

**ORDINANCE NO. 2510**

**AN ORDINANCE  
SUPPLEMENTING AND AMENDING DIVISION 4 OF ARTICLE IV  
OF CHAPTER 2 OF THE RANTOUL CODE IN CONNECTION  
WITH ESTABLISHING A PLANNING AND ZONING COMMISSION**

**VILLAGE OF RANTOUL  
CHAMPAIGN COUNTY, ILLINOIS**

**CERTIFICATE OF PUBLICATION**

Published in pamphlet form this 14th day of February, 2017, by authority of the President and Board of Trustees of the Village of Rantoul, Champaign County, Illinois.



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Village Clerk

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WHEREAS, the President and Board of Trustees (the “Corporate Authorities”) of the Village of Rantoul, Champaign County, Illinois (the “Village”) now find it necessary, desirable and in the best interests of the Village to combine the powers, duties and functions of the presently established and constituted Plan Commission and Board of Zoning Appeals into a single commission to be established as the “Planning and Zoning Commission”.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE VILLAGE OF RANTOUL, ILLINOIS, as follows:

**Section 1. Adoption.** Division 4, entitled “PLAN COMMISSION” of Article IV, entitled “BOARDS, COMMISSIONS, AUTHORITIES AND COMMITTEES”, of Chapter 2, entitled “ADMINISTRATION”, of the Rantoul Code, as supplemented and amended, be and the same is hereby further supplemented and amended by adding a new Division 4, to be entitled “PLANNING AND ZONING COMMISSION”, as set forth in the title, headings and text thereof as attached hereto and hereby incorporated herein by this reference thereto.

**Section 2. Effective Date.** The provisions of this Ordinance shall become effective on March 1, 2017 (the “Effective Date”), following its passage, approval and publication as required by law.

**Section 3. Supersede and Repeal.** Upon the Effective Date of this Ordinance, the provisions of DIVISION 2, entitled “BOARD OF ZONING APPEALS” and the existing DIVISION 4, entitled “PLAN COMMISSION” of such Article IV of Chapter 2 of the Rantoul Code are hereby superseded and repealed.

**Section 4. Conflict.** All other ordinances or parts of other ordinances which are in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby superseded.

**Section 5. Publication.** The Village Clerk is hereby authorized and directed to cause this Ordinance to be published in pamphlet form.

This ordinance is hereby passed, the “ayes” and “nays” being called, by the concurrence of a majority of the members of the Corporate Authorities then holding office at a regular meeting on the date set forth below.

PASSED this 14th day of February, 2017.



  
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Village Clerk

APPROVED this 14th day of February, 2017.

  

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Village President

#### DIVISION 4 - PLANNING AND ZONING COMMISSION

##### Sec. 2-426. – Establishment, composition.

There is hereby established a planning and zoning commission, which shall consist of seven members, appointed by the village president, subject to confirmation by the village board.

##### Sec. 2-427. – Membership, term of office.

- (a) Any appointive member of the planning and zoning commission shall be a qualified elector of the village and shall have been a resident thereof for at least one year. Each member shall serve until his or her successor is appointed and is qualified.
- (b) The members of the planning and zoning commission shall be appointed for terms of four years, the same to be staggered to provide continuity of service. The village president shall appoint one of the members as chairperson, subject to confirmation by the village board.
- (c) Appointments to fill a vacancy shall be for the remainder of the unexpired term.
- (d) Members of the planning and zoning commission shall receive such compensation for their service as may be fixed from time to time by the village board.
- (e) Members of the planning and zoning commission may be removed by the village president for non-performance of duty, misconduct in office or other cause upon written charges having been filed with the village board and after a public hearing has been held before the village board regarding the charges. Three consecutive absences without good cause shall be grounds for removal. The grounds for removal shall be served upon the member so charged at least ten (10) days prior to the hearing, either personally or by registered mail, or by leaving the same at his or her usual place of residence. The member shall be given an opportunity to be heard and answer the charges. A majority vote of all the corporate authorities then holding office shall be necessary to sustain the removal. Vacancies shall be filled for the unexpired term.
- (f) All meetings of the planning and zoning commission shall be held in accordance with the Illinois Open Meetings Act. The chairperson, or in his or her absence, an acting chairperson, may administer oaths. The planning and zoning commission may compel the attendance of witnesses by subpoena when hearing appeals, special uses or variance requests under Chapter 46 of this Code, entitled "Zoning". All business of the planning and zoning commission shall be transacted at the meetings. The planning and zoning commission shall keep minutes of its proceedings showing the vote of each member upon each question, or, if absent or failing to vote, indicating the fact, and shall keep records of its examinations and other official actions, all of which shall be immediately filed in the office of the village clerk and shall be a public record. A quorum of all members is required for a meeting. Any absent member who certifies that he or she has read the transcript of the proceedings before the planning and zoning commission may vote upon any question before the planning and zoning commission. The concurring vote of four members of the planning and zoning commission is necessary to render a decision or make a recommendation.

Sec. 2-428. - Organization and meetings.

- (a) The chairperson shall cause the planning and zoning commission to organize by the election a secretary and such other officers as it deems necessary. Such officers, as selected by the planning and zoning commission, shall hold office for a term of one year and may succeed themselves.
- (b) The secretary of the planning and zoning commission may be a non-member of the planning and zoning commission and, if so, shall have no vote.
- (c) The planning and zoning commission shall adopt such bylaws governing its procedures and regulating its business as it deems proper and necessary.

Sec. 2-429. – Powers, duties and functions.

The planning and zoning commission shall have the following powers and duties:

- (a) Planning.
  - (1) Preparing and/or reviewing a comprehensive plan for the present and future development and redevelopment of the village. The comprehensive plan may be recommended for adoption in whole or in separate geographical or functional parts which, when adopted by the village board, shall be the official comprehensive plan of the village or part thereof;
  - (2) Recommending amendments to the comprehensive plan as may be deemed necessary;
  - (3) Preparing an official plan map of the village and such later revisions in the official plan map as may be deemed necessary by the planning and zoning commission or the village board; and
  - (4) Planning for specific improvements pursuant to the provisions of the official plan map. In connection with the foregoing, the commission shall:
    - i. Review and make recommendations for neighborhood or area renewal, conservation, redevelopment, urban esthetics and civic design,
    - ii. Call upon any officials of the village for aid and advice upon any matter properly within the scope of interest of the planning and zoning commission and give aid to the officials of the village and other governmental agencies charged with the direction of projects for improvements included in the official plan map, to further the making of such improvements and to generally promote the realization of the official comprehensive plan. If the planning and zoning commission deems it advisable to secure technical assistance or service, it may do so upon authority from and within appropriations made by the village board, and
    - iii. Exercise such other powers, duties and functions: as may be specified in this Code; as may, from time to time, be conferred on the planning and zoning commission by the village board; or as may be provided by any applicable provisions of the Illinois Municipal Code.
- (b) Subdivisions. The planning and zoning commission shall exercise and perform any power, duty or function as may be specified in Chapter 32 of this Code, entitled “Subdivisions”.
- (c) Zoning. The planning and zoning commission shall exercise and perform any power, duty or function as may be specified in Chapter 46 of this Code, entitled “Zoning”.