vested in the village pending disposition of property in accordance to Sec. 14-111.

- (b) If in-custody property has been held for ninety (90) days the owner will have sixty (60) additional days to claim the property. If within sixty (60) days a claim is not made, then the title to such property shall be vested in the village pending disposition of property in accordance to Sec. 14-111.
- (c) If evidence property has not been claimed after sixty (60) days of the conclusion of the criminal proceedings and any applicable appeal time-limit, or until the property being held has no evidentiary value, then the title to such property shall be vested in the village pending disposition of property in accordance to Sec. 14-111.

Sec. 14-111 – Disposition of unclaimed property.

- (a) Collectible currency, perishable property, and property with a value greater than \$100.00 that is not claimed shall be disposed of by the chief of police as follows:
 - (1) Retain the property for use by the village.
 - (2) Sell the property at a public sale or public auction, including any online auction site.
- (b) Collectible currency, perishable property, and property with a value less than \$100.00 that is not claimed shall be disposed of by the chief of police as follows:
 - (1) Retain the property for use by the village.
 - (2) Sell the property at a public sale or public auction, including any online auction site.
 - (3) Release the property to a charitable organization as defined in the Solicitation for Charity Act (225 ILCS 460/1(a)).
 - (4) Dispose of the property in accordance with any federal, state or local regulation.
- (c) Currency of any amount that is not claimed shall be deposited into the fine and forfeiture fund of the village to support the investigation and evidence functions of the police department.

Sec. 14-112 – Proceeds of sale.

The proceeds of any sale made under the provisions of this Section 14-111, after deducting the cost of storage, advertising, selling and other expenses incident to and the handling or selling of such property, shall be deposited into the fine and forfeiture fund of the village to support the investigation and evidence functions of the police department.

Sec. 14-113 – Indemnification.

Neither the Chief of Police nor any other police officer shall be liable in any action in law or equity for delivering the property to a person who has established his/her claim to the property to the satisfaction of the Chief of Police.

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

PAGE OF 1 Of 1

ITEM: Recommendation of approval of a Zoning Change – KTRM, LLC	DEPARTMENT: Planning & Zoning
AGENDA SECTION:	AMOUNT: No Fee
ATTACHMENTS: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> OTHER (See Summary Highlights) <input checked="" type="checkbox"/> SUPPORTING DOCUMENTS	DATE: February 5, 2019
SUMMARY HIGHLIGHTS: KTRM, LLC have requested a change in zoning from R-1, Single Family Residential to R-4, General Multifamily Residential for the four adjoining parcels of real estate located at 332, 346, 356 and 358 North Dr. The rezoning is requested to bring two existing duplexes located on a single lot into conformance with zoning, to provide greater development potential for two vacant lots, and to match the zoning found on three sides of the properties.	
RECOMMENDED ACTION: Planning and Zoning Commission and Staff recommend approval.	
SUBMITTED BY: 	VILLAGE ADMINISTRATOR: 

Libby Tyler, PhD, FAICP

Consulting Planner

1247 Dartmouth Street

Urbana, IL 61801

(217) 493-4372

eh Tyler6@gmail.com



MEMORANDUM

To: Village of Rantoul Plan and Zoning Commission

Cc: Scott Morgan, Zoning Administrator
Ken Beth, Village Attorney

From: Libby Tyler, Consulting Planner

Date: November 7, 2018

Re: Request for Zoning Change from R-1, Single Family Residential to R-4, General Multifamily Residential for parcels located at 332, 346, 356, and 358 North Drive, Village of Rantoul

Introduction and Background

KTRM LLC have requested a change in zoning for four parcels located at 332, 346, 356, and 358 North Drive from the current designation of R-1, Single Family Residential to R-4, General Multifamily Residential. The rezoning is requested to bring two existing duplexes located on a single lot into conformance with zoning, to provide greater development potential for two vacant lots, and to match the zoning found on three sides of the properties.

The subject lots are located in a residential area along the south side of North Drive in northern Rantoul. An existing single-family home is located at the westernmost lot at 332 North Drive and two duplexes are located on the easternmost lot at 358 North Drive. The center lots at 346 and 356 North Drive are currently vacant.

Rezoning to the R-4, General Multifamily Residential, District would bring the duplexes at 358 North Drive into conformity with zoning, as the existing designation of R-1 does not permit duplex use. The R-4 zoning would also increase the development potential for the vacant lots at 346 and 356 North Drive, as it would allow the two lots to be consolidated for small-scale duplex or multi-family use. Under the R-4 zoning, the existing single-family residence at 332 North Drive would remain in conformity with zoning, as single-family residential use is also allowed in this zone.

6. The length of time the property has been vacant as zoned, considered in the context of land development, in the area, in the vicinity of the subject property

The requested rezoning will meet the LaSalle Criteria as stated above. The proposed zone would be compatible with existing land uses and other zoning designations in the vicinity. The proposed zone would enhance the property values of the site by bringing the currently nonconforming duplexes into compliance and by allowing for improved development opportunities for the two vacant lots. The proposed zone would help to promote the general welfare of the public by providing for additional residential development opportunities and economic growth in Rantoul. The proposed zone would reduce a hardship on the individual property owner and create a gain for the general public. The subject site is suitable for general multi-family residential use. Finally, under its current zoning designation, two lots on the site have remained vacant while other properties around it have been developed.

Summary of Findings

1. KTRM LLC have requested a zoning change from R-1, Single Family Residential to R-4, General Multifamily Residential for four lots located at 332, 346, 356, and 358 North Drive in Rantoul.
2. The lot at 358 North Drive is occupied by two duplex buildings which are not allowed under the current zoning but would be brought into conformity with the R-4 designation.
3. The lots at 346 and 356 North Drive are currently vacant and would have greater development potential under the proposed zoning.
4. The single-family house located at 332 North Drive would remain conforming under the R-4 designation.
5. The proposed zoning designation is consistent with the future land use map of the Comprehensive Plan which shows Residential on the site and with the policies of the plan which call for reasonable housing construction.
6. The proposed zoning designation is consistent with the existing zoning designation of properties to the north, east, and west of the site.
7. The proposed zoning change is in general conformance with the LaSalle criteria.
8. The proposed zoning change would be beneficial to the general welfare of the residents of Rantoul by allowing for increased housing development at an appropriate site.

Recommendation

Based upon the analysis and suggested findings above, it is recommended that the Plan and Zoning Commission recommend approval of the requested zoning change by the Village Board.

Attachments:

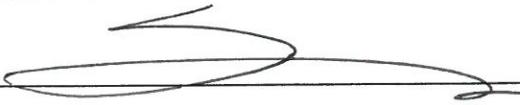
Site location
Zoning Map
Application



**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

PAGE OF 1 Of 1

ITEM: Recommendation of approval of Annexation – Adams Outdoor Advertising Properties	DEPARTMENT: Planning & Zoning
AGENDA SECTION:	AMOUNT: No Fee
ATTACHMENTS: (<input checked="" type="checkbox"/>) ORDINANCE # 2602 (<input type="checkbox"/>) RESOLUTION (<input type="checkbox"/>) OTHER (See Summary Highlights) (<input checked="" type="checkbox"/>) SUPPORTING DOCUMENTS	DATE: February 5, 2019
SUMMARY HIGHLIGHTS: Adams Outdoor Advertising, has provided a written Petition, dated July 7, 2018, requesting Annexation to the Village for two adjoining parcels of real estate generally located at 612-614 and 628 Liberty Ave, Rantoul, Illinois. The annexation is requested to bring the parcels into conformance with adjacent Village of Rantoul property for potential sale and development.	
RECOMMENDED ACTION: Planning & Zoning Commission and Staff recommend approval.	
SUBMITTED BY: 	VILLAGE ADMINISTRATOR: 

ORDINANCE NO. 2602

**AN ORDINANCE
ANNEXING CERTAIN TERRITORY TO THE
VILLAGE OF RANTOUL, CHAMPAIGN COUNTY, ILLINOIS
(ADAMS OUTDOOR ADVERTISING PROPERTIES)**

**This Instrument was prepared by
and Recorder please return to:**

**Kenneth N. Beth
Evans, Froehlich, Beth & Chamley
44 Main Street, Third Floor
Champaign, IL 61820
Tel: (217) 359-6494**

ORDINANCE NO. 2602

**AN ORDINANCE
ANNEXING CERTAIN TERRITORY TO THE
VILLAGE OF RANTOUL, CHAMPAIGN COUNTY, ILLINOIS
(ADAMS OUTDOOR ADVERTISING PROPERTIES)**

WHEREAS, a written Petition for Annexation dated July 7, 2018 and signed on behalf of Adams Outdoor Advertising (the “**Owner**”), the legal owner of record of all real estate within the territory hereinafter described, has been filed with the Village Clerk of the Village of Rantoul, Champaign County, Illinois, (the “**Village**”) requesting that such territory be annexed to the Village; and

WHEREAS, there are no electors residing within such territory; and

WHEREAS, such territory is not within the corporate limits of any municipality but is contiguous to the Village; and

WHEREAS, no legal notices regarding the intention of the Village to annex such territory have been sent to any public body required to receive such notice under the laws of the State of Illinois, it having been determined that such territory to be annexed is not a part of any Fire Protection District or any Public Library District and does not include a highway under the jurisdiction of Rantoul Township; and

WHEREAS, copies of such notices required to be recorded, if any, have been recorded in the Office of the Recorder of Deeds of Champaign County, Illinois; and

WHEREAS, all petitions, documents, and other necessary legal requirements are in full compliance with the laws of the State of Illinois, including in particular Section 7-1-8 of the Illinois Municipal Code (65 ILCS 5/7-1-8); and

WHEREAS, it is in the best interests of the Village that such territory be annexed to the Village.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF RANTOUL, CHAMPAIGN COUNTY, ILLINOIS, as follows:

Section 1. That the following described territory:

(See Legal Description, Plat of Survey and GIS Webmap attached hereto and made a part hereof),

together with any adjacent highway or part thereof to the far side of any such highway is hereby annexed to the Village of Rantoul, Champaign County, Illinois.

Section 2. That the Village Clerk is hereby directed to record with the Recorder of Champaign County, Illinois and to file with the County Clerk of Champaign County, Illinois, a certified copy of this Ordinance, together with an accurate map of the territory annexed.

Section 3. That the Village Clerk is hereby further directed to send by registered or certified mail a copy of this Ordinance to the post office branch serving such territory.

Section 4. That this Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

This ordinance is hereby passed by the affirmative vote of the members of the Corporate Authorities of the Village of Rantoul, Champaign County, Illinois, at a regular meeting of said Corporate Authorities on _____, 2019, upon the roll call vote of the members of the Corporate Authorities as follows:

“Ayes” _____

“Nays” _____
“Absent” _____

PASSED this ____ day of _____, 2019.

Village Clerk

APPROVED this ____ day of _____, 2019.

Village President

Legal Description

Lot "D" of the C & U Poster Advertising Co., Inc. Survey of a part of the Southeast Quarter of Section 3, Township 21 North, Range 9 East of the Third Principal Meridian in the Village of Rantoul, County of Champaign, State of Illinois

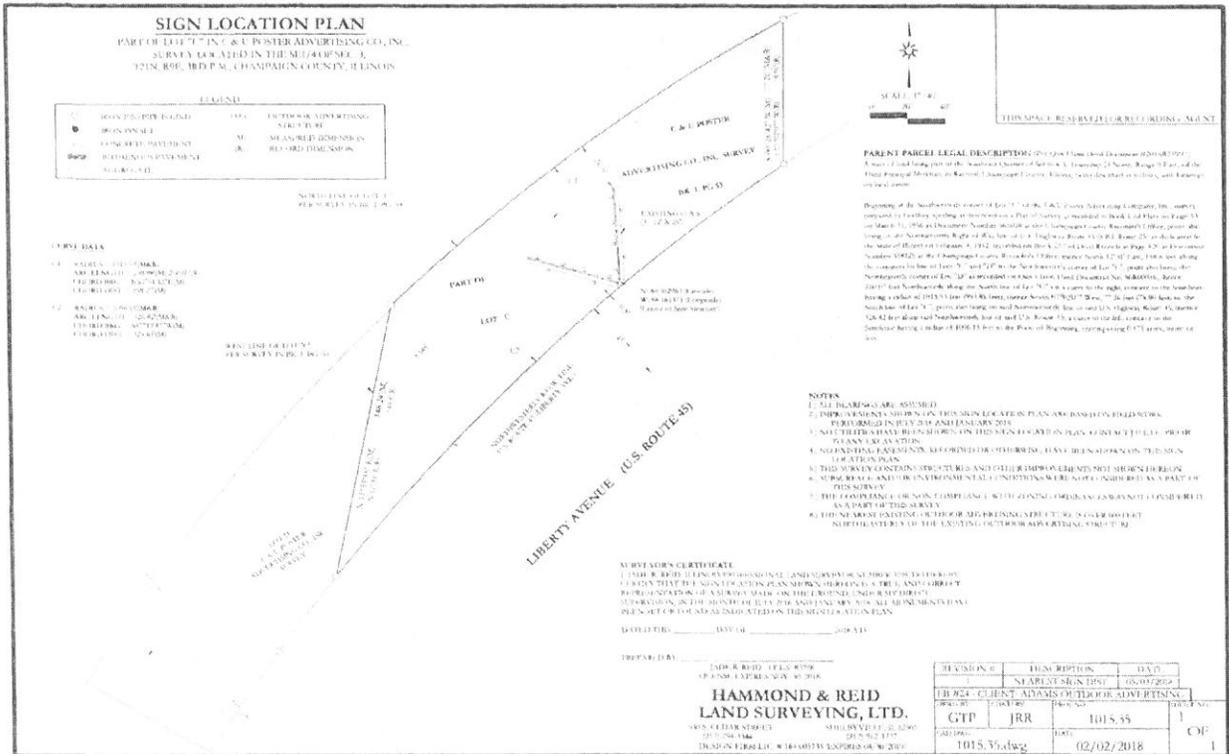
Champaign County Permanent Index Number: Part of 20-09-03-401-004
Commonly known as Rantoul Curve

And

A tract of land being part of the Southeast Quarter of Section 3, Township 21 North, Range 9 East, of the Third Principal Meridian, in Rantoul, Champaign County, Illinois, being described as follows, with bearings on local datum:

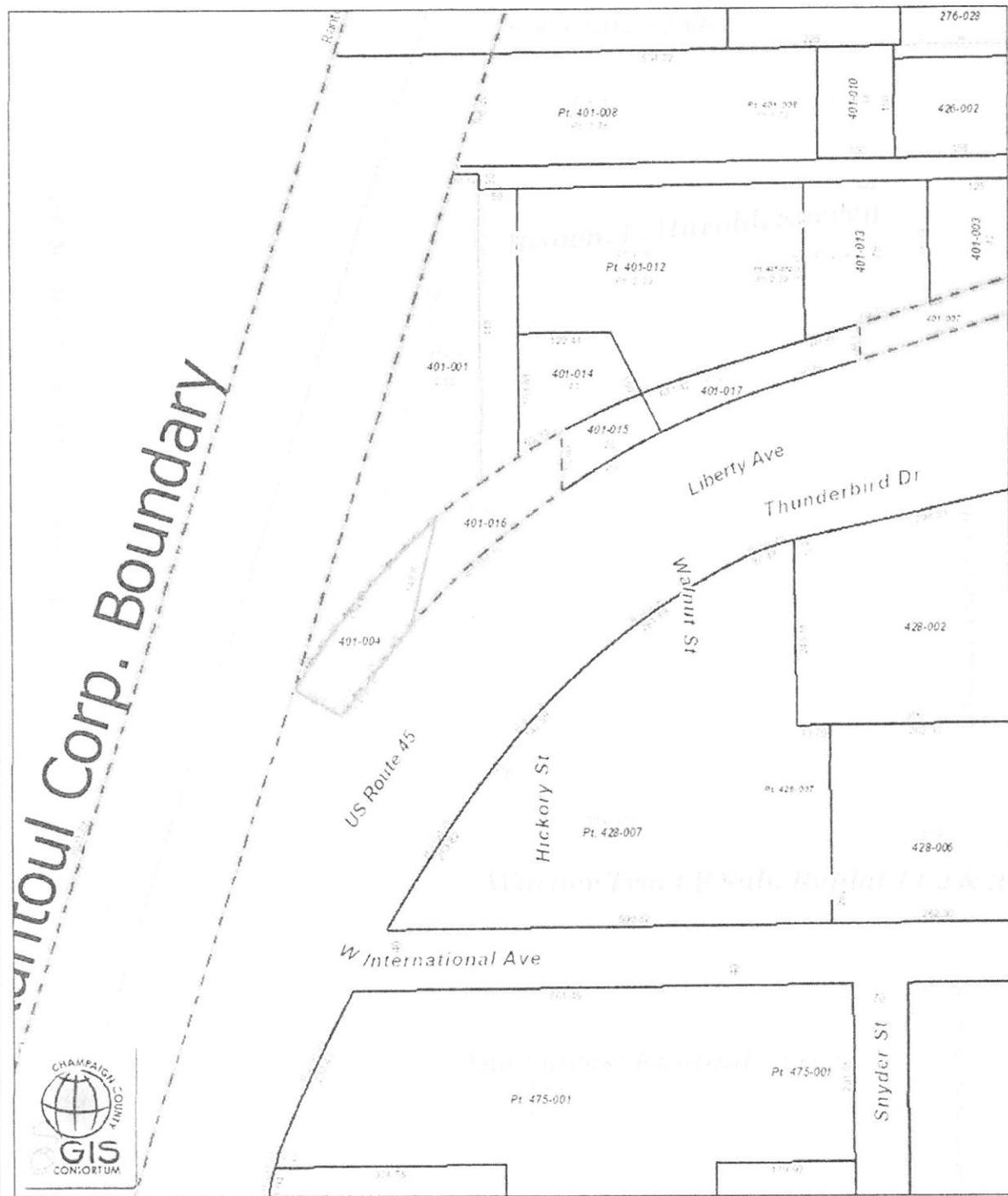
Beginning at the Southwesterly corner of Lot "C" of the C&U Poster Advertising Company, Inc., survey prepared by Godfrey Sperling as described on a Plat of Survey as recorded in Book L of Plats on Page 53 on March 31, 1956 as Document Number 565010 at the Champaign County Recorder's Office, point also being on the Northwesterly Right-of-Way line of U.S. Highway Route 45 (S.B.I. Route 25) as dedicated to the State of Illinois on February 4, 1942, and recorded on Book 257 of Deed Records at Page 420 as Document Number 358125 at the Champaign County Recorder's Office; thence North 12° 31' East, 148.8 feet along the common lot line of Lots "C" and "D" to the Northwesterly corner of Lot "C", point also being the Northeasterly corner of Lot "D" as recorded on Quit Claim Deed Document No. 96R00046; thence 260.07 feet Northeasterly along the North line of Lot "C" on a curve to the right, concave to the Southeast having a radius of 1,015.53 feet (993.85 feet); thence South 01° 02' 07" West, 77.26 feet (78.90 feet) to the South line of Lot "C", point also being on said Northwesterly line of said U.S. Highway Route 45; thence 326.82 feet along said Northwesterly line of said U.S. Route 45, a curve to the left, concave to the Southeast having a radius of 1,096.15 feet to the Point of Beginning, encompassing 0.475 acres, more or less.

Champaign County Permanent Index Number 20-09-03-401-016



- Areas inside highlighted lines is the areas to be corrected.

GIS Webmap Public Interface Champaign County, Illinois



This map and/or data were developed using geographic information system (GIS) data created by the Champaign County GIS Consortium (CCGIS) in other GIS software. These entities do not warrant or guarantee the accuracy or timeliness of GIS data for any purpose. The GIS data within this application is intended to provide a general index to spatial information and is not intended for detailed site-specific analysis or resolution of legal matters. Users assume all risk arising from the use of this application and the information contained herein. The use of this application constitutes an acknowledgment of this disclaimer.



STATE OF ILLINOIS)
COUNTY OF CHAMPAIGN) SS.
VILLAGE OF RANTOUL)

CERTIFICATION OF ORDINANCE

I, the undersigned, do hereby certify that I am the duly qualified and acting Village Clerk of the Village of Rantoul, Champaign County, Illinois (the “**Village**”), and as such official I am the keeper of the records and files of the Village and of the President and Board of Trustees of the Village (the “**Corporate Authorities**”).

I do further certify that the attached constitutes a full, true and complete excerpt from the proceedings of the meeting of the Corporate Authorities held on the ____ day of _____, 2019, insofar as same relates to the adoption of Ordinance No. 2602, entitled:

AN ORDINANCE ANNEXING CERTAIN TERRITORY TO THE VILLAGE OF RANTOUL, CHAMPAIGN COUNTY, ILLINOIS (ADAMS OUTDOOR ADVERTISING PROPERTIES),

a true, correct and complete copy of which ordinance (the “**Ordinance**”) as adopted at such meeting appears in the transcript of the minutes of such meeting and is hereto attached. The Ordinance was adopted and approved by the vote and on the date therein set forth.

I do further certify that the deliberations of the Corporate Authorities on the adoption of the Ordinance were taken openly, that the vote on the adoption of the Ordinance was taken openly and was preceded by a public recital of the nature of the matter being considered and such information as would inform the public of the business being conducted, that such meeting was held at a specified time and place convenient to the public, that notice of such meeting was duly given to all of the news media requesting such notice, that such meeting was called and held in strict compliance with the provisions of the open meeting laws of the State of Illinois, as amended, and that the Corporate Authorities have complied with all of the applicable provisions of such open meeting laws and their procedural rules in the adoption of the Ordinance.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Village of Rantoul, Champaign County, Illinois, this ____ day of _____, 2019.

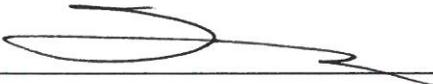
(SEAL)

Village Clerk

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

PAGE OF 1 Of 1

ITEM: Recommendation of approval of a Zoning Change upon Annexation – Adams Outdoor Advertising	DEPARTMENT: Planning & Zoning
AGENDA SECTION:	AMOUNT: No Fee
ATTACHMENTS: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> OTHER (See Summary Highlights) <input checked="" type="checkbox"/> SUPPORTING DOCUMENTS	DATE: February 5, 2019
SUMMARY HIGHLIGHTS: Adams Outdoor Advertising, have requested a change in zoning classification upon annexation from the Champaign County AG-2, Agriculture District to the Village of Rantoul, I-1, Industrial District for two adjoining parcels of real estate generally located at 612-614 and 628 Liberty Ave, Rantoul, Illinois. The rezoning is requested to bring the parcels into conformance with adjacent Village of Rantoul zoning for potential sale and development.	
RECOMMENDED ACTION: Planning & Zoning Commission and Staff recommend approval.	
SUBMITTED BY: 	VILLAGE ADMINISTRATOR: 

Libby Tyler, PhD, FAICP
Consulting Planner
1247 Dartmouth Street
Albany, CA 94706
(217) 493-4372
eh Tyler6@gmail.com



MEMORANDUM

To: Village of Rantoul Plan and Zoning Commission

Cc: Scott Morgan, Zoning Administrator
Ken Beth, Village Attorney

From: Libby Tyler, Consulting Planner

Date: November 7, 2018

Re: Request to Establish I-1, Industrial Zoning, upon annexation to the Village of Rantoul, for two previously unzoned properties in Champaign County located at 612-614 and 628 Liberty Avenue, Rantoul

Introduction and Background

Adams Outdoor Advertising has requested that I-1, Industrial, zoning be established for two currently unzoned properties contiguous to the Village of Rantoul upon their annexation into the Village. The properties are located along the north side of the Rantoul curve along Liberty Avenue and are currently occupied by outdoor advertising sign structures owned by Adams Outdoor Advertising. The annexation and rezoning upon annexation are being requested in order to facilitate the sale of the property. Bringing the properties into the Village and zoning them consistent with the adjacent zoning to the north (I-1) will assist in the sale of the properties, and for potential future development in concert with the adjoining properties to the north.

Both properties are relatively long, narrow tracts that were previously established as part of the C&U Poster Survey in 1956, which is the probable date of the establishment of outdoor advertising at this location. The northernmost tract, at 612-614 Liberty Avenue, shown as a Part of Lot C of the C&U Poster Survey is 0.39 acres in area, and the adjacent tract to the south, at 628 Liberty Avenue, shown as Lot D of the C&U Poster Survey is also 0.39 acres in area, bringing the total area to be annexed and rezoned to 0.78 acres.

1. The existing land uses and zoning of the nearby property.
2. The extent to which property values are diminished by the restrictions of the ordinance.
3. The extent to which the ordinance promotes the health, safety, morals or general welfare of the public.
4. The relative gain to the public as compared to the hardship imposed on the individual property owner.
5. The suitability of the subject property for the zoned purposes.
6. The length of time the property has been vacant as zoned, considered in the context of land development, in the area, in the vicinity of the subject property

The requested rezoning will meet the LaSalle Criteria as stated above. The proposed zone would be compatible with existing land uses and other zoning designations in the vicinity. It would enhance the property values of the subject sites by allowing for the possibility of redevelopment or further improvements on the properties, together with adjoining properties to the north. The proposed zoning and annexation into the Village would help to promote the expansion of industrial uses, as envisioned by the Comprehensive Plan. The proposed zone would help to promote the general welfare of the public by facilitating the potential for additional employment opportunities and economic growth in Rantoul. The proposed zone would reduce a hardship on the individual property owner and create a gain for the general public. The subject sites are suitable for general industrial use. Finally, under their current unzoned and unincorporated status, the subject sites have remained largely vacant, while other properties around it have been developed.

Summary of Findings

1. Adams Outdoor Advertising has requested the establishment of I-1, Industrial zoning upon annexation to the Village of Rantoul for two adjoining 0.39±-acre parcels located at 612-614 and 628 Liberty Avenue, located along the north side of Rantoul curve on the west side of Rantoul.
2. Adams Outdoor Advertising have expressed their interest in annexing the properties into the Village of Rantoul and establishing I-1 on the properties in order to facilitate a sale of the properties.
3. The subject parcels are occupied by outdoor advertising sign structures and could potentially be redeveloped in conjunction with adjoining property to the north.
4. The proposed zoning designation is generally consistent with the future land use map of the Comprehensive Plan which shows General Commercial on the site and with the policies of the plan which call for expansion of industrial uses to broaden the tax base.
5. The proposed zoning designation is consistent with the existing zoning designation of properties to the north of the site.
6. The proposed zoning change is in general conformance with the LaSalle criteria.
7. The proposed zoning change would be beneficial to the general welfare of the residents of Rantoul by allowing for increased economic activity at an appropriate site.



Rantoul Corp. Boundary

United Developers Sub, Koplan Tr 1

US Route 45

W International Ave

Hickory St

Warner Tract I Sub, Koplan Tr 1

Walnut St

Thunderbird Dr

Liberty Ave

Brown & Jacob, Street

Scott's, F.D., and Ad

Snyder St

Ambercrest Rantoul

Koplan St

S Tanner St

Warner Tract I Sub

Yates St

Embassy Row

E International Ave

Roger's Sub



SIGN LOCATION PLAN

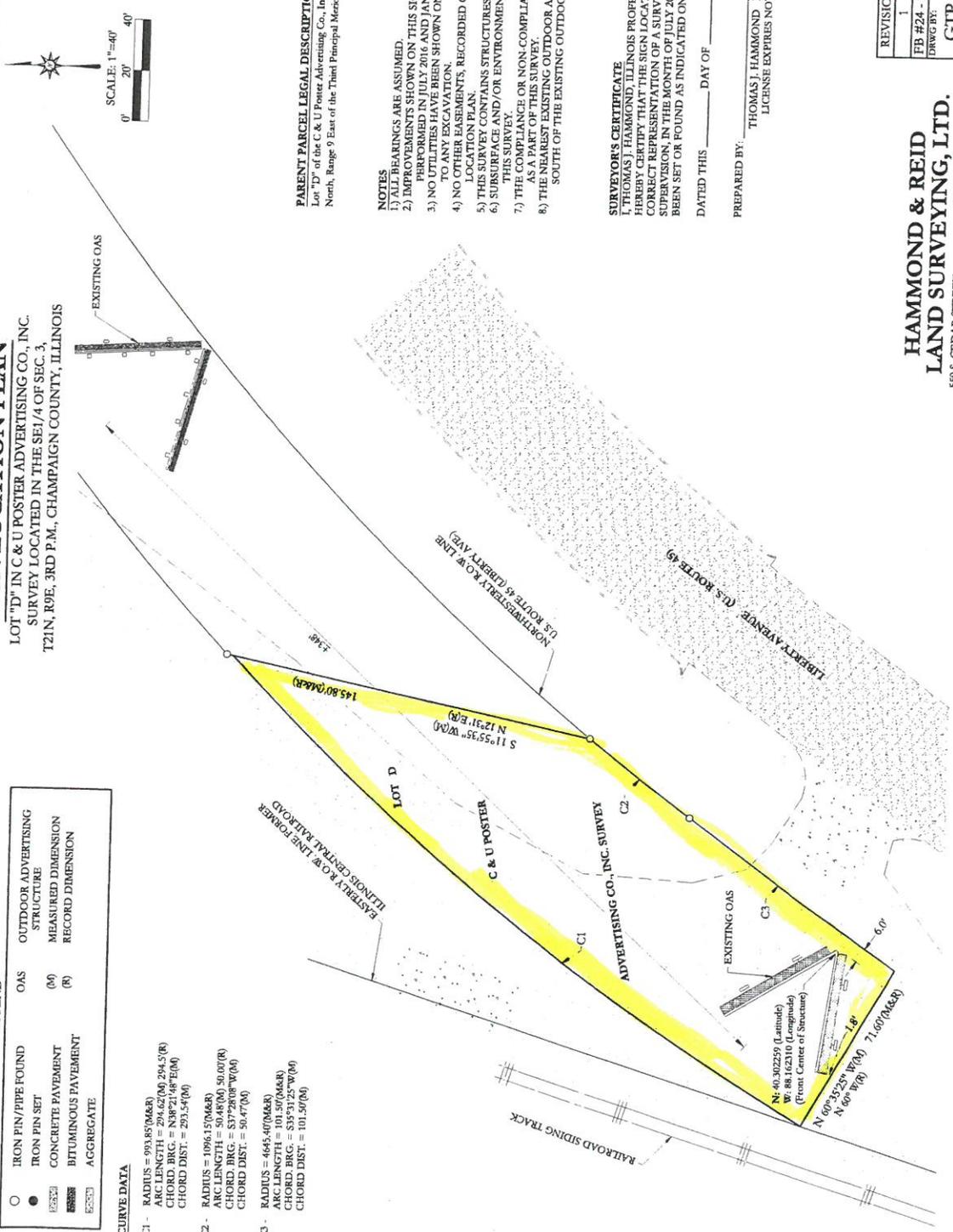
LOT "D" IN C & U POSTER ADVERTISING CO., INC. SURVEY LOCATED IN THE SE1/4 OF SEC. 3, T21N, R9E, 3RD P.M., CHAMPAIGN COUNTY, ILLINOIS

LEGEND

○	IRON PIN/PIPE FOUND	OAS	OUTDOOR ADVERTISING STRUCTURE
●	IRON PIN SET	0(0)	MEASURED DIMENSION
▨	CONCRETE PAVEMENT	(R)	RECORD DIMENSION
▨	BITUMINOUS PAVEMENT		
▨	AGGREGATE		

CURVE DATA

- C1 - RADIUS = 993.85'(M&R)
 ARC LENGTH = 296.62'(M) 294.5'(R)
 CHORD BRG. = N87°14'46"E(0)
 CHORD DIST. = 293.54'(0)
- C2 - RADIUS = 1996.15'(M&R)
 ARC LENGTH = 50.48'(M) 50.00'(R)
 CHORD BRG. = S37°28'08"W(0)
 CHORD DIST. = 50.47'(0)
- C3 - RADIUS = 6645.40'(M&R)
 ARC LENGTH = 101.50'(M&R)
 CHORD BRG. = S35°31'25"W(0)
 CHORD DIST. = 101.50'(M)



THIS SPACE RESERVED FOR RECORDING AGENT



PARENT PARCEL LEGAL DESCRIPTION (Per Composite Quit Claim Deed Document #2001RZ2600)
 Lot "D" of the C & U Poster Advertising Co., Inc. Survey of a part of the Southeast Quarter of Section 3, Township 21 North, Range 9 East of the Third Principal Meridian in the Village of Rianton, County of Champaign, State of Illinois.

- NOTES**
- 1) ALL BEARINGS ARE ASSUMED.
 - 2) IMPROVEMENTS SHOWN ON THIS SIGN LOCATION PLAN ARE BASED ON FIELD WORK PERFORMED IN JULY 2016 AND JANUARY 2018.
 - 3) NO UTILITIES HAVE BEEN SHOWN ON THIS SIGN LOCATION PLAN. CONTACT J.U.L.L.E. PRIOR TO ANY EXCAVATION.
 - 4) NEITHER EASEMENTS, RECORDED OR OTHERWISE, HAVE BEEN SHOWN ON THIS SIGN LOCATION PLAN.
 - 5) THIS SURVEY OBTAINS STRUCTURES AND OTHER IMPROVEMENTS NOT SHOWN HEREOF.
 - 6) SURFACE AND/OR ENVIRONMENTAL CONDITIONS WERE NOT CONSIDERED AS A PART OF THIS SURVEY.
 - 7) THE COMPLIANCE OR NON-COMPLIANCE WITH ZONING ORDINANCES WAS NOT CONSIDERED AS A PART OF THIS SURVEY.
 - 8) THE NEAREST EXISTING OUTDOOR ADVERTISING STRUCTURE IS OVER 1000 FEET SOUTH OF THE EXISTING OUTDOOR ADVERTISING STRUCTURE.

SURVEYOR'S CERTIFICATE

I, THOMAS J. HAMMOND, ILLINOIS PROFESSIONAL LAND SURVEYOR NUMBER 3772, DO HEREBY CERTIFY THAT THE SIGN LOCATION PLAN SHOWN HEREOF IS A TRUE AND CORRECT REPRESENTATION OF A SURVEY MADE ON THE GROUND, UNDER MY DIRECT SUPERVISION, IN THE MONTH OF JULY 2016 AND JANUARY 2018. ALL MONUMENTS HAVE BEEN SET OR FOUND AS INDICATED ON THIS SIGN LOCATION PLAN.

DATED THIS _____ DAY OF _____, 2018 A.D.

PREPARED BY: THOMAS J. HAMMOND I.P.L.S. #3772
 LICENSE EXPIRES NOV. 30, 2018

REVISION #	DESCRIPTION	DATE
1	NEAREST SIGN DIST.	05/03/2018
FB #24 - CLIENT: ADAMS OUTDOOR ADVERTISING		
DRAWN BY: GTP		CHK'D BY: TJH
PROJ. NO.: 1015.35		SHEET NO.: 1
CAD DWG.: 1015.35.dwg		DATE: 08/05/2016
		OF 1

**HAMMOND & REID
 LAND SURVEYING, LTD.**
 59 S. CEDAR STREET
 SHELBYVILLE, IL 62565
 (217) 294-3344
 DESIGN FIRM LIC. # 184-005735 (EXPIRES 04/30/2017)

-Area inside highlighted lines is the area to be annexed

SIGN LOCATION PLAN

PART OF LOT "C" IN C & U POSTER ADVERTISING CO., INC.
SURVEY LOCATED IN THE SE1/4 OF SEC. 3,
T21N, R9E, 3RD P.M., CHAMPAIGN COUNTY, ILLINOIS

LEGEND	
	IRON PIN/PIPE FOUND
	IRON PIN SET
	CONCRETE PAVEMENT
	BITUMINOUS PAVEMENT
	AGGREGATE
	OAS
	OUTDOOR ADVERTISING STRUCTURE
	MEASURED DIMENSION
	RECORD DIMENSION

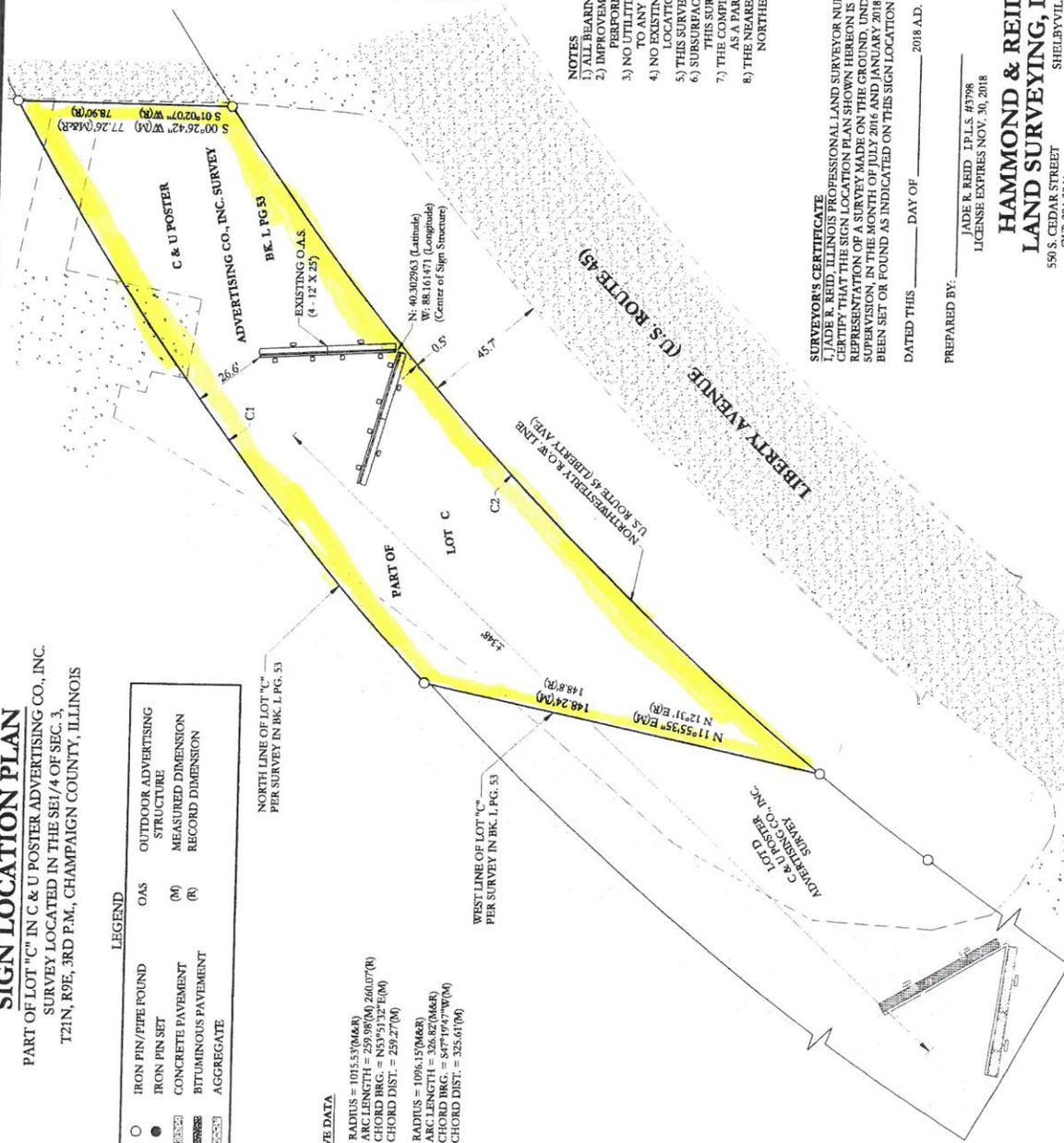
CURVE DATA

C1 - RADIUS = 1015.53'(0.6R)
ARC LENGTH = 259.98'(M) 260.07'(R)
CHORD BRC. = N53°51'32"E(M)
CHORD DIST. = 235.27'(R)

C2 - RADIUS = 1096.15'(0.6R)
ARC LENGTH = 326.82'(0.6R)
CHORD BRC. = S47°19'47"W(M)
CHORD DIST. = 325.61'(M)

NORTH LINE OF LOT "C"
PER SURVEY IN BK. L PG. 53

WEST LINE OF LOT "C"
PER SURVEY IN BK. L PG. 53



THIS SPACE RESERVED FOR RECORDING AGENT

PARENT PARCEL LEGAL DESCRIPTION (Per Quit Claim Deed Document #2010824991)
A tract of land being part of the Southeast Quarter of Section 3, Township 21 North, Range 9 East, of the Third Principal Meridian, in Ramoth, Champaign County, Illinois, being described as follows, with bearings on local datum:

Beginning at the Southwesterly corner of Lot "C" of the C&U Poster Advertising Company, Inc., survey prepared by Godfrey Sperting as described on a Plat of Survey as recorded in Book L of Plats on Page 53 on March 31, 1956 as Document Number 565010 at the Champaign County Recorder's Office, points also being on the Northwesterly Right-of-Way line of U.S. Highway Route 45 (S.H.L. Route 25) as dedicated to the State of Illinois on February 4, 1942, recorded on Book 257 of Deed Records at Page 520 as Document Number 381825 at the Champaign County Recorder's Office, thence North 12°31' East, 148.8 feet along the common lot line of Lots "C" and "D" to the Northwesterly corner of Lot "C", points also being the Northwesterly corner of Lot "D" as recorded on Quit Claim Deed Document No. 90800016; thence 260.07 feet Northwesterly along the North line of Lot "C" on a curve to the right, concave to the Southeast having a radius of 1015.53 feet (993.85 feet); thence South 01°02'07" West, 77.26 feet (78.90 feet) to the South line of Lot "C", points also being on said Northwesterly line of said U.S. Highway Route 45; thence 326.82 feet along said Northwesterly line of said U.S. Route 45, a curve to the left, concave to the Southeast having a radius of 1096.15 feet to the Point of Beginning, encompassing 0.475 acres, more or less.

NOTES

- 1) ALL BEARINGS ARE ASSUMED.
- 2) IMPROVEMENTS SHOWN ON THIS SIGN LOCATION PLAN ARE BASED ON FIELD WORK PERFORMED IN JULY 2016 AND JANUARY 2018.
- 3) NO UTILITIES HAVE BEEN SHOWN ON THIS SIGN LOCATION PLAN. CONTACT JULIE PRIOR TO ANY EXCAVATION.
- 4) NO EXISTING EASEMENTS, RECORDED OR OTHERWISE, HAVE BEEN SHOWN ON THIS SIGN LOCATION PLAN.
- 5) THIS SURVEY CONTAINS STRUCTURES AND OTHER IMPROVEMENTS NOT SHOWN HEREON.
- 6) SUBSURFACE AND/OR ENVIRONMENTAL CONDITIONS WERE NOT CONSIDERED AS A PART OF THIS SURVEY.
- 7) THE COMPLIANCE OR NON-COMPLIANCE WITH ZONING ORDINANCES WAS NOT CONSIDERED AS A PART OF THIS SURVEY.
- 8) THE NEAREST EXISTING OUTDOOR ADVERTISING STRUCTURE IS OVER 600 FEET NORTHEASTERLY OF THE EXISTING OUTDOOR ADVERTISING STRUCTURE.

SURVEYOR'S CERTIFICATE
I, JADE R. REID, ILLINOIS PROFESSIONAL LAND SURVEYOR NUMBER 3798, DO HEREBY CERTIFY THAT THE SIGN LOCATION PLAN SHOWN HEREON IS A TRUE AND CORRECT REPRESENTATION OF A SURVEY MADE ON THE GROUND UNDER MY DIRECT SUPERVISION, IN THE MONTH OF JULY 2016 AND JANUARY 2018. MONUMENTS HAVE BEEN SET OR FOUND AS INDICATED ON THIS SIGN LOCATION PLAN.

DATED THIS _____ DAY OF _____ 2018 A.D.

PREPARED BY:

JADE R. REID - I.P.L.S. #3798
LICENSE EXPIRES NOV. 30, 2018

**HAMMOND & REID
LAND SURVEYING, LTD.**

590 S. CEDAR STREET
SHELBYVILLE, IL 62545
DESIGN FIRM LIC. # 184-005135 (EXPIRES 04/30/2019)

REVISION #	DESCRIPTION	DATE
1	NEAREST SIGN DIST.	05/03/2018
FB #24 - CLIENT: ADAMS OUTDOOR ADVERTISING		
DRWG BY:	CHRD BY:	PROJ. NO:
GTP	JRR	1015.35
CAD DWG:	DATE:	
1015.35.dwg	02/02/2018	
		SHEET NO:
		1
		OF
		1

- Area inside highlighted lines is the area to be annexed.