



**Rantoul Village Board of Trustees
Regular Study Session
Louis B. Schelling Memorial Board Room
Rantoul Municipal Building**

June 4, 2019

6:00 pm

Order of Business

Board Packet Page(s)

1. Call to Order – Mayor Smith
Roll Call
2. Approval of Agenda
3. Public Participation
Citizens wishing to address the Village Board with respect to any item of business listed on the agenda or any matter not appearing on the agenda are asked to sign in with the Village Clerk prior to the meeting. Comments will be limited to three minutes for each speaker.
4. Items from the Mayor
 - A) Appointment to Planning and Zoning Commission
5. Items from Trustees
6. Items from the Clerk
 - A) Minutes from Special Board Meeting, [May 7, 2019](#)
 - B) Minutes from Regular Study Session, [May 7, 2019](#)
 - C) Minutes from Regular Board Meeting, [May 14, 2019](#)

Note: All minutes are drafts until approved at the June 11, 2019 Board Meeting. The Village is required to post the approved minutes on their web site within 30 days of approval.

7. Items from the Administrator
 - A) Agenda planning – discussion of future items
8. Items from Comptroller
 - A) Approval of Bills and Monthly Financial Reports
 - B) [Ordinance No. 2610](#), Budget Amendment BA-FY 20-01 – Community Development
9. Items from the Police Department
 - A) Presentation on storm warning system
10. Items from Building Safety
 - A) Amendment to Chapter 8, [Section 103 \(g\)](#) - Hens
 - B) Amendment to above ground [tank storage](#) ordinance

11. Items from Community Development
 - A) Discussion regarding Resolution for joining Vermillion County [Land Bank](#)
12. Items from Public Works
 - A) [Engineering Agreement](#) with BHMG for utility system planning – not to exceed \$49,400.00
 - B) Replacement of [silencers](#) on generator #10 and #11 - \$85,447.58
 - C) [CCGISC](#) Intergovernmental Agreement Update
 - D) Phase I Engineering Agreement with [Hutchison Engineering](#) – N. Maplewood Bike Path - \$25,000.00
 - E) Sale of [1221 Enterprise Dr.](#)
13. Items from Counsel
14. Motion to enter into closed session pursuant to 5 ILCS 120/2 (C) 6, to consider the setting of a price for sale or lease of property owned by the public body
15. Adjournment

Statement Regarding Compliance with the Americans with Disabilities Act (ADA)

The Village of Rantoul wishes to ensure that its programs, services, and activities are accessible to individuals with disabilities. All Village Board meetings are wheelchair accessible. Persons who require an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the Village of Rantoul should contact the ADA Coordinator at (217) 892-6821. TTY users should dial 7-1-1 or call the Illinois Relay Center at 1-800-526-0844 (TTY) or 1-800-526-0857 (V). TTY users requiring Spanish language assistance should call 1-800-501-0864 (TTY).

We would appreciate advance notice of at least 48 hours for any requests to receive an agenda in an alternate format or other types of auxiliary aids and services.

**Rantoul Village Board of Trustees
Special Board Meeting
Louis B. Schelling Memorial Board Room
Rantoul Municipal Building
May 7, 2019**

A Special Board Meeting of the Board of Trustees of the Village of Rantoul was held at 5:45 P.M. Mayor Charles Smith called the proceeding to order.

Roll Call

The Village Clerk called the roll, finding the following members present:

Mayor Smith, and Trustees, Hall, Gamel, Chad Smith, Fox, Johnson, and Workman - 7.

The following representatives of Village Departments were also present: Scott Eisenhauer, Administrator; Luke Humphrey, Recreation Department; Ken Waters, Fire Chief; Tony Brown, Police Chief; Cynthia Rouse, Human Resource Director; Ken Turner, Community Development Director; Greg Hazel, Director of Public Works; Jake McCoy, Assistant Public Works Director and Elected Village Clerk Mike Graham.

Public Participation

NONE.

Recognition of Retiring Trustees

Mayor Smith asked Trustees Jennifer Fox and Chad Smith to come to the front. Mayor Smith thanked both Trustees for their years of service and presented them a plaque. Both Trustee Chad Smith and Trustee Jennifer Fox thanked the Village of Rantoul Staff.

Installation of New Village Trustees

Mike Graham, Village Clerk, administered the oath of office to the new Trustees elected on April 2, 2019. Trustees Hank Gamel, Gary Wilson, Sherry Johnson and Mark Wilkerson proceeded to take their seats.

Trustee Hall moved to Adjourn the meeting and Trustee Gamel seconded the motion.

The Clerk called the Roll and the motion passed **6 – 0**.

Meeting Adjourned: 5:55 P.M.

Mike Graham
Village Clerk

Approved June 11, 2019

Charles Smith
Village President

I, Mike Graham, Village Clerk of the Village of Rantoul, Illinois, do hereby certify that the forgoing minutes are a true and correct copy of the Regular Meeting of the Board of Trustees held May 7, 2019 as the same appears on the records of the Village now in my custody and keeping.

Mike Graham, Village Clerk

Rantoul Village Board of Trustees
Regular Study Session
May 7, 2019
6:00 P.M.

LOUIS B. SCHELLING MEMORIAL BOARD ROOM
RANTOUL MUNICIPAL BUILDING, 333 S. TANNER, RANTOUL, IL.

A regular Study Session of the Board of Trustees of the Village of Rantoul was held at 6:00 P.M. Mayor Smith called the proceeding to order.

Roll Call

The Village Clerk called the roll, finding the following members physically present:

Mayor Smith, Trustees Hall, Gamel, Wilkerson, Wilson, Johnson, & Workman – 7.

The following representatives of Village Departments were also present: Scott Eisenhauer, Administrator; Pat Chamberlin, Comptroller; Tony Brown, Chief of Police; Ken Waters, Fire Chief; Luke Humphrey, Recreation Department Director; Cynthia Rouse, Human Resource Director; Greg Hazel, Director of Public Works; Jake McCoy Assistant Director of Public Works; Ken Turner, Community Development; Ken Beth, Village Attorney; Amanda Riess, Village Attorney and Mike Graham Clerk.

Trustee Workman moved to approve the Agenda and Trustee Wilson seconded the motion. The Clerk Called the roll and the Motion carried **6 – 0**.

Public Participation

Chris Collins spoke about the flooding along Pinecrest Drive and his disgust about paying Eighty dollars per year in Drainage Tax.

Debra Sweat spoke about the University of Illinois project and the requirement that all Elected and Appointed Officials are required to take Open Meetings Act Training on the Illinois Attorney General’s website.

Jasmyne Boyce spoke about upcoming events in the Village of Rantoul which included the Downtown Farmer’s Market on Wednesday, May 22, 2019.

Wendell Golston spoke.

Items from the Mayor

- Appointment of Officers and [Department Heads](#).
- Appointment of [Committees](#).
- Resolution of TIF District No. 1.

Items from Trustees

“NONE”

Items from the Clerk

- Minutes from Regular Study Session, [March 5, 2019](#).
- Minutes from Public Hearing, [March 12, 2019](#).
- Minutes from Regular Board Meeting, [March 12, 2019](#).
- Minutes from Special Board Meeting, [March 26, 2019](#).
- Minutes from Regular Study Session, [April 2, 2019](#).
- Minutes from Special Board Meeting [April 4, 2019](#).
- Minutes from Regular Board Meeting [April 9, 2019](#).

Items from the Administrator

- Agenda planning – discussion of future Items.

“NOTE FROM RANTOUL VILLAGE CLERK, UNLESS OTHERWISE SPECIFIED BELOW ALL OF THE AGENDA ITEMS WILL BE TAKEN TO THE REGULAR VILLAGE BOARD MEETING, TUESDAY, May 14 , 2019.”

- Approval of Bills and Monthly Financial Reports.
- Additional [Engineering Services](#) for North Tanner Railroad Water Main Replacement - \$5000.00.
- [Change Order](#) for North Tanner Railroad Water Main Replacement - \$11,400.00.
- Purchase of 28 [Axon Body 2 Cameras for](#) the Police Department - \$21,447.00
- [Resolution](#) to accept [2019 OSLAD](#) grant in the amount of \$360,000.00.

Motion to enter into Closed Executive Session pursuant to 5 ILCS 120/2 (C) 2, to consider collective negotiating matters between the public body and its employee or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

AND

Motion to enter into Closed Executive Session pursuant to 5 ILCS 120/2 (C) 6, to consider the setting of a price for sale or lease of property owned by the public body.

Trustee Wilson moved to enter into Closed Executive Session and Trustee Johnson seconded the motion. The Clerk Called the Roll and the motion passed **6 – 0**. The Rantoul Village Board entered into Closed Executive Session at 6:48 P.M.

The Rantoul Village Board returned to Open Session at 7:34 P.M.

Adjournment

There being no further business to come before the Board, Mayor Smith declared the proceeding adjourned.

MEETING ADJOURNED AT 7:35 P.M

Mike Graham
Village Clerk

APPROVED June 11, 2019

Charles Smith
Village President

ATTEST:

Mike Graham
Village Clerk

I, Mike Graham, Village Clerk of the Village of Rantoul, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the Regular Study Session of the Board of Trustees held May 7, 2019, as the same appears on the records of the Village now in my custody and keeping.

Mike Graham
Village Clerk

Regular Board Meeting

May 14, 2019

LOUIS B. SCHELLING MEMORIAL BOARD ROOM
RANTOUL MUNICIPAL BUILDING, 333 S. TANNER, RANTOUL, IL.

A regular Meeting of the Board of Trustees of the Village of Rantoul was held at 6:00 P.M. Mayor Charles Smith called the proceeding to order.

Invocation & Pledge of Allegiance

The Invocation was given by Pastor Paula Wallace, First United Methodist Church, Rantoul, Illinois, opening the meeting with a prayer. Following the invocation, Trustee Johnson led the audience in recitation of the Pledge of Allegiance.

Roll Call

The Village Clerk called the roll, finding the following members present:

Mayor Smith, & Trustees, Hall, Gamel, Wilkerson, Wilson, Johnson and Workman - 7.

The following representatives of Village Departments were also present: Scott Eisenhauer, Administrator; Luke Humphrey, Recreation Department; Ken Waters, Fire Chief; Tony Brown, Police Chief; Cynthia Rouse, Human Resource Director; Ken Turner, Community Development Director; Greg Hazel, Director of Public Works; Jake McCoy, Assistant Public Works Director; Amanda Riess, Village Attorney; and Elected Village Clerk Mike Graham.

Approval of Agenda

Trustee Wilson moved to approve the agenda for the meeting. Trustee Wilkerson seconded the motion. The Clerk Called the Roll and the motion carried **6 - 0**.

[Proclamation](#) and recognition of National Clerk's Week – Mike Graham, Village Clerk and Janet Gray, Deputy Village Clerk.

Recognition of Angie Schultz, Accounting Manager – Government Finance [Officers Award](#).

Public Participation

Chris Collins apologized for his angry public participation on May 7, 2019.

“NOTE FROM THE RANTOUL VILLAGE OF CLERK. ALL OF THE AGENDA ITEMS LISTED BELOW CARRIED BY ROLL CALL VOTE OF 6 TO 0. UNLESS OTHERWISE NOTED BELOW.”

Motion to approve the Consent Agenda. Trustee Johnson moved for approval and Trustee Workman seconded the motion.

Motion to approve the bills and monthly Financial Reports. Trustee Wilson moved for approval and Trustee Hall seconded the motion.

Motion to authorize and approve additional [Engineering Services](#) contract with Burns & McDonnell for North Tanner Railroad Water Main Replacement - \$5,000.00. Trustee Hall moved for approval and Trustee Johnson seconded the motion.

Motion to authorize and approve [Change Order No. 1](#) with Cross Construction for North Tanner Railroad Water Main Replacement - \$11,400.00. Trustee Wilkerson moved for approval and Trustee Workman seconded the motion.

Motion to authorize and approve purchase two pad-mounted [transformers](#) and materials – not to exceed \$111,800.00. Trustee Gamel moved for approval and Trustee Hall seconded the motion

Motion to authorize and approve purchase of 29 [Axon Body 2 worn Cameras](#) and required accessories - \$21,447.00. Trustee Wilson moved for approval and Trustee Johnson seconded the motion.

Motion to pass [Resolution No.5-19-1282](#), A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE ILLINOIS FATERNAL ORDER OF POLICE LABOR COUNCIL (Patrol Unit). Trustee Wilkerson moved for approval and Trustee Gamel seconded the motion.

Motion to pass [Resolution No. 5-19-1293](#), A RESOLUTION AUTHORIZING AND APPROVING A GRANT AGREEMENT BETWEEN THE ILLINOIS DEPARTMENT OF NATURAL RESOURCES AND THE VILLAGE OF RANTOUL (2019 OSLAD Grant). Trustee Wilson moved for approval and Trustee Workman seconded the motion.

Scott Eisenhauer, Administrator, Village of Rantoul then discussed the need for the extension of TIF District No. 1.

Trustee Wilkerson moved to adjourn the meeting and Trustee Hall seconded the motion.

The Clerk called the Roll and the motion passed **6 – 0**.

Meeting Adjourned: 6:27 P.M.

Mike Graham
Village Clerk

Approved June 11, 2019

Charles Smith
Village President

I, Mike Graham, Village Clerk of the Village of Rantoul, Illinois, do hereby certify that the forgoing minutes are a true and correct copy of the Regular Meeting of the Board of Trustees held May 14, 2019 as the same appears on the records of the Village now in my custody and keeping.

Mike Graham, Village Clerk

ORDINANCE NO. 2610

**AN ORDINANCE
REVISING THE ANNUAL BUDGET
VARIOUS FUNDS**

**VILLAGE OF RANTOUL
CHAMPAIGN COUNTY, ILLINOIS**

CERTIFICATION OF PUBLICATION

Published in pamphlet form the 11th day of June, 2019, by authority of the President and Board of Trustees of the Village of Rantoul, Champaign County, Illinois

Village Clerk

**ORDINANCE NO.
AN ORDINANCE
REVISING THE ANNUAL BUDGET
VARIOUS FUNDS**

WHEREAS, the annual budget for the fiscal year beginning May 1, 2019, and ending April 30, 2020, (the “**Annual Budget**”) of the Village of Rantoul, Champaign County, Illinois (the “**Village**”) was duly adopted by the President and Board of Trustees (the “**Corporate Authorities**”) of the Village under and pursuant to Ordinance No. 2606, passed and approved at a regular meeting on March 26, 2019; and

WHEREAS, the Corporate Authorities now desire to supplement and amend the Annual Budget in order to add to, delete, change or otherwise revised the Annual Budget by providing for certain transfers between or among the funds or accounts so designated or for certain authorized expenditures from unexpended balances or other additional revenues so designated; and

WHEREAS, funds are available to effectuate such revisions.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE VILLAGE OF RANTOUL, CHAMPAIGN COUNTY, ILLINOIS, as follows:

Section 1. Revision(s) to Annual Budget. The Annual Budget, as heretofore supplemented and amended, is hereby further supplemented and amended in order to add to, delete, change or otherwise revised the Annual Budget by providing for such transfers between or among the funds or accounts so designated or for such authorized expenditures from the unappropriated balances or other additional revenues so designated, all as set forth in the form of the Budget Amendment documents (BA-FY-19-03), copies of which are attached hereto and hereby incorporated herein by this reference thereto.

Section 2. Effective Date. The provisions of this ordinance shall become effective ten (10 days) after its passage, approval and publication as provided by law.

Section 3. Publication. The Village Clerk is hereby authorized and directed to cause this ordinance to be published in pamphlet form.

This ordinance is hereby passed, the “ayes” and “nays” being called, by the vote of two-thirds of the members of the Corporate Authorities then holding office at a regular meeting duly called for such purpose on the date set forth below.

PASSED this 4th day of June, 2019.

Village Clerk

APPROVED this 11th day of June, 2019.

Village President

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

PAGE 1 OF 1

ITEM: Budget Amendment	DEPARTMENT: Community Development
AGENDA SECTION:	AMOUNT: Fund 277 - \$73,784 Fund 266 - \$13,021
ATTACHMENTS: <input checked="" type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> OTHER (See Summary Highlights) <input type="checkbox"/> SUPPORTING DOCUMENTS	DATE: May 31, 2019
SUMMARY HIGHLIGHTS: The CDBG Program is requesting that the administrative costs from HUD fund #277 be revised to reflect the available funds in that program. This revision will reduce the encumbrance of the Rental Rehabilitation fund #266. The adjusted Rental Rehabilitation funds is now \$13,021.	
RECOMMENDED ACTION: Approve the budget amendments as identified above.	
DEPARTMENT HEAD APPROVAL: 	VILLAGE ADMINISTRATOR:

MAY 2019 (FOR FY 2020)

Fund	Account		FY 19 Budget	New Amount	Difference
CD Administration	277-0370-450.10-10	Salaries	\$9,000	\$51,000	\$42,000
CD Administration	277-0370-450.20-10	Insurance	2,344	13,280	10,936
CD Administration	277-0370-450.20-20	Social Security	689	3,902	3,213
CD Administration	277-0370-450.20-30	IMRF	959	5,432	4,473
CD Administration	277-0370-450.20-50	Unemployment	29	170	141
			\$13,021	\$73,784	\$60,763

Fund	Account		FY 19 Budget	New Amount	Difference
Rental Rehab	266-0140-450.10-10	Salaries	\$51,000	\$9,000	(\$42,000)
Rental Rehab	266-0140-450.20-10	Insurance	13,280	2,344	(10,936)
Rental Rehab	266-0140-450.20-20	Social Security	3,902	689	(3,213)
Rental Rehab	266-0140-450.20-30	IMRF	5,432	959	(4,473)
Rental Rehab	266-0140-450.20-50	Unemployment	170	29	(141)
			\$73,784	\$13,021	(\$60,763)

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

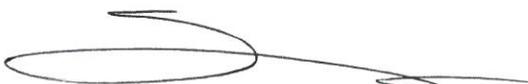
PAGE OF 1 Of 1

ITEM: Recommendation of approval to update wording Ordinance 2557 (Animals-Hens), Sec.8-103, (g) (2)	DEPARTMENT: Building Safety
AGENDA SECTION:	AMOUNT: No Fee
ATTACHMENTS: (<input checked="" type="checkbox"/>) ORDINANCE # 2557 (<input type="checkbox"/>) RESOLUTION (<input type="checkbox"/>) OTHER (See Summary Highlights) (<input checked="" type="checkbox"/>) SUPPORTING DOCUMENTS	DATE: May 30, 2019
SUMMARY HIGHLIGHTS: Update the wording from: The current sections reads "All licenses pursuant to this section shall be valid until February 28, 2019 from the date of issuance". Requesting that wording be changed as follows: All licenses pursuant to this section shall be valid for one year from the date of issuance. Licenses may be automatically renewed for two successive periods of one year each if the licensee has been in compliance during the previous year. A new license will only be issued after the coop and run have been inspected and determined to meet all requirements specified herein. This schedule will coincide with the 3yr cycle for Rental Property Inspections.	
RECOMMENDED ACTION: Building Safety Staff recommend approval.	
SUBMITTED BY: Scott Morgan	VILLAGE ADMINISTRATOR: <i>Scott Eisenhower</i>

BOARD OF TRUSTEES
VILLAGE OF RANTOUL

AGENDA ITEM

PAGE 1 OF 1

ITEM: Pontiac Flying LLC	DEPARTMENT: Building Safety Division
AGENDA SECTION: Planning & Zoning	AMOUNT:
ATTACHMENTS: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> OTHER (See Summary Highlights) <input type="checkbox"/> SUPPORTING DOCUMENTS	DATE: May 16, 2019
SUMMARY HIGHLIGHTS: Pontiac Flying LLC is requesting that the Village allow for a 4000 gallon fuel dispensing tank be installed at the airport. This tank is needed to fuel a crop dusting air plane. The amended version of the ordinance would be to include airfield use when installing above-ground tanks. Below is the section of ordinance just adding (AIRFIELD) as an allowable zoning area for above-ground tanks: Add Section 3404.2.9.5.1 Locations where above-ground tanks are prohibited: The geographic limits in which the storage of Class I and Class II liquids in above-ground tanks outside of buildings is prohibited is hereby specified to be any area other than an area zoned for industrial, commercial or (AIRFIELD) use under the Zoning Ordinance of the Village.	
RECOMMENDED ACTION: Pass Ordinance amendment	
DEPARTMENT HEAD APPROVAL: 	VILLAGE ADMINISTRATOR: 

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

PAGE _____ OF _____

<p>ITEM: The Village of Rantoul is seeking the opportunity to merge its Land Bank with the Vermilion County Land Bank Authority</p>	<p>DEPARTMENT: Community Development</p>
<p>AGENDA SECTION:</p>	<p>AMOUNT: No cost</p>
<p>ATTACHMENTS: <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Supporting Documents</p>	<p>DATE:</p>
<p>SUMMARY HIGHLIGHTS:</p>	
<p>The Community Development Department is requesting a resolution that will allow the Village of Rantoul to join/merge its Land Bank with the Vermilion County Land Bank Authority (VCLBA).</p> <p>Vermilion County Land Bank Authority (VCLBA) has issued an invitation to The Village of Rantoul, and to other interested communities, the opportunity to join the VCLBA via an intergovernmental agreement. The execution of this agreement will result in a land bank serving both counties and leveraging the skills and talents of the VCLBA in service to all members. Joining the VCLBA fits in the Illinois Housing Development Authority's (IHDA) decree of forming regional Land Banks rather than stand-alone entities.</p>	
<p>RECOMMENDED ACTION: Board approval allowing the Village of Rantoul to enter into an intergovernmental agreement that merges the Land Bank with the Vermilion County Land Bank Authority.</p>	
<p>DEPARTMENT HEAD APPROVAL Ken Turner </p>	<p>VILLAGE ADMINISTRATOR </p>

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM	PAGE _____ OF _____
--------------------	-----------------------------------

ITEM: Engineering Agreement with BHMG for an electric utility system planning study	DEPARTMENT: Public Works
AGENDA SECTION:	AMOUNT: \$49,400.00 Not-to Exceed
ATTACHMENTS: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> OTHER (See Summary Highlights) <input checked="" type="checkbox"/> SUPPORTING DOCUMENTS	DATE: May 20, 2019
<p>SUMMARY HIGHLIGHTS:</p> <p>This Agenda Item provides for the review and development of an electric utility system planning study to support future load growth and system expansion needs. While reviews have addressed specific areas, the development of a comprehensive system wide document is recommended.</p> <p>BHMG provides these type of engineering services for municipal electric utilities across the Illinois & Missouri regions and has provided a not-to-exceed proposal in the amount of \$49,400.00 to model, analyze, review and plan for the Village's future system needs.</p> <p>The information obtained will provide a long-term road map for electric system circuit loading (69kv transmission & at the distribution level), additional electric substations, substation breaker coordination, and opportunities to enhance reliability and system flexibility.</p>	
<p>RECOMMENDED ACTION: Authorize the approval of an agreement with BHMG in the not-to-exceed amount of \$49,400.00 for the review and development of an electric utility system planning study to support future load growth and system expansion needs.</p>	
<p>DEPARTMENT HEAD APPROVAL: G. Gregory Hazel, P.E. </p>	<p>VILLAGE ADMINISTRATOR: </p>
<p>AGENDA PAGE NUMBER:</p>	



May 14, 2019

To: Greg Hazel
Director of Public Works
Village of Rantoul
200 W. Grove Ave.
Rantoul, IL 61866

Ref: System Planning Study for Village of Rantoul
Job Number - 1965

Dear Greg,

Thank you for coming to BHM&G for a system planning study to support the potential future load demand in Rantoul.

This proposal is based on the scope provided by you via conference call on 04/05/19. The purpose of this study is to analyze the Village's existing electric system, including transmission lines and substations, to determine areas of needed improvement and quantify the probable future needs of the electric system. This analysis will provide Rantoul with a roadmap to having adequate, reliable, and efficient electric service for existing and future customers.

This study will review the existing electric system to identify any deficiencies in sufficiency and/or reliability, with the present electric system configuration and capacity, and offer engineering recommendations for cost effective improvements. Additionally, the study will review planned growth areas for the same criteria.

Critical items that apply to this proposal are listed below:

- Project Management
- Create an ETAP Model for Transmission and Substation System
- Prepare a Full Report from System Planning Study & Recommendations for System Upgrades
- Two Site visits – One to gather data and One site visit to present the report.

This proposal is based on Rantoul providing BHM&G with an accurate system one-line, substation drawings, existing relay settings, load data, and any other system information needed.

The next page is a breakdown of hours and cost to provide our quality engineering and design services for the study.

BHMG appreciates this opportunity to provide the Village of Rantoul with these services. Should any questions arise, please contact me at your convenience.

With regards,
BHMG Engineers



Lukas Pirok, P.E.
Vice President

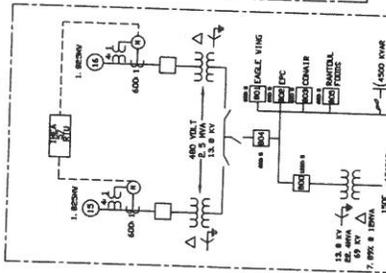
System Planning Study for Village of Rantoul

Proposal is based on the scope provided by Greg Hazel via conference call

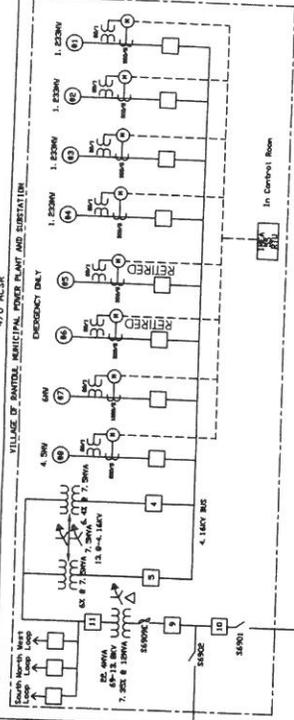
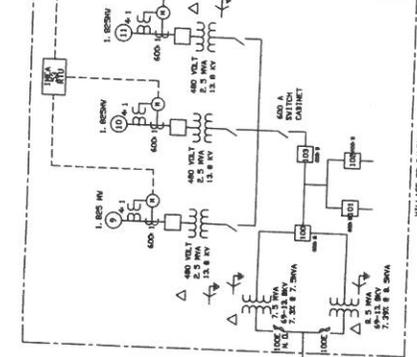
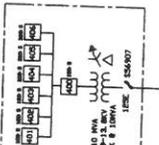
Task	Hours	Estimated Cost
Project Management	45	\$7,410
ETAP Model	105	\$17,290
Full Report and System Planning	90	\$14,820
Site Visits	60	\$9,880
Totals	300	\$49,400

Requested not to exceed price \$49,400

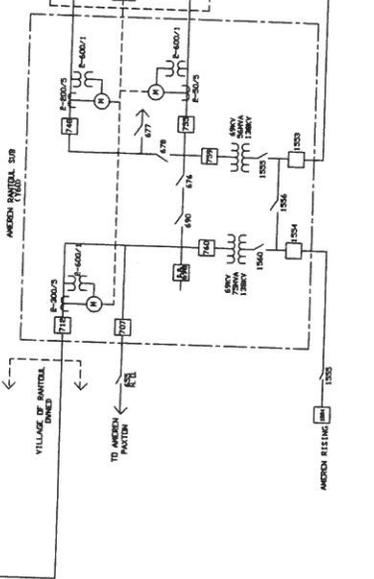
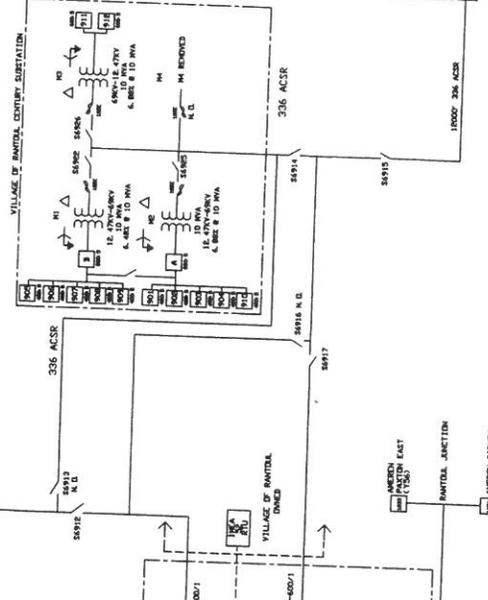
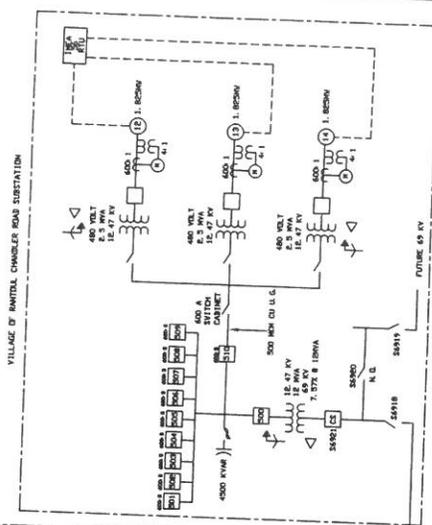
VILLAGE OF RANTUL
INDUSTRIAL SUBSTATION



VILLAGE OF RANTUL
INDUSTRIAL SUBSTATION



VILLAGE OF RANTUL CENTRAL SUBSTATION



IMEA		ILLINOIS MUNICIPAL ELECTRIC AGENCY
OFFICE	CHICAGO, ILL.	SPRINGFIELD, ILLINOIS
DESIGNED BY	CHICAGO, ILL.	CHICAGO, ILL.
DRAWN BY	CHICAGO, ILL.	CHICAGO, ILL.
CHECKED BY	CHICAGO, ILL.	CHICAGO, ILL.
DATE	1-15-11	1-15-11
RANTUL VILLAGE POINT		ME/A/NEREN
SCHEDULE A		00174_3

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM	PAGE	OF
ITEM: Replacement of the Silencers on Generators #10 & #11	DEPARTMENT: Public Works	
AGENDA SECTION:	AMOUNT: <u>\$85,447.58 Total</u> <div style="text-align: right;">\$77,947.58 Parker Fabrication</div> <div style="text-align: right;">\$7,500.00 Contingency</div>	
ATTACHMENTS: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> OTHER (See Summary Highlights) <input checked="" type="checkbox"/> SUPPORTING DOCUMENTS	DATE: May 20, 2019	
<p>SUMMARY HIGHLIGHTS:</p> <p>This Agenda Item provides for the replacement of the Silencers on the CAT quick-start Generators #10 and #11 in the East Substation. A Silencer serves as the generator's "muffler" reducing the noise and exhaust emissions produced when the generator is running. These particular Silencers are flaking & crumbling internally and are creating a blockage within the catalyst filters (installed in 2011 to reduce Nitrogen Oxide (NOx) emissions). Such air flow restrictions create excessive internal pressure buildup which can lead to severe engine damage.</p> <p>To address this situation, pricing was secured through the regional dealer (Parker Fabrication) to replace and install a new Silencer on the exterior of each container. The existing catalyst will be reused and the container properly plated and sealed. Pricing is in the amount of \$77,947.58 for the two (2) units. A contingency fund of \$7,500.00 is requested to address any unforeseen expenses related to this replacement.</p> <p>This project was included in the FY20 Budget.</p>		
<p>RECOMMENDED ACTION: Authorize the approval of an agreement with Parker Fabrication, Inc. in the amount of \$77,947.58 .00 for the replacement of the Silencers on Generators #10 and #11 in the East Substation. A contingency fund in the amount of \$7,500.00 is requested to address any unforeseen repair needs during this work.</p>		
<p>DEPARTMENT HEAD APPROVAL: G. Gregory Hazel, P.E. </p>	<p>VILLAGE ADMINISTRATOR: </p>	
AGENDA PAGE NUMBER:		

— CAT UNITS —
("CONTAINERS")





CATALYST

ROOF



SILENCER →

SILENCER
AT CHANDLER SUB
(FINAL)



**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM	PAGE	OF
ITEM: CCGISC Intergovernmental Agreement (IGA) Update	DEPARTMENT: Public Works	
AGENDA SECTION:	PROJECT AMOUNT: N/A	
ATTACHMENTS: (X) OTHER (See Summary Highlights) (X) SUPPORTING DOCUMENTS	DATE: May 23, 2019	
<p>SUMMARY HIGHLIGHTS:</p> <p>This Agenda Item provides for an update of the Champaign County Geographic Information System Consortium (CCGIS) Intergovernmental Agreement (IGA) in an effort to provide payment flexibility and to encourage membership for non-member municipalities within Champaign County, while protecting the investment made by existing members.</p> <p>The CCGISC was organized in 2002 as a means to develop and operate a coordinated countywide geographic information system to collect, standardize, provide access and maintain data and software. The consortium consists of Champaign County, the City of Champaign, the City of Urbana, the Board of Trustees of the University of Illinois, the Village of Rantoul, the Village of Savoy and the Village of Mahomet.</p> <p>The agreement revisions have been reviewed by the communities and their legal representatives and all are receptive of the updates.</p> <p><i>Two sections of the IGA are impacted by the revisions, Section 15 - Disposition of Consortium Assets Upon Dissolution and Section 19 - Additional Members. Barb Mann, Chief of the Civil Division for the Champaign County State's Attorney's Office, reviewed the provided revisions.</i></p> <p><i>The proposed language changes are found below: Strikethrough = Deleted Language, Grey Highlight = Added Language (Prior to April 20, 2018), Red Font = Added Language (After April 20, 2018)</i></p> <p>Section 15 - Disposition of Consortium Assets Upon Dissolution</p> <p><i>Upon dissolution of Consortium, all assets held in trust by the Lead Agency on behalf of the Parties of this Agreement will be sold and the proceeds, after deducting all costs of sales and any unpaid obligations relating to such assets or operating expenses of Consortium, shall be divided among all Parties to this Agreement in accordance with the proportion that the amount of funding of that party bears to the total during the period of time from the effective date of this Agreement date of membership until the date that Consortium is dissolved. Any one (1) or more of the Parties shall have the right to purchase such assets at their fair market value prior to any public sale. Such fair market value shall be determined by unanimous vote of the Policy Committee. If more than one (1) party wishes to purchase such assets or a particular asset for the fair market value, the matter will be decided by lot.</i></p> <p>Section 19 - Additional Members</p> <p><i>New members may only be added to the Consortium by a unanimous vote of the Policy Committee. New members shall pay an initial buy-in capital and data development fee of 3 times the first year's membership fee payable as a one-time upfront payment or in annual equal installments over within the first 5-years of membership. The new member is obligated to pay the full buy-in fee even if the new member terminates membership prior to the end of the 5-years. equivalent to a pro-rata share of the capital/data development costs incurred by Consortium for providing existing service. New members shall agree to pay monthly fees in accordance with the funding formula.</i></p> <p><i>New members shall agree in writing to all the terms of this Agreement before membership becomes effective.</i></p>		

RECOMMENDED ACTION: Authorize the approval of updated language to the CCGISC Intergovernmental Agreement (IGA).

DEPARTMENT HEAD APPROVAL:

G. Gregory Hazel, P.E.



VILLAGE ADMINISTRATOR:

Scott Eisenhower

AGENDA PAGE NUMBER:



Champaign County
City of Champaign
City of Urbana
University of Illinois
Village of Rantoul
Village of Mahomet
Village of Savoy

To: CCGISC Policy Committee
From: Leanne Brehob-Riley, GIS Director
Date: January 18, 2019
Re: Proposed CCGISC Intergovernmental Agreement (IGA) Revisions and Review

CCGISC INTERGOVERNMENTAL AGREEMENT (IGA) REVISIONS

The proposed revisions to the CCGISC Intergovernmental Agreement (IGA) are based on discussions held at the January and April (2018) CCGISC Policy Committee meetings. These revisions provide payment flexibility and encourage membership for non-member municipalities within Champaign County while protecting the investment made by existing members.

Two sections of the IGA are impacted by the revisions, Section 15 - *Disposition of Consortium Assets Upon Dissolution* and Section 19 - *Additional Members*. Barb Mann, Chief of the Civil Division for the Champaign County State's Attorney's Office, reviewed the provided revisions.

The proposed language changes are found below:

~~Strikethrough~~ = Deleted Language, **Grey Highlight** = Added Language (*Prior to April 20, 2018*), **Red Font** = Added Language (*After April 20, 2018*)

Section 15 - *Disposition of Consortium Assets Upon Dissolution*

Upon dissolution of Consortium, all assets held in trust by the Lead Agency on behalf of the Parties of this Agreement will be sold and the proceeds, after deducting all costs of sales and any unpaid obligations relating to such assets or operating expenses of Consortium, shall be divided among all Parties to this Agreement in accordance with the proportion that the amount of funding of that party bears to the total during the period of time from the ~~effective date of this Agreement~~ **date of membership** until the date that Consortium is dissolved. Any one (1) or more of the Parties shall have the right to purchase such assets at their fair market value prior to any public sale. Such fair market value shall be determined by unanimous vote of the Policy Committee. If more than one (1) party wishes to purchase such assets or a particular asset for the fair market value, the matter will be decided by lot.

Section 19 - *Additional Members*

New members may only be added to the Consortium by a unanimous vote of the Policy Committee. New members shall pay an initial ~~buy-in capital and data development~~ fee of 3 times the first year's membership fee payable **as a one-time upfront payment or in annual equal installments over within the first 5-years of membership**. The new member is obligated to pay the full buy-in fee even if the **new member** terminates membership prior to the end of the 5-years. ~~equivalent to a pro-rata share of the capital/data development costs incurred by Consortium for providing existing service~~. New members shall agree to pay monthly fees in accordance with the funding formula.

New members shall agree in writing to all the terms of this Agreement before membership becomes effective.

CCGIS INTERGOVERNMENTAL AGREEMENT (IGA) REVIEW

In addition to reviewing the provided revisions, Ms. Mann was asked to perform a comprehensive review the IGA. Of specific interest were whether 1) changes to the IGA are necessary due to the adoption of the County Executive style of government and 2) the IGA provides the CCGISC Policy Committee with the necessary authority to approve hourly cost rates for the CCGISC staff and fees for other supplied services. At this time, Ms. Mann does not foresee any changes to the IGA because of the government style change. She also believes **Section 10 – Consortium Data Policies**, provides the necessary authority to the CCGISC Policy Committee to approve hourly cost rates for CCGISC staff and set fees for other supplied services. No other edit suggestions were made.

Champaign County GIS Consortium

The Champaign County GIS Consortium (CCGISC) was formed in September of 2002 in order to secure the benefits of data collection and analysis at the county-wide scale and to share the cost of implementation, maintenance, and data acquisition. Champaign County is the lead agency of this joint venture. Currently, there are seven members of the Champaign County GIS Consortium:

- [Champaign County](#)
- [City of Champaign](#)
- [City of Urbana](#)
- [University of Illinois](#)
- [Village of Rantoul](#)
- [Village of Mahomet](#)
- [Village of Savoy](#)



Three other entities within Champaign County are participating as Principal Data Clients:

- [Champaign-Urbana Mass Transit District](#)
- [Champaign-Urbana Public Health District](#)
- [Urbana-Champaign Sanitary District](#)

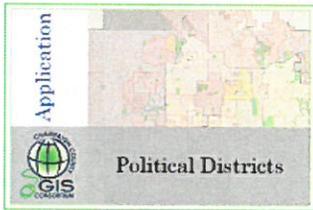


Participation is open to both public and private sector organizations.

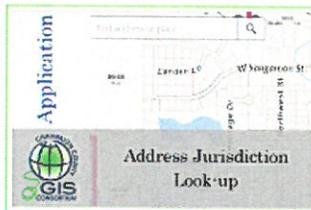
CCGISC Data & Services NOW Available Online!

The CCGISC Interactive Web Map – www.maps.ccgisc.org – has been updated! See our [New Features](#) document for a bullet list of changes. Questions? Contact ccgisc@co.champaign.il.us or call 217.819.3555

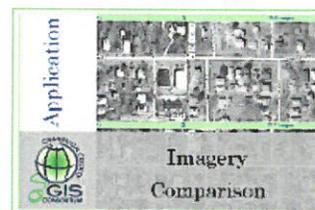
Map Applications



Political Districts Application



Address Jurisdiction Look Up



Imagery Comparison

RESOLUTION NO. 8-02- 918

**A RESOLUTION
APPROVING AND AUTHORIZING THE
EXECUTION OF AN INTERGOVERNMENTAL
AGREEMENT PROVIDING FOR THE CREATION OF THE
CHAMPAIGN COUNTY GEOGRAPHIC INFORMATION SYSTEM CONSORTIUM**

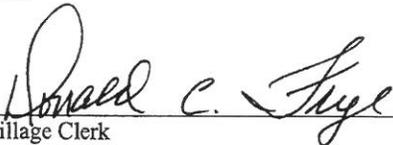
WHEREAS, there has been presented to and there is now before this meeting of the President and the Board of Trustees (the "Corporate Authorities") of the Village of Rantoul, Champaign County, Illinois (the "Village") at which this Resolution is adopted, the form of a certain Intergovernmental Agreement Providing for the Creation of the Champaign County Geographic Information System Consortium (the "Agreement") by and among Champaign County, the City of Champaign, the City of Urbana, the Board of Trustees of the University of Illinois, the Village of Savoy, the Village of Mahomet and the Village (collectively, the "Parties"), in connection with providing for operations and funding for a geographic information system consortium.

NOW THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF RANTOUL, CHAMPAIGN COUNTY, ILLINOIS, as follows:

Section 1. That the Agreement by and among the Parties, in substantially the form thereof which has been presented to and is now before the meeting of the Corporate Authorities at which this Resolution is adopted, be and the same is hereby authorized and approved.

Section 2. That for and on behalf of the Village, the Village President is hereby authorized to execute and deliver the Agreement, and the Village Clerk is hereby authorized to attest thereto, with such insertions, changes and revisions in the form of such Agreement as may be approved by such Village President, such execution or acceptance thereof, as the case may be, to constitute conclusive evidence of such approval of any and all such insertions, changes or revisions therein from the form of the Agreement now before the meeting of the Corporate Authorities at which this Resolution is adopted.

PASSED this 13th day of August, 2002.



Village Clerk



APPROVED this 13th day of August, 2002.



Village President

**INTERGOVERNMENTAL AGREEMENT PROVIDING FOR THE CREATION OF THE
CHAMPAIGN COUNTY GEOGRAPHIC INFORMATION SYSTEM CONSORTIUM**

THIS AGREEMENT is made and entered by and between Champaign County, the City of Champaign, the City of Urbana, the Board of Trustees of the University of Illinois, the Village of Rantoul, the Village of Savoy, and the Village of Mahomet, all with offices in Champaign County, Illinois, and collectively referred to as "Parties".

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq. enables the parties here to enter into agreements among themselves and provide authority for intergovernmental cooperation; and,

WHEREAS, the parties find it to be in the best interest to Champaign County, the City of Champaign, the City of Urbana, the University of Illinois, the Village of Rantoul, the Village of Savoy, and the Village of Mahomet to develop and operate a coordinated countywide geographic information system; and,

WHEREAS, the parties are committed to the principles of intergovernmental cooperation; and,

WHEREAS, the parties desire to operate such a system in the most cost effective and efficient manner; and,

WHEREAS, in order to develop and operate a coordinated countywide geographic information system, it is necessary to establish a geographic information system consortium; and,

WHEREAS, the mission of such a consortium is to develop, provide, and operate a coordinated countywide geographic information system for the purpose of providing geographic information at a reasonable cost in the best interest of all the constituents and citizens of the respective entities; and,

WHEREAS, it is necessary to provide for operations and joint funding of a geographic information system consortium; and,

WHEREAS, the parties desire that the system be operated and managed with clear lines of authority for implementing policies to achieve the mission and goals of a geographic information consortium as set forth and as articulated from time to time by the parties; and,

WHEREAS, the parties have recently supported, and continue to support, the fee authorized by P.A. 91-0791, in order to defray the cost of implementing and maintaining a geographic information system.

NOW, THEREFORE, the parties agree as follows:

SECTION 1. DEFINITIONS

- a) "Consortium" means the Champaign County Geographic Information System Consortium, consisting of the members, equipment, personnel, and data established by and operating pursuant to this Agreement and created to perform the tasks necessary to establish and maintain the countywide Geographic Information System.

- b) "Consortium Coordinator" is an employee of the Lead Agency charged by the Lead Agency with the responsibility of administering, supervising, managing and directing the activities and employees assigned to the Consortium in order to successfully operate the GIS.
- c) "Consortium Staff" means staff of the Lead Agency who are assigned work on Consortium activities under the direction of the Consortium Coordinator.
- d) "Data" means information in a form suitable for storing and processing by a computer or computer system.
- e) "GIS" means geographic information system. A GIS is a system of hardware, software, and data used for storage, retrieval, mapping, and analysis of geographic data.
- f) "Lead Agency" means the party designated by the members, pursuant to this Agreement as the party having overall responsibility for Consortium operations on an ongoing basis in accordance with the policies established by the Policy Committee and this Agreement.
- g) "Members" mean County of Champaign, Illinois; the City of Champaign, Illinois; the City of Urbana, Illinois; the University of Illinois at Urbana-Champaign; the Village of Rantoul, Illinois; the Village of Savoy, Illinois; and the Village of Mahomet, Illinois; and such other members who become signatories to the Agreement.
- h) "Party (or Member) in Good Standing" means a member that has not delivered a notice of its intent to withdraw from this Agreement or for which the Policy Committee has not issued a notice of payment default.
- i) "Policy Committee" means the body created by this Agreement to approve the budget for the Consortium, to develop cooperative approaches regarding countywide GIS and the concerns of each party, and to perform such other functions as are set forth in this Agreement.
- j) "Technical Committee" means the body created by this Agreement to provide technical advice and recommendations to the Policy Committee.

SECTION 2. CONSORTIUM CREATED

- a) The parties hereby create the Champaign County Geographic Information System Consortium, an undertaking to operate a countywide geographic information system. The Consortium is created to develop and operate a coordinated countywide geographic information system. Service from Consortium and access to Consortium services shall be in accordance with this Agreement.
- b) The Consortium shall be a unit of the Lead Agency, subject to the Lead Agency's policies and procedures, except as otherwise specified in the Agreement. The parties hereby authorize and direct the Lead Agency to operate pursuant to this Agreement, and the Lead Agency hereby agrees to operate pursuant to this Agreement.

SECTION 3. CONSORTIUM MISSION

The mission of the Consortium and its members is to:

- a) Lead development effort for acquisition of data;
- b) Act as a data repository/custodian;
- c) Establish standards for content, quality, and structure of repository data;
- d) Host data on server accessible to all members;
- e) Provide all members access to data;
- f) Establish and maintain metadata for data held in the repository;
- g) Provide computer system administration and ongoing system support, upgrades, and maintenance for Consortium-controlled assets;
- h) Provide services to members in accord with a work plan approved by the Policy Committee;
- i) Promote use of the GIS county wide by contributing data and utilizing the GIS;
- j) Establish operational, administrative, and procedural policy as related to the GIS system operations, data standards, and data distribution.

SECTION 4. POLICY COMMITTEE CREATED

The Policy Committee is hereby created in accordance with the following provisions:

a) Membership.

- (i) The Policy Committee shall be comprised of one (1) representative to be designated by the Chancellor of the University and by the Chief Administrative Officer of other members. The designation shall be made in writing and sent to the Chancellor and the Chief Administrative Officer of the other members. These shall be voting representatives.
- (ii) Additionally, there shall be one (1) non-voting representative of the non-governmental sector, and one (1) non-voting representative of small or specialized governmental users. Both of these non-voting representatives shall be appointed by the Chair and approved by the Policy Committee and shall serve for a three-year term.

b) Voting. In those matters required by this Agreement to be decided by the Policy Committee, unless otherwise specified in this Agreement, the proposition voted upon shall not be considered approved unless it receives an affirmative vote from at least a majority or such greater percentage vote specified of all representatives of the Policy Committee members in good standing.

c) Quorum. A quorum shall consist of a majority of voting representatives of the Policy Committee members in good standing.

d) Unanimous Vote. In those matters required by this Agreement to be decided by a unanimous vote of the Policy Committee, a proposition shall not be considered adopted unless it receives an affirmative vote from the voting representative of each and every member that is in good standing at the time of the vote.

Frequently Asked Questions (FAQ)

Are GIS data, contours, and imagery available for purchase?

CCGISC data can be purchased. Our [Data and Services](#) page contains information on how to purchase CCGISC data. Should you have additional questions, do not hesitate to contact us at 217.819.3555 or ccgisc@co.champaign.il.us.

Do you provide GIS contractual services to non-member agencies?

CCGISC offers GIS expertise to both public and private entities on a contractual basis. In addition, CCGISC offers customized mapping services. Current and past clients include Carle Hospital, METCAD, Piatt County, Village of Mahomet, City of Urbana, City of Champaign, Urbana-Champaign Sanitary District, Urbana School District, and the Champaign County Housing Authority.

For information regarding services offered by CCGISC call 217.819.3555. A summary of ongoing and past projects are listed on our [Contractual Services](#) page.

Is CCGISC GIS data viewable on-line?

The [GIS Webmap – Public Interface](#) provides access to Champaign County's most current geographic information through maps that you can query, mark-up and/or print. Users can locate a property and/or access related tax and assessment information through navigation and identification tools, address searches, or parcel identification number (PIN) queries. Users can view current and historic aerial photography as well as overlay a variety of GIS layers such as school districts, census geography and municipal zoning.

When are new editions of the Tax Map Atlas released? How do I purchase the latest release?

New editions of the Tax Map Atlas are released each spring. A Tax Map Atlas Subscription can be purchased from the [CCGISC Store](#).

The subscription includes one CD of the latest edition and on-line access to:

- ◆ All interactive editions from the 32nd (RY 2008) to the most current
- ◆ All archived editions (non-interactive) RY 1980 to RY 2007
- ◆ Historic plat maps from 1970 and 1976

Subscriptions are valid for one year from the date of purchase.

Current Subscriber? [Enter the Tax Map Website](#).

How often does CCGISC acquire ortho-imagery? Is the ortho-imagery available for purchase?

CCGISC acquires leaf-off ortho-imagery once every three years. This practice began in the spring of 2002. The next acquisition will occur in the spring of 2017.

For instructions on how to purchase imagery along with a list of available imagery and corresponding prices see our [Data Requests](#) page.

What is the coordinate system/projection of your data?

North American Datum of 1983, Illinois State Plane East, US Foot; Transverse Mercator

Can CCGISC print or scan large format documents? Is there a fee?

CCGISC can print and scan large format color documents. Prints are limited to 42" in one direction and scans are limited to 40" in one direction.

Fees:

- ◆ Large Format Prints - \$1.50/sq ft plus staff time (billed at \$45/per hour in 15 minute increments)
- ◆ Large Format Scans - staff time (billed at \$45/per hour in 15 minute increments)

How often are the CCGISC GIS data layers updated?

The majority of the GIS data is updated on a continuous cycle - updates are made as changes are received.

AMENDED
INTERGOVERNMENTAL AGREEMENT
PROVIDING FOR THE CREATION OF THE
CHAMPAIGN COUNTY
GEOGRAPHIC INFORMATION SYSTEM CONSORTIUM

Revised 2019

Table of Contents

SECTION 1. DEFINITIONS.....	1
SECTION 2. CONSORTIUM CREATED.....	2
SECTION 3. CONSORTIUM MISSION.....	3
SECTION 4. POLICY COMMITTEE CREATED.....	3
a) Membership.....	3
b) Voting.....	3
c) Quorum.....	3
d) Unanimous Vote.....	3
e) Representative's Substitute.....	3
f) Regularity of Meetings.....	4
SECTION 5. POLICY COMMITTEE FUNCTIONS AND RESPONSIBILITIES.....	4
a) Mission/By-Laws/Committees.....	4
b) Officers.....	4
c) General Responsibilities.....	4
d) Budget.....	4
e) Funding Formula.....	4
f) Intergovernmental Agreement.....	4
g) Purchases.....	5
h) Gifts.....	5
i) Lead Agency.....	5
j) Role of the Consortium Director.....	5
k) Data Fee Policies.....	5
SECTION 6. LEAD AGENCY DESIGNATED.....	5
SECTION 7. LEAD AGENCY DUTIES.....	5
SECTION 8. MEMBER RESPONSIBILITIES.....	6
SECTION 9. FINANCES.....	7
a) Contributions.....	7
b) Records.....	7
c) Invoices.....	7
d) Payment.....	7
e) Audit.....	7
f) University.....	7
g) Fiscal Year.....	7

SECTION 10. CONSORTIUM DATA POLICIES.....	7
a) Policies and Procedure.....	7
b) Ownership.....	8
c) Freedom of Information Act (FOIA).....	8
d) Other Disclosures to Non-Members.....	8
SECTION 11. TERMINATION BY PARTIES.....	9
a) Withdrawal.....	9
b) Failure to Budget.....	9
c) Default.....	9
d) Data Developed Prior to Withdrawal.....	9
SECTION 12. DISSOLUTION	9
SECTION 13. EQUIPMENT; USE AND OWNERSHIP; LOAN EQUIPMENT.....	9
SECTION 14. RIGHTS OF TERMINATING PARTY TO CONSORTIUM ASSETS.....	10
SECTION 15. DISPOSITION OF CONSORTIUM ASSETS UPON DISSOLUTION	10
SECTION 16. INSURANCE.....	10
SECTION 17. LIMITATIONS OF PERSONNEL.....	10
SECTION 18. AMENDMENTS	11
SECTION 19. ADDITIONAL MEMBERS	11
SECTION 20. EFFECTIVE DATE	11
SECTION 21. NOTICES.....	11
SECTION 22. COUNTERPARTS	11
APPENDIX A.....	19

INTERGOVERNMENTAL AGREEMENT PROVIDING FOR THE CREATION OF THE CHAMPAIGN COUNTY GEOGRAPHIC INFORMATION SYSTEM CONSORTIUM

THIS AGREEMENT is made and entered by and between Champaign County, the City of Champaign, the City of Urbana, the Board of Trustees of the University of Illinois, the Village of Rantoul, the Village of Savoy, and the Village of Mahomet, all with offices in Champaign County, Illinois, and collectively referred to as "Parties".

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq. enables the Parties here to enter into agreements among themselves and provide authority for intergovernmental cooperation; and,

WHEREAS, the Parties find it to be in the best interest of Champaign County, the City of Champaign, the City of Urbana, the University of Illinois, the Village of Rantoul, the Village of Savoy, and the Village of Mahomet to develop and operate a coordinated countywide geographic information system; and,

WHEREAS, the Parties are committed to the principles of intergovernmental cooperation; and,

WHEREAS, the Parties desire to operate such a system in the most cost effective and efficient manner;

and,

WHEREAS, in order to develop and operate a coordinated countywide geographic information system, it is necessary to establish a geographic information system consortium; and,

WHEREAS, the mission of such a consortium is to develop, provide, and operate a coordinated countywide geographic information system for the purpose of providing geographic information at a reasonable cost in the best interest of all the constituents and citizens of the respective entities; and,

WHEREAS, it is necessary to provide for operations and joint funding of a geographic information system consortium; and,

WHEREAS, the Parties desire that the system be operated and managed with clear lines of authority for implementing policies to achieve the mission and goals of a geographic information consortium as set forth and as articulated from time to time by the Parties; and,

WHEREAS, the Parties have recently supported, and continue to support, the fee authorized by 55 ILCS 5/3-5018 P.A. 91-0791, in order to defray the cost of implementing and maintaining a geographic information system.

NOW, THEREFORE, the Parties agree as follows:

SECTION 1. DEFINITIONS

- a) "Consortium" means the Champaign County Geographic Information System Consortium, consisting of the members, equipment, personnel, and data established by and operating pursuant to this Agreement and created to perform the tasks necessary to establish and maintain the countywide Geographic Information System.

- b) "Consortium Director" is an employee of the Lead Agency charged by the Lead Agency with the responsibility of administering, supervising, managing and directing the activities and employees assigned to the Consortium in order to successfully operate the GIS.
- c) "Consortium Staff" means staff of the Lead Agency who are assigned work on Consortium activities under the direction of the Consortium Director.
- d) "Data" means information in a form suitable for storing and processing by a computer or computer system.
- e) "GIS" means geographic information system. A GIS is a system of hardware, software, and data used for storage, retrieval, mapping, and analysis of geographic data.
- f) "Good standing" means the member is not delinquent on any financial obligations to the Consortium.
- g) "Lead Agency" means the party designated by the members, pursuant to this Agreement as the party having overall responsibility for Consortium operations on an ongoing basis in accordance with the policies established by the Policy Committee and this Agreement.
- h) "Members" mean County of Champaign, Illinois; the City of Champaign, Illinois; the City of Urbana, Illinois; the University of Illinois at Urbana-Champaign; the Village of Rantoul, Illinois; the Village of Savoy, Illinois; and the Village of Mahomet, Illinois; and such other members who become signatories to the Agreement.
- i) "Party (or Member) in Good Standing" means a member that has not delivered a notice of its intent to withdraw from this Agreement or for which the Policy Committee has not issued a notice of payment default.
- j) "Policy Committee" means the body created by this Agreement to approve the budget for the Consortium, to develop cooperative approaches regarding countywide GIS and the concerns of each party, and to perform such other functions as are set forth in this Agreement.

SECTION 2. CONSORTIUM CREATED

- a) The Parties hereby create the Champaign County Geographic Information System Consortium, an undertaking to operate a countywide geographic information system. The Consortium is created to develop and operate a coordinated countywide geographic information system. Service from Consortium and access to Consortium services shall be in accordance with this Agreement.
- b) The Consortium shall be a unit of the Lead Agency, subject to the Lead Agency's policies and procedures, except as otherwise specified in the Agreement. The Parties hereby authorize and direct the Lead Agency to operate pursuant to this Agreement, and the Lead Agency hereby agrees to operate pursuant to this Agreement.

SECTION 3. CONSORTIUM MISSION

The mission of the Consortium and its Members is to:

- a) Lead development effort for acquisition of data;
- b) Act as a data repository/custodian;
- c) Establish standards for content, quality, and structure of repository data;
- d) Host data on server accessible to all Members;
- e) Provide all Members access to data;
- f) Establish and maintain metadata for data held in the repository;
- g) Provide computer system administration and ongoing system support, upgrades, and maintenance for Consortium-controlled assets;
- h) Provide services to Members in accord with a work plan approved by the Policy Committee;
- i) Promote use of the GIS county wide by contributing data and utilizing the GIS;
- j) Establish operational, administrative, and procedural policy as related to the GIS system operations, data standards, and data distribution.

SECTION 4. POLICY COMMITTEE CREATED

The Policy Committee is hereby created in accordance with the following provisions:

- a) Membership. The Policy Committee shall be comprised of one (1) representative to be designated by the Chancellor of the University and by the Chief Administrative Officer of other Members. The designation shall be made in writing and sent to the Chancellor and the Chief Administrative Officer of the other Members. These shall be voting representatives.
- b) Voting. In those matters required by this Agreement to be decided by the Policy Committee, unless otherwise specified in this Agreement, the proposition voted upon shall not be considered approved unless it receives an affirmative vote from at least a majority or such greater percentage vote specified of all representatives of the Policy Committee Members in good standing.
- c) Quorum. A quorum shall consist of a majority of voting representatives of the Policy Committee Members in good standing.
- d) Unanimous Vote. In those matters required by this Agreement to be decided by a unanimous vote of the Policy Committee, a proposition shall not be considered adopted unless *it* receives an affirmative vote from the voting representative of each and every Member that is in good standing at the time of the vote.
- e) Representative's Substitute. A Member's designated representative to the Policy Committee may select a designated voting representative to serve in the designated representative's absence.

- f) Regularity of Meetings. The Policy Committee shall meet at least quarterly. Other meetings may be called at the request of the Policy Committee Chair or any two (2) of the voting Members' representatives on the Policy Committee.

SECTION 5. POLICY COMMITTEE FUNCTIONS AND RESPONSIBILITIES

The Policy Committee shall have the following functions and responsibilities:

- a) Mission/By-Laws/Committees. The Policy Committee shall have the authority to adopt a mission statement, to enact procedural by-laws governing or directing the activities of the Consortium, provided such mission statement and by-laws do not conflict with the terms of this Agreement, and to create such committees as it deems advisable.
- b) Officers. The Policy Committee shall elect a Chair and such officers as it deems advisable from among the voting representatives of the Members, said election to occur every two (2) years in June, or whenever a vacancy in office occurs.
- c) General Responsibilities. The Policy Committee is responsible for approving: policy, priorities, budget, work plan, and technical standards.
- d) Budget.
- i. The Policy Committee shall, by 3/4 affirmative vote including the vote of the County:
 - 1) annually approve Consortium's budget; and
 - 2) approve amendments to said budget and expenditures as from time to time deemed necessary by the Parties.
 - ii. The tentative budget for each year shall be submitted by the lead agency to the Policy Committee during July of each year.
 - iii. Unless a new budget is approved by January 1st of any year, the last previously approved budget shall continue from year to year.
 - iv. The format of the budget shall conform to the format of the Lead Agency's budget unless otherwise directed by 3/4 vote, including the vote of the County, vote of the Policy Committee.
- e) Funding Formula. The Policy Committee shall annually on or before July 1 of each year, by a unanimous vote, approve the funding formula to determine the Parties' share of expenses for Consortium operations, provided, however, that the most recently approved cost-sharing formula shall continue unless amended by the unanimous vote of the Parties.
- f) Intergovernmental Agreement. The Policy Committee may approve contracts with other governmental entities to provide some or all of Consortium services on a contractual basis.

- g) Purchases. The Policy Committee may approve contracts for the purchase of goods or services with units of federal, state and local units of government, private corporations, not-for-profit organizations, partners and individuals. All such purchases shall be made in accordance with the purchasing policies of the Lead Agency.
- h) Gifts. The Policy Committee may approve the receipt by the Consortium of grants, loans, gifts, bequests, funding, in-kind services from federal, state and local units of government, and from public and private sources.
- i) Lead Agency. The Policy Committee may redesignate the Lead Agency by at least a three fourths (3/4) affirmative vote of all Members, provided that no Members shall be designated Lead Agency without its consent, and provided further that, unless the Parties agree otherwise, no change in the Lead Agency shall take place without at least one hundred and eighty (180) days' prior notice prior to the beginning of the next fiscal year of the current Lead Agency.
- j) Role of the Consortium Director. The Consortium Director, with input from such member agency representatives as the Director may elect to utilize, shall make recommendations to the Policy Committee concerning:
 - 1) Hardware requirements;
 - 2) Software requirements;
 - 3) Networking;
 - 4) Data Standards;
 - 5) Development/Prioritization of the Work Plan;
 - 6) Other aspects of the GIS as requested by the Policy Committee.
- k) Data Fee Policies. The Policy Committee shall have the authority to adopt data policies referred to in Section 10 and a fee schedule by a unanimous vote.

SECTION 6. LEAD AGENCY DESIGNATED

The Lead Agency shall be Champaign County.

SECTION 7. LEAD AGENCY DUTIES

The Lead Agency shall be responsible for, and is hereby empowered to take, all actions to support the overall operation of Consortium and its affairs in accordance with this Agreement and the mission, goals and objectives approved by the Policy Committee. These duties include, but are not limited to:

- a) Employing and supervising all personnel assigned to the Consortium in accordance with the Lead Agency's policies and procedures, including, but not limited to, hiring, firing, disciplining, establishing incentives, benefits, negotiations with unions, and all other employment decisions.
- b) Directing the management and supervision of all employees assigned to Consortium duties in accordance with the policies and procedures of the Lead Agency.
- c) Incurring and paying, on the behalf of the Members and in accordance with this Agreement and Consortium's approved budget, all Consortium expenses.
- d) Entering into all contracts, lease and procurement agreements in accordance with this Agreement, the approved budget, and the policies and procedures of the Lead Agency.

- e) Expending funds in accordance with the Consortium's approved budget. Purchasing shall be conducted in accordance with the Consortium approved budget and the purchasing policies and procedures of the Lead Agency.
- f) Providing all personnel administration, financial support staff, insurance, legal advice and management support and services in accordance with this Agreement and the approved Consortium budget and the policies and procedures of the Lead Agency.
- g) Billing and collecting from each member its share of the cost of Consortium's operations as provided in this Agreement and the approved annual budget and work plan of Consortium.
- h) Overseeing the establishment and implementation of policies and procedures at the Consortium staff level to implement the mission, goals, and work plan of the Consortium.
- i) Developing a proposed annual budget and work plan and administering the approved budget, expenditures, and work plan in accordance with this Agreement.
- j) Providing staff support, including the recording and distribution of minutes for the Consortium Policy Committee.
- k) Providing necessary office space, furnishings, equipment, hardware, software, and technical support for the Consortium to operate.
- l) Providing generally for the audit, accounting for, receipt, and custody of consortium funds.

The Lead Agency shall be entitled to reimbursement for the costs it incurs in performing these functions, which costs shall be included in Consortium's budget, as amended from time to time in accordance with this Agreement. The formula for cost reimbursement shall be established as part of the funding formula.

SECTION 8. MEMBER RESPONSIBILITIES

Each Member shall:

- a) Utilize the Consortium GIS only in accordance with Consortium policies;
- b) Designate (1) person to serve as an active voting representative on the Policy Committee;
- c) Provide original data and data updates on a regular or as needed basis to Consortium in order to maintain the master GIS dataset as required by Consortium policy;
- d) Distribute Consortium data to non-members only in accordance with the adopted Consortium data distribution policy.
- e) Retain legal responsibility and liability, if any, for the quality of the data that it provides.
- f) Retain ownership of the data that it provides.
- g) Be responsible for providing and maintaining its own GIS equipment, software, and GIS-related items.

- h) Be responsible for contributing to the Consortium budget and expenses based on a cost-sharing formula established from time to time by the Members.

SECTION 9. FINANCES

- a) Contributions. Each party shall be responsible for contributing to the Consortium budget and expenses based on a cost-sharing formula established from time to time by the Members. Any change in the formula may be made by a unanimous vote of the Policy Committee. The initial approved cost-sharing formula is attached in Appendix A. The most recently approved cost-sharing formula shall continue unless amended by unanimous vote of the Parties.
- b) Records. The Lead Agency shall maintain financial records regarding Consortium operations and finances in accordance with generally accepted governmental accounting standards, which records shall be available at the Lead Agency's finance offices for inspection by any of the Parties during regular business hours.
- c) Invoices. The Lead Agency shall invoice each Member on the first day of each quarter for the next quarter's service for its share of Consortium costs based on the approved cost sharing formula
- d) Payment. Members shall pay said bills within thirty (30) days of receipt of an invoice for the same.
- e) Audit. Consortium financial records shall be audited on an annual basis by the outside accountant used by the Lead Agency for its other audits and the cost of such audit shall be considered an operating expense of Consortium.
- f) University. All commitments by the University are subject to constitutional and statutory restrictions and limitations binding upon the University and to the availability of funds which may be lawfully applied thereto.
- g) Fiscal Year. Consortium's fiscal year shall follow the fiscal year of the Lead Agency.

SECTION 10. CONSORTIUM DATA POLICIES

- a) Policies and Procedure.
1. The Policy Committee shall develop and approve policies and procedures on the following topics:
 - Data distribution or disclosure to Consortium Members
 - Data distribution or disclosure to non-members, including policies to protect the privacy of individuals
 - Data sales
 - Data licensing
 - Freedom of Information requests
 - Data security
 - Public Internet data distribution
 2. The policies and procedures shall be consistent with this Agreement.
 3. Individual Consortium Members shall release or sell GIS data only consistent with the policies and procedures developed under this Agreement.

b) Ownership.

1. Data supplied by individual Members shall continue to be owned by the individual Member, but may be utilized by the Consortium for Consortium purposes consistent with this Agreement and the policies and procedures developed under the authority of the Agreement.
2. The Consortium shall own GIS data which the Consortium develops through processing or altering of the original configuration of the data by the Consortium software.
3. Any Member has the right to refuse to provide data to GIS if required by federal or state statute, court order, or local ordinance or contract predating this Agreement, and to the limited extent necessary to preserve or recognize any statutory or common law privilege.

c) Freedom of Information Act (FOIA).

In the event that the Consortium receives a FOIA request which seeks data owned by a Member, the Consortium shall respond to the said FOIA in accordance with FOIA, and notify the appropriate Policy Committee representatives of FOIA request and response.

d) Other Disclosures to Non-Members.

1. Information protocols will allow disclosure of data in GIS to third Parties required by federal or state statute (such as the Freedom of Information Act), local ordinance or contract predating the agreement, or court order (including a judicial subpoena). The Consortium shall notify the appropriate Policy Committee representatives of the disclosure.
2. Information protocols will allow disclosure of data in GIS to third Parties to the extent necessary to maintain GIS and related systems, and to perform law enforcement and investigatory functions, prosecution, and defense of criminal cases, defense of civil claims, and coordination with other government agencies (such as DCFS and the Attorney General).
3. Additional guidelines are documented in the Champaign County GIS Consortium Digital Data Policy.

SECTION 11. TERMINATION BY PARTIES

- a) *Withdrawal.* A party may terminate its participation in this Agreement as of July 1 of any year by giving written notice to each of the other Parties. Such notice shall be given prior to December 31 of the year before the desired termination date.
- b) *Failure to Budget.* Notwithstanding any provision of this Agreement to the contrary, a Member may withdraw by giving prior written notice thirty (30) days in advance to each of the other Parties indicating its intent to terminate its participation in this Agreement as of the end of the month following the expiration of such thirty (30) days, provided, however, withdrawal under this section can only be invoked if the corporate authorities of such Member, or the legislature in the case of the University, have failed or refused to authorize, appropriate or budget the funds necessary to pay such Member's share of the costs, as such costs are determined by the Policy Committee pursuant to this Agreement. Each party will utilize its best efforts to appropriate and budget sufficient funds to meet its obligations under this Agreement in full.
- c) *Default.* If a party to this Agreement is in default of its payment obligations, the Policy Committee may so declare and terminate GIS services to that Member thirty (30) days after the date of mailing of notice of default and termination of services to the defaulting party, unless the defaulting party cures the default in full prior to the expiration of the thirty (30) days set forth in the notice. The notice of the default declared by the Policy Committee shall be issued by the Lead Agency. The defaulting party shall continue to be responsible to pay its assigned share of the cost of Consortium as determined in accordance with this Agreement for the ensuing nine (9) months following the termination of GIS services. If the defaulting party, within the nine (9) month period, pays all amounts due and the costs incurred by the Consortium in updating the information in relevant databases, GIS services to the party shall be reinstated.
- d) *Data Developed Prior to Withdrawal.* A party terminating its participation in this Agreement shall have the right to one (1) electronic copy of the data developed prior to the first occurring of these dates: the date of Member termination or date of Member default.

SECTION 12. DISSOLUTION

It is the intent of the Parties to maintain Consortium as a continuing operation. However, should any of the Parties elect to withdraw its participation in and support of Consortium, then Consortium may continue in operation for the benefit of the remaining Parties if a minimum of two (2) of the Parties elect to continue their participation.

SECTION 13. EQUIPMENT; USE AND OWNERSHIP; LOAN EQUIPMENT

All equipment purchased for Consortium shall be purchased, utilized and disposed of by the Lead Agency and held in trust for Consortium use. It shall be recorded and identified by the Lead Agency as Consortium Agreement property, separate from other Lead Agency property. Prior to dissolution of Consortium, all proceeds from the sale of any Consortium Agreement property or data shall be devoted solely to the operation of Consortium. In the case of a change in Lead Agency, Consortium property shall be transferred with the Lead Agency function to the new Lead Agency.

Any Member agency may, with approval of the Policy Committee, loan property or equipment to the Lead Agency for the use of Consortium. Such property shall continue to be owned by the member agency, and the Lead Agency shall keep written records of such loaned equipment. If the party owning

the loaned equipment wishes to withdraw it from Consortium service, that party may do so provided that, if in the opinion of the Consortium Director, the property is essential to Consortium and requires replacement to ensure consistency and proper functioning of Consortium, then such loaned equipment shall be withdrawn only after providing a reasonable notice of withdrawal to the other Parties.

SECTION 14. RIGHTS OF TERMINATING PARTY TO CONSORTIUM ASSETS

A party terminating its participation in this Agreement shall continue to maintain its financial interest in all equipment purchased for the Consortium operation prior to the date of that member's termination. Such equipment or proceeds derived from the disposition of the equipment shall continue to be used for the continued operation of Consortium until Consortium is dissolved.

SECTION 15. DISPOSITION OF CONSORTIUM ASSETS UPON DISSOLUTION

Upon dissolution of Consortium, all assets held in trust by the Lead Agency on behalf of the Parties of this Agreement will be sold and the proceeds, after deducting all costs of sales and any unpaid obligations relating to such assets or operating expenses of Consortium, shall be divided among all Parties to this Agreement in accordance with the proportion that the amount of funding of that party bears to the total during the period of time from the date of membership until the date that Consortium is dissolved. Any one (1) or more of the Parties shall have the right to purchase such assets at their fair market value prior to any public sale. Such fair market value shall be determined by unanimous vote of the Policy Committee. If more than one (1) party wishes to purchase such assets or a particular asset for the fair market value, the matter will be decided by lot.

SECTION 16. INSURANCE

The Lead Agency shall procure and maintain, during the term of this Agreement or any extension thereof, sufficient property insurance to cover the replacement value of the Consortium equipment and all equipment loaned to Consortium, against all direct loss or damage. The cost of any such insurance shall be a cost of operating Consortium, to be borne by the Parties hereto in the same manner as other costs in accordance with this Agreement. The Lead Agency shall procure and maintain liability and worker's compensation insurance for Consortium operations in accordance with insurance purchase standards for its other operating departments. The insurance shall name each member agency as additional insured under the liability policy procured.

SECTION 17. LIMITATIONS OF PERSONNEL

No employee shall have authority to commit, obligate or bind any party hereto to any contract or obligation unless specifically authorized by said party, except as provided for in this Agreement.

SECTION 18. AMENDMENTS

This Agreement may be amended in writing at any time by mutual agreement of all of the Parties to the Agreement. Amendments shall refer back to this Agreement and to subsequent amendments, if any, on the same subject and shall specify the language to be changed or to be added. The execution of any amendment shall be authorized by passage of an appropriate ordinance or other proper and lawful corporate action by the corporate authorities of each party.

SECTION 19. ADDITIONAL MEMBERS

New members may only be added to the Consortium by a unanimous vote of the Policy Committee. New members shall pay an initial buy-in fee of 3 times the first year's membership fee payable as a one-time upfront payment or in annual installments within the first 5-years of membership. The new member is obligated to pay the full buy-in fee even if the new member terminates membership prior to the end of the 5-years.

New members shall agree in writing to all the terms of this Agreement before membership becomes effective.

SECTION 20. EFFECTIVE DATE

This Agreement shall be effective as to each member on the date such member executed the Agreement.

SECTION 21. NOTICES

Notices hereunder shall be provided personally or by first class mail to the Chancellor of the University and to the Chief Administrative Officer of each party and to the attorney representing each party. The date of the notice shall be the third day after the date of mailing of notice is provided by mail. If the notice is provided by personal delivery, the date of personal delivery is the date of the notice.

SECTION 22. COUNTERPARTS

This Agreement may be signed in several counterparts, each of which shall be considered an originally executed agreement for all purposes.

IN WITNESS WHEREOF, the Parties have hereunto set their hands and seals to this Agreement as of the dates below indicated.

CITY OF CHAMPAIGN

By: _____
City Manager

Date: _____

ATTEST: _____
City Clerk

APPROVED AS TO FORM:

City Attorney

CITY OF URBANA

By: _____
Mayor

Date: _____

ATTEST: _____
City Clerk

APPROVED AS TO FORM:

City Attorney

COUNTY OF CHAMPAIGN

By: _____
Chair

Date: _____

ATTEST: _____
County Clerk

APPROVED AS TO FORM:

State's Attorney

**THE BOARD OF TRUSTEES OF THE
UNIVERSITY OF ILLINOIS**

By: _____

Comptroller

Chancellor

Executive Director, Facilities and Services

APPROVED AS TO FORM:

Campus Legal Counsel

VILLAGE OF MAHOMET

By: _____
Village President

Date: _____

ATTEST: _____
Village Clerk

APPROVED AS TO FORM:

Village Attorney

VILLAGE OF RANTOUL

By: _____
Village President

Date: _____

ATTEST: _____
Village Clerk

APPROVED AS TO FORM:

Village Attorney

VILLAGE OF SAVOY

By: _____
Village President

Date: _____

ATTEST: _____
Village Clerk

APPROVED AS TO FORM:

Village Attorney

ACKNOWLEDGED BY:
CHAMPAIGN COUNTY RECORDER

By: _____

Date: _____

ACKNOWLEDGED BY:
CHAMPAIGN COUNTY

By: _____

Date: _____

APPENDIX A

CHAMPAIGN COUNTY GIS CONSORTIUM AGREEMENT PROPOSED ATTACHMENT A

GIS Consortium Member	Population 2000 Census	Fiscal Year 2003 7/1/02 - 6/30/03		Fiscal Year 2004 7/1/03 - 6/30/04		Per Capita Rate	Per Capita Rate	Per Capita	Total
		Base	Per Capita	Base	Per Capita				
Champaign County	37,072	\$200,000.00	\$18,229.86	\$200,000.00	\$0.56	\$200,000.00	\$37,810.08	\$200,000.00	
Champaign	67,518	\$5,000.00	\$9,826.65	\$5,000.00	\$0.56	\$42,810.08	\$20,381.20	\$42,810.08	
Urbana	36,395	\$5,000.00	\$3,471.39	\$5,000.00	\$0.56	\$25,381.20	\$7,199.92	\$25,381.20	
Rantoul	12,857	\$5,000.00	\$1,316.79	\$5,000.00	\$0.56	\$12,199.92	\$2,731.12	\$12,199.92	
Mahomet	4,877	\$5,000.00	\$1,208.52	\$5,000.00	\$0.56	\$7,731.12	\$2,506.56	\$7,731.12	
Savoy	4,476	\$5,000.00	\$1,208.52	\$5,000.00	\$0.56	\$7,506.56	\$2,506.56	\$7,506.56	
University of Illinois		\$25,000.00		\$25,000.00		\$25,000.00		\$25,000.00	
Total		\$250,000.00	\$34,053.21	\$284,053.21		\$70,628.88		\$320,628.88	

The first two year's budget reflects phased costs of bringing the system online. Future budgets are expected to remain near the \$300,000 level, plus annual inflation.

Initial Projections have the per capita rate reducing to \$.48 in the third year.

The per capita would be set each year based upon the budget and expected contributors. For instance, if additional entities join the consortium, the per capita amount would be reduced by the added base amounts received.

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM	PAGE _____ OF _____
--------------------	-----------------------------------

<p>ITEM: Engineering Agreement with Hutchison Engineering for the Phase 1 Environmental Engineering & grant application submittal for the 2019 Illinois Transportation Enhancement Program (ITEP) of the North Maplewood Bike Path</p>	<p>DEPARTMENT: Public Works</p>
<p>AGENDA SECTION:</p>	<p>PROJECT AMOUNT: \$25,000.00 – Phase 1 Engineering</p>
<p>ATTACHMENTS: (X) OTHER (See Summary Highlights) (X) SUPPORTING DOCUMENTS</p>	<p>DATE: May 24, 2019</p>
<p>SUMMARY HIGHLIGHTS:</p> <p>This Agenda Item provides for an Engineering Agreement with Hutchison Engineering for the Phase 1 Environmental Engineering and grant application submittal for the 2019 Illinois Transportation Enhancement Program (ITEP) of the North Maplewood Bike Path extension from Clark Street to Crane Drive. This extension serves to link the existing shared-use paths with the North Maplewood Sports Complex.</p> <p>Notice of the ITEP grant funding was issued on March 29, 2019 via IDOT (attached). The application window is from October 2, 2019 to December 6, 2019, but there are several steps involved in the process. The Village was successful with two previous ITEP grant applications which supported the development of the following bike paths: Garrard Street to Lon Drive; and the west side of the Canadian National Railroad into the downtown area and to Rudzinski Park.</p> <p>ITEP grants usually require a minimum twenty percent (20%) match by the Local Agency (Village), with Street Lighting and the Phase 1 Engineering no longer being funded through the grant. This will require an initial investment by the Village in order to submit a viable application. Utilizing Hutchison Engineering for this Phase 1 effort, allows for project efficiencies as they begin the field survey work and design of the Maplewood Drive resurfacing project.</p> <p>This initial step is proposed to be funded through Local Motor Fuel Tax (LMFT) dollars with ITEP applications due by December 6, 2019. Selection of projects most likely would occur in the spring of 2020, with the Village’s project design occurring that summer and construction occurring in the summer of 2021 (FY22).</p>	
<p>RECOMMENDED ACTION: Authorize the approval of an engineering agreement with Hutchison Engineering in the amount of \$25,000.00 for the Phase 1 Engineering and grant application submittal for the 2019 Illinois Transportation Enhancement Program (ITEP) of the North Maplewood Bike Path extension.</p>	
<p>DEPARTMENT HEAD APPROVAL: G. Gregory Hazel, P.E. <i>GH</i></p>	<p>VILLAGE ADMINISTRATOR: <i>Scott Eisenhauer</i></p>
<p>AGENDA PAGE NUMBER:</p>	

Municipality Village of Rantoul	L O C A L A G E N C Y	Preliminary Engineering Services Agreement For Local Funds	C O N S U L T A N T	Name Hutchison Engineering
Township N/A				Address 2015 W. Glen Ave., Suite 210
County Champaign				City Peoria
Section				State IL

THIS AGREEMENT is made and entered into this _____ day of June, 2019 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Local Funds will be used entirely to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Section Description

Name Maplewood Multi-Use Path

Route FAU 7094 Length 0.47 Mi. 2500.00 FT (Structure No. N/A)

Termini North side of Clark St. to south side of Crane Drive.

Description:

The project consists of constructing 10' wide multi-use path and other collateral work.

Agreement Provisions

The Engineer Agrees,

1. To perform or be responsible for the performance of the following engineering services for the LA, in connection with the proposed improvements herein before described, and checked below:
 - a. Make such detailed surveys as are necessary for the preparation of detailed roadway plans
 - b. Make stream and flood plain hydraulic surveys and gather high water data, and flood histories for the preparation of detailed bridge plans.
 - c. Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of IDOT.
 - d. Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.
 - e. Prepare Army Corps of Engineers Permit, Department of Natural Resources-Office of Water Resources Permit, Bridge waterway sketch, and/or Channel Change sketch, Utility plan and locations, and Railroad Crossing work agreements.
 - f. Prepare Preliminary Bridge design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high water effects on roadway overflows and bridge approaches.
 - g. Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the LA with copies of the plans, special provisions, proposals and estimates. Copies of any or all documents, if required, shall be furnished to the LA by the ENGINEER at his actual cost for reproduction.
 - h. Furnish the LA with survey and drafts in quadruplicate of all necessary right-of-way dedications, construction easement and borrow pit and channel change agreements including prints of the corresponding plats and staking as required.

- i. Assist the LA in the tabulation and interpretation of the contractors' proposals
 - j. Prepare the necessary environmental documents in accordance with the procedures adopted by the DEPARTMENT's Bureau of Local Roads & Streets. This will include an Environmental Survey Request and Preliminary Environmental Site Assessment (PESA) (performed by sub-consultant). If PESA indicates a Preliminary Site Investigation (PSI) is required, a supplement will be necessary.
 - k. Prepare the Project Development Report when required by the DEPARTMENT.
 - l. Prepare exhibits, attend, and summarize comments for a Public Meeting/Open House.
 - m. Prepare and submit an Illinois Transportation Enhancement Program (ITEP) grant application.
- (2) That all reports, plans, plats and special provisions to be furnished by the ENGINEER pursuant to the AGREEMENT, will be in accordance with current standard specifications and policies of the DEPARTMENT (when required). It is being understood that all such reports, plats, plans and drafts shall, before being finally accepted, be subject to approval by the LA and the DEPARTMENT (when required).
- (3) To attend conferences including IDOT/FHWA Bi-Monthly Meeting at any reasonable time when requested to do so by representatives of the LA or the Department.
- (4) In the event plans or surveys are found to be in error during construction of the SECTION and revisions of the plans or survey corrections are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the Contractor.
- (5) That basic survey notes and sketches, charts, computations and other data prepared or obtained by the Engineer pursuant to this AGREEMENT will be made available, upon request, to the LA or the DEPARTMENT without cost and without restriction or limitations as to their use.
- (6) That all plans and other documents furnished by the ENGINEER pursuant to this AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.

The LA Agrees,

1. To pay for services stipulated in THE ENGINEER AGREES at the hourly rates stipulated on the attached Schedule of Hourly Charges for personnel assigned to this PROJECT as payment in full to the ENGINEER for the actual time spent in providing these services. The hourly rates to include profit, overhead, readiness to serve, insurance, social security and retirement deductions. CADD time, Robotic Total Station, GPS, and Nuclear Density Gauge will be billed at the Engineer's current rate. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost.

"Cost to Engineer" to be verified by furnishing the LA copies of invoices from the party doing the work. The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm, including the Principal Engineer, perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.

Payment for all engineering services described under ENGINEER AGREES shall not exceed \$25,000.00 unless approved in writing by the LA.
2. That payments due the ENGINEER for services rendered in accordance with this AGREEMENT will be made as soon as practicable after the services have been performed.
3. That, should the improvement be abandoned at any time after the ENGINEER has performed any part of the services provided for in ENGINEER AGREES and prior to the completion of such services, the LA shall reimburse the ENGINEER at the rates shown on the attached Schedule of Hourly Charges for time incurred up to the time he is notified in writing of such abandonment.

4. That, should the LA require changes in any of the detailed plans, specifications or estimates except for those required pursuant to paragraph 4 of THE ENGINEER AGREES, after they have been approved by the DEPARTMENT or the LA, the LA will pay the ENGINEER for such changes at the rates shown the attached Schedule of Hourly Charges. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate report and ~~set of plans and specifications~~.
5. To pay the ENGINEER without retainage.

It is Mutually Agreed,

1. That any difference between the ENGINEER and the LA concerning their interpretation of the provisions of this Agreement shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all surveys, permits, agreements, preliminary bridge design & hydraulic report, drawings, specifications, partial and completed estimates and data, if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 4 of THE LA AGREES.
3. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract, and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this contract. For Breach or violation of this warranty the LA shall have the right to annul this contract without liability.

IN WITNESS WHEREOF, the parties have caused the AGREEMENT to be executed in duplicate counterparts, each of which shall be considered as an original by their duly authorized officers.

Executed by the LA:

Village of Rantoul of the
(Municipality/Township/County)

ATTEST:

State of Illinois, acting by and through its

By _____

Village Board

Village of Rantoul Clerk

By _____

(Seal)

Title _____

Executed by the ENGINEER:

Hutchison Engineering, Inc.

2015 W. Glen Ave., Suite 210

Peoria, IL 61614

By 

Title Vice President

Maplewood Multi-Use Path

10' Path from Clark Street to south side of Crane Drive

Legend

-  Existing Shared-Use Path
-  Proposed Shared-Use Path



Village of Rantoul

Access & Linkage

Bike Paths of Rantoul

Active Bike Paths

1 Ryan Park Path

- Off-Street
- Well Lit
- Paved Path
- Benches
- 1.75 Total Miles

2 Maplewood Path

- Off-Street
- Street Lit
- Paved Path
- 0.75 Total Miles

3 Maplewood Pond Path

- Off-Street
- Well Lit
- Paved Path
- Benches
- 2.25 Total Miles

4 Wabash Park Path

- Off-Street
- Paved Path
- 0.75 Total Miles

5 Chanute A.F. Base Path

- Off-Street
- Paved Path
- 2.85 Total Miles

6 Rudzinski Pond Path

- Off-Street
- Paved Path
- 1 Total Mile

Provides Access To:

- Ryan Park
- Maplewood Park
- Maplewood Pond
- Maplewood Pond Youth Center
- Maplewood Pond Golf Course

Provides Access To:

- Ryan Park
- Maplewood Pond
- Maplewood Pond Youth Center
- Maplewood Pond Golf Course

Provides Access To:

- Chanute A.F. Base Park
- Wabash Park
- Wabash Park Golf Course

Provides Access To:

- Chanute A.F. Base Park
- Chanute A.F. Base Golf Course
- Chanute A.F. Base Center

Provides Access To:

- Chanute A.F. Base Park
- Chanute A.F. Base Golf Course
- Chanute A.F. Base Center

Provides Access To:

- Rudzinski Pond
- Rudzinski Pond Youth Center
- Rudzinski Pond Golf Course

2014 Aerial Image provided by
Champaign County GIS Consortium



Village of Rantoul
Public Works Dept.
200 W. Grove Avenue
Rantoul, IL 61856
(217) 892-2178

NOTE: This product was prepared for informational and general reference purposes. The Village of Rantoul shall assume no liability for any errors, omissions, or inaccuracies in this product.



**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM	PAGE _____ OF _____
--------------------	-----------------------------------

ITEM: Sale of 1221 Enterprise Dr. (Building #555)	DEPARTMENT: Public Works - EDC
AGENDA SECTION:	AMOUNT: \$250,000.00
ATTACHMENTS: () ORDINANCE () RESOLUTION (X) OTHER (See Summary Highlights) (X) SUPPORTING DOCUMENTS	DATE: May 23, 2019

SUMMARY HIGHLIGHTS:

This Agenda Item provides for the sale of the former Chanute Air Force Base Building #555 located at 1221 Enterprise Drive. This property consists of a 10,500 square foot metal building located on approximately 3.75 acres. This building has previously been used as a locker / shower facility and has been listed with Coldwell Banker Devenoshire Realty. The Village has received one (1) offer from Rantoul Pentecostal Church in the amount of \$250,000.00.

The sale of this building will continue the redevelopment efforts of the former base area. The new owner will look to renovate this building for use as a Church. The buyer has requested a closing cost credit in the amount of \$200,000.00 in order to offset the cost of necessary renovations for the relocation and remodeling. This credit will be issued with appropriate quotes and proof of payment upon completion of the work.

This property is currently within the Economic Development Conveyance (EDC) footprint and the Village holds the title. The proceeds from the sale will be earmarked for future EDC improvement projects as outlined in the EDC Agreement with the Air Force.

RECOMMENDED ACTION: Authorize the sale of former Chanute Air Force Base Building #555 located at 1221 Enterprise Dr. in the amount of \$250,000.00.

DEPARTMENT HEAD APPROVAL: Eric Vences <i>EV</i> G. Gregory Hazel, P.E. <i>[Signature]</i>	VILLAGE ADMINISTRATOR: Scott Eisenhauer <i>[Signature]</i>
--	---

AGENDA PAGE NUMBER:



Broker Opinion of Value

Industrial

Address: 1221 Enterprise Dr. | Rantoul, IL 61866



Front



Aerial Photo



Parcel Map

Subject Property Information

Tax Map Parcel ID # (PIN):	20-09-10-275-002	Taxing Jurisdiction:	Champaign Co	Office SF:	0
Assessed Value, Land:	N/A	Est. Actual/Effective Age:	Est. 2000's renovated 2012	% Office:	0.00%
Assessed Value, Bldg.:	N/A	Est. Bldg. Gross SF:	approx.. 8,300 SF	Fenced:	No
Assessed Value, Land+Bldg:	N/A	Site Acreage:	3.75	Warehouse Ceiling Height:	approx.. 12'
Real Estate Taxes:	N/A	Type of Construction:	Metal	Office Ceiling Height:	N/A
Intended Use:	TBD	Building Condition:	Average	Column Spacing:	N/A
Zoning:	AF-Airfield District	Overall Condition:	Average	Dock/OHD:	0 1
No. of stories:	1	On-Site Parking (#):	approx.. 20	Location:	Average
Comments (below):	<i>explain strengths, weaknesses, zoning and use restrictions, etc.</i>				

This property was redeveloped to be a lockerroom for Camp Rantoul for the U of I football program. It is currently being utilized for a wrestling club. The ceiling heights are estimated at about 12' which limits the redevelopment possibilities. The building itself appears to be in fairly good shape as it has a new metal skin and metal roof. Upon inspection, there is some concern about the floor which appears to be buckling and bulging... The showerhouse would essentially be unusable for most groups. The smaller overhead door and low ceilings also pose a concern about reuse. For the property to be functional as an office, the space would need to be gutted and reconfigured. For a warehouse user, the property would need to be gutted, but functionality would still be a concern.

Comps (minimum of two)

	COMP A	COMP B	COMP C	Active Listing
Address:	701 Pacesetter Dr Rantoul, IL	1008 Aviation Dr. Rantoul, IL	1112 Enterprise Rantoul, IL	118 E. Boardman Rantoul, IL
Property Description:	Warehouse	Office/Warehouse	Office	GYM
Size (RSF):	8,387 sf	1,850 sf	3,000 sf	27,641 sf
Site Acreage:	5.00 acres	0.50 acres	0.70 acres	2.24 acres
Age:	1938	1968	1986	1942
Dock/OHD:	0 1	0 0	0 1	0 1
Ceiling Height:	12'	10'	10'	Assumed 25'
% Office:	None	20.00%	30%	None
Condition:	Poor	Poor	Average	Poor
Price	\$107,500	\$20,000	\$105,000	\$499,000
Price per SF:	\$12.82	\$10.81	\$35.00	\$18.05
Transaction Date:	2/1/2017	Sale in Process (SIP)	SIP	Active Listing
Miles from Subject:	< 1 mile	< 1 mile	< 1 mile	< 1 mile
Comments (below):	<i>provide add'l detail on above comps (e.g. comparisons to subject property)</i>			

Comps A & B are properties that the village owned and have sold (or will sell). Both were in considerably worst shape than the subject property. Comp A was purchased with some additional land however, the interior of the building was full of junk and needed to be gutted. Comp B was a shell building with nothing in working order. Comp C is a functional office building that needs updating. The active listing is considered to be grossly overpriced and functionally obsolete.

BOV (Sale) As-is, Where-is, As-of this Date

Recommended Asking Price: Sale		
Selling Range-User:	\$ 83,000.00 to \$ 166,000.00	
Selling \$ per SF-User:	\$ 10.00 to \$ 20.00	
Comparable Sales per SF:	\$ 10.81 to \$ 35.00	

PREPARER INFORMATION

Prepared By:	AJ Thoma III, CCIM	Office #:	217-352-7712
Company Name:	Coldwell Banker Commercial Devonshire Realty	Date Prepared:	3.22.19
Email:	ajt@cbcdr.com		

THIS IS A BROKER ESTIMATE OF VALUE OR A COMPARATIVE MARKET ANALYSIS AND SHOULD NOT BE CONSIDERED AN APPRAISAL. This is an opinion of value or a comparative market analysis and should not be considered an appraisal. This broker estimate of value is based upon information obtained from the client and/or others and is for their use. While we do not guarantee its accuracy, we have not verified the information and make no guarantee, warranty or representation about it. It is the responsibility of the recipient of this information to independently confirm its accuracy and completeness. This information should not be relied upon without a careful and independent investigation.

1221 Enterprise Drive



PL 401-008
PL 401-008

