

**REQUEST FOR PROPOSALS**

Proposal #VRNTL-15-R-02, for  
“Purchase of Substation Protective Fence System”

THE VILLAGE OF RANTOUL, ILLINOIS, will receive proposals for the purchase and installation of new substation fence systems to protect equipment and electric system operations.

Proposals will be received until closing time of **2:00 P.M.** prevailing time on **November 21, 2014** at the Rantoul Municipal Building, 333 South Tanner Street, Rantoul, Illinois. Any Proposal received after the closing time will not be considered and will be returned unopened. Proposals submitted by mail should be identified on the outside of the envelope as a Proposal for:

**“Purchase of Substation Protective Fence System”, Bid #VRNTL-15-R-02”;**

and should be addressed and submitted to the attention of:

Scot Brandon, Comptroller  
Village of Rantoul  
P.O. Box 38  
333 S. Tanner St.  
Rantoul, Illinois 61866

Any questions regarding the fence system, please contact:

G. Gregory Hazel, P.E.  
Director of Public Works  
200 W Grove Ave  
Rantoul, IL 61866  
(217) 892-6526

The Request for Proposals (RFP) is available through the Village of Rantoul web site at <http://www.village.rantoul.il.us/Bids.aspx> or at the Rantoul Municipal Building, 333 South Tanner Street, Rantoul, Illinois.

The contract to be entered into shall be conditioned as provided by law. The Village of Rantoul, Illinois, reserves the right to reject any or all Proposals and to waive any informalities. No Proposal shall be withdrawn after the opening of Proposals without consent of the Village of Rantoul, Illinois, for a period of sixty (60) days.

VILLAGE OF RANTOUL

Dated: October 29, 2014

By:

Scot Brandon  
Comptroller

## **INFORMATION FOR PROPOSERS**

The Village of Rantoul owns and operates a municipal electric utility in Champaign County, Illinois and is seeking to purchase and install new substation protective fencing systems.

Proposals will be evaluated, scored, and the award recommendation based on the quality, durability, system lead-time, value/price, operation, maintenance, and apparent ability of the system to successfully protect the substation equipment and the ability of the vendor to furnish, design, fabricate, construct, install, and deliver substation protective fencing systems at the various Village of Rantoul electrical substations and which provides the Village the best value & quality.

### **General Requirements**

The Village of Rantoul is seeking Proposals from vendors who will furnish, design, fabricate, construct, assemble, install, and deliver new substation protective fencing systems.

Proposals will be received until closing time of **2:00 P.M.** prevailing time on **November 21, 2014** at the Rantoul Municipal Building, 333 South Tanner Street, Rantoul, Illinois. Any Proposal received after the closing time will not be considered and will be returned unopened. Proposals submitted by mail should be identified on the outside of the envelope as a Proposal for:

**“Purchase of Substation Protective Fence System”, Bid #VRNTL-15-R-02”;**

and should be addressed and submitted to the attention of:

Scot Brandon, Comptroller  
Village of Rantoul  
P.O. Box 38  
333 S. Tanner St.  
Rantoul, Illinois 61866

The Village of Rantoul, Illinois, reserves the right to reject any or all Proposals and to waive any informalities.

### **Project Time Line**

Proposals will be received until closing time of **2:00 P.M.** prevailing time on **November 21, 2014**, at the Rantoul Municipal Building, 333 South Tanner Street, Rantoul, Illinois. It is anticipated that the Village of Rantoul Board of Trustees will take formal action on the Proposals at its regularly scheduled meeting of December 9, 2014.

The successful Proposal(s) will be notified following this date as to the project award and then can begin to furnish, design, fabricate, construct, assemble, install and deliver the new substation protective fencing systems.

Proposer(s) agrees to hold his or her Proposal open for 60 days after the Proposal opening date.

## **SYSTEM EXPECTATIONS**

The anticipated substation protective fencing system will have a minimum of five (5) year history of successful installation and operation in providing protection of equipment in electrical distribution substations from animals and rodents.

## **SUBSTATION LOCATIONS**

The Village of Rantoul has seven (7) electrical substations that will be candidates for these protective fencing systems.

Power Plant (69kv-13.8kv)

Power Plant (13.8kv-4.16kv)

East Substation (69kv-13.8kv)

Century Substation (69kv-12.5kv)

Chandler Road Substation (69kv-12.5kv)

Industrial Substation (69kv-13.8kv)

Prospect Substation (69kv-13.8kv)

## **Additional Information**

All Proposers must have a minimum of five (5) years of demonstrated success and experience in furnishing, designing, fabricating, constructing, installing, and delivering protective substation fencing systems. Any Proposer may also be invited to submit more detailed information, to make oral presentations, or both. The Village may make reasonable investigation deemed necessary and proper to determine the ability of the vendor to provide a successful operating system. The vendor shall furnish to the Village all information for this purpose that may be reasonably requested. The Village reserves the right to accept or reject any or all Proposals, accept multiple vendors, or accept or reject any part thereof, received from any vendor in connection with the request for Proposals for any reason.

The Proposers are to submit three (3) references with contact information where their systems have been in successful operation.

The Proposers are encouraged to visit the various substation locations and to submit their product's system design and approach that will best serve and protect the electrical equipment and substation. Material and installation pricing options for one or more substation locations or proposing discounted rates of multiple substations (materials and installation) are acceptable.

The Village may choose to perform the installation of the fencing system at select substations.

Any additional materials required by a third-party or any owner requirements shall be noted.

Warranty information shall be provided and noted.

Delivery lead-time of the materials and scheduling of the system installations shall be provided.

**Proposal Evaluation**

Proposals will be evaluated, scored, and the award recommendation based on the quality, durability, system lead-time, value/price, operation, maintenance, and apparent ability of the system to successfully protect the substation equipment and the ability of the vendor to furnish, design, fabricate, construct, install, and deliver substation protective fencing systems at the various Village of Rantoul electrical substations and which provides the Village the best value & quality.

Available funds may limit the initial quantity of substation protective fencing systems purchased and installed. The Village is currently operating in the 2014-2015 Fiscal Year, but additional funding may allocated be in the 2015-2016 (Begins May 1, 2015) to complete these installations.

**Requesting Agency**

This Request for Proposal is made by the Village of Rantoul, Champaign County, Illinois, having its principal office located in the Municipal Building, 333 S. Tanner Street, Rantoul, Illinois 61866. All inquiries including those for clarification of this request for Proposal in connection with the specifications requested under this Proposal request shall be made to:

Scot Brandon, Comptroller  
Village of Rantoul  
P.O. Box 38  
333 South Tanner Street  
Rantoul, IL 61866  
Tel: 217-892-6828  
Fax: 217-892-5501

## **PROPOSAL FORM**

Proposal submitted by \_\_\_\_\_ (hereinafter called the "PROPOSER"), organized and existing under the laws of the State of \_\_\_\_\_, doing business as a

\_\_\_\_\_  
*(Individual, Partnership or Corporation)*

To the Village of Rantoul, Illinois (hereinafter called the "VILLAGE").

### **Information for Proposers:**

In compliance with the Request for Proposal, the **PROPOSER** hereby offers to furnish, design, fabricate, construct, assemble, install, and deliver new substation protective fencing systems.

By submission of this Proposal, the undersigned certifies, and in the case of a joint Proposal, each party thereto certifies as to his or her own organization, that in connection with the Proposal:

- a. The price in the Proposal has been arrived at independently, without consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other PROPOSER or with any competitor;
- b. Unless otherwise required by law, the prices which have been quoted in the Proposal have not knowingly been disclosed by the PROPOSER prior to opening, directly or indirectly to any other PROPOSER or to any competitor; and,
- c. No attempt has been made or will be made by the PROPOSER to induce any other person or firm to submit or not to submit a Proposal for the purpose of restricting competition.
- d. He or she is the person in the PROPOSER'S organization responsible within that organization for the decision as to the prices being Proposal and shall also certify that he has not participated, and will not participate, in any action contrary to Paragraph "a" through "c" above.
- e. He or she is not the person in the PROPOSER'S organization responsible within that organization for the decision as to the prices being proposed but that he has been authorized to act as agent for the persons responsible for such decision in certifying that such persons have not participated, and will not participate, in any action contrary to Paragraphs "a" through "c", above, and as their agent shall so certify; and shall also certify that he has not participated, and will not participate in action contrary to Paragraphs "a" through "c" above.

**PROPOSER ACKNOWLEDGES RECEIPT OF THE FOLLOWING ADDENDA:**

<u>Addenda No.</u>	<u>Date</u>	<u>Signature</u>
_____	_____	
_____	_____	
_____	_____	

*Note: Failure to acknowledge any Addendum shall be considered sufficient cause for rejection of your Proposal.*

**PROPOSER offers to furnish and deliver the facilities for the following **sums**. (Sales tax is not applicable. PROPOSALS shall include all other applicable taxes and fees.)**

**Purchase of Substation Protective Fence System**

**Proposal #VRNTL-15-R-02**

**Proposal:**

Furnish, design, fabricate, construct, assemble, install, and deliver new substation protective fencing systems at the various Village of Rantoul Substations,

\_\_\_\_\_ Dollars and \_\_\_\_\_ Cents.  
*(in writing)*

\$ \_\_\_\_\_  
*(in figures)*

LEAD TIME: \_\_\_\_\_

**(Additional break-down of per substation pricing (material & installation) is acceptable)**

Respectfully submitted:
<b>Vendor Information:</b>
VENDOR/ COMPANY NAME: _____
ADDRESS : _____
_____
<i>(Indicate whether a Corporation, Partnership or Private Enterprise:)</i>
FEIN NUMBER _____
NAME OF REPRESENTATIVE <i>(Please Print)</i> : _____
TITLE OF REPRESENTATIVE: _____
SIGNATURE OF REPRESENTATIVE: _____
CONTACT PHONE # _____
EMAIL ADDRESS: _____
FAX # _____
<i>(SEAL - if PROPOSAL is by a corporation)</i>

Attest \_\_\_\_\_

Title \_\_\_\_\_

TO: |Rantoul Press  
Fax: (217) 893-9451

FROM: |Scot Brandon

DATE: October 29, 2014

RE: |Legal Ad

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Please place the attached ad in your Wednesday, November 5<sup>th</sup> and 12<sup>th</sup> publications.

If you have any questions please call me at 892-6828.

TO: |News Gazette  
Legal Ads - Fax (217) 351-5336

FROM: |Scot Brandon

DATE: October 29, 2014

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Please place the attached ad in your Sunday, November 9, 2014 publication.

If you have any questions please call me at 892-6828.