

2017-2018
Village of Rantoul, IL
Operating & Capital
BUDGET



VILLAGE OF RANTOUL

VILLAGE BOARD AND APPOINTED PERSONNEL FY 2017-2018

MAYOR

Charles Smith

TRUSTEES

Tony Brown	Chad Smith
Jennifer Fox	Ken Turner
Hank Gamel	Gary Wilson

SUPERINTENDENTS AND STAFF APPOINTMENTS

Village Administrator	Jeff Fiegenschuh
Aviation/Economic Development Director	<i>Vacant</i>
Community Development Director	<i>Vacant</i>
Comptroller	Scot Brandon
ESDA Director	Dan Russell
Executive Assistant	Janet Gray
Fire Chief	Ken Waters
Police Chief	<i>Vacant</i>
Public Works Director	Greg Hazel
Recreation Director	Luke Humphrey



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Village of Rantoul
Illinois**

For the Fiscal Year Beginning

May 1, 2016

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the **Village of Rantoul, Illinois** for its annual budget for the fiscal year beginning **May 1, 2016**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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HOW TO REFERENCE THIS DOCUMENT

The budget is organized into eleven sections: Introduction, Summaries, General Fund, Special Revenue Funds, Proprietary Funds, Internal Services Funds, Trust and Agency Funds, Capital Project/Debt Service Funds, 5-Year Capital Plan, Public Library, and Supplemental Information.

Introduction (no index tab)

This section contains: a list of key personnel, the GFOA award certificate, table of contents, and the Transmittal Letter. The transmittal letter includes an overview of the budget priorities, as well as a discussion of the challenges facing the Village and the response to these challenges. The transmittal letter is immediately followed by a Budget Summary exhibit.

A statement of Financial Policies is also included which contains statements on the Village position on general fund balance and a definition of a “balanced budget.” Within the Financial Policies section reference is made to Debt Policy and the intention to develop guidelines to address the appropriate level of debt and how that debt is to be spent.

In addition, the Introduction section includes the Village Mission Statement, a status of Village Goals for FY 16-17, and new Village goals for FY 17-18. These are followed by revenue and expense comparisons of all funds for FY 17-18 and the prior year. The Village Organization Chart and a brief narrative on Community Background conclude this section.

Summaries

This section contains a matrix which outlines the Funding Sources of the key funds. It is followed by a FY 17-18 Total Budget summary of revenue and expense, by source, for all funds. In addition, there is a Revenue Analysis by major operating fund, which identifies revenue history and trends. Exhibits relating to Full-time Positions are included in this section. The section concludes with a summary narrative of Estimated Fund Balances based on a chart whose beginning point of reference is fund balances for FY 14-15 (from that fiscal year’s CAFR). This starting point from the CAFR is then adjusted to arrive at estimated fund balances for FY 15-16 (based on final month general ledger data), and for FY 16-17 (based on budgeted revenue/expense data).

General Fund

This section begins with pie charts showing the year-end numbers for FY 15-16 General Fund revenues, as well as how those revenue dollars were spent during that fiscal year. It also provides graphs of trends in key General Fund revenues and a detailed revenue exhibit of the General Fund, displaying FY 16-17 and two prior years. This section concludes with Goals and position counts by department, as well as the expense history of the fund and that of departments/divisions within it.

Special Revenue Funds

This section summarizes the revenue and expenses of the individual funds comprising the Special Revenue group. The major operating funds of this group are: Motor Fuel Tax, TIF, and Community Development. Goals and position counts are included, where applicable.

Proprietary Funds

This section summarizes the revenue and expenses of the individual funds comprising the Proprietary group. Goals and position counts are included, where applicable.

Internal Services Funds

This section summarizes the revenue and expenses of the individual funds which comprise the Internal Services group. Goals and position counts are included, where applicable.

Trust and Agency Funds

Summarized revenue and expense budgets are presented for the Firefighters Fund and the Police Pension Fund.

Capital Project Funds

Summarized revenue and expense budgets are presented the Corporate Restricted Reserve Fund and the Veterans' Parkway Fund.

The Debt Service Fund is included in this section.

5 YR. Capital Plan

This section consists of a narrative overview of the fixed asset and capitalization policy (including a definition of "capital"), brief narrative overview of how the Capital Improvement Plan is paid for and how capital planning is impacted by the Village Comprehensive Plan. A summarized multi-year Capital Comparison and a Description of Budgeted Capital is also included. The section then presents the Five Year Plan of each fund, including justification statements. The section concludes with a presentation of the Impact on the Operating Budget of those projects over \$50,000.

Public Library

The FY 17-18 operations budget for the Rantoul Public Library is presented. The library is a reportable component unit.

Supplemental Information

This section contains miscellaneous information which may be interesting and useful:

- Community Profile
- Pay Plan / Decision Process / Authorized Positions
- Budget Process and Control
- Budget Accountabilities
- Long Term Debt of the Village and Bond Debt Schedules
- Glossary



REPORT TO THE MAYOR AND TRUSTEES

Date: May 1, 2017

From: Jeffrey A. Fiegenschuh, MPA, ICMA-CM, Village Administrator

RE: FY 2017-18 Village Budget

It is my pleasure to submit to you the operating and capital improvement budget for the Village of Rantoul for the fiscal year beginning May 1, 2017. The numbers reflected in this document are part of the power point presentation on March 13th. There are expenditures totaling approximately \$41.5 million over the next year, of which, approximately \$600,000 is funding for current capital improvement projects. In preparing this budget document, our team worked to ensure it is informative and easy to understand. This executive summary along with an electronic version of the budget presentation are available on the village's website, www.myrantoul.com, and on the Village of Rantoul's Facebook page.

This year's budget has been carefully reviewed and we believe that it represents the Village of Rantoul's ongoing mission to provide a high level of quality services to the citizens, while still maintaining strict adherence to the cost effectiveness and efficiency of programs and services.

As in previous years, it is the intention of staff that this budget reflects the priorities of our elected officials. This consensus was demonstrated by Mayor Smith and the Village Board of Trustees last year with the continuation of the three strategic planning focus areas: Schools, Neighborhoods & Economic Growth. The key priorities that have guided the staff's efforts in developing the budget include the following:

- Revenues have been estimated at realistic and conservative levels
- Basic services are financed at appropriate levels
- Investment in infrastructure continues to be a priority and is being greatly assisted with increase utility rates and the new local motor fuel tax.
- Total full-time staffing has decreased over the previous fiscal year and further reductions and consolidations will occur when possible.
- New growth is pursued with the continuation of incentives to expand the local tax base, specifically the village micro loan program, the continuation of the Rantoul Enterprise Zones and TIF districts and reinvestment in the downtown corridor.
- Last year the mayor and trustees approved a utility tax that will be used in conjunction with the local property tax to work towards fully funding the police pension plan.
- A renewed emphasis on the total village appearance being demonstrated, including strict code enforcement, updates to the Rantoul Zoning Code and a strong rental inspection program. This coupled with renewed investments in our downtown area, the former Chanute

Air Base and both the east and west corridors into Rantoul will continue to spur additional economic growth.

- The mayor and trustees approved entrance into the Eastern Will County Insurance Cooperative in an effort to control health care costs long-term.
- The mayor and trustees approved changing personal property and liability insurance carriers with a net savings to the village of over \$50,000 annually.
- The budget includes the implementation of a new employee pay and compensation plan recommended by a professional employment consulting firm.

The Village of Rantoul will need to address the fiscal pressures presented by the following issues:

- A relatively flat EAV (Equalized Assessed Value)
- Escalating police pension costs
- Relatively flat sales tax revenues
- The affordability of the village's higher consolidated property tax rate
- The continued State of Illinois budget issues
- Possible funding cuts in LGDF

The following sections outline several significant funds within the Village of Rantoul

The Corporate Fund

The Corporate or General Fund budget supports many of the day-to-day activities of the village. The departments housed within this fund include Police, Fire, Parks & Recreation, Administration & Finance, Planning, Zoning, & Inspections.

The total Corporate Fund budget, with just over \$9,050,000 in expenditures, reflects our commitment in providing core services to our community and as stated before was developed using the best available information and most current revenue projects. The budget for the new fiscal year, however includes an overall decrease in expenditures of -.06% from the previous fiscal year. The major revenue sources of the Corporate Fund include property taxes, LGDG Income tax sharing, the state share and local home rule sales tax, telecom and utility taxes, Parks and Recreation sales and transfers and payment in lieu of taxes from other funds. The budgeted increase in the payment in lieu of taxes from the various utility funds amounts to approximately \$390,000. Even with these increases the village is still below the industry standards for in lieu of tax payments from utility funds. The major expenses for the corporate fund include Public Safety, Parks and Recreation and Administration. Within each department the major expenses include personnel services (salaries and wages for full-time and part-time staff), Benefits (group insurance, IMFR, FICA) and Property Services (building maintenance, utilities, fleet assessments).

At the end of FY 15/16, the Corporate Fund balance was \$3,689,482. The cash reserve policy approved by the village board requires 25% of the corporate fund budget be available in cash. The village's total cash on hand continues to exceed the minimum cash policy required amounts by approximately \$1,000,000. Lastly, a majority of the outstanding long-term debt held by the village is obligated to the TIF and enterprise funds. The current long-term debt obligated to the Corporate Fund is less than **\$300,000**.

Major Revenue Sources of the General Fund

City Property Rate

The final budget is based on a property tax request of \$1,255,000, which equates to a rate of \$1.5055 per \$100 of assessed valuation. This is an increase of \$55,000 over the previous fiscal year and is due to the uncertainty of last year's park district referendum. Prior to December, the village had not increased its property tax request since 2011. Prior to that it had not been increased since 2006. Below is a breakdown of what is funded with the village's property tax requests. As you can see 95% of the village property tax request goes towards funding police pension obligations and the local Rantoul Public Library.

For home owners in the Village of Rantoul, the village's total property tax requests accounts for less than 13% of their overall consolidated county wide property tax bill. The following taxing bodies in Champaign County also levy a property tax: Champaign County, Rantoul Schools #137, Rantoul Township High School #193, Parkland College, Champaign County Forest Preserve, Rantoul Township, Rantoul Permanent Road, Multi-Township Assessor, Rantoul Park District and Rantoul-Ludlow Cemetery.

Property Tax Affordability Issues Update

One of the challenges the Village of Rantoul continues to face is our estimated consolidated property tax rate of \$11.87 per \$100 assessed value payable in 2017. This consolidated rate is the highest cumulative rate in Champaign County and makes business recruitment more challenging. Most of the increases in the rate over the previous fiscal year can be attributed to relatively flat and declining property values, especially with residential property.

Through the Rantoul Tomorrow initiative, the village is working cooperatively with both school districts to find solutions to its low EAV and reputation issues in an effort to increase property values and investment in the community thus allowing the multiple government agencies to lower their overall property tax rates to be more competitive. Below is an example of an estimated property tax bill for 2016 payable in 2017.

2016 EAV	\$33,334.00
2016 Taxable Value after Homestead	\$27,250.00
Champaign County Government	\$238.66
Village of Rantoul	\$395.04
Rantoul City Schools #137	\$1,323.00
Rantoul Township High School #193	\$809.92
Parkland College	\$150.26
Forest Preserve District	\$26.06
Rantoul Township High School #193	\$46.68
Rantoul Road and Bridge	\$70.06
Rantoul Permanent Road	\$61.76
Multi-Township Assessor	\$11.12
Rantoul Park District	\$68.56
Rantoul-Ludlow Cemetery	\$19.78
TOTAL TAXES	\$3,220.90

Local Government Distributive Fund

The national economy continues to show annual signs of improvement that staff feels will eventually have some positive effects on village revenues. LGDF (state shared income tax collections) is one of the major revenues the organization relies on for general fund expenditures and is typically a good indicator of the state and national economy. It has shown an increase in each of the last three years and has increased 25% since FY 2011. The total FY 16/17 collection of \$1,379,154 was well above the amount of \$1,054,010 collected in FY 11/12. Unfortunately, due to the continued state budget impasse and a weaker economy in our state, staff is projecting (based on Illinois Municipal League data) a decrease in income tax collections in the next fiscal year.

Going forward it is extremely important to remind our state legislators how important LGDF funds are to our local community. The funds are not state aid, but dollars collected by the state on behalf of cities.

State Collected Sales Tax

Sales tax receipts continue to remain relatively flat year over year. In fact, our state shared sales taxes projections, which are the best indicator of actual sales, are projected to be 1% higher than actual collection in FY 16/17. Between FY 11/12 and 17/18 sales tax collections have increased by approximately \$70,000 total. Staff feels this increase does not even cover inflationary pressures, which typically push sales tax collections up 2%-3% year over year. Since video gaming was enacted and the village began receiving a share of video gaming revenues sales tax collections have not increased, but remained flat and stagnant. Although there is no data to show otherwise, staff feels a portion of the gaming revenues received would otherwise be spent on hard goods and subject to the sales tax. Another major issue for growth continues to be the state of Illinois lack of a budget and the ongoing concern that state lawmakers will divert a portion of these shared income tax and sales tax revenues to ease the state's budget constraints.

Transfers In From Other Funds

Like many other communities across the country, the Village transfers in revenue from other funds as payments in lieu of taxes. Payments in lieu of taxes are tax payments that would be made to the village if the utilities were privately owned such as sales taxes and property taxes. These payments are predominant within communities that have their own utility enterprise funds. These transfers account for approximately 22% of overall corporate fund revenues.

Enterprise Funds

The Village of Rantoul Enterprise Funds, also commonly known as proprietary funds, consist of the Electric, Water, Sanitary Sewer, Natural Gas (on the former Chanute Airbase), Airport, Garbage and Storm Water funds. Within the utility funds, the period FY 10 - FY 16 has shown consistent revenue increases. This is in part due to the recent rate increases approved by the village board, but also in the case of the electric, water, gas and sanitary sewer funds additional customers and sales.

The single largest utility fund and overall village fund is the electric fund. This fund covers all the costs associated with the purchase and distribution to all properties within the corporate limits of the village. The overall budget for the electric department budget for FY 17/18 is approximately \$18,450,000. This constitutes a decrease of 4.2% over the previous fiscal year. These savings are being realized through a reduction in capital outlays. Approximately 67% of the electric department budget is the cost to purchase power. Overall, the department continues to see increases in sales and a healthy reserve fund balance.

The combined Water and the Wastewater funds' Sales revenues are up over the previous fiscal year. Some of the increases can be attributed to an increase in overall sales, coming primarily from the industrial customer class. However, most of the increased revenue is due to the multi-year rate adjustments for both funds approved by the board.

During the coming fiscal year there are several capital projects included in the budget for both departments. Those projects include cleaning and repainting the Campbell Street water tower, completion of the Indian Hills sanitary sewer relief line, upgrades to several sanitary sewer lift stations and sanitary sewer slip lining. Each of these projects is funded with established revenues, with the exception of the water tower project. This project is funded by the general obligation bonds issued in 2016. The bond proceeds are being repaid by already established water rate revenue.

The Gas Fund serves only those customers who reside on the former Chanute Airbase. The fund continues to operate in the black, even though the past several years have seen a decrease in sales due to the warmer than anticipated weather. The amount of therms sold since FY 14 has decreased from a high of 2,361,540 to an estimated low in the current fiscal year of 1,620,000. The budget for the gas fund in FY 17/18 is \$779,000, with approximately \$120,000 of that coming in the form of new meter purchases that are part of the AMI/AMR meter project. Like the electric fund the largest expense for the gas fund is the purchase of the commodity for resale to our customers.

The Airport fund continues its struggles in the coming fiscal year due to a loss of leasing revenue at the AT & T facility. However, staff continues working to find cost savings and additional revenues including long-term lease opportunities and more special events to solidify the fund. The closure of Grissom Hall last year greatly assisted in the lowering of the fund's utility bill payments. Building rentals continue to dominate as a major portion of the airport's revenue, accounting for approximately 90% of total Airport revenue. The Airport Fund's revenue from Money & Property (including building rentals) has decreased 11% over the previous fiscal year due to decreases on leasing revenue. This could be a larger number if Vista Sports terminates their current lease. The top concerns for staff continue to be stringent FAA rules that make it difficult to dispose of property in a timely manner along with inadequate lease income and an over reliance on special events revenues. As mentioned earlier, AT & T will be reducing its leasing foot print in October. This will reduce their lease payments by approximately \$180,000 annually. The good news is through additional cost saving measures the airport budget is balanced. Our team has dedicated more staff time to looking for new tenants to fill that space and has a broker to market the sale and/or lease of numerous other airport properties.

Other Minor Funds

Local & State Motor Fuel Tax Funds are used to fund infrastructure and transportation related projects. The main sources of revenue include state shared motor fuel taxes and the recently enacted \$.05 per gallon local motor fuel tax. The state motor fuel tax is levied and collected by the state and redistributed back to localities based on a per capita basis. Since 2011 these distributions have continued to decline. For FY 17/18 the village is estimating collections of approximately \$330,000. This is down approximately \$47,000 from actual collections in FY 11/12.

Since its adoption in October 2015, the local motor fuel tax has continued to meet staff's monthly projections. For fiscal year 17/18 staff is estimating collections of approximately \$370,000. These funds will be used to service a portion of the debt payment related to the general obligations bonds that were issued in 2016, part of the fixed route CCARTS bus plan and additional engineering work on several small local streets projects.

The Village of Rantoul has several TIF funds, two of which are actively in use. The main village TIF is the Chanute TIF that was established in 1997 as a way to redevelop the former Chanute Air Base.

The funds generated by this TIF can only be utilized in the TIF area, but can be used for any development or redevelopment purposes. The single largest expense in this TIF is the reimbursement to both school districts. The total amount the village reimburses the schools is approximately \$450,000 and is dependent upon the increment generated annually. Unfortunately this area has been hit hard by declining property values. Since FY 11/12 the TIF has seen a decrease in revenues of approximately \$300,000. Since the two largest expenses for this TIF are fixed costs this leaves fewer dollars being able to be utilized for redevelopment purposes.

Employee Benefit Costs

The Village continues to provide a competitive benefit package to our employees. As a result, this year the village opted to move forward with joining the EWBC (Eastern Will Benefit Cooperative), which is a subgroup of the IPBC (Intergovernmental Cooperative Benefits Cooperative). This group has over 37,000 employees and dependents from across central and northern Illinois. This cooperative allows the village to pool our buying power and stabilize rates long-term. The recent rate increases for the IPBC members has been in lower single digits, compared to the villages annual 10% rate increases that have been budgeted for the past 10 years or more.

The cost of the Village health care program within the EWBC represents an increase of less than 9% over the previous fiscal years budgeted amounts, but is far below the proposed 85% rate increase Health Alliance was seeking two years ago. Due to our rates becoming more competitive this year the village will be moving back to a higher deductible traditional PPO without the HSA option. Staff remains hopeful our new insurance consortium will help to control the future increases in our health care costs. Beginning next year, staff will no longer continue to use 10% as a standard premium increase for budget purposes. We will know well in advance what the next year rate increase will be and will budget accordingly.

As a way to continue to control costs the Village of Rantoul will be offering a small classification of employees an early separation incentive program. This program will be centered on health insurance and will allow the employee to stay on the village insurance for an additional two years at no additional costs. With the exception of one position, if any other employees accept the proposal their positions will not be filled for a minimum of two years. The potential savings to the village could surpass \$100,000 annually if the incentive is fully utilized.

For FY 17/18 the total number of authorized employees being proposed is 122, which is down a total of four since October 2014. Again staff will work to find ways to find efficiencies through future position reclassifications and consolidations.

Recent Positive Steps

To balance the challenges addressed above, the Village of Rantoul has taken positive steps that will benefit the Village.

- Review of utility rates periodically. Electric rates were adjusted in October 2015 and will automatically adjust through May 2017. Likewise, the Village Board of Trustees adopted a 5-year water rate increase that went into effect in December 2015. These rates will automatically adjust each December through 2020. The recently approved water rate increases will allow village to increase its water department reserves to more adequate levels and continue to allow for reinvestment into the treatment and distribution systems.
- Two years ago the village approved a contract for a single hauler garbage and recycling program. This program has been largely successful and helped to lower resident's overall garbage rates by

up to 50%. Likewise the participation rate for the voluntary recycling program is at almost a 40% participation rate. This is almost double the original estimates.

- In an effort to reduce spending in the airport fund after the Chanute Museum closed its doors the village disconnected most of the utilities to the lower bay of the facility. This will net an annual savings of over \$100,000 annually to the airport fund.
- Renewed the current enterprise zones and expensed them to new areas of the village. In January 2017, the village received official word from the state that the new enterprise zones were in effect for an additional 15 years.
- Implemented a new TIF district east of Interstate 57 that combines sections north and south of Highway 136 for the purpose of a major distribution facility development. By the time this budget is implemented a new project should be moving forward in the TIF.
- The new 74 room Holiday Inn Express next to Wal-Mart officially opened and has helped increase interstate 57 traffic into the community.
- Continued conservation measures, where possible, to minimize the impact of rising energy costs. In the FY 17/18 budget the village applied for a grant from the IMEA to change out all of the old lighting to energy efficient at the Forum Fitness Center, the Rantoul Youth Center, the fleet maintenance shop and the Parks and Rec administration facility. The payback for this project will be less than 5 years.
- Doubled strict code enforcement activity with aggressive clean-up targets and the persistent and diligent attention to the appearance of all areas of the community, in a continuing effort to reverse the overall negative image of the Village.
- Working to complete and update and overhaul of the village zoning codes, commercial and residential design guidelines and zoning maps. These changes will stream line the current cumbersome code to promote smart growth within the village.
- The Village Board of Trustees approved a two-year contract with the Champaign/Urbana Mass Transit District to provide the first fixed route public busing system in the community. The village is working with the industrial park employers to fund a portion of the project.
- The Village Board of Trustees approved a \$7.7 million general obligation bond issuance to cover the costs associated with significant street, storm water, water and facilities improvements.
- Last December the Village Board of Trustees enacted a new utility tax to cover the increasing police pension costs. The new tax goes into effect April 2017 and will help the village reduce its over reliance on property taxes as the sole source for pension funding.
- Removed multiple buildings and abandoned homes and major efforts have been put in place to build a positive community response.
- Aggressively pursued the introduction of new commercial and industrial operations in Rantoul. The most recent examples include the recruitment of several new businesses at the airport and in the EDC (Economic Development Conveyance) area. Also, a local business is planning to move its operations into the new TIF 4 area.

- Through the Rantoul Tomorrow program, the village is working to improve its communication and overall relationship with both school districts. This past year the village investing dollars to hire a communications liaison to assist with outreach to residents and business owners.
- Staff implemented a new consolidated monthly board report that contains information from every department. This report is sent to the village board, along with being posted on the website and via Facebook in an effort to provide more transparent information to our residents.
- Funds are again budgeted to continue the fixed route bus system with CCARTS. This route connects the industrial park and numerous commercial and residential sections of Rantoul.
- Staff will continue working with the mayor and village board to find new grant opportunities for expanding programs for our residents.

Conclusion

Rantoul has numerous priorities for the coming fiscal year. This budget adequately funds the needs of the village and sets the appropriate spending policies of the elected officials for the coming fiscal year. Yet, future year budgets may present the community with challenges. Next year the village will be moving forward with a policy/program based budget that allows the village board to better prioritize spending based on policies and programs it deems most important. The village will continue to monitor the economy and state budget crisis carefully as both could have a direct impact on village revenues. Other changes coming include better asset management techniques to assist the village with its efforts to continue to reduce its building footprint. A continuing assessment of our current utility rate structures is strongly recommended. However, based on the previous year increases, staff will not be recommending any additional utility rate increases in the coming fiscal year. Another major concern going forward continues to be properly funding police pension obligations, while continuing to provide other vital services our residents have come to expect. The new public safety fee will help to ensure the village can adequately meet its annual actuarial recommended contribution. The village will be giving serious consideration to issuing general obligation bonds to fully fund its unfunded pension liability in the coming fiscal year.

Finally, every department has played an important and valuable role in the development of this budget blueprint. Staff members have been very helpful and forthright in providing information and suggestions. The Village of Rantoul should be proud of its dedicated employees who understand today's economic environment.

MISSION STATEMENT

It is the mission of the Village of Rantoul to enhance the economic, physical, cultural, and spiritual qualities of life for citizens, businesses, and industries of Rantoul by meeting today's challenges and focusing on the future.

VISION STATEMENT

Rantoul is a multicultural community that values its citizens, community groups, schools, and businesses. It is a community with a strong emphasis on quality education and one that enjoys a positive image among our citizens and visitors. Rantoul is a vibrant, growing community with safe, attractive residential areas and profitable commercial and retail establishments. Rantoul is considered a center for technology development firms, a home for a variety of national, regional and local sporting events and a regional center for Aviation-related services.

Village of Rantoul Goals FY 2016-2017 Goals

Economic Development

- Work with staff to see that hotel is completed on-time by December 2016
 - Status: Complete
- Work with board to approve development agreement with Noble Hospitality
 - Status: Complete
- Complete creation of TIF 4 by May 2016
 - Status: Complete
- Work with Mayor/board/staff to complete at least one redevelopment agreement for new business in TIF.
 - Status: Complete
- Hold first ground breaking in TIF 4 in 2016
 - Status: Ongoing
- Work with staff to begin assisted living project by fall 2016
 - Status: Ongoing
- Work with Mayor and Board to create a new home owner down payment assistance program
 - Status: Ongoing
- Create an additional \$50k in funding for the micro loan program/ work to re-write rules governing program
 - Status: Complete
- Complete sale of HOV building and Analog Outfitters deal by summer 2016
 - Status: Incomplete – won't be moving forward.

Administration

- Work with insurance committee and village board to find long-term solution for health insurance issues; consider joining IPBC
 - Status: Complete – joined IPBC in FY 16-17
- Begin steps to hire a full-time professional fire chief if current fire chief retires in 2016
 - Status: Ongoing
- Work with board to institute \$2 public safety line item to help fund pensions (by October 2016)
 - Status: Complete
- Work with staff to implement new utility bill format by May 2016
 - Status: Complete
- Update Zoning Code by fall 2016
 - Status: Ongoing – will be approved in FY 17-18.
- Complete reorganization of inspections department; work to create neighborhood services division
 - Status: Ongoing. Our current Neighborhood Services Coordinator began work on January 1, 2017.

- Begin looking to implement ICMA performance measures
 - Status: Ongoing

Capital Budgeting

- Work with PW staff and Mayor to seek approval and begin implementing \$7 million capital projects that include roads, water upgrades, updates to village hall and police department
 - Status: Complete
- Work with Taylor Studios to create new signage downtown and corner of 136 and Tanner
 - Status: Complete

Personal/Professional

- Continue with ICMA Credentialed Manager Designation
 - Status: Complete
- Seek approval for either the ICMA Midwest Leadership Institute in April, 2016
 - Status: Incomplete.
- Submit application for approval for the Certified Economic Developer designation through International Economic Development Association
 - Status: Ongoing.
- Submit resume to serve in on ILCMA board of directors
 - Status: Complete
- Work to bring the High Performance Organization model through ICMA and the University of Virginia to Rantoul
 - Status: Completed and ongoing. On-site HPO Training Scheduled June 6, 2017 – June 9, 2017.
- Work to secure at least 10 hours of professional development for each department head
 - Status: Ongoing

Village of Rantoul Goals

FY 2017-2018 Goals

Economic Development

- Work with staff to recruit a new restaurant next to Holiday Inn Express or in new TIF 4
- Work with board to approve at least 2 development agreements in one of four TIF areas
- Work with neighboring communities, staff and board to institute regional land bank
- Work cooperatively with developer and staff to ensure Villas of Hollybrook opening by end of 2017
- Set up monthly retention meetings with industrial and larger commercial employers
- Work with Mayor and Board to create a new home owner down payment assistance program
- Work with Mayor, board and staff to create a property tax rebate program for new construction for residential property not located in TIF
- Work with staff to complete the phase out of the EDA revolving loan program and ensure additional funds are transferred to the micro loan program
- Work with staff and micro loan committee to rewrite the micro loan program rules and guidelines and bring the program in house
- Complete sale of building 56 to Analog Outfitters
- Work with neighboring communities and ED staff to oversee county employment study
- Work with staff to complete program to reutilize property in the airport to another use or a concurrent use
- Oversee continued implementation of Rantoul Tomorrow Initiatives
- Work with Community Development/Grant Administration to begin updating 5-Year consolidated community funding plan (years 18-22)

Administration

- Work with staff to bring Big Brothers and Big Sisters to Rantoul and integrate with village programming
- Work with staff to finalize recruitment of TAP ON Academy and help integrate their programming into parks and recreation department programs
- Work with staff to implement village citizens academy
- Begin monthly coffee with the administrator programs throughout the community
- If feasible, bring pension bonding proposal to the board and work for approval
- Work with staff to finalize zoning code updates by spring 2017
- Complete reorganization of inspections department
- Begin looking to implement ICMA performance measures
- Work with staff to finalize updates to new village wide website
- Work with mayor and staff to combine Plan Commission and Zoning Board of Appeals into one streamlined board
- Work with staff to implement village AP for smartphones
- If park district remains in place, work cooperatively to find solutions to their park funding issues

Budgeting

- Work with staff to prepare and present a balance FY 18 budget
- Hire an intern to help completed FY 18 budget book
- Prepare new Village Administrator budget overview for FY 18 budget
- Begin implementation of program/policy based budget
- Work cooperatively with mayor, board and staff to reduce reliance on state shared revenue
- Begin preparing a new annual year-end report

Personnel

- Hire full-time HR position
- Work with staff to finalize and implement wage study project and recommendations
- Work with staff and insurance committee to offer two new health insurance options for employees
- If staff positions come up work to reduce overall full-time employment by 2
- Begin hosting quarterly meetings with village employees
- Investigate and if feasible work to implement an early retirement incentive revolving around health insurance

Personal/Professional Development

- Bring HPO seminar to Rantoul in June 2017 for department heads and other leadership staff
- Continue with ICMA Credentialed Manager Designation
- Attend the down state and summer ILCMA city manager/administrator conference. Bring back at least one new proposal that will assist Rantoul
- Apply for a position on the ILCMA Downstate City Managers Association board of directors if a position becomes available
- Seek approval for the ICMA Midwest Leadership Institute if scholarships are available.
- Submit application for approval for the Certified Economic Developer designation through International Economic Development Association
- Continue working with department heads to read at least 4 additional books on leadership and organizational development
- Work with HR to bring more in house professional development training to the organization
- Send at least one staff member to a LEAD program
- Work to secure at least 10 hours of professional development for each department head

FINANCIAL POLICIES

REVENUE POLICIES

- Revenues will be budgeted on an annual basis.
- Revenues shall be reviewed periodically to ensure that they are adequate to cover, minimally, operating expenses on an ongoing basis. When possible, revenues shall also be adequate to cover capital expenditures as well.
- In the General Fund, revenues will be as diversified as possible to prevent over dependency on any one revenue. New revenues will be sought to help reduce the need to increase the property tax levy. The impact of new revenues will be reviewed prior to implementation, ensuring that: it will not be an overburden to the payer; it will be relative to similar charges in other local municipalities; it will be charged fairly to the majority of the payers; it will be cost efficient in administering.
- User fees will also be reviewed periodically to ensure that rates are adequate to cover operating expenses, capital additions and replacements, and any debt service. Cost of service studies may be required periodically to provide proper rate structures.
- Grant funding will be sought whenever possible, both state and federal, to help fund major projects. The grant administrator will apply for grants as they become available.

EXPENDITURE POLICIES

- The Village will operate under an annual, balanced budget for all operating funds. ***A balanced budget is one whose total expenditures do not exceed total revenues and monies available in the fund balance.*** Reserve funds or special capital project funds may not necessarily have balanced budgets from year to year, as reserves may be built up in prior years and expended in later years.
- Expenditures will be made using the village purchase order system. Purchase orders will be approved at the department level, as well as by the Purchasing Specialist. Purchase Orders over \$5,000 must be approved by the Administrator, as well.
- Expenditures for operating expenses will come from current revenue. Reserve funds can be used for capital purchases, if necessary and when possible.
- Actual expenditures shall be equal to or less than budgeted expenses. Actual to budget comparisons will be made on a monthly basis focusing on major categories of expenditures rather individual line items.
- Operating expenses will be budgeted on annual basis. Capital expenditures will be budgeted on five year basis and updated annually.

- Contingency funding will be provided for each major fund. Expenditures for the contingency shall require Board approval.
- Capital expenditures shall be paid from operating revenues, to the fullest extent possible. If operating revenues are not available, existing reserves may be used. In some cases, special reserves will be established for future purchases. Also, inter-fund loans may be used when available. If reserves are not available, a bond issue may be required. Debt issuances shall be paid off before the expected useful life of the capital item. Revenue sources will be identified to service the debt prior to the issuance. The Village will follow a policy of full disclosure in all financial reporting.

CASH AND INVESTMENT POLICIES

- The Village of Rantoul manages cash and investments as outlined by the adopted investment policy which is required by State statute. The policy covers the consolidation or pooling of cash balances to maximize investment earnings.
- The primary objectives of the investment policy, in priority order, are: safety, liquidity, and yield. All funds, not necessary for immediate use, shall be invested in authorized investments, following investment policy guidelines and adhering to the above objectives.
- Reserve, or contingency, balances shall be established whenever possible to provide for unforeseen needs. Contingency expenditures must be approved by the Board of Trustees.

FUND BALANCE AND CASH RESERVE POLICY

- As a practical matter, governments typically assess the adequacy of *unreserved fund balance* in the general fund by comparing it to either revenues or expenditures. The choice between the two is often dictated by their relative predictability. In either case, unusual items that would distort trends (ie., one-time revenues and expenditures) should be excluded, whereas recurring transfers should be included. The adequacy of unreserved fund balance in the general fund should be assessed as follows:
- It is the policy of the Village to maintain a “minimum fund balance” in the General Fund equal to at least three (3) months, or 25%, of the total annual expenditures in the General Fund, as provided in the annual budget. For purposes of the section, a “minimum fund balance” means cash and investments only, and does not include other assets.
- The “minimum fund balance” shall be calculated by dividing the audited total amounts of the cash and investment balances in the General Fund as of the last day of the fiscal year by the amount of the total annual budgeted expenditures in the General Fund for the immediately following fiscal year.
- In the event that the “minimum fund balance” exceeds 25%, the amount of any excess shall be transferred to the Corporate Restricted Reserve Fund. Amounts in the Corporate

Restricted Reserve Fund may only be expended for the following purposes: 1) to restore the minimum fund balance in any succeeding annual budget to not less than 25%, or 2) to fund any capital expenditures within the current annual budget for the General Fund that are not otherwise funded from current revenues.

DEBT POLICY

- *Bond ratings with rating companies will be maintained or improved.*
- The Village of Rantoul is a home rule community and, as such, there is no legal limit on what it can borrow. However, Village administrative staff recognizes the need to establish guidelines as to an appropriate level of debt, as well as how debt should be used. A formal recommendation regarding the Debt Policy of the Village will be developed for Board consideration.

BUDGET SUMMARY

Fund	FY 16-17 Actual			FY 17-18 Budget				
	Revenue	Expense	Rev./Exp. Difference	Revenue	% Change	Expense	% Change	Rev./Exp. Difference
<u>GENERAL FUND (001)</u>	8,956,279	8,862,769	93,509	9,060,210	1.2%	9,059,693	2.2%	517
<u>SPECIAL REVENUE FUNDS</u>								
Fire Equipmt. Res. (204)	1	0	1	0	-100.0%	0	0.0%	0
Motor Fuel Tax (205)	410,592	328,788	81,805	330,000	-19.6%	300,000	-8.8%	30,000
Local Motor Fuel Tax (206)	2,831,122	2,349,968	481,154	390,000	-86.2%	386,525	-83.6%	3,475
Economic Dev. (208)	258,000	246,219	11,781	240,000	-7.0%	240,000	-2.5%	0
Micro Loan (210)	10,730	885	9,845	10,500	-2.1%	1,500	69.5%	9,000
TIF (212)	1,166,985	1,678,172	(511,187)	1,101,500	-5.6%	1,223,431	-27.1%	(121,931)
TIF II (214)	11,109	659,152	(648,044)	12,000	8.0%	5,000	-99.2%	7,000
TIF III (216)	1,455,218	1,320,353	134,866	1,450,000	-0.4%	1,450,000	9.8%	0
Special Police (221)	38,160	45,350	(7,190)	20,000	-47.6%	0	-100.0%	20,000
EDA/RLF (254)	30,306	52	30,255	25,500	-15.9%	1,000	1838.4%	24,500
Rental Rehab (266)	1,188	71,953	(70,765)	150	-87.4%	70,679	-1.8%	(70,529)
Community Dev (277)	258,498	281,441	(22,943)	655,042	153.4%	655,042	132.7%	0
	6,471,909	6,982,331	(510,422)	4,234,692	-34.6%	4,333,177	-37.9%	(98,485)
<u>CAP. PROJS./DEBT SRVC.</u>								
Corporate Restr. Res (307)	287,778	330,072	(42,294)	18,683	-93.5%	0	-100.0%	18,683
Illinois First- Vet. Pkwy (310)	66	12,717	(12,651)	0	-100.0%	0	-100.0%	0
Debt Service (401)	508,070	508,118	(47)	505,700	-0.5%	505,700	-0.5%	0
	795,915	850,907	(54,992)	524,383	-34.1%	505,700	-40.6%	18,683
<u>PROPRIETARY FUNDS</u>								
Landfill (515)	0	127	(127)	0	#DIV/0!	0	-100.0%	0
Garbage Contract Fund (520)	558,353	535,305	23,047	555,000	-0.6%	575,100	7.4%	(20,100)
Gas (527)	1,196,791	1,303,274	(106,483)	1,431,900	19.6%	1,551,461	19.0%	(119,561)
Water (535)	5,125,468	2,574,327	2,551,142	2,547,235	-50.3%	2,179,494	-15.3%	367,741
Wastewater (536)	3,026,685	2,664,066	362,619	3,150,273	4.1%	3,085,879	15.8%	64,394
Electric (541)	17,953,915	17,658,789	295,126	18,803,033	4.7%	18,451,963	4.5%	351,070
Storm Water Drainage (551)	2,303,039	1,570,764	732,275	803,479	-65.1%	789,350	-49.7%	14,129
Airport (582)	1,081,349	984,452	96,897	1,003,266	-7.2%	990,897	0.7%	12,369
Chanute EDC (585)	704,209	647,820	56,389	581,822	-17.4%	567,009	-12.5%	14,813
	31,949,809	27,938,924	4,010,885	28,876,008	-9.6%	28,191,153	0.9%	684,855
<u>INTERNAL SRVC. FUNDS</u>								
PW Admin (604)	3,243,735	3,171,418	72,317	3,245,299	0.0%	3,244,427	2.3%	872
IMS (618)	352,288	327,059	25,228	352,288	0.0%	351,614	7.5%	674
Central Maintenance (619)	595,833	628,101	(32,268)	604,060	1.4%	641,269	2.1%	(37,209)
	4,191,856	4,126,579	65,277	4,201,647	0.2%	4,237,310	2.7%	(35,663)
<u>TRUST & AGENCY FUNDS</u>								
Firefighters' (721)	21,954	0	21,954	0	-100.0%	0	0.0%	0
Police Pension (722)	1,461,637	1,247,046	214,591	1,615,000	10.5%	1,393,000	11.7%	222,000
	1,483,591	1,247,046	236,545	1,615,000	8.9%	1,393,000	11.7%	222,000
Village Total	53,849,359	50,008,556	3,840,802	48,511,940	-9.9%	47,720,033	-4.6%	791,907

ALL FUNDS SUMMARY (FY 17-18)
REVENUE

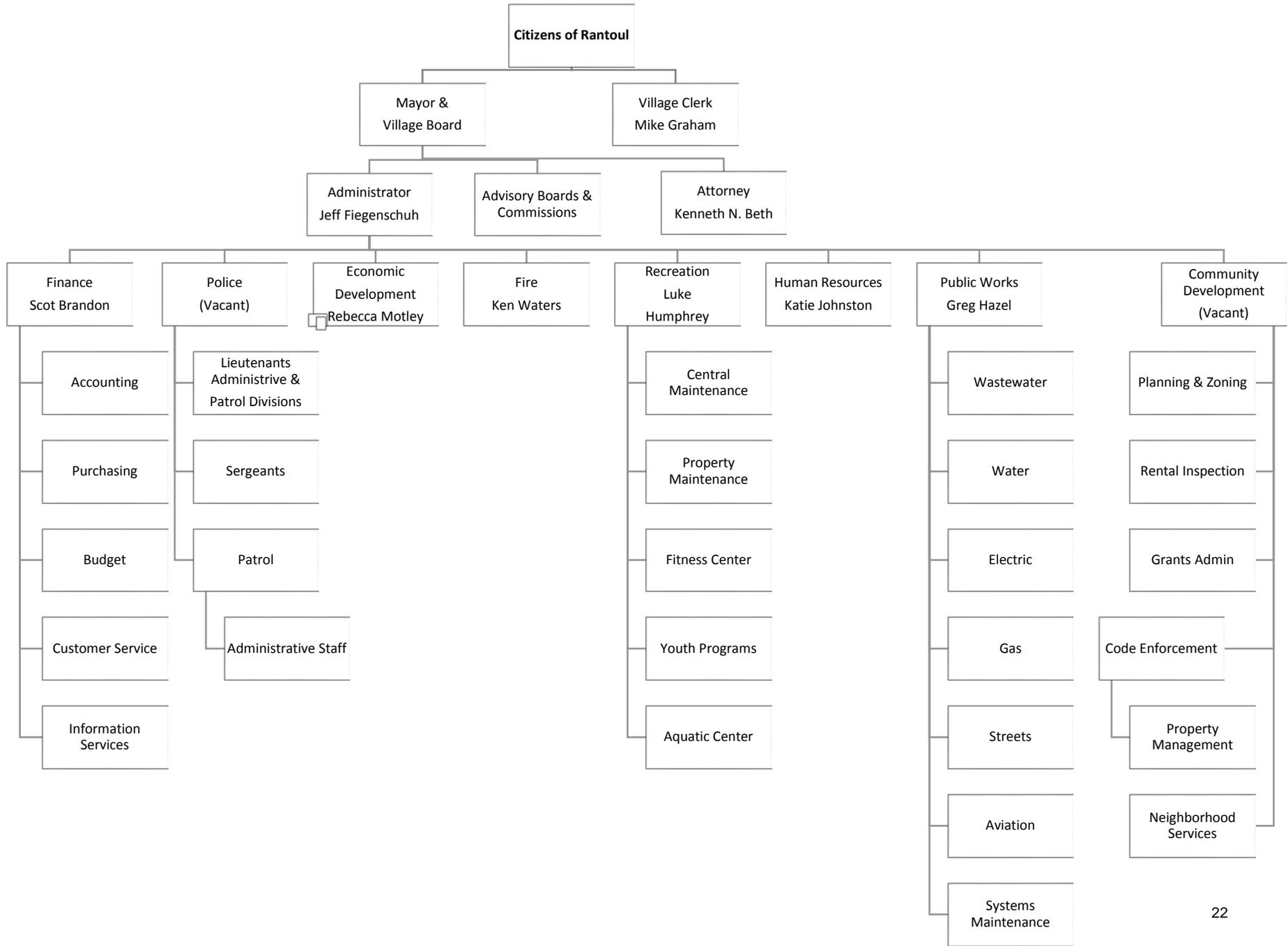
	FY 15-16 YEAR END ACTUAL	FY 16-17 ORIGINAL BUDGET	FY 16-17 YEAR-END ACTUAL	FY 17-18 ORIGINAL BUDGET	% CHANGE (FY 18 ORIG TO FY 17 ACTUAL)
GENERAL FUND (001)	8,602,397	9,109,617	8,956,279	9,060,210	1.2%
SPECIAL REVENUE FUNDS					
FIRE EQUIPMT. RES. (204)	1	0	1	0	-100.0%
MOTOR FUEL TAX (205)	331,791	772,850	410,592	330,000	-19.6%
LOCAL MOTOR FUEL TAX (206)	188,093	2,745,000	2,831,122	390,000	-86.2%
ECONOMIC DEVELOPMENT (208)	195,000	258,000	258,000	240,000	-7.0%
MICRO LOAN (210)	11,432	10,300	10,730	10,500	-2.1%
TIF (212)	1,263,857	1,151,300	1,166,985	1,101,500	-5.6%
TIF II (214)	10,316	12,000	11,109	12,000	8.0%
TIF III (216)	1,429,081	1,430,000	1,455,218	1,450,000	-0.4%
SPECIAL POLICE (221)	29,226	21,000	38,160	20,000	-47.6%
EDA /RLF (254)	29,008	25,250	30,306	25,500	-15.9%
RENTAL REHAB. - HUD (266)	176	0	1,188	150	-87.4%
COMMUNITY DEV. (277)	240,088	664,463	258,498	655,042	153.4%
TOTAL SPECIAL REVENUE	3,728,070	7,090,163	6,471,909	4,234,692	-34.6%
CAPITAL PROJECTS FUNDS					
CORPORATE RESTRICTED RES. (307)	413,556	307,700	287,778	18,683	-93.5%
ILLINOIS FIRST - VETERAN'S PKWY	85	0	0	0	0.0%
TOTAL CAPITAL PROJECTS FUNDS	413,641	307,700	287,778	18,683	-93.5%
DEBT SERVICE FUNDS					
DEBT SERVICE (401)	510,797	508,160	508,070	505,700	-0.5%
TOTAL DEBT SERVICE FUNDS	510,797	508,160	508,070	505,700	-0.5%
PROPRIETARY FUNDS					
LANDFILL (515)	4	0	0	0	#DIV/0!
GARBAGE (520)	427,025	553,800	558,353	555,000	-0.6%
GAS (527)	1,090,632	1,502,650	1,196,791	1,431,900	19.6%
WATER (535)	1,660,486	5,184,309	5,125,468	2,547,235	-50.3%
WASTE WATER (536)	2,880,919	3,091,204	3,026,685	3,150,273	4.1%
ELECTRIC (541)	16,533,949	19,353,127	17,953,915	18,803,033	4.7%
STORM WATER DRAINANGE (551)	740,338	2,292,654	2,303,039	803,479	-65.1%
AIRPORT (582)	1,047,644	1,137,688	1,081,349	1,003,266	-7.2%
CHANUTE EDC (585)	537,123	657,000	704,209	581,822	-17.4%
TOTAL PROPRIETARY FUNDS	24,918,120	33,772,432	31,949,809	28,876,008	-9.6%
INTERNAL SERVICES FUNDS					
PUBLIC WORKS ADMIN (604)	3,012,667	3,247,365	3,243,735	3,245,299	0.0%
INFORMATION MGMT. SRVCS. (618)	352,688	352,288	352,288	352,288	0.0%
CENTRAL MAINTENANCE (619)	573,953	595,817	595,833	604,060	1.4%
TOTAL INTERNAL SRVCS. FUNDS	3,939,308	4,195,470	4,191,856	4,201,647	0.2%
TRUST AND AGENCY FUNDS					
FIREFIGHTERS' (721)	20,319	0	21,954	0	-100.0%
POLICE PENSION (722)	1,255,122	1,355,262	1,461,637	1,615,000	10.5%
TOTAL TRUST AND AGCY. FUNDS	1,275,441	1,355,262	1,483,591	1,615,000	8.9%
GRAND TOTAL	43,387,774	56,338,804	53,849,292	48,511,940	-9.9%

(Continued from facing page)

EXPENSES

	FY 15-16 YEAR END ACTUAL	FY 16-17 ORIGINAL BUDGET	FY 16-17 YEAR-END ACTUAL	FY 17-18 ORIGINAL BUDGET	% CHANGE (FY 18 ORIG TO FY 17 ACTUAL)
GENERAL FUND (001)	8,501,206	9,109,617	8,862,769	9,059,693	2.2%
SPECIAL REVENUE FUNDS					
FIRE EQUIPMT. RES. (204)	0	0	0	0	0.0%
MOTOR FUEL TAX (205)	375,492	860,250	328,788	300,000	-8.8%
LOCAL MOTOR FUEL TAX (206)	0	2,633,500	2,349,968	386,525	-83.6%
ECONOMIC DEVELOPMENT (208)	193,819	241,000	246,219	240,000	-2.5%
MICRO LOAN (210)	735	1,500	885	1,500	69.5%
TIF (212)	1,637,569	1,808,500	1,678,172	1,223,431	-27.1%
TIF II (214)	14,300	5,000	659,152	5,000	-99.2%
TIF III (216)	1,444,356	1,430,000	1,320,353	1,450,000	9.8%
SPECIAL POLICE (221)	20,000	30,000	45,350	0	-100.0%
EDA /RLF (254)	0	1,000	52	1,000	1838.4%
RENTAL REHAB. - HUD (266)	51,314	85,343	71,953	70,679	-1.8%
COMMUNITY DEV. (277)	240,323	664,463	281,441	655,042	132.7%
TOTAL SPECIAL REVENUE	3,977,908	7,760,556	6,982,331	4,333,177	-37.9%
CAPITAL PROJECTS FUNDS					
CORPORATE RESTRICTED RES. (307)	498,538	311,200	330,072	0	-100.0%
ILLINOIS FIRST - VETERAN'S PKWY	22,260	0	0	0	0.0%
TOTAL CAPITAL PROJECTS FUNDS	520,798	311,200	330,072	0	-100.0%
DEBT SERVICE FUNDS					
DEBT SERVICE (401)	510,418	508,160	508,118	505,700	-0.5%
TOTAL DEBT SERVICE FUNDS	510,418	508,160	508,118	505,700	-0.5%
PROPRIETARY FUNDS					
LANDFILL (515)	24,643	0	127	0	-100.0%
GARBAGE (520)	323,189	539,610	535,305	575,100	7.4%
GAS (527)	1,197,588	1,502,648	1,303,274	1,551,461	19.0%
WATER (535)	1,371,404	5,029,489	2,574,327	2,179,494	-15.3%
WASTE WATER (536)	2,660,986	2,986,756	2,664,066	3,085,879	15.8%
ELECTRIC (541)	16,293,034	19,253,999	17,658,789	18,451,963	4.5%
STORM WATER DRAINAGE (551)	1,527,480	2,983,336	1,570,764	789,350	-49.7%
AIRPORT (582)	1,356,642	1,617,156	984,452	990,897	0.7%
CHANUTE EDC (585)	465,918	976,511	647,820	567,009	-12.5%
TOTAL PROPRIETARY FUNDS	25,220,884	34,889,505	27,938,924	28,191,153	0.9%
INTERNAL SERVICES FUNDS					
PUBLIC WORKS ADMIN (604)	2,974,816	3,257,365	3,171,418	3,244,427	2.3%
INFORMATION MGMT. SRVCS. (618)	430,389	352,284	327,059	351,614	7.5%
CENTRAL MAINTENANCE (619)	524,231	601,417	628,101	641,269	2.1%
TOTAL INTERNAL SRVCS. FUNDS	3,929,436	4,211,066	4,126,579	4,237,310	2.7%
TRUST AND AGENCY FUNDS					
FIREFIGHTERS' (721)	4,102		0	0	0.0%
POLICE PENSION (722)	1,166,601	1,306,200	1,247,046	1,393,000	11.7%
TOTAL TRUST AND AGCY. FUNDS	1,170,703	1,306,200	1,247,046	1,393,000	11.7%
GRAND TOTAL	43,831,354	58,096,304	49,995,839	47,720,033	-4.6%

FOOTNOTE: ANY REVENUE/EXPENSE DEFICIT WILL COME FROM ANY CASH BALANCE OF THE FUND.



COMMUNITY BACKGROUND

Village Overview

Rantoul is located on the rich farm land of the east-central Illinois prairie, approximately 122 miles south of Chicago. The official population, based on the 1990 census, was listed at 17,212. Corn and soybeans are its two major crops. It occupies seven square miles, half of which comprised the former military installation- Chanute Air Force Base. In 1993 its population plummeted when Chanute phased-out: the census of 2010 showed an official population of 12,941.

Rantoul now has Frank Elliot Aviation Center, carved out of old Chanute and now the home of a public owned airport which hosts many events. Rantoul has its own electric, water, wastewater, and gas systems, providing excellent service and the opportunity for lower rates. What's more, Rantoul enjoys recreation activities which many towns of its size do not offer: the Forum Fitness Center, the Youth Center, the Family Aquatic Center, and a wide range of organized sports and related camps. The Recreation Department also sponsors a wide array of summertime activities, annual bus trips, and a fully-equipped wood-working shop.

History

The summer of 2004 saw the Village of Rantoul celebrate 150 years. Its beginnings are found in the history of the Illinois Central Railroad. Wealthy investors from the eastern United States had asked Daniel Webster to write the charter for their new rail venture, to run south from Chicago to New Orleans. He declined and his partner, Robert Rantoul, accepted the task. The first trains began operation in July, 1854. With convenient access to major markets now established, Rantoul soon became a thriving agriculture center. It was incorporated as a village on March 30, 1869.

When World War I erupted, Federal authorities chose Rantoul as the site for the training of pilots and aircraft maintenance personnel. Chanute Air Force Base evolved, named after Octave Chanute, an aviation pioneer. Its importance increased with the advent of WW II and, later, further increased under the stresses of the Cold War. In just a short while, Rantoul's economic destiny became closely identified with Chanute. However, that mutually advantageous relationship ended when the base closed in 1993.

As its many airmen and civilians left town, Village revenue plummeted. In addition, the number of streets now under Village maintenance doubled, as did the Village's street and police department budgets. The Village also had to assume responsibility for antiquated gas and steam systems on the former base, as well as many buildings in desperate need of repair or demolition. In the face of such problems, Village leaders had to tighten their belts if they were to assist a discouraged citizenry in the reclaiming of a prosperous future.

The process and the impact of the base closure has been long and difficult, but the final transfer to the Village of the remaining property on the former Chanute Air Force Base is now nearing its completion.

Current Economic Activities

Last year's report by the Champaign County Economic Development Corporation mentioned the many valuable assets which Rantoul offers those employers looking to relocate. These assets include the availability of land and a ready workforce which complements the Village's existing infrastructure of gas, water, sewer, electricity, rail, an easily accessible interstate highway system, and the Village-owned airport facilities.

Over the last 10 years, many development projects have been undertaken, with many new businesses opening as a result. These projects include: Ace Hardware, Aaron's Furniture and Appliance, County Market, Dairy Queen, Starcrest Cleaners, Lindsey Lane Bridal, Style FX, Dollar Tree, O'Reilly Auto Parts, and Stewart Oil/Super Pantry. A new Holiday Inn Express was built in 2016. The Villas at Hollybrook, an assisted living complex, is under construction with completion expected during this fiscal year. There are tentative plans to follow up this development with a new strip mall and restaurants. There has been a renewed emphasis on the downtown retail area, with plans to attract additional entertainment gathering places in the works.

The Village has seen significant industrial expansion/development, as well: for example: Rantoul Foods (a mid-sized pork processor), Charles Industries, and the 817,000 square foot Easton-Bell (n/k/a Bell Sports) manufacturing and distribution center which opened in 2014. During FY 17-18, construction will be completed on Rantoul Foods' \$12 million Rendering Plant. These activities highlight the fact that Rantoul has made excellent use of its advantages and, as a result, has attracted significant economic activity in recent years. The following *total of new building and renovation costs (from CPZ permit records)* show positive momentum:

➤ Calendar Year 2010	\$4.2 million
➤ Calendar Year 2011	\$11.6 million
➤ Calendar Year 2012	\$24.1 million
➤ Calendar Year 2013	\$26.2 million
➤ Calendar Year 2014	\$4.8 million
➤ Calendar Year 2015	\$3.1 million
➤ Calendar Year 2016	\$10.6 million
➤ Calendar Year 2017	\$18.2 million (to date)

The creation/retention of some 600 full-time jobs and hundreds of part-time jobs is evidence of the progress in recent years.

In addition, continued progress is being made in eliminating excess substandard housing.

Plans for making Rantoul a regional employment training center are on the drawing board. As a start, the Village's Economic Development department is working closely with both school districts and Parkland Community College to develop career readiness in area students, through both curriculum changes and closer relationships with potential area employers for internship and on-the-job training opportunities.

FUNDING SOURCES

MAJOR FUNDS

	PRIMARY ACTIVITIES	PRIMARY FUNDING SOURCES
GENERAL FUND	GENERAL GOVERNMENT ADMINISTRATION, RECREATION (INCLUDES GROUNDS MAINT.) COMPREHENSIVE PLANNING AND ZONING, POLICE, FIRE, POLICE/FIRE COMM.	- SALES TAX, INCOME TAX, PROPERTY TAX, UTILITY TAX, TELECOMMUNICATIONS TAX
SPECIAL REVENUE FUNDS		
-MOTOR FUEL TAX	- STREET CONSTRUCTION/MAINTENANCE	- MFT FUNDS
-COMMUNITY DEVELOPMT.	-INFRASTRUCTURE CONSTRUCTION AND REHAB.	- FEDERAL GRANTS
-TIF	- ECON. DEV. PROJECTS IN TIF DISTRICT	- PROPERTY TAX REVENUE
CORPORATE CONTINGENCY	- FUNDING OF UNBUDGETED, UNEXPECTED EXP.	-GENERAL CORPORATE FUND SURPLUS
CAPITAL PROJECTS FUNDS		
CORPORATE RESTRICTED RES.	-MAJOR CAPITAL PROJECTS FOR GENERAL FUND	-RESERVES
DEBT SERVICE FUNDS	- DEBT RETIREMENT	-INTERFUND TRANSFERS/PROPERTY TAXES -BOND REVENUE
PROPRIETARY FUNDS		
-WATER -WASTE WATER -ELECTRIC GAS	- O&M AND CAPITAL PROJECTS RELATED TO THE EFFICIENT PRODUCTION AND DISTRIBUTION OF UTILITY SERVICE (GAS INCLUDES HVAC MAINTENANCE)	- UTILITY RATES, RESERVES (HAVAC - ASSESSMENTS FROM VILLAGE DEPTS. AND NON- VILLAGE CUSTOMER FEES)
-AIRPORT/CHANUTE EDC	-PROPERTY MANAGEMENT / DEVELOPMENT	-BUILDING RENTAL INCOME
-STORM WATER DRAINAGE	-FUNDING OF THE STORM WATER PROJECT	-STORM WATER TAXES
INTERNAL SERVICES FUNDS		
-PUBLIC WORKS ADMIN	-ADMIN. OF PROPRIETARY FUNDS AND STREET DIV.	-INTERFUND TRANSFERS
-IMS	- ELECTRONIC DATA PROCESSING SUPPORT	- DEPT. ASSESSMENTS
-CENTRAL MAINTENANCE	- VEHICLE, EQUIPMENT MAINTENANCE	- DEPARTMENT ASSESSMENTS
TRUST/AGENCY FUNDS		
-POLICE PENSION	-RETIREMENT/DISABILITY/WIDOW BENEFITS	- PROPERTY TAX -INTEREST INCOME

TOTAL BUDGET (ALL FUNDS)

FY 17-18

REVENUES

	Taxes	Licenses & Permits	Intergovmt. Revenue	Sales	Chgs. for Services
General Fund	4,427,000	235,300	1,515,000	413,000	114,000
Special Revenue					
Motor Fuel Tax	0	0	330,000	0	0
Local Motor Fuel Tax	390,000	0	0	0	0
Economic Development	0	0	0	0	0
Micro Loan	0	0	0	0	0
TIF	1,100,000	0	0	0	0
TIF II	12,000	0	0	0	0
TIF III	1,450,000	0	0	0	0
Special Police	0	0	0	0	0
EDA/RLF	0	0	0	0	0
Rental Rehab	0	0	0	0	0
Community Dev.	0	0	655,042	0	0
Total Spec. Rev.	2,952,000	0	985,042	0	0
Capital Projects					
Corporate Restricted Reserve	0	0	0	0	0
Total Capital Projects	0	0	0	0	0
Debt Service					
Debt Service (401)	75,770	0	0	0	0
Total Debt Service	75,770	0	0	0	0
Proprietary					
Garbage	0	0	0	555,000	0
Gas	0	0	0	1,251,500	180,000
Water	0	0	0	2,301,918	0
Waste Water	0	0	0	3,099,144	500
Electric	0	0	0	18,697,153	0
Storm Water Drainage	751,500	0	0	0	7,500
Airport	0	0	0	0	0
Chanute EDC	0	0	0	0	0
Total Proprietary	751,500	0	0	25,904,715	188,000
Internal Services					
Public Works Admin	0	0	0	0	0
Info. Mgmt. Svcs.	0	0	0	0	352,288
Central Maintenance	0	0	0	0	604,060
Total Internal Svcs.	0	0	0	0	956,348
Trust and Agency					
Firefighter's	0	0	0	0	0
Police Pension	750,000	0	20,000	0	0
Total Trust and Agcy.	750,000	0	20,000	0	0
GRAND TOTAL	8,956,270	235,300	2,520,042	26,317,715	1,258,348

REVENUES

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	Fines & Forfeitures	Money & Property	Other Revenue	Sub-Total (Pre Transfers)	Transfers In	GRAND TOTAL
General Fund	190,000	146,500	6,500	7,047,300	2,012,910	9,060,210
Special Revenue						
Motor Fuel Tax	0	0	0	330,000	0	330,000
Local Motor Fuel Tax	0	0	0	390,000	0	390,000
Economic Development	0	0	0	0	240,000	240,000
Micro Loan	0	10,000	500	10,500	0	10,500
TIF	0	1,500	0	1,101,500	0	1,101,500
TIF II	0	0	0	12,000	0	12,000
TIF III	0	0	0	1,450,000	0	1,450,000
Special Police	20,000	0	0	20,000	0	20,000
EDA/RLF	0	25,000	500	25,500	0	25,500
Rental Rehab	0	150	0	150	0	150
Community Dev.	0	0	0	655,042	0	655,042
Total Spec. Rev.	20,000	36,650	1,000	3,994,692	240,000	4,234,692
Capital Projects						
Corporate Restricted Reserve	0	0	0	0	18,683	18,683
Total Capital Projects	0	0	0	0	18,683	18,683
Debt Service						
Debt Service (401)	0	0	0	75,770	429,930	505,700
Total Debt Service	0	0	0	75,770	429,930	505,700
Proprietary						
Garbage	0	0	0	555,000	0	555,000
Gas	0	400	0	1,431,900	0	1,431,900
Water	0	2,000	17,000	2,320,918	226,317	2,547,235
Waste Water	0	2,500	500	3,102,644	47,629	3,150,273
Electric	0	48,380	57,500	18,803,033	0	18,803,033
Storm Water Drainage	0	27,500	0	786,500	16,979	803,479
Airport	0	838,266	165,000	1,003,266	0	1,003,266
Chanute EDC	0	581,822	0	581,822	0	581,822
Total Proprietary	0	1,500,868	240,000	28,585,083	290,925	28,876,008
Internal Services						
Public Works Admin	0	350	500	850	3,244,449	3,245,299
Info. Mgmt. Svcs.	0	0	0	352,288	0	352,288
Central Maintenance	0	0	0	604,060	0	604,060
Total Internal Svcs.	0	350	500	957,198	3,244,449	4,201,647
Trust and Agency						
Firefighter's	0	0	0	0	0	0
Police Pension	0	500,000	345,000	1,615,000	0	1,615,000
Total Trust and Agcy.	0	500,000	345,000	1,615,000	0	1,615,000
GRAND TOTAL	210,000	2,184,368	593,000	42,275,043	6,236,897	48,511,940

EXPENDITURES

	Personnel Services	Employee Benefits	Purchased Professional Services	Purchased Property Services	Other Purchased Services	Supplies
General Fund	4,793,544	1,156,958	814,098	889,982	509,349	319,200
Special Revenue						
Fire Equipment Reserve	0	0	0	0	0	0
Motor Fuel Tax	0	0	0	0	0	0
Local Motor Fuel Tax	0	0	200,000	0	0	0
Economic Development	0	0	185,000	0	35,000	0
Micro Loan	0	0	1,500	0	0	0
TIF	0	0	4,000	0	0	0
TIF II	0	0	5,000	0	0	0
TIF III	0	0	5,000	0	0	0
Special Police	0	0	0	0	0	0
EDA/RLF	0	0	1,000	0	0	0
Rental Rehab	49,249	20,430	1,000	0	0	0
Community Dev.	29,044	12,050	49,815	153,736	8,850	1,100
Total Spec. Rev.	78,293	32,480	452,315	153,736	43,850	1,100
Capital Projects						
Corporate Restricted Reserve	0	0	0	0	0	0
Total Capital Projects	0	0	0	0	0	0
Debt Service						
Debt Service- 401	0	0	0	0	0	0
Total Debt Service	0	0	0	0	0	0
Proprietary						
Landfill	0	0	0	0	0	0
Garbage	0	0	541,100	5,000	1,500	500
Gas	257,368	105,702	0	14,109	0	861,720
Water	382,950	152,656	78,200	180,068	0	155,754
Waste Water	393,109	163,714	20,000	445,550	0	242,500
Electric	1,029,330	333,828	75,000	331,110	0	12,420,863
Storm Water Drainage	0	0	43,500	0	0	0
Airport	89,031	33,394	16,522	378,936	82,780	82,125
Chanute EDC	31,200	11,828	20,712	326,803	19,000	500
Total Proprietary	2,182,988	801,122	795,034	1,681,576	103,280	13,763,962
Internal Services						
Public Works Admin	1,298,014	474,651	278,183	248,787	734,000	209,325
Info. Mgmt. Svcs.	107,539	41,417	130,000	5,300	8,000	11,250
Central Maintenance	252,403	88,781	6,986	198,000	22,279	29,050
Total Internal Svcs.	1,657,956	604,849	415,169	452,087	764,279	249,625
Trust and Agency						
Firefighter's	0	0	0	0	0	0
Police Pension	0	1,245,000	84,000	0	13,500	0
Total Trust and Agcy.	0	1,245,000	84,000	0	13,500	0
GRAND TOTAL	8,712,781	3,840,409	2,560,616	3,177,381	1,434,258	14,333,887

EXPENDITURES

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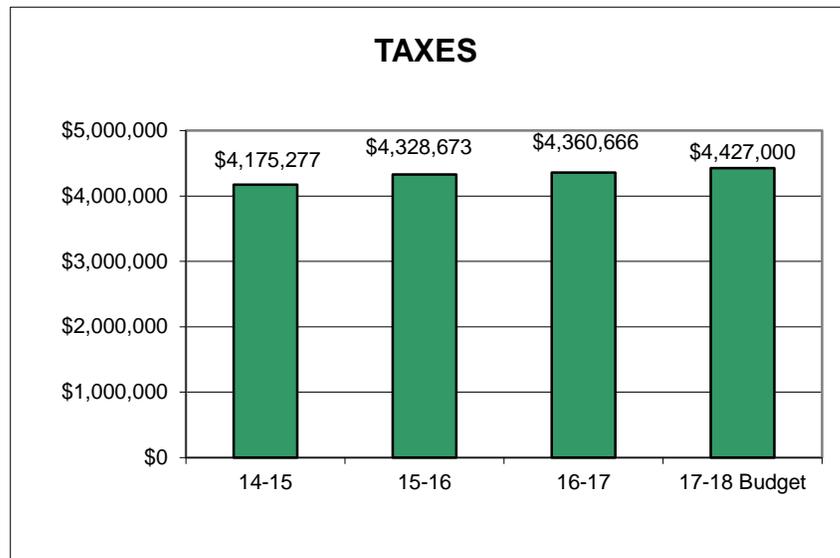
	Property, Plant, Equipmt. Non Fixed	Property, Plant, Equipmt. Fixed	Other	Sub-Total (Pre Transfers)	Transfers Out	GRAND TOTAL
General Fund	70,560	51,000	200,051	8,804,742	254,951	9,059,693
Special Revenue						
Fire Equipment Reserve	0	0	0	0	0	0
Motor Fuel Tax	0	0	75,000	75,000	225,000	300,000
Local Motor Fuel Tax	0	0	136,525	336,525	50,000	386,525
Economic Development	0	0	20,000	240,000	0	240,000
Micro Loan	0	0	0	1,500	0	1,500
TIF	15,000	1	457,000	476,001	747,430	1,223,431
TIF II	0	0	0	5,000	0	5,000
TIF III	0	0	1,200,000	1,205,000	245,000	1,450,000
Police Investigation	0	0	0	0	0	0
EDA/RLF	0	0	0	1,000	0	1,000
Rental Rehab	0	0	0	70,679	0	70,679
Community Dev.	161,411	187,506	51,530	655,042	0	655,042
Total Spec. Rev.	176,411	187,507	1,940,055	3,065,747	1,267,430	4,333,177
Capital Projects						
Corporate Restricted Reserve	0	0	0	0	0	0
Total Capital Projects	0	0	0	0	0	0
Debt Service						
Debt Service- 401	0	0	505,700	505,700	0	505,700
Total Debt Service	0	0	505,700	505,700	0	505,700
Proprietary						
Landfill	0	0	0	0	0	0
Garbage	0	0	2,000	550,100	25,000	575,100
Gas	0	144,000	10,270	1,393,169	158,292	1,551,461
Water	10,000	90,000	465,038	1,514,666	664,828	2,179,494
Waste Water	0	393,000	787,129	2,445,002	640,877	3,085,879
Electric	235,000	1,060,000	391,313	15,876,444	2,575,519	18,451,963
Storm Water Drainage	0	0	455,850	499,350	290,000	789,350
Airport	0	0	83,609	766,397	224,500	990,897
Chanute EDC	0	80,000	52,966	543,009	24,000	567,009
Total Proprietary	245,000	1,767,000	2,248,175	23,588,137	4,603,016	28,191,153
Internal Services						
Public Works Admin	0	0	1,467	3,244,427	0	3,244,427
Info. Mgmt. Svcs.	14,000	34,000	108	351,614	0	351,614
Central Maintenance	23,500	0	270	621,269	20,000	641,269
Total Internal Svcs.	37,500	34,000	1,845	4,217,310	20,000	4,237,310
Trust and Agency						
Firefighter's	0	0	0	0	0	0
Police Pension	0	0	50,500	1,393,000	0	1,393,000
Total Trust and Agcy.	0	0	50,500	1,393,000	0	1,393,000
GRAND TOTAL	529,471	2,039,507	4,946,326	41,574,636	6,145,397	47,720,033

REVENUE ANALYSIS BY MAJOR OPERATING FUND

GENERAL FUND

Taxes

In FY 16-17, the Tax category totaled \$4,360,666, up 0.74% and \$31,993 from the previous fiscal year. Increases in Local Sales Tax, General Use Tax, Franchise Gas Payments, Hotel Motel Tax, Utility Tax, and Video Gaming Tax were able to offset decreases in General Property Tax, General Sales Tax, Telecommunications Tax, and Franchise Fees. In FY 17-18, Video Gaming Tax Revenue is expected to increase by 2.8%, reflecting increased usage of these machines across the Village of Rantoul. The total Tax category is targeted to increase by some \$66,334 in **FY 17-18**, with increases being expected across most taxing sources.

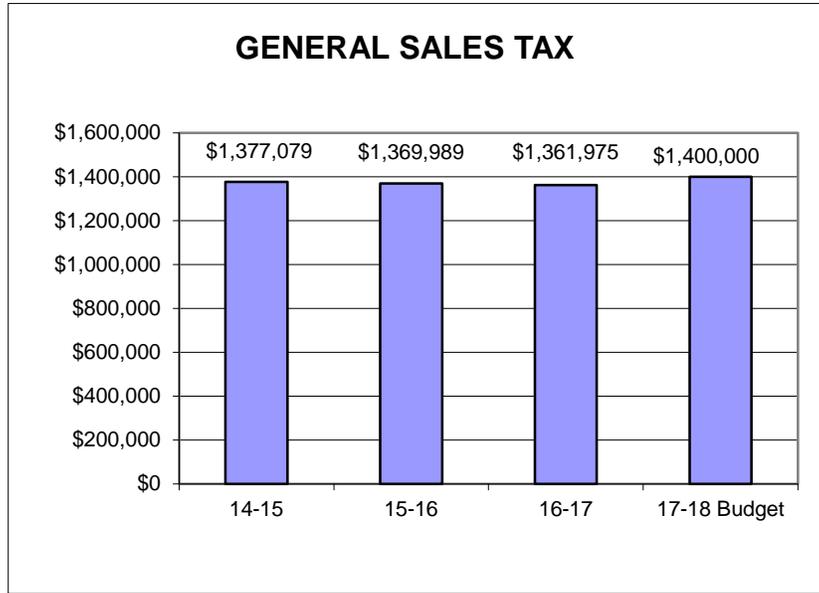


Major Components of Actual Revenue at FY 16-17 Year-End

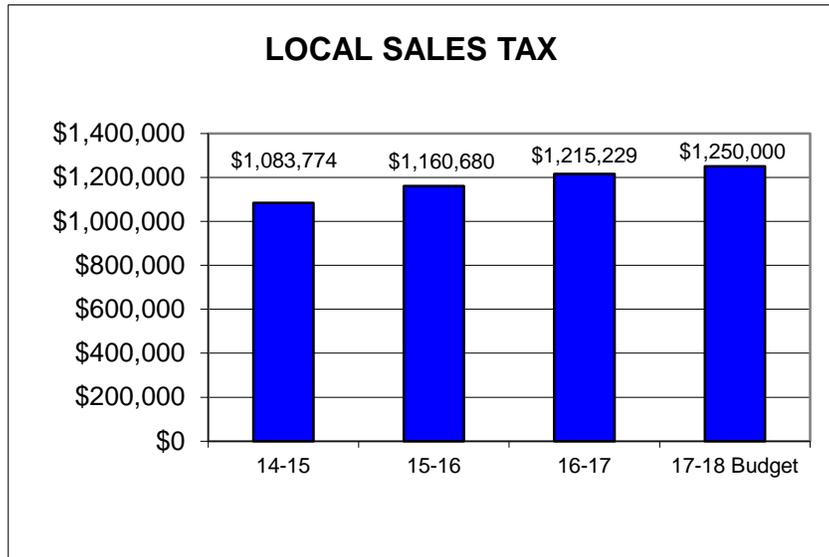
The following five tax sources represented 87.76% of the *total* FY 16-17 tax revenue:

- General Sales Tax (31.23% of total tax)
- Local Sales Tax (27.87% of total)
- Utility Tax (16.04% of total)
- General Use Tax (7.25% of total)
- Telecommunications Tax (5.36% of total)

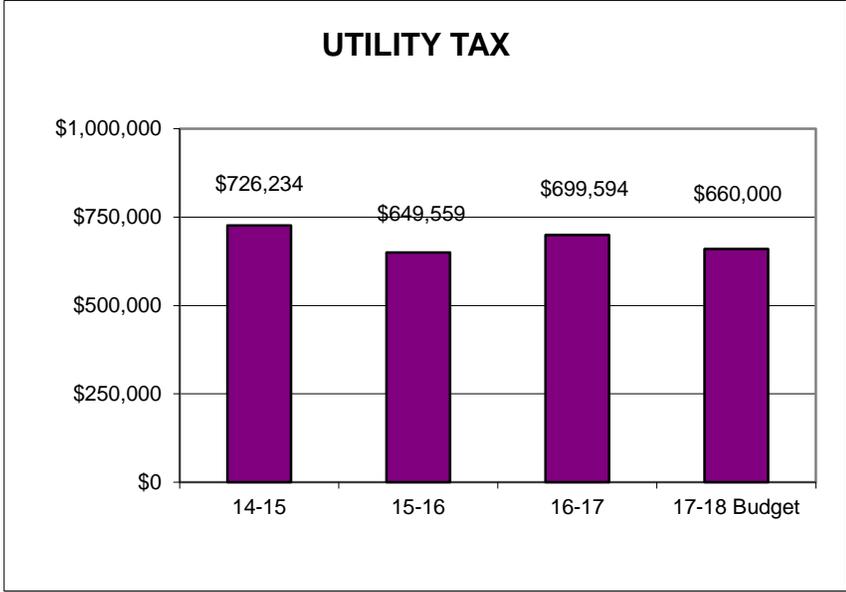
The following charts include the history and trends of these several tax sources, as well as other major sources of Village revenue.



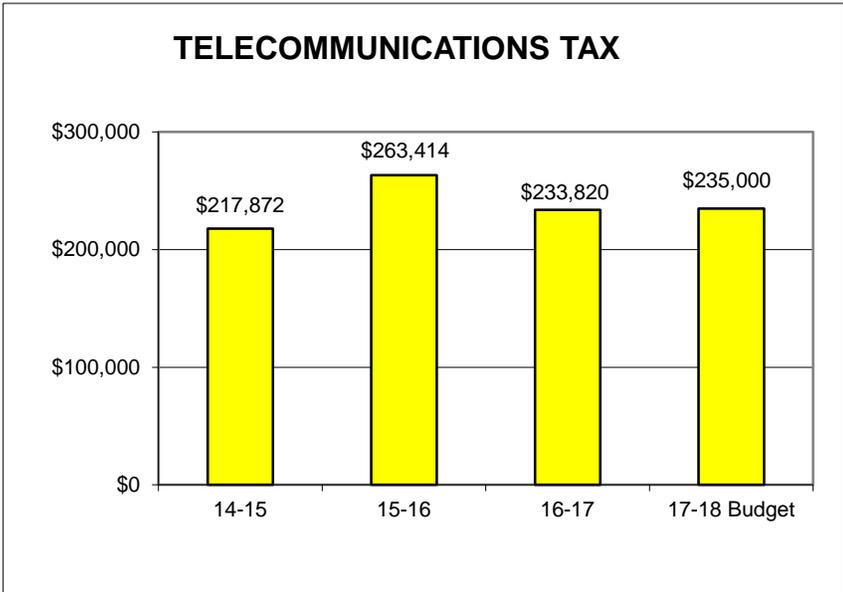
The sales tax rate in Rantoul is 9.00% (including the new 1.5% local tax charge). In fiscal years 14-15, 15-16, and 16-17 there was virtually no change in receipts for **General Sales Tax**. The new budget expects 2.8% increase, due to the community's positive near-term economic outlook.



Effective July 1, 2015, the **Local Sales Tax** rate increased from 1.25% to 1.5%. FY 16-17 actual year-end climbed to \$1,215,229, up \$54,549 from 15-16 year-end totals. This was near \$100,000 short of the FY 16-17 budget of \$1,310,000. In FY 17-18, the budget is set at \$1,310,000, reflective of a 2.9% increase.

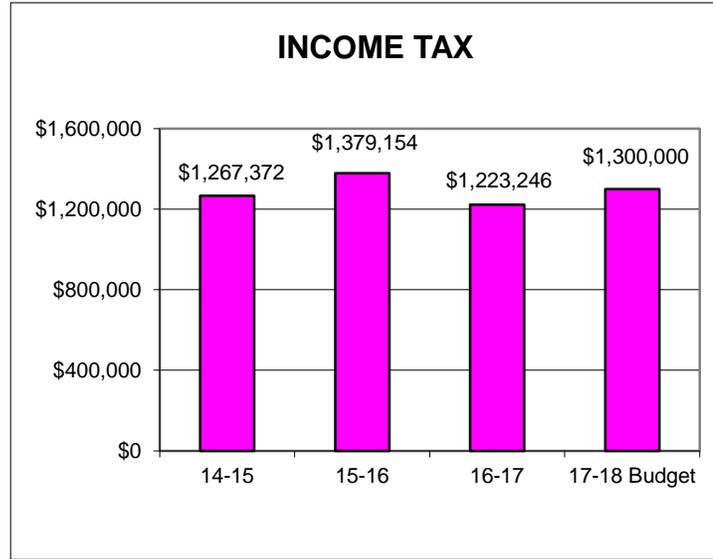


A 5% Village-imposed **Utility Tax** is charged against electric, gas, and water bills. The receipts for this category may fluctuate due to gas prices and weather. FY 16-17 ended at \$699,594. The new fiscal year revenues are conservatively estimated at \$660,000.

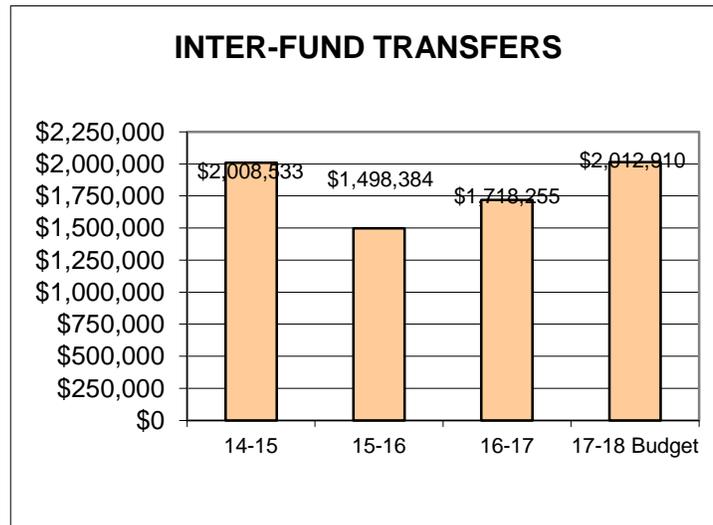


The **Telecommunications Tax** rate is 5% and it applies to telephones, pagers, as well as information transmission by laser, magnetic, and fiber technologies. Receipts in recent years had declined from a peak of over \$500,000 some ten years ago, perhaps because of households discontinuing their land line service. The budget for FY 17-18 reflects a slight increase of \$1,180 (0.5%).

Intergovernmental Revenue

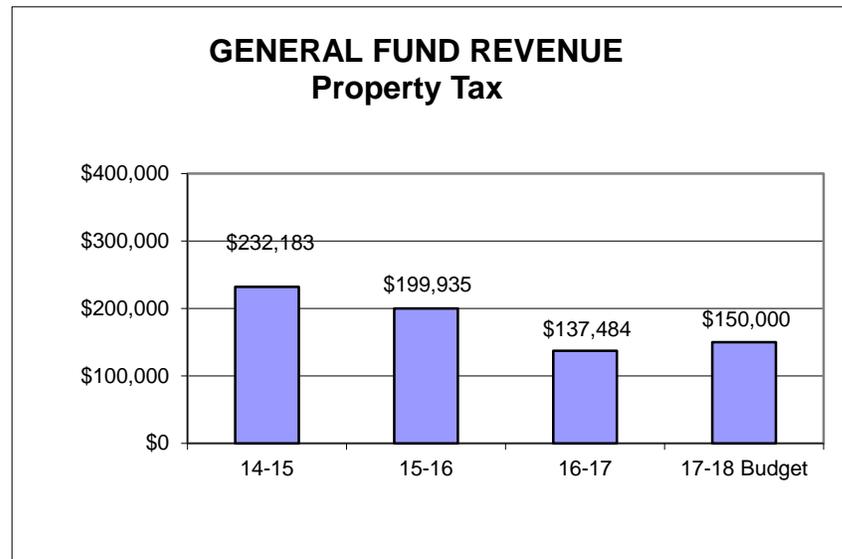


Income Tax receipts dipped slightly in FY 16-17, but are expected to continue their previous upward trend, increasing by 6.3% in FY 17-18.



Inter-fund transfers properly recognize the expenses of General Fund staff/facilities expenses which are transferred to the General Fund by other Village funds which benefit from General Fund resources. In FY 17-18, transfers to the general fund increased by 17.1% over FY 16-17 values to account for limited growth across other General Fund Revenue sources.

Note: The following **property tax rate** data is for property inside Rantoul Township and inside the Park District. The General Fund's share of property tax revenue has decreased in recent years because the Police Pension Fund is requiring a bigger share of the total collections.



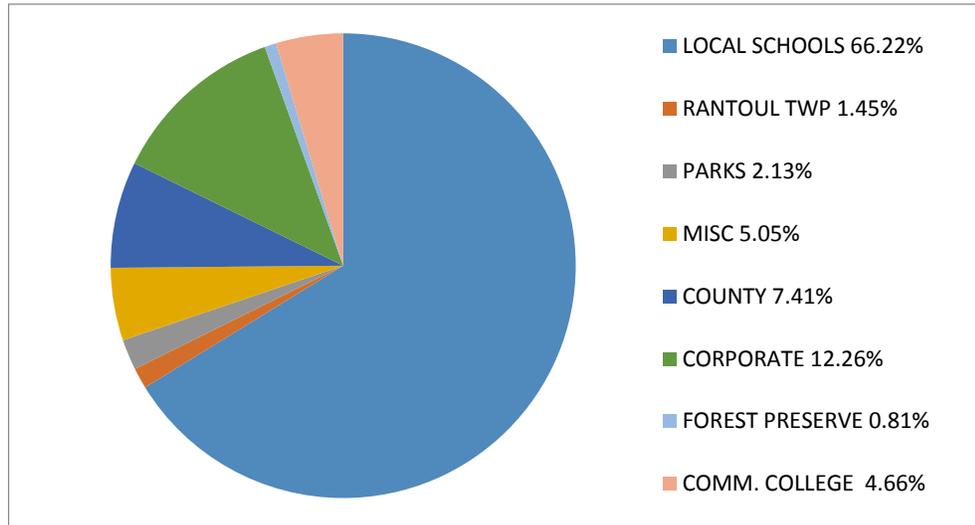
Property Tax Rate Comparison

Tax Rates Collected in	Per \$100	% Change
2008	8.88	-2.6%
2009	9.00	1.4%
2010	9.15	1.6%
2011	9.39	2.6%
2012	9.99	6.4%
2013	10.65	6.5%
2014	11.19	5.1%
2015	11.51	2.8%
2016	11.70	1.7%
2017	11.87	1.5%

2016 Property Tax Levy (Collected in 2017)

Village Corporate	1.46
County	0.88
Local Schools & Community College	8.41
All Others	1.12
Total	11.87

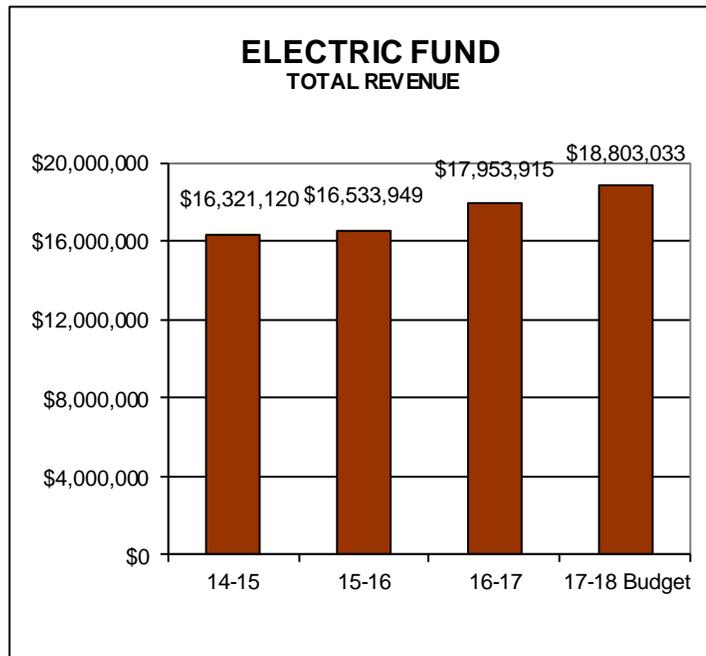
**TOTAL LEVY
CORPORATE LEVY (12.27% of TOTAL)**



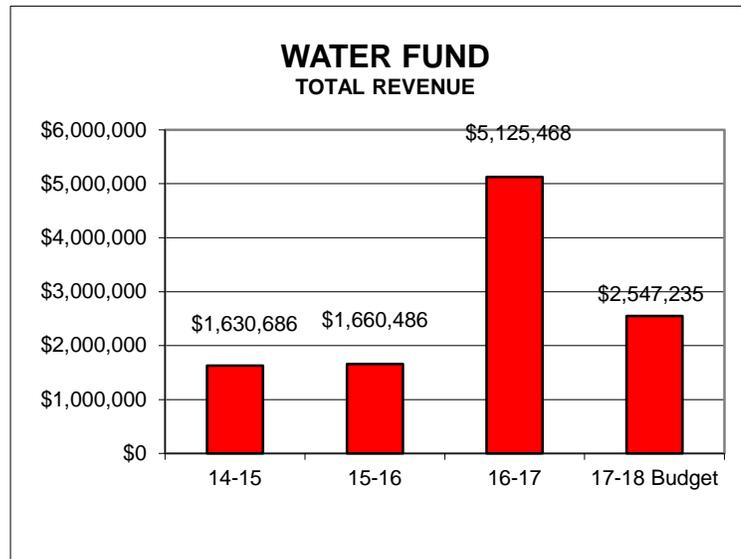
ASSESSED VALUATION- 33 1/3% OF MARKET VALUE
TOTAL TAX RATE \$11.87 PER HUNDRED DOLLARS OF ASSESSED VALUATION
CORPORATE PORTION OF TOTAL - \$1.4557 PER HUNDRED DOLLARS

The total tax rate levied in 2016 (collected in 2017) is \$11.87 and represents a 1.5% increase over the 2016 collected rate of \$11.70.

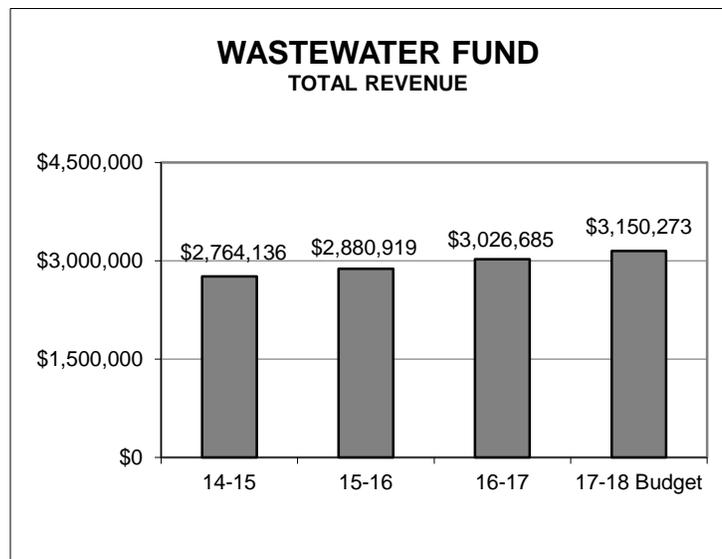
ENTERPRISE FUNDS



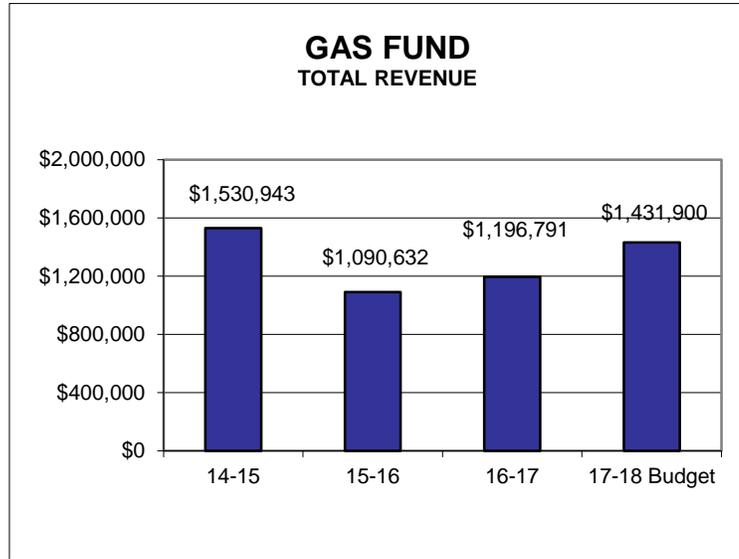
Total **Electric** revenue has recovered in recent years with regular rate increases. In addition, industrial usage has increased and is expected to increase again in FY 17-18 with increased industrial activity among the several large industrial users.



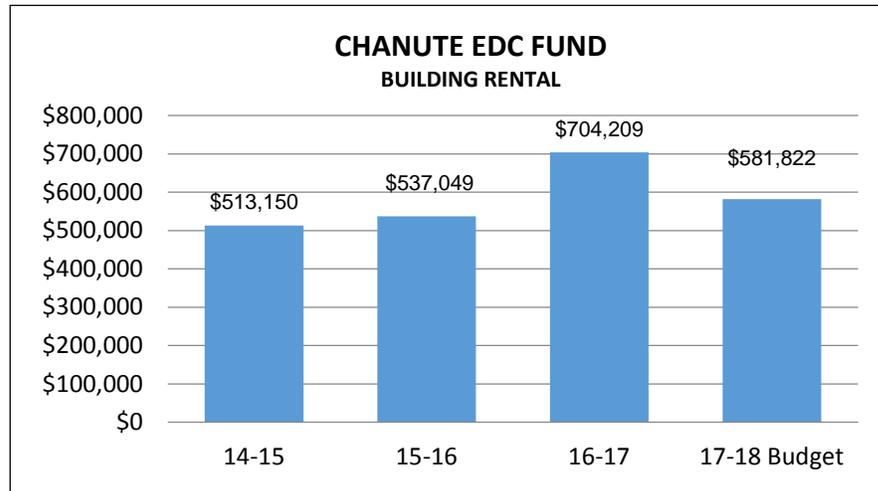
The total revenue of the **Water** fund has been pretty steady over the past few years. In FY 16-17, the fund's total revenue showed an extreme increase due to the other revenue coming in from proceeds from bonds of \$2,940,000 for improvements within the water facilities and systems. In FY 17-18, this revenue is expected to decrease to \$2,547,235, as bond issuance is not expected.



After \$5,000,000 in bond receipts in FY 13-14, the **Wastewater** fund has seen a slow, but steady increase within the following years. The fund will see scheduled rate increases every year through 2017, per ordinance. The budget for FY 17-18 is expected to increase by 4.1% or \$123,588.

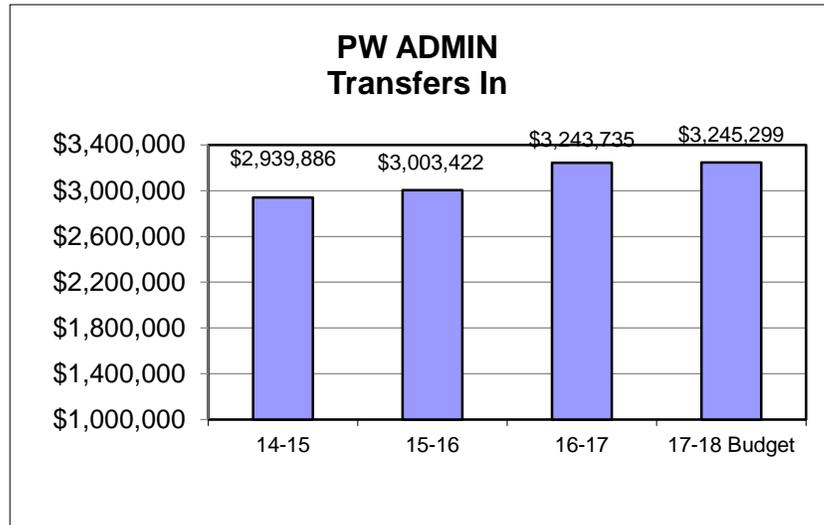


Total **Gas** revenue is primarily dependent on the fluctuating gas supply charge which is billed to customers. The unpredictable movement in gas prices is not a serious budgetary concern, because customer bills include a separate adjustment to the gas supply charge based on prices the Village actually pays for the purchase of the natural gas. As can be see from this chart, FY 14-15 and FY 15-16 reflect a moderation of the supply charge and milder winter. In FY 17-18, the budget is expected to increase by \$235,109 because of additional sales.

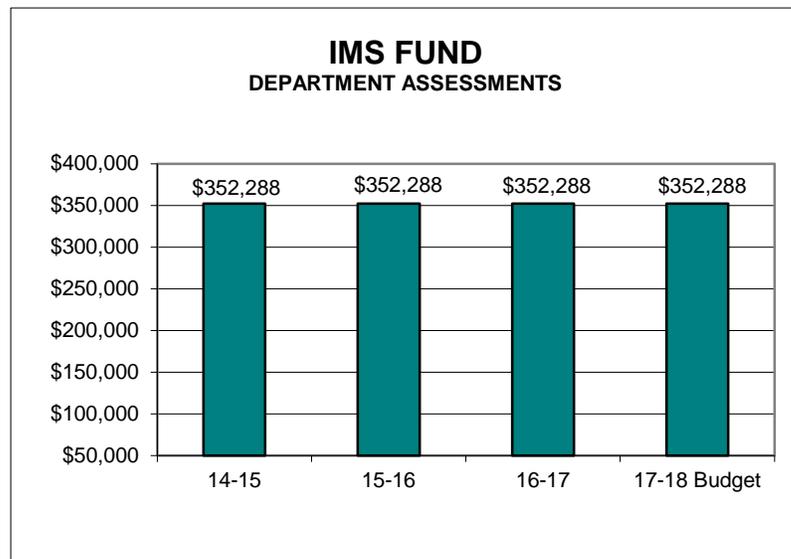


In FY 13-14, **building rental** revenue in the airport was removed from the accounting of the Airport Fund, creating the Chanute EDC Fund. This fund is dedicated to *economic development activities* on airport grounds. In FY 17-18, Chanute EDC fund revenues are expected to decrease from FY 16-17 totals. This reflects a conservative estimation of revenues being brought in through economic development on the former air force base properties.

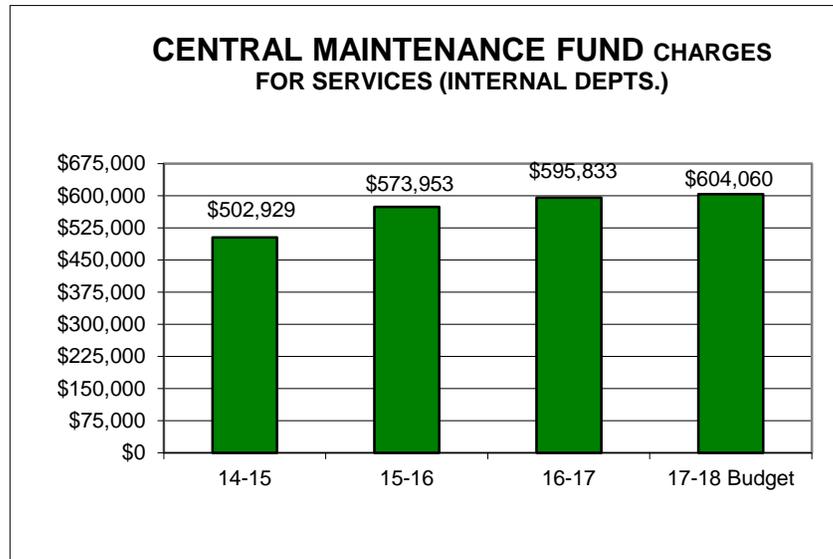
INTERNAL SERVICES FUNDS



The Public Admin Fund administers various utility funds and the Village Street division. Its revenue source consist of **Transfers** from the Gas, Water, Wastewater, Electric, Storm Water Drainage funds (for costs related to the administration of those funds), and from the General Fund (for that fund’s share of Street division expenses). Recent years have seen steadily increasing transfers to the PW Admin fund, particularly transfers from the Water and Electric.



The **assessment to IMS** from other departments is based on a pro-rata share of that department’s IT equipment. These transfers are used to support the IMS activities, as well as the Village’s extensive computer system. Internal service funds, such as the IMS fund; are not to have a sizable fund balance and in recent years a considerable cash balance had accumulated. However, starting in FY 13-14, the IMS fund had nearly exhausted its fund balance and the departments’ assessments have had to increase, starting in FY 13-14. FY 14-15 to the current FY 17-18 have seen a constant assessment of \$352,288.

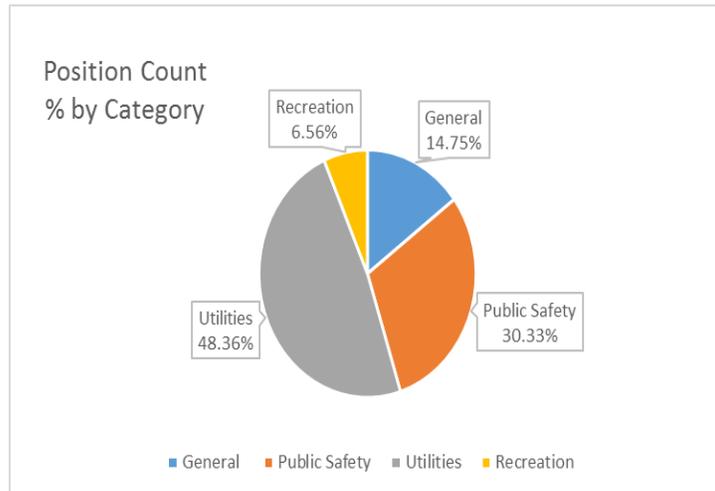
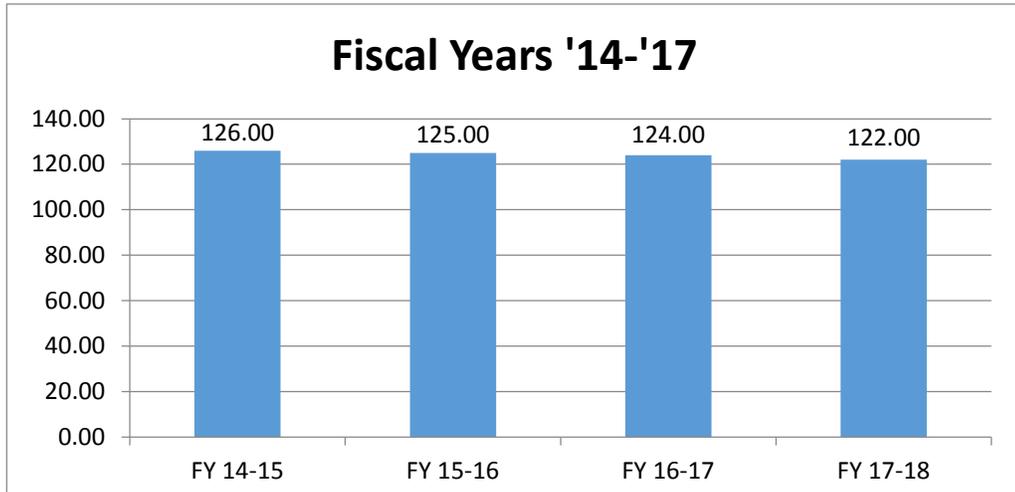


The Central Maintenance Fund is responsible for the maintenance of Village vehicles and equipment. Formerly, it was responsible for the grounds maintenance of Village properties. Starting in FY 14-15, the Grounds Maintenance division of the Central Maintenance Fund has been transferred to the General Fund's Recreation department. It will now be a part of that department's Park Maintenance division. The expense budgets of the various internal departments represent a specific line item as an allocation for maintenance work done by the Central Maintenance department. As in previous years, the assessments were increased in FY 15 – FY 18.

BUDGETED FULL-TIME POSITIONS

In FY 16-17, the Budget Analyst, all meter reader positions, and the line technician position were eliminated. One apprentice lineman position was added in Electric, along with a Mechanic position. Therefore, the FY 16-17 budget reflects an overall decrease of one position from FY 15-16.

In FY 17-18, the Human Resources Generalist and Neighborhood Service Coordinator positions were created. The Chief Inspector position was changed to a part-time Inspector position, with one of the Inspector positions also becoming permanent part time. The Community Development Director and Rental Property Assistant positions were eliminated following their vacancy. This led to an overall reduction in staffing to 122 employees.



BUDGETED FULL-TIME EMPLOYEES BY CATEGORY - 122 Positions

General – 18	Public Safety – 37	Utilities – 59	Recreation – 8
Admin (8), IMS (2), CP&Z (4), Central Maintenance (4)	Police (37)	Gas (5), Water (7), Wastewater (8), Electric (14), PW Admin (23), Airport (2)	Recreation (8)

Permanent Employee Salaries

Position Title	Rantoul Proposed FY17-18 Salary Ranges @ 50th		Rantoul FY17 Actual Salaries
Department Directors and Managers			
Director of Public Works	\$ 90,000	\$ 126,000	\$120,536.00
Police Chief			-
Comptroller			\$100,713.60
Assistant Director of Public Works			
Assistant Director of Public Works	\$ 75,000	\$ 105,000	\$98,155.00
Lieutenant			\$96,387.20
Superintendent of Recreation			\$79,310.40
Managers, Supervisors and Advanced Technical			
Chief of Operations, Wastewater	\$ 63,223	\$ 88,512	\$70,844.80
IT Manager			\$63,003.20
Lead Mechanic			\$64,209.60
Chief of Operations, Water			\$67,412.80
Property Maintenance Supervisor			
Property Maintenance Supervisor	\$ 57,475	\$ 80,465	\$56,472.00
Chief of Ops, Gas & HVAC			\$60,008.00
Recreation Maintenance Supervisor			\$53,144.00
Youth Programs Director			\$51,584.00
Airport & EDC Ops & Property Mgr.			\$60,008.00
Fitness, Aquatic & Adult Rec Supv.			\$51,584.00
Financial Manager			\$74,838.40
Chief of Ops, Pump St. & San. Sewer			\$76,710.40
Recreation Facilities Maintenance			\$39,270.40
Utility Office Manager			\$68,120.00
Streets (& Water Dist.) Foreman			\$56,056.00
Police Operations Manager			
Police Operations Manager	\$ 52,250	\$ 73,150	\$62,088.00
Community Development Director			\$70,532.80
Mechanic			\$51,448.80
Human Resources Generalist			\$57,574.00
Recreation Office Supervisor			
Recreation Office Supervisor	\$ 47,500	\$ 66,500	\$41,662.40
SCADA Coordinator			\$60,008.00
Planning & Zoning Administrator			\$56,180.80
Recreation Equipment Operator			\$44,304.00
Administrative and Technical			
Wastewater Lab Technician			\$51,896.00
Engineering Info Technician	\$ 43,411	\$ 60,775	\$51,022.40

Executive Assistant -- All Other			\$47,507.20
Airport Operations Supervisor	\$ 41,344	\$ 57,881	\$38,625.60
Gas Technician			\$42,910.40
HVAC Technician			\$39,416.00
Water Operator/Maintenance			\$41,371.20
Community Services Worker/ESDA			\$46,633.60
Pump Station/San. Sewer Operators			\$44,262.40
Property Maintenance Inspector			\$39,166.40
Wastewater Op./Maint./Supply Tech.			\$42,137.33
PW Admin. Support Supervisor			\$44,616.00
Street & Systems Operator			\$42,199.73
Storekeeper/Inventory Specialist			\$53,123.20
Police Services Rep.	\$ 39,375	\$ 55,125	\$41,967.47
Evidence Custodian			\$42,432.00
Computer Technician			\$38,916.80
Police Administrative Assistant			\$40,414.40
PW Administrative Assistant			\$37,336.00
Utility Senior Cashier Clerk			\$42,140.80
Recreation Administrative Assistant			\$31,324.80
Accounting Specialist	\$ 37,500	\$ 52,500	\$41,745.60
Property Maint. Asst./Admin. Asst.			\$34,881.60
Utility Cashier Clerk			\$35,817.60
Receptionist			\$34,881.60

ESTIMATED FUND BALANCES

Fiscal Year-end Summary

These numbers for FYs 17 and 18 are un-audited, preliminary estimates and will change, based on the official audits of fiscal years 2017 and 2018.

General Fund

FY 16-17

The General Fund showed a small year-end surplus of approximately \$100,000. Revenues totaled \$8,602,397 while expenditures totaled \$8,501,206. Both were below the annual budget amounts. Because of the year end surplus, the General Fund balance will increase from \$4,030,155 to \$4,123,665.

FY 17-18

Revenues are expected to increase \$103,931 (1.2%) over FY 16-17's result, with year-end revenue being targeted at \$9,060,210. An increase in transfers in to the fund from other funds accounts for much of this revenue. Expenses are targeted to be \$196,924 more in FY 17-18 than in FY 16-17 due to increased operating costs and capital expenditures, bringing the total to \$9,059,693. A small year-end surplus of \$517 is expected, bringing the year-end fund balance to \$4,124,182.

Special Revenue Funds

FY 16-17

As a group, the Special Revenue funds experienced a decrease in fund balance of \$510,422 during FY 16-17, shrinking from \$4,480,755 at the beginning of the fiscal year to \$3,970,333 at the end. The Chandler Road street overlay project was primarily responsible for this decrease. It was funded through TIF revenues and the TIF fund balance. The Motor Fuel Tax Fund also showed a reduction, due to street projects and continued reduced state receipts.

FY 17-18

As a group, the Special Revenue funds are targeted to reduce their combined fund balance by \$98,485 in FY 17-18. This is primarily due to increased inter-fund transfers during this fiscal year.

Capital Projects Funds

FY 16-17

The only continuously active fund in the Capital Projects group is the Corporate Restricted Reserve Fund.

In FY 16-17, this balance decreased by \$42,294, ending the year with a balance of \$631,912. The Illinois First – Veterans Parkway fund stayed constant, at \$60,776.

FY 17-18

In FY 17-18, \$18,683 in revenue is expected in the Corporate Restricted Reserve Fund, with no expenses. If this hold true, the fund will finish the year with a balance of \$650,595.

Proprietary Funds

Within this group of funds, references that follow are to net asset balance, not fund balance. Net assets include the book value of the funds' property and its loans receivable, among other things. Although it too includes cash and equivalent investments, the individual fund's net assets are not all liquid.

FY 16-17

As a group, the Proprietary Funds gained \$4,010,885 in asset value, increasing to \$94,118,827 from \$90,107,942. The Water Fund contributed heavily to this increase, gaining \$2,551,141 due to a bond issuance. The Gas Fund decreased by \$106,483 during this fiscal year. This was due to decreased revenue from sales, as the winter was not as cold as initially expected. The Landfill Fund decreased by \$127, due to unexpected expenses. All other proprietary funds increased during this fiscal year.

FY 17-18

The majority of the Proprietary Funds will increase in FY 2017-2018. The Gas Fund is expected to decrease by \$119,561, due primarily to the purchase and installation of AMI meters across the Vilalge gas system. Additionally, the Garbage Fund is expected to decrease by \$20,100, as funds will be transferred to the corporate fund for administration purposes.

Internal Services Funds

Reference is to net assets.

FY 16-17

This group of funds increased their combined net asset balance by \$65,278, ending FY 16-17 at \$106,256. The Public Works Fund increased \$72,317, ending the year with a positive net asset balance of \$211,612. The Central Maintenance Fund and Information Management Services (IMS) Fund ended the year with negative net asset balances. The Central Maintenance Fund decreased by \$32,268, with the IMS Fund increasing by \$25,229.

FY 17-18

The FY 17-18 budget calls for the combined net asset balance of the Internal Services Funds to decrease by \$35,663. The Public Works and IMS Funds are expected to improve their balances by \$874 and \$674, respectively, while the Central Maintenance Fund is expected to decrease by \$37,209.

Trust and Agency Funds

FY 16-17

The Police Pension Fund is the major fund in this group. During fiscal year 2016-2017, it increased its **net asset balance** by \$214,591. The year-end fund balance was \$17,005,399.

FY 17-18

The Police Pension Fund is expected to increase by \$222,000 in 2017-2018, reflective of an adjustment to the amount required in the pension and a subsequent Village-Wide tax to contribute to this fund.

On the following spread sheet, the far-left column – BEGINNING BALANCE May 1, 2016 – contains data from the Comprehensive Annual Financial Report of April 30, 2016. This provides a baseline figure which allows for the estimation of fund balances, when combined with un-audited, preliminary estimates for revenues and expenses in 2016 & 2017. These numbers may change, based on the official audits of fiscal years 2016 and 2017.

ESTIMATED FUND BALANCES- ALL FUNDS

	FY 16-17				FY 17-18				
	BEGINNING	ACTUAL	TOTAL	ACTUAL	ESTIMATED	ORIGINAL	TOTAL	ORIGINAL	ESTIMATED
	BALANCE*	YEAR-END	REVENUE	YEAR-END	BALANCE	BUDGETED	REVENUE	BUDGETED	BALANCE
May 1, 2016	REVENUE	AVAILABLE	EXPENSES	April 30, 2017	REVENUE	AVAILABLE	EXPENSES	April 30, 2018	
GENERAL FUND (fund balance)	4,030,155	8,956,279	12,986,434	8,862,769	4,123,665	9,060,210	13,183,875	9,059,693	4,124,182
SPECIAL REVENUE (fund balance)									
911 Surcharge	0	0	0	0	0	0	0	0	0
Fire Equipmt. Reserve	101	1	102	0	102	0	102	0	102
Motor Fuel Tax	256,814	410,592	667,406	328,788	338,618	330,000	668,618	300,000	368,618
Local Motor Fuel Tax	219,205	2,831,122	3,050,327	2,349,968	700,359	390,000	1,090,359	386,525	703,834
Economic Developmt.	(5,486)	258,000	252,514	246,219	6,295	240,000	246,295	240,000	6,295
Micro Loan	400,577	10,730	411,307	885	410,422	10,500	420,922	1,500	419,422
TIF	1,105,440	1,166,985	2,272,425	1,678,172	594,253	1,101,500	1,695,753	1,223,431	472,322
TIF II	58,917	11,109	70,026	659,152	(589,126)	12,000	(577,126)	5,000	(582,126)
TIF III	20,803	1,455,218	1,476,021	1,320,353	155,668	1,450,000	1,605,668	1,450,000	155,668
Police Investigation (Special Police)	44,753	38,160	82,913	45,350	37,563	20,000	57,563	0	57,563
EDA /RLF	1,680,398	30,306	1,710,704	52	1,710,652	25,500	1,736,152	1,000	1,735,152
Rental Rehab	669,976	1,188	671,164	71,953	599,211	150	599,361	70,679	528,682
Community Development	29,257	258,498	287,755	281,441	6,314	655,042	661,356	655,042	6,314
	4,480,755	6,471,909	10,952,664	6,982,331	3,970,333	4,234,692	8,205,025	4,333,177	3,871,848
CAPITAL PROJECTS (fund balance)									
Corp. Restricted Reserve	674,206	287,778	961,984	330,072	631,912	18,683	650,595	0	650,595
Illinois First- Veterans Pkwy	60,776	0	60,776	0	60,776	0	60,776	0	60,776
	734,982	287,778	1,022,760	330,072	692,688	18,683	711,371	0	711,371
DEBT SERVICE (fund balance)									
Debt Service (401)	4,932	508,070	513,002	508,118	4,884	505,700	510,584	505,700	4,884
	4,932	508,070	513,002	508,118	4,884	505,700	510,584	505,700	4,884
PROPRIETARY (net assets)									
Landfill	(84,928)	0	(84,928)	127	(85,055)	0	(85,055)	0	(85,055)
Garbage	103,836	558,353	662,189	535,305	126,884	555,000	681,884	575,100	106,784
Gas	337,733	1,196,791	1,534,524	1,303,274	231,250	1,431,900	1,663,150	1,551,461	111,689
Water	9,089,385	5,125,468	14,214,853	2,574,327	11,640,526	2,547,235	14,187,761	2,179,494	12,008,267
Wastewater	12,479,477	3,026,685	15,506,162	2,664,066	12,842,096	3,150,273	15,992,369	3,085,879	12,906,490
Electric	34,418,791	17,953,915	52,372,706	17,658,789	34,713,917	18,803,033	53,516,950	18,451,963	35,064,987
Electric Reserves	779	0	779	0	779	0	779	0	779
Storm Water Drainage	(377,514)	2,303,039	1,925,525	1,570,764	354,761	803,479	1,158,240	789,350	368,890
Airport	29,785,841	1,081,349	30,867,190	984,452	29,882,738	1,003,266	30,886,004	990,897	29,895,107
Chanute EDC	4,354,542	704,209	5,058,751	647,820	4,410,931	581,822	4,992,753	567,009	4,425,744
	90,107,942	31,949,809	122,057,751	27,938,924	94,118,827	28,876,008	122,994,835	28,191,153	94,803,682
INTERNAL SERVICES (net assets)									
Public Works Admin	139,295	3,243,735	3,383,030	3,171,418	211,612	3,245,299	3,456,911	3,244,427	212,484
Information Mgmt. Svcs.	(37,804)	352,288	314,484	327,059	(12,575)	352,288	339,713	351,614	(11,901)
Central Maintenance	(60,513)	595,833	535,320	628,101	(92,781)	604,060	511,279	641,269	(129,990)
Internal Building Maint.	0	0	0	0	0	0	0	0	0
	40,978	4,191,856	4,232,834	4,126,578	106,256	4,201,647	4,307,903	4,237,310	70,593
TRUST & AGENCY									
Firefighters (fund balance)	57,422	21,954	79,376	0	79,376	0	79,376	0	79,376
Police Pension (net assets)	16,790,808	1,461,637	18,252,445	1,247,046	17,005,399	1,615,000	18,620,399	1,393,000	17,227,399
	16,848,230	1,483,591	18,331,821	1,247,046	17,084,775	1,615,000	18,699,775	1,393,000	17,306,775
TOTAL	116,247,974	53,849,292	170,097,266	49,995,839	120,101,428	48,511,940	168,613,368	47,720,033	120,893,335

* THE "BEGINNING BALANCE" IS FROM THE COMPREHENSIVE ANNUAL FINANCIAL REPORT OF 4/30/15

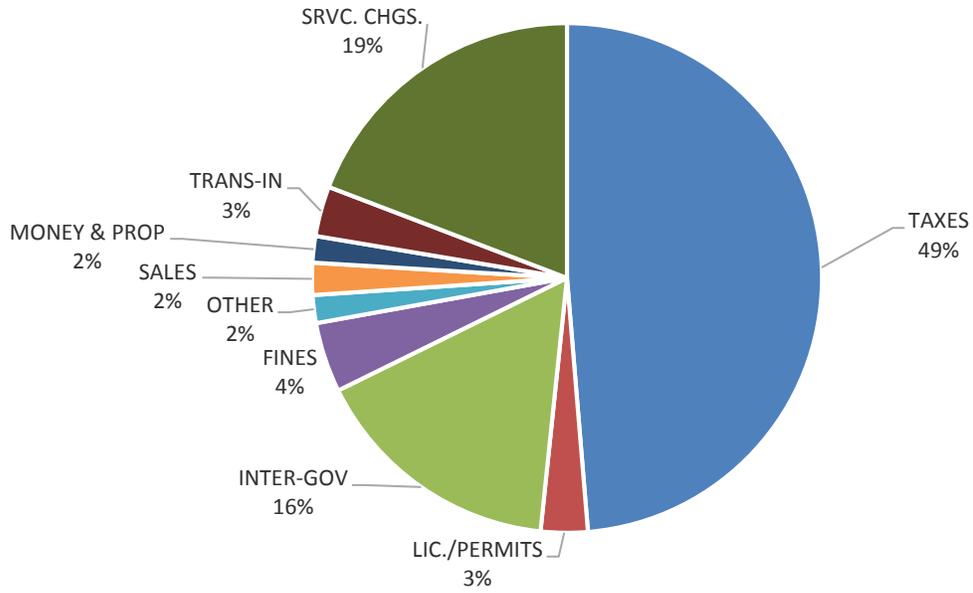
The balances of April 30, 2017 and April 30, 2018 are estimates and may change after the annual audits of fiscal years 2017 and 2018.

GENERAL FUND

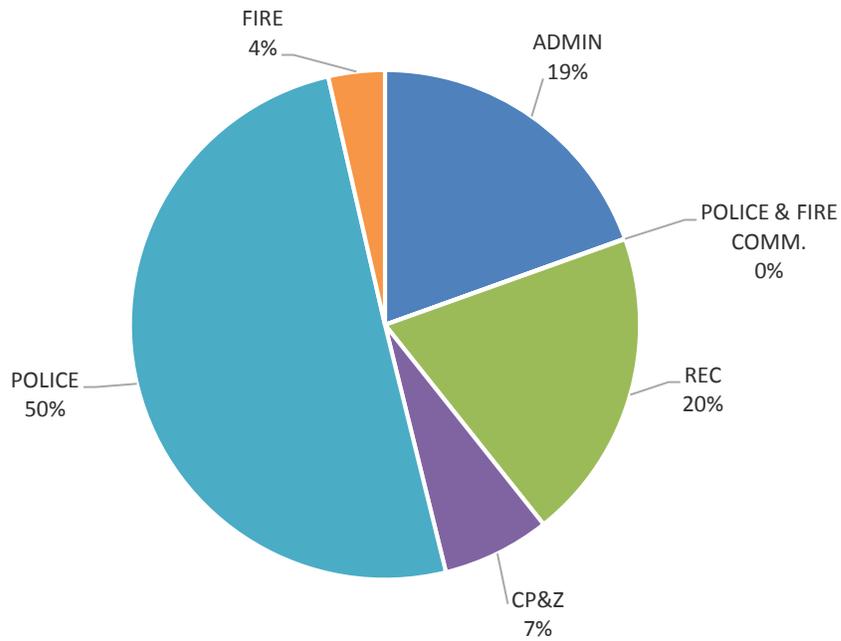
This fund serves as the general operating fund for the governmental activities of the Village.
The major source of revenue is taxes.

Department	Page
FY 16-17 Revenue and Expenditures by Category (Graphs)	47
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Total General Fund Revenue	49
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Government Administration	53
Recreation	61
Comprehensive Planning and Zoning	69
Neighborhood Services	76
Police	79
Police and Fire Commission	90
Fire	91

ACTUAL GENERAL FUND REVENUE - \$8,956,279
FY 16-17



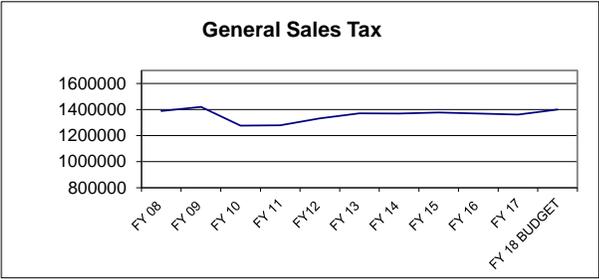
ACTUAL GENERAL FUND EXPENDITURES - \$8,862,769
FY 16-17



GENERAL FUND REVENUE TRENDS

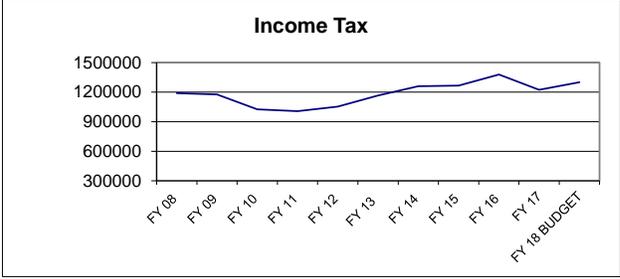
Selected Sources- Ten Year History

The following six sources of General Fund revenue represented 45.27% of the total Corporate operating revenue in FY 17.



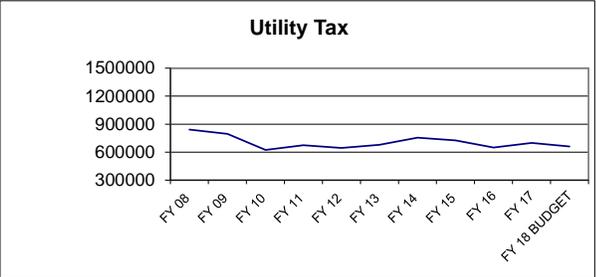
General Sales Tax

In FY 10, receipts fell by 10%. However, In FY 11 and going forward, this source has resumed a favorable trend.



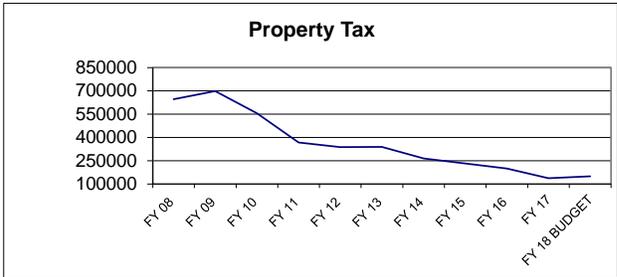
Income Tax

Income tax disbursements are figured on a per capita basis and are dependent on the general economic situation, as well as capital gains in the financial markets. As a result, the increase projected in the FY 18 budget reflects an expected strengthening of the US and global economies.



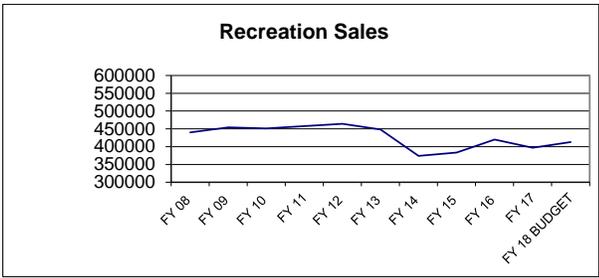
Utility Tax

The expected term trend is recovering due to the increased usage of several large industrial customers, including the restart of the pork processing plant.



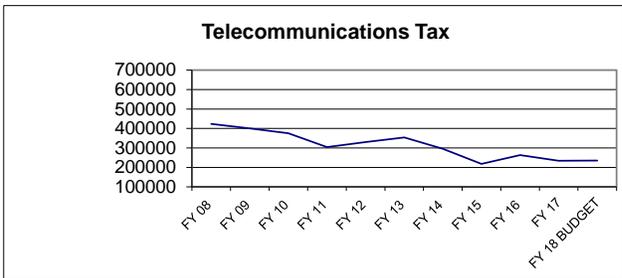
Property Tax

The significant drop in Property Tax beginning in FY 10 was due to a reallocation of Police Pension Fund moneys. The Police Pension Fund now receives what had previously gone to the General Fund.



Recreation Sales

Recreation Sales have been weak in recent years, due to a stagnant population growth. In FY 14, the very wet month of June decimated the swimming pool receipts and it has remained relatively flat in the years after.



Telecommunications Tax

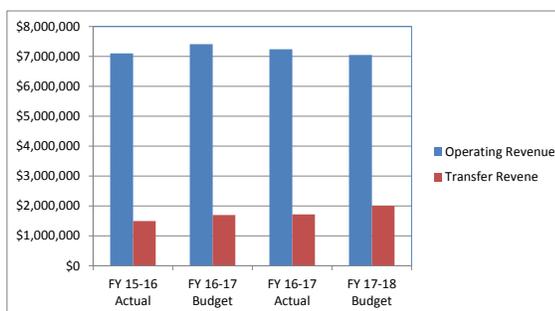
In recent years, receipts have been weak, as the trend has moved away from landlines to cell phone and internet communication. Also, fiscal years '14 and '15 reflect a court decision which disallowed a portion of the distribution. With that penalty being finished, it may stabilize around \$300,000.

GENERAL FUND

Revenue

		FY 15-16	FY 16-17	FY 16-17	FY 17-18	% CHANGE
		YR. END ACT.	Orig Budget	YR. END ACT.	BUDGET	(FY 18 BUDGET TO FY 17 ACT.)
TAXES						
311-00-00	GEN PROPERTY TAX	199,935	137,000	137,484	150,000	9.1%
311-90-00	PROP TAX INTEREST	45	0	0	0	N/A
313-00-00	GENERAL SALES TAX	1,369,989	1,410,000	1,361,975	1,400,000	2.8%
313-20-00	LOCAL SALES TAX	1,160,680	1,310,000	1,215,229	1,250,000	2.9%
313-50-00	GENERAL USE TAX	297,815	304,000	316,181	320,000	1.2%
314-30-00	TELECOMM TAX	263,414	240,000	233,820	235,000	0.5%
314-32-00	FRANCHISE FEES	142,328	112,000	109,206	112,000	2.6%
314-32-01	FRANCHISE GAS PAYMT	20,392	20,000	27,089	20,000	-26.2%
314-40-00	HOTEL/MOTEL TAX	96,340	110,000	97,828	115,000	17.6%
314-50-00	UTILITY TAX	649,559	650,000	699,594	660,000	-5.7%
318-00-00	OTHER TAXES	0	0	0	0	N/A
318-20-00	CHARITABLE GAMES TAX	0	2,000	3,704	2,000	-46.0%
318-30-00	VIDEO GAMING TAX	128,175	120,000	158,557	163,000	2.8%
TAXES		4,328,673	4,415,000	4,360,666	4,427,000	1.5%
LICENSES AND PERMITS						
321-00-00	BUSINESS LIC AND PERMITS	5,650	5,000	4,611	5,000	8.4%
321-10-00	LIQUOR LICENSES	55,100	55,000	55,589	55,000	-1.1%
321-30-00	FIRE PROTECTION	1,750	1,800	1,600	1,800	12.5%
321-40-00	CORP BUSINESS LICENSES	755	500	765	500	-34.6%
321-41-00	GARBAGE HAULERS	1,250	1,000	0	1,000	N/A
321-42-00	TAXI LICENSES	400	300	520	300	-42.3%
321-43-00	TRAILER PARK LICENSES	17,950	8,000	10,600	8,000	-24.5%
321-44-00	TRANSIENT VENDOR LICENSES	400	200	200	200	0.0%
321-45-00	HOTEL/MOTEL LICENSES	1,035	2,000	3,439	1,500	-56.4%
322-10-00	BLDG AND EQUIP PERMITS	28,357	40,000	96,243	40,000	-58.4%
322-20-00	VARIANCES-ZONING, PLAN COM	-50	0	159	0	-100.0%
323-10-00	REGISTRATION FEES	140,037	120,000	89,140	120,000	34.6%
323-20-00	INSPECTION FEES	0	0	400	0	-100.0%
323-30-00	REGISTRATION PENALTY	1,900	2,000	2,650	2,000	-24.5%
LICENSES AND PERMITS		254,533	235,800	265,915	235,300	-11.5%
INTERGOVERNMENTAL REVENUE						
331-00-00	FED GOVERNMENT GRANTS	3,653	0	1,753	0	-100.0%
334-00-00	STATE GOVERNMENT GRANTS	0	0	4,890	0	-100.0%
335-00-00	STATE GOVT SHARED REV	0	0	0	0	N/A
335-20-00	INCOME TAX	1,379,154	1,320,000	1,223,246	1,300,000	6.3%
335-21-00	REPLACEMENT TAX	89,184	85,000	84,219	85,000	0.9%
336-00-00	LOCAL SCHOOL GRANT	123,047	123,000	114,588	120,000	4.7%
337-00-00	LOCAL GOVERNMENT GRANTS	10,000	10,000	10,000	10,000	0.0%
INTERGOVERNMENTAL REVENUE		1,605,038	1,538,000	1,438,696	1,515,000	5.3%
SALES						
347-10-00	CONCESSIONS/MERCH SALES	60,827	60,000	60,690	60,000	-1.1%
347-20-00	MEMBERSHIPS	143,225	143,000	150,500	143,000	-5.0%
347-30-00	PARTICIPATION/ENTRY FEES	97,392	95,000	84,440	95,000	12.5%
347-30-99	REFUND OF FEES	-1,887	-3,000	-995	2,000	-301.0%
347-40-00	ADMISSIONS/DAILY FEES	71,596	70,000	79,569	72,000	-9.5%
347-50-00	SPONSORSHIPS/CONTRIB	0	0	0	0	N/A
347-90-00	OTHER RECREATION INCOME	0	0	0	0	N/A
347-91-00	SUMMER FOOD PROGRAM	17,860	18,000	14,909	16,000	7.3%
347-92-00	SOCCER FIELD REVENUE	30,742	25,000	8,125	25,000	207.7%
SALES		419,756	408,000	397,239	413,000	4.0%
CHARGES FOR SERVICES						
359-10-00	OTHER CHARGES	162,750	159,000	158,630	114,000	-28.1%
359-40-00	CODE INSPECTION CHARGES	0	0	0	0	N/A
CHARGES FOR SERVICES		162,750	159,000	158,630	114,000	-28.1%

	FY 15-16	FY 16-17	FY 16-17	FY 17-18	% CHANGE
	YR, END ACT.	Orig Budget	YR, END ACT.	BUDGET	(FY 18 BUDGET TO FY 17 ACT.)
FINES AND FORFEITURES					
361-00-00 POLICE FINES	84,171	90,000	83,484	90,000	7.8%
361-20-00 PARKING FINES	8,645	5,000	1,200	5,000	316.7%
361-30-00 ANIMAL CONTROL FINES	311	0	0	0	N/A
362-00-00 FORFEITS	88,000	90,000	97,450	95,000	-2.5%
363-00-00 NSF FEES	25	0	25	0	-100.0%
369-99-00 FINES AND FORFEITURES	0	0	0	0	N/A
FINES AND FORFEITURES	181,152	185,000	182,159	190,000	4.3%
MONEY AND PROPERTY					
371-00-00 INTEREST INCOME	7,723	5,000	12,100	6,500	-46.3%
373-20-00 RENTAL- BUILDINGS	123,545	100,000	116,696	125,000	7.1%
373-30-00 RENTALS- EQUIPMENT	17,375	15,000	15,484	15,000	-3.1%
373-40-00 RENTS- OTHER	900	0	0	0	N/A
375-00-00 CONT FROM PRIVATE SOURCES	0	6,900	6,051	0	-100.0%
MONEY AND PROPERTY	149,543	126,900	150,330	146,500	-2.5%
OTHER REVENUE					
381-00-00 OTHER REVENUE	1,184	2,000	1,216	1,500	23.3%
381-20-00 AUDIT ADJUSTMENT REV	0	0	0	0	N/A
382-10-00 FROM SALE OF PROP	0	12,000	0	5,000	N/A
382-12-00 INSURANCE PROCEEDS	0	0	0	0	N/A
383-00-00 PROCEEDS FROM BONDS	0	325,000	283,172	0	-100.0%
OTHER REVENUE	1,184	339,000	284,388	6,500	-97.7%
TOTAL OPERATING REVENUE	7,102,630	7,406,700	7,238,024	7,047,300	-2.6%
TRANSFERS IN					
399-02-03 FROM 911 SURCHARGE FUND	0	0	0	0	N/A
399-02-04 FROM FIRE EQUIPMT RESERVE FUND	0	0	0	0	N/A
399-02-05 FROM MFT FUND	224,881	225,000	224,988	225,000	0.0%
399-02-06 FROM LOCAL MFT	0	50,000	50,000	50,000	0.0%
399-02-12 FROM TIF FUND	260,000	260,000	260,000	260,000	0.0%
399-02-21 FROM POLICE INVEST	20,000	30,000	45,350	0	-100.0%
399-02-66 FROM RENTAL REHAB FUND	0	0	0	0	N/A
399-03-07 FROM CORP RESTR. RES	0	0	0	0	N/A
399-05-20 FROM GARBAGE FUND	0	15,000	15,000	25,000	66.7%
399-05-27 FROM GAS FUND	64,346	70,000	70,000	67,910	-3.0%
399-05-35 FROM WATER FUND	127,066	167,512	167,512	300,000	79.1%
399-05-36 FROM WASTE WATER FUND	119,981	163,580	163,580	200,000	22.3%
399-05-41 FROM ELECTRIC FUND	377,862	409,198	409,198	625,000	52.7%
399-05-51 FROM STORM WATER	6,510	6,705	6,705	15,000	123.7%
399-05-82 FROM AVIATION FUND	260,119	267,922	267,922	207,000	-22.7%
399-05-85 FROM CHANUTE EDC	17,619	18,000	18,000	18,000	0.0%
399-06-19 FROM CENT MAINT FUND	20,000	20,000	20,000	20,000	0.0%
TRANSFERS IN	1,498,384	1,702,917	1,718,255	2,012,910	17.1%
GRAND TOTAL	8,601,014	9,109,617	8,956,279	9,060,210	1.2%



An overall increase to total General Fund revenues of \$103,931 (1.2%) is expected in the 17-18 fiscal year, following an experiencing a 4.13% increase in FY 16-17. In FY 17-18, total operating revenue is expected to decrease slightly from the FY 16-17 estimates (-2.6%), as bond proceeds are not currently expected. Transfer revenue is expected to increase by 17.1% this year, to account for limited growth across other General Fund Revenue sources.

GENERAL FUND (001)DEPARTMENT
DIVISIONALLALL

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
BEGINNING BALANCE				4,123,665
REVENUE				
TAXES	4,328,673	4,415,000	4,360,666	4,427,000
LICENSES & PERMITS	254,533	235,800	265,915	235,300
INTERGOVERNMENTAL REVENUE	1,605,038	1,538,000	1,438,696	1,515,000
SALES	419,756	408,000	397,239	413,000
CHARGES FOR SERVICES	162,750	159,000	158,630	114,000
FINES AND FORFEITURES	181,152	185,000	182,159	190,000
MONEY & PROPERTY	150,926	126,900	150,330	146,500
OTHER REVENUE	1,184	339,000	284,388	6,500
TRANSFERS IN	1,498,384	1,702,917	1,718,255	2,012,910
TOTAL REVENUE	8,602,397	9,109,617	8,956,279	9,060,210
EXPENSES				
PERSONNEL SERVICES	4,592,404	4,724,336	4,670,752	4,793,544
EMPLOYEE BENEFITS	990,507	1,126,214	1,027,169	1,156,958
PURCHASED PROFESSIONAL SERVICES	753,823	785,186	762,166	814,098
PURCHASED PROPERTY SERVICES	860,738	792,576	785,962	889,982
OTHER PURCHASED SERVICES	440,882	464,410	416,412	509,349
SUPPLIES	244,177	283,690	266,361	319,200
PROPERTY, PLANT, EQUIPMENT - NOT FIXED	122,566	86,160	67,660	70,560
PROPERTY, PLANT, EQUIPMENT - FIXED	16,763	392,000	410,380	51,000
OTHER	156,299	146,008	146,872	200,051
TRANSFERS OUT	323,046	309,037	309,036	254,951
TOTAL EXPENSES	8,501,206	9,109,617	8,862,769	9,059,693
ENDING BALANCE				4,124,182

GENERAL FUND SUMMARY

EXPENDITURES BY DEPARTMENT

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
GOVERNMENT ADMIN	1,569,102	1,861,963	1,728,754	1,641,905
RECREATION	1,797,209	1,825,149	1,752,615	1,935,815
COMP. PLANNING & ZONING	586,685	657,926	606,313	457,150
NEIGHBORHOOD SERVICES	0	0	0	89,945
POLICE	4,107,784	4,670,709	4,454,919	4,495,803
POLICE & FIRE COMMISSION	6,204	18,943	2,925	17,384
FIRE	434,223	369,090	317,244	421,691
TOTAL	8,501,207	9,403,780	8,862,770	9,059,693

GOVERNMENT ADMINISTRATION DEPARTMENT SUMMARY
 EXPENDITURES BY DIVISION

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
ADMINISTRATOR'S OFFICE	237,324	265,136	261,682	281,631
ELECTED OFFICIALS	156,782	156,333	163,111	159,204
COMPTROLLER'S OFFICE	420,621	435,227	402,621	453,451
HUMAN RESOURCES	41,366	47,763	44,034	81,518
GENERAL GOVERNMENT ACTIVITIES	713,010	957,504	857,306	666,101
TOTAL	1,569,102	1,861,963	1,728,754	1,641,905

FUND

GENERAL FUND (001)

FUNCTIONS

DEPARTMENT

GOVERNMENT ADMIN (01)

DIVISION

ADMINISTRATOR’S OFFICE (10)

MISSION STATEMENT

The Village Administrator’s mission is to provide professional management and leadership to all Departments and activities of the Village and the Community; to insure that all policies and programs of the Village are implemented in an equitable, efficient and effective manner; and to represent the Village with all outside agencies and organizations.

Manages all aspects of municipal operations. Responsible for the administration and supervision of all Departments under the Mayor and Trustees and for the administration of affairs under the Board. This includes personnel issues, annual budget preparation, purchasing, and the daily execution of policies and directives.

AUTHORIZED PERMANENT POSITIONS	FY 15-16	FY 16-17	FY 17-18
Village Administrator	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
TOTAL	2.00	2.00	2.00

FY 16 - 17 GOAL STATUS

- Please see Village Goal Status, located on page 12

FY 17 - 18 GOALS

- Please see Village Goals, located on page 14

FY 17 - 18 SIGNIFICANT PROGRAM/POLICY ADJUSTMENTS

- None

GENERAL FUND

DEPARTMENT
DIVISION

GOVERNMENT ADMINISTRATION
ADMINISTRATOR'S OFFICE

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	169,147	176,000	176,030	181,585
EMPLOYEE BENEFITS	51,387	59,150	55,328	60,700
PURCHASED PROFESSIONAL SERVICES	7,854	10,694	11,084	7,854
PURCHASED PROPERTY SERVICES	1,140	1,192	1,192	1,192
OTHER PURCHASED SERVICES	7,042	17,000	16,909	29,200
SUPPLIES	439	600	575	600
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	315	500	564	500
TRANSFERS OUT	0	0	0	0
TOTAL	237,324	265,136	261,682	281,631

DEPARTMENT
DIVISION

GOVERNMENT ADMINISTRATION
ELECTED OFFICIALS

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	63,300	63,300	67,560	63,300
EMPLOYEE BENEFITS	6,264	6,650	8,819	9,550
PURCHASED PROFESSIONAL SERVICES	43,854	43,854	43,854	43,854
PURCHASED PROPERTY SERVICES	0	0	0	0
OTHER PURCHASED SERVICES	41,939	40,529	42,043	40,500
SUPPLIES	502	500	450	500
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	923	1,500	385	1,500
TRANSFERS OUT	0	0	0	0
TOTAL	156,782	156,333	163,111	159,204

FUND

GENERAL FUND (001)

DEPARTMENT

GOVERNMENT ADMIN (01)

DIVISION

COMPTROLLERS OFFICE (20)

MISSION STATEMENT

It is the mission of this division to serve the community by managing all funds in accordance within the directives of legal authorities, by providing professional service to the citizenry which constitute our customer base, and by serving those who administer the affairs of the Village by providing timely and accurate data related to municipal operations.

FUNCTIONS

This division consists of the Comptroller’s office, Accounting, and Utility billing. Accounting handles accounts payable, accounts receivable, payroll, general ledger, and fixed assets inventory. Utility billing sends statements, receives payments, and maintains records for all electric, water, waste water, and gas customers. Although Utility Billing staff report to the Comptroller, their salaries are budgeted in the PW Admin Fund- Customer Service. Division. The Comptroller’s office also handles all analysis and financial transactions, the annual audit, investments, purchasing, budgeting, and the information management system for all Village departments.

Authorized Permanent Positions

	FY 15 – 16	FY 16 – 17	FY 17 – 18
Comptroller	1.00	1.00	1.00
Accounting Specialist	1.00	1.00	1.00
Budget Analyst	1.00	0.00	0.00
Accountant	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
TOTAL	5.00	4.00	4.00

FY 16 - 17 GOAL STATUS

- Continue to receive the GFOA Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award.
 - o Status: The Village was awarded both the Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award.
- Upgrade the board room video equipment to provide for more professional board presentations.
 - o Status: Complete
- Administer 2016 bond proceeds for various funds and projects throughout the Village. Invest the proceeds until needed.
 - o Status: Complete
- Work with the Administrator to improve Police Pension funding requirements without raising property taxes.
 - o Status: Ongoing

FY 17 - 18 GOALS

- Continue to receive the GFOA Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award.
- Administer 2017 bond proceeds for various funds and projects throughout the Village. Invest the proceeds until needed.
- Work with the Administrator to improve Police Pension funding requirements without raising property taxes.

FY 17-18 SIGNIFICANT PROGRAM/POLICY ADJUSTMENTS

- None

DEPARTMENTAL ACTIVITY INDICATORS

Description	FY 14-15	FY 15-16	FY 16-17
Number of A/P checks issued	3,574	4,450	4,241
Number of parking tickets processed	220	158	132
Number of payroll checks processed *	1,731	1,658	1,576
Number of Purchase Orders processed	1,681	1,888	1,876
Number of Field Purchase Orders	4,281	4,081	3,991

* Does not include direct deposit

FUND

GENERAL FUND (001)

DEPARTMENT

GOVERNMENT ADMIN (01)

DIVISION

HUMAN RESOURCES (30)

MISSION STATEMENT

It is the mission of the Human Resource division to establish, develop, maintain, and communicate personnel policies and to represent, help, advise, train, and consult with the employees of the Village of Rantoul.

The objective is to give the best quality of life to employees through job security, equity, and opportunity and to bring about close-knit, cooperative efforts between all employees to improve performance in the areas of quality, delivery, and cost of services to the citizens of the Village.

FUNCTIONS

This division administers the salary and benefits programs, and the personnel code. It assists with union issues, legal matters related to personnel, payroll issues, and safety and training needs.

Authorized Permanent Positions

PPT Human Resource Manager

Full Time Human Resource Manager

	FY 15-16	FY 16-17	FY 17-18
PPT Human Resource Manager	1.00	1.00	0.00
Full Time Human Resource Manager	0.00	0.00	1.00
TOTAL	1.00	1.00	1.00

FY 15-16 GOAL STATUS

- Develop and implement a Supervisor’s Quarterly Meeting to provide guidance and direction to supervisors on changes in employee relations.
 - o Status: Ongoing
- Develop and implement effective revision of Performance Management Process, annual evaluation tool.
 - o Status: Ongoing.
- Develop and Implement revised Pay procedures for all annual increases by 1/1/17.
 - o Status: Complete
- Negotiate new insurance rates, through IPBC as necessary by 6/30/17. Present updated coverages to the Board for approval by 4/12/17.
 - o Status: Complete

FY 17-18 GOALS

- Develop a bimonthly training program for each department, along with a Supervisor’s Quarterly Meeting to discuss changes in employee relations.
- Develop and Implement revised Pay Procedures for all annual increases by 1/1/18.
- Negotiate new insurance rate through IPBC as necessary by 4/30/18. Present updated coverages to the Board for approval by 4/10/18.

FY 17-18 SIGNIFICANT PROGRAM/POLICY ADJUSTMENTS

- None

GENERAL FUND

DEPARTMENT
DIVISION

GOVERNMENT ADMINISTRATION COMPTROLLERS OFFICE

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	274,741	271,370	255,156	287,641
EMPLOYEE BENEFITS	95,649	103,100	94,292	108,600
PURCHASED PROFESSIONAL SERVICES	43,360	44,846	42,535	44,660
PURCHASED PROPERTY SERVICES	0	0	0	0
OTHER PURCHASED SERVICES	3,543	6,200	3,940	7,050
SUPPLIES	3,072	8,211	5,529	5,500
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	1,000	860	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	256	500	310	0
TRANSFERS OUT	0	0	0	0
TOTAL	420,621	435,227	402,621	453,451

DEPARTMENT
DIVISION

GOVERNMENT ADMINISTRATION HUMAN RESOURCES

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	30,296	34,000	32,232	54,590
EMPLOYEE BENEFITS	6,847	7,850	6,903	21,000
PURCHASED PROFESSIONAL SERVICES	3,928	4,428	3,928	4,428
PURCHASED PROPERTY SERVICES	0	0	0	0
OTHER PURCHASED SERVICES	233	945	768	1,200
SUPPLIES	7	290	149	300
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	54	250	54	0
TRANSFERS OUT	0	0	0	0
TOTAL	41,366	47,763	44,034	81,518

GENERAL FUND

DEPARTMENT

DIVISION

GOVERNMENT ADMINISTRATION

GENERAL GOVERNMENT ACTIVITIES

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	0	0	0	0
EMPLOYEE BENEFITS	0	0	0	0
PURCHASED PROFESSIONAL SERVICES	103,660	118,500	101,632	103,500
PURCHASED PROPERTY SERVICES	92,610	106,000	91,171	107,500
OTHER PURCHASED SERVICES	63,207	61,600	54,463	60,800
SUPPLIES	6,270	7,300	8,225	7,300
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	24,604	25,000	24,928	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	207,000	172,703	0
OTHER	99,612	123,067	95,148	132,050
TRANSFERS OUT	323,046	309,037	309,036	254,951
TOTAL	713,010	957,504	857,306	666,101

FUND

GENERAL FUND (001)

DEPARTMENT

RECREATION (02)

MISSION STATEMENT

It is the mission of the Recreation Department to identify, promote, and integrate comprehensive leisure, sports, education, travel and fitness programs and to provide recreation facilities that enhance the quality of life for Rantoul community members of all ages. The department, in cooperation with the Rantoul Park District, acquires, develops, and maintains a neighborhood park system with safe, pleasant, and healthy surroundings accessible to all residents.

FUNCTIONS

This department manages the Village parks, recreation programs, and facilities; including the Forum, Youth Center, Civic Center, Pool, Recreation Building, Prairie Pines Campground, and Heritage Lake. It is also responsible for Village mowing; including right-of-ways, parks, and airport property.

Authorized Permanent Positions	Full Time			Permanent Part Time		
	FY 15-16	FY 16-17	FY 17-18	FY 15-16	FY 16-17	FY 17-18
Director	1.00	1.00	1.00			
Youth Program Director	1.00	1.00	1.00			
Forum/Youth Center Supervisor	0.00	0.00	0.00	1.00	0.00	0.00
Fitness/Aquatic/Adult Program Supervisor	0.00	1.00	1.00			
Facilities/Property Maintenance Supervisor	1.00	1.00	1.00			
Maintenance Supervisor	1.00	1.00	1.00			
Maintenance Laborer/Operator	1.00	1.00	1.00			
Maintenance Laborer/Rec Service Worker	1.00	1.00	1.00			
Office Supervisor	1.00	1.00	1.00			
Administrative Assistant	0.00	0.00	0.0	0.00	1.00	1.00
Office Aide						
TOTAL	8.00	8.00	8.00	1.00	1.00	1.00

FY 16-17 GOAL STATUS

- Continue renovation and complete North Dr. Park refurbishment.
 - o Status: Complete
- Clarify pool leak situation and form a game plan for permanent fix.
 - o Status: Ongoing
- Implement Silver Sneakers program at the Forum/Aquatic Center.
 - o Status: Complete
- Re-apply for Forum PARC grant.
 - o Status: Not completed. Will be removed from goals.
- Continue Youth Center updates including HVAC, office upgrades, outside basketball fencing, and kitchen dining area paint/flooring.
 - o Status: Ongoing

- Research additional youth cultural arts, group fitness and senior programs to increase quality of life program offerings.
 - o Status: Ongoing
- Successfully secure a new contract with a beverage vendor.
 - o Status: Complete
- Research and implement a sustainable annual 5K event such as Warrior Dash or Tough Mudder event.
 - o Status: Ongoing
- Research furthering the value of Forum memberships with nutritional clinics, trending group fitness classes and smaller competitions for members to compete.
 - o Status: Complete
- Research furthering the value of Aquatic Center passes by offering and early entry to pool for pass holders.
 - o Status: Complete
- Research and implement a sustainable Health Fair.
 - o Status: Ongoing
- Sustain event management at the Airport and research events to increase use as well as revenue.
 - o Status: Complete
- Continue to promote our direct to public information via social media and Notify Me.
 - o Status: Complete
- Continue to promote our online program registration.
 - o Status: Complete

FY 17-18 GOALS

- Research and implement Health Fair
- Implement more activities for adults and seniors that are not related to athletics. (Amazing Race, Paint Like Me Party, etc)
- Research and implement more/different adult activities such as Knocker Soccer
- Further the value of Forum Memberships with a Fitness on Demand Room – adding more and different types of fitness classes.
- Further the value of Senior, Be Fit, and SilverSneakers memberships by adding better equipment for them. (NuStep)
- Research and implement another family fun night/day or themed nights at the pool
- Update front end of Youth Center to provide better security for our staff and kids.
- Update all of Youth Center emergency contact numbers and plans for each individual kid.
- Add at least 1 new youth program
- Continue to come up with a capital improvement plan for youth center (bleachers, air condition gym, etc.)
- Move to an online campground registration software
- Continue to develop Activity Guide
- Continue to develop Online facility reservation setup
- Continue to promote online registration and use of Notify Me

FY 17-18 SIGNIFICANT PROGRAM/POLICY ADJUSTMENTS

- None

DEPARTMENTAL ACTIVITY INDICATORS
(CALENDAR-YEAR, UNLESS OTHERWISE INDICATED)

Description	2014	2015	2016
Forum			
Memberships (as of January 1)	715	806	850
Youth Center			
Memberships	200	200	200
Participation	28,000	30,000	29,000
Organized sport participation (youth)	2000	2200	2000
Organized sport participation (adult)	500	400	400
Number of senior citizens served by transportation	8-12 per day	8-12 per day	4-8 per day
Number of senior citizens served by Peace Meals	36	35	30
Beautification			
Number of acres mowed	1100+	1100	1100
Mowing man-hours	9000+	9000+	9000+

RECREATION DEPARTMENT - SUMMARY

EXPENDITURES BY DIVISION

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
ADMINISTRATION	363,597	356,501	352,649	370,295
POOL	219,719	229,352	222,025	237,322
FORUM	237,705	237,668	217,992	251,911
YOUTH CENTER	201,510	203,831	201,449	210,065
CAMPGROUND	30,920	37,100	34,914	31,000
PARKS MAINTENANCE	611,353	629,397	615,346	675,241
PROGRAMS	132,406	131,300	108,240	159,981
TOTAL	1,797,210	1,825,149	1,752,615	1,935,815

GENERAL FUND

DEPARTMENT
DIVISION

RECREATION ADMINISTRATION

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	147,494	156,990	154,284	161,323
EMPLOYEE BENEFITS	55,146	64,180	62,908	69,425
PURCHASED PROFESSIONAL SERVICES	43,820	49,374	49,692	44,181
PURCHASED PROPERTY SERVICES	41,407	32,412	33,976	31,147
OTHER PURCHASED SERVICES	62,339	45,700	44,919	56,315
SUPPLIES	5,817	4,251	3,991	4,250
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	4,917	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	2,659	3,594	2,879	3,654
TRANSFERS OUT	0	0	0	0
TOTAL	363,597	356,501	352,649	370,295

DEPARTMENT
DIVISION

RECREATION POOL

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	97,185	98,408	98,336	105,959
EMPLOYEE BENEFITS	12,144	14,105	12,937	15,063
PURCHASED PROFESSIONAL SERVICES	0	0	0	0
PURCHASED PROPERTY SERVICES	57,314	54,884	50,218	53,500
OTHER PURCHASED SERVICES	1,681	4,050	2,976	4,050
SUPPLIES	35,595	38,500	38,364	38,500
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	4,000	7,100	7,100	7,750
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	11,801	12,305	12,094	12,500
TRANSFERS OUT	0	0	0	0
TOTAL	219,719	229,352	222,025	237,322

GENERAL FUND

DEPARTMENT
DIVISION

RECREATION

FORUM

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	124,185	111,723	103,954	117,952
EMPLOYEE BENEFITS	26,777	24,734	21,987	26,501
PURCHASED PROFESSIONAL SERVICES	0	0	0	0
PURCHASED PROPERTY SERVICES	63,930	72,734	70,553	65,744
OTHER PURCHASED SERVICES	304	2,250	1,200	250
SUPPLIES	3,579	5,650	5,561	6,250
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	11,605	14,000	7,619	28,550
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	7,324	6,577	7,118	6,664
TRANSFERS OUT	0	0	0	0
TOTAL	237,705	237,668	217,992	251,911

DEPARTMENT
DIVISION

RECREATION

YOUTH CENTER

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	112,477	120,105	119,940	122,343
EMPLOYEE BENEFITS	25,154	28,244	26,549	29,505
PURCHASED PROFESSIONAL SERVICES	0	0	0	0
PURCHASED PROPERTY SERVICES	27,043	30,546	30,297	31,763
OTHER PURCHASED SERVICES	13,976	12,543	12,609	14,000
SUPPLIES	2,706	3,000	2,614	3,000
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	10,946	0	0	0
OTHER	9,208	9,393	9,441	9,454
TRANSFERS OUT	0	0	0	0
TOTAL	201,510	203,831	201,449	210,065

GENERAL FUND

DEPARTMENT

DIVISION

RECREATION

CAMPGROUND

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	0	0	0	0
EMPLOYEE BENEFITS	0	0	0	0
PURCHASED PROFESSIONAL SERVICES	0	0	0	0
PURCHASED PROPERTY SERVICES	30,920	34,700	34,914	31,000
OTHER PURCHASED SERVICES	0	2,400	0	0
SUPPLIES	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	0	0	0	0
TRANSFERS OUT	0	0	0	0
TOTAL	30,920	37,100	34,914	31,000

DEPARTMENT

DIVISION

RECREATION

PARKS MAINTENANCE

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	314,722	316,393	306,952	319,366
EMPLOYEE BENEFITS	78,781	86,406	82,092	100,951
PURCHASED PROFESSIONAL SERVICES	0	0	0	0
PURCHASED PROPERTY SERVICES	164,012	179,612	181,024	190,208
OTHER PURCHASED SERVICES	115	200	0	200
SUPPLIES	53,507	46,570	45,062	64,300
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	216	216	216	216
TRANSFERS OUT	0	0	0	0
TOTAL	611,353	629,397	615,346	675,241

GENERAL FUND

DEPARTMENT

DIVISION

RECREATION

PROGRAMS

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	56,229	53,000	39,642	80,000
EMPLOYEE BENEFITS	10,741	6,940	3,636	8,481
PURCHASED PROFESSIONAL SERVICES	0	0	0	0
PURCHASED PROPERTY SERVICES	0	1,500	1,500	1,500
OTHER PURCHASED SERVICES	6,731	4,000	3,869	4,000
SUPPLIES	42,281	52,760	48,622	51,500
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	16,424	13,100	10,972	14,500
TRANSFERS OUT	0	0	0	0
TOTAL	132,406	131,300	108,240	159,981

FUND

GENERAL FUND (001)

DEPARTMENT
COMPREHENSIVE
PLANNING & ZONING
(03)

MISSION STATEMENT

It is the mission of the Comprehensive Planning and Zoning Department to attain a higher quality of life for all citizens through increased quality of services, products provided, and customer service related to life, safety, and other building, zoning, and subdivision codes as part of a coordinated planning and service delivery program.

FUNCTIONS

This department administers/enforces the Village public health/safety directives, Building Code regulations, and Planning and Zoning Ordinances. The purpose of the Planning and Zoning Ordinance is to safeguard the health, property and public welfare by controlling the design, location, use or occupancy of all buildings and structures through the regulated and orderly development of land and land uses within this jurisdiction. The purpose of the Building Code is to provide minimum standards to insure the public safety, health and welfare, insofar as they are affected by building construction, and to protect life and property from all hazards incident to the occupancy of buildings, structures or premises. The purpose of Code Enforcement is to provide minimum standards to insure public health, safety and welfare, insofar as they are affected by the continued occupancy and maintenance of existing structures and premises.

The purpose of Residential Registration and Rental Inspection is to identify what is rental property and to provide minimum standards to ensure public health, safety and welfare insofar as they are affected by the continued occupancy and maintenance of existing residential rental structures and premises.

Authorized Permanent Positions	FY 15-16	FY 16-17	FY 17-18
Building Inspector	1.00	1.00	1.00
Planning and Zoning Administrator (Formerly Assistant Inspector)	1.00	1.00	1.00
Rental Prop Inspector/Property Maint. Supervisor	1.00	1.00	1.00
Code Enforcement Inspectors	2.00	2.00	2.00
Rental Property Assistant/Administrative Assistant	1.00	1.00	1.00
Rental Prop Assistant Supervisor	0.00	1.00	1.00
TOTAL	7.00	7.00	7.00

FY 16-17 GOAL STATUS

- **Pursuant to Village Board Strategic Plan:** To develop tools and methods for the adequate measurement of customer service quality and increase revenue to the Village or reduce expenditures. This includes the Department’s responsibilities for new Village Planning document.
 - o Status: Ongoing. Provided avenues of open communication with citizens via e-mail, Twitter, Facebook, Online Form Submittals, and updating the Inspection pages on the Village website.
- To review the various building and zoning plans for code compliance prior to the issuance of building permit in an expeditious manner.
 - o Status: Ongoing
- To perform code review for zoning variance and subdivision submittals prior to being presented to the Zoning Board of Appeals and Plan Commission.
 - o Status: Ongoing

- To implement the Rental Registration and Inspection programs to complete the registration process and perform property maintenance inspections in an expeditious manner.
 - o Status: Ongoing – Streamlined the Rental Inspection Notice process by eliminating the amount of letters that were generated and mailed, which led to a noticeable cost reduction. The old inspection result process was clarified, by eliminating the ineffective grading scale and operating under a “Pass/Fail” system.
- Perform general inspections for code compliance in an expeditious manner.
 - o Status: Ongoing
- Perform code enforcement inspections that are received by citizen complaints and to take a more proactive approach by staff to actively seek out violations on properties located within Rantoul and obtain compliance from these violators.
 - o Status: Ongoing
- Change the zoning for downtown from General Commercial to a new Central Business District.
 - o Status: Pending. A major zoning code updates is expected to be completed in FY 17-18.
- Reorganization of the Inspection Department into an Inspection/Community Development services with four divisions including a new Neighborhood Services Division.
 - o Status: Ongoing. Neighborhood Services Division was created in FY 16-17.

FY 17-18 GOALS

- Continue to improve accountability of all residential housing within the Village of Rantoul, by maintaining current registrations and by upholding property standards specifically designed to upgrade residential property.
- Conduct code enforcement inspections generated by citizen complaints and continue operating proactively by seeking out violations and obtaining compliance on all properties located within Rantoul.
- Research effective methods for enforcement of violation cases.
- Streamline and provide a more efficient permit issuance process.
- Encourage all Inspection Department employees to actively participate in Village-wide committees.
- Work with Economic Development division to redevelop old Bank building
- Adjust permit fees to be competitive, more self-reliant, and more affordable.

FY 17-18 SIGNIFICANT PROGRAM/POLICY ADJUSTMENTS

- 50/50 Grant Program to assist in tree removal.

DEPARTMENTAL ACTIVITY INDICATORS
(CALENDAR-YEAR, UNLESS OTHERWISE INDICATED)

Description	2014	2015	2016
<i>Construction Value</i>			
New single-family or multi-family Residential	\$0.00	\$168,347	\$780,844
New Commercial/Industrial	\$98,400	\$1,437,900	\$937,074
<i>Number of permits</i>			
New single-family or multi-family Residential	0	1	2
New Commercial/Industrial	1	4	6
<i>Number of nuisance complaints</i>			
Residential/Commercial/Industrial	1370	1234	1064
<i>Number of nuisance letters sent</i>			
Residential/Commercial/Industrial	1285	1304	1166
<i>Number of construction inspections & re-inspections</i>			
Residential/Commercial/Industrial	1472	1612	1728
<i>Fees collected</i>			
Residential/Commercial/Industrial	\$32,978.65	\$38,568.72	\$33,962.76

COMPREHENSIVE ZONING & PLANNING

DEPARTMENT SUMMARY EXPENDITURES BY DIVISION

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
ADMINISTRATION	215,562	248,399	228,497	116,349
PLANNING COMMISSION	10,745	15,688	13,403	0
CODE ENFORCEMENT	158,340	175,568	155,922	161,872
BUILDING INSPECTION	83,020	94,780	92,287	45,333
RENTAL INSPECTION	108,271	109,667	102,798	133,596
ZONING ENFORCEMENT	10,747	13,824	13,406	0
TOTAL	586,685	657,926	606,313	457,150

GENERAL FUND

DEPARTMENT
DIVISION

COMP. PLANNING & ZONING

ADMINISTRATION

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	88,639	120,200	120,134	35,000
EMPLOYEE BENEFITS	30,864	34,733	35,708	3,100
PURCHASED PROFESSIONAL SERVICES	37,664	38,473	29,658	34,173
PURCHASED PROPERTY SERVICES	8,838	9,272	8,541	8,276
OTHER PURCHASED SERVICES	25,496	29,651	22,525	26,900
SUPPLIES	2,913	10,169	6,126	7,400
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	20,879	5,401	5,428	1,000
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	270	500	378	500
TRANSFERS OUT	0	0	0	0
TOTAL	215,562	248,399	228,497	116,349

DEPARTMENT
DIVISION

COMP. PLANNING & ZONING

PLANNING COMMISSION

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	8,392	10,662	11,160	0
EMPLOYEE BENEFITS	2,353	2,626	2,243	0
PURCHASED PROFESSIONAL SERVICES	0	2,400	0	0
PURCHASED PROPERTY SERVICES	0	0	0	0
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	0	0	0	0
TRANSFERS OUT	0	0	0	0
TOTAL	10,745	15,688	13,403	0

GENERAL FUND

DEPARTMENT
DIVISION

COMP. PLANNING & ZONING
CODE ENFORCEMENT

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	95,370	102,864	102,862	97,848
EMPLOYEE BENEFITS	38,997	44,724	41,969	44,924
PURCHASED PROFESSIONAL SERVICES	7,873	11,480	1,284	12,000
PURCHASED PROPERTY SERVICES	16,100	6,500	0	5,000
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	10,000	9,808	2,000
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	0	0	0	100
TRANSFERS OUT	0	0	0	0
TOTAL	158,340	175,568	155,922	161,872

DEPARTMENT
DIVISION

COMP. PLANNING & ZONING
BUILDING INSPECTION

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	61,905	69,800	69,867	28,933
EMPLOYEE BENEFITS	21,114	21,500	21,855	15,900
PURCHASED PROFESSIONAL SERVICES	0	0	0	0
PURCHASED PROPERTY SERVICES	0	480	8	500
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	0	3,000	556	0
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	0	0	0	0
TRANSFERS OUT	0	0	0	0
TOTAL	83,020	94,780	92,287	45,333

GENERAL FUND

DEPARTMENT
DIVISION

COMP. PLANNING & ZONING

RENTAL INSPECTION

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	72,501	68,260	68,255	89,486
EMPLOYEE BENEFITS	28,568	32,484	26,780	34,000
PURCHASED PROFESSIONAL SERVICES	3,928	3,928	3,928	4,300
PURCHASED PROPERTY SERVICES	0	0	0	0
OTHER PURCHASED SERVICES	2,185	2,985	2,095	3,500
SUPPLIES	983	1,900	1,741	2,200
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	108	110	0	110
TRANSFERS OUT	0	0	0	0
TOTAL	108,271	109,667	102,798	133,596

DEPARTMENT
DIVISION

COMP. PLANNING & ZONING

ZONING ENFORCEMENT

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	8,394	11,200	11,163	0
EMPLOYEE BENEFITS	2,353	2,624	2,243	0
PURCHASED PROFESSIONAL SERVICES	0	0	0	0
PURCHASED PROPERTY SERVICES	0	0	0	0
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	0	0	0	0
TRANSFERS OUT	0	0	0	0
TOTAL	10,747	13,824	13,406	0

FUND

GENERAL FUND (001)

DEPARTMENT
NEIGHBORHOOD
SERVICES (04)

MISSION STATEMENT

It is the mission of the Comprehensive Planning and Zoning Department to attain a higher quality of life for all citizens through increased quality of services, products provided, and customer service related to life, safety, and other building, zoning, and subdivision codes as part of a coordinated planning and service delivery program.

FUNCTIONS

This department administers/enforces the Village public health/safety directives, Building Code regulations, and Planning and Zoning Ordinances. The purpose of the Planning and Zoning Ordinance is to safeguard the health, property and public welfare by controlling the design, location, use or occupancy of all buildings and structures through the regulated and orderly development of land and land uses within this jurisdiction. The purpose of the Building Code is to provide minimum standards to insure the public safety, health and welfare, insofar as they are affected by building construction, and to protect life and property from all hazards incident to the occupancy of buildings, structures or premises. The purpose of Code Enforcement is to provide minimum standards to insure public health, safety and welfare, insofar as they are affected by the continued occupancy and maintenance of existing structures and premises.

The purpose of Residential Registration and Rental Inspection is to identify what is rental property and to provide minimum standards to ensure public health, safety and welfare insofar as they are affected by the continued occupancy and maintenance of existing residential rental structures and premises.

Authorized Permanent Positions
Neighborhood Services Coordinator

	FY 15-16	FY 16-17	FY 17-18
	0.00	0.00	1.00
TOTAL	0.00	0.00	1.00

FY 16-17 GOAL STATUS

- Not Applicable

FY 17-18 GOALS

FY 17-18 SIGNIFICANT PROGRAM/POLICY ADJUSTMENTS

- Department Created

DEPARTMENT SUMMARY - NEIGHBORHOOD SERVICES

EXPENDITURES BY DIVISION

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
NEIGHBORHOOD SERVICES	0	0	0	89,945
TOTAL	0	0	0	89,945

GENERAL FUND

DEPARTMENT

DIVISION

NEIGHBORHOOD SERVICES

NEIGHBORHOOD SERVICES

	Actual	Budget	Actual	Budget
	FY 15-16	FY 16-17	FY 16-17	FY 17-18
PERSONNEL SERVICES	0	0	0	51,503
EMPLOYEE BENEFITS	0	0	0	19,050
PURCHASED PROFESSIONAL SERVICES	0	0	0	500
PURCHASED PROPERTY SERVICES	0	0	0	1,192
OTHER PURCHASED SERVICES	0	0	0	6,700
SUPPLIES	0	0	0	1,000
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	0	0	0	10,000
TRANSFERS OUT	0	0	0	0
TOTAL	0	0	0	89,945

FUND

GENERAL FUND (001)

DEPARTMENT

POLICE (05)

MISSION STATEMENT

The Rantoul Police Department is committed to the enhancement of public safety and, through the efficient use of public resources, to enhance the quality of life in the Village of Rantoul. It is the mission of the Police Department to enforce the laws of the State of Illinois and the Village of Rantoul, in conformance with the Constitution of the United States and that of the State of Illinois, and to protect and serve citizens of our community with the highest level of professionalism and integrity.

FUNCTIONS

Investigates crimes and offenses, arrests offenders, enforces criminal, juvenile, animal control and traffic laws, responds to calls for service, assists prosecutors with court proceedings, and works with citizens to reduce and prevent crime and disorder and improve the quality of life in the Village. Also provides support service staff to maintain technical systems, manage and disseminate data for police and fire departments.

Authorized Permanent Positions	Full-time			Permanent Part-time		
	FY 15-16	FY 16-17	FY 17-18	FY 15-16	FY 16-17	FY 17-18
Chief of Police	1.00	1.00	1.00			
Lieutenant	2.00	2.00	2.00			
Sergeant	6.00	6.00	6.00			
Detective Sergeant	1.00	1.00	1.00			
Detective	2.00	2.00	2.00			
School Resource Officer	2.00	2.00	2.00			
Patrolman	16.00	16.00	16.00			
Canine Officer	1.00	1.00	1.00			
Community Services Officer	1.00	1.00	1.00			
Dispatcher	5.00	3.00	0.00	1.00	1.00	0.00
Police Services Representative	0.00	0.00	2.00	0.00	0.00	1.00
Evidence Custodian	0.00	0.00	1.00			
Administrative Assistant	1.00	1.00	1.00			
Operations Manager	1.00	1.00	1.00			
Full-time Total	39.00	37.00	37.00			
Permanent Part-time Total				1.00	1.00	1.00
Total	39.00	37.00	37.00	1.00	1.00	1.00

The office of the Police Chief provides direction, supervision, coordination, and general support to the Patrol Division and Administrative Division.

- The Patrol Division is the first responder to all calls for service, twenty-four hours a day seven day a week. This includes preliminary investigations, accident investigations, order maintenance and traffic enforcement.
- The Administrative Division provides specialized and technical services to the police department and community in the form of the Support Section, Investigations Section, School Resource Officers and the Community Services Officer.

ADMINISTRATION DIVISION

Current Service Levels:

Chief, Administrative Lieutenant, Administrative Assistant

FY 16-17 GOAL STATUS

- Continue to enhance community policing efforts and community engagement by promoting positive citizen interaction and neighborhood safety. *Status: Community Policing and community interaction efforts continue. Examples of interaction include: Rantoul Tomorrow, Rantoul Night Out, Fill the Squad Car fund raiser, Cop on Top fundraiser and Shop with a Cop.*
- Continue policy manual revision and update bi-annually or as laws or regulations require. *Status: On-going. Department administration conducts on-going review and revisions to the policy manual based on law enforcement best practices, court cases and legislative changes.*
- Continually explore outside funding resources through grant opportunities for equipment and training. *Status: On-going. With the state and federal budget shortfalls grant programs are becoming scarce. However, RPD staff routinely review websites where grant opportunities are typically posted. RPD was not eligible for Byrnes Federal Funding this year.*
- Continue law enforcement management training for Chief and Lieutenants to stay abreast of best law enforcement management practices, technologies and methods. *Status: On-going. The Lieutenants routinely attend training courses intended for law enforcement management personnel.*
- Purchase two (2) Administrative vehicles and one (1) new marked patrol vehicle. *Status: The two Administrative vehicles purchased. The marked patrol vehicle purchase was cancelled due to budgetary constraints.*
- Continue to oversee the facility ceiling repair project. *Status: The project has been completed.*
- Increase recruitment efforts to increase a diverse applicant pool. *Status: There was no applicant testing during this fiscal year.*
- Develop the department's new Chaplain program by involving Chaplain Miller in community events and critical incidents as needed. *Status: Chaplain Miller has completed the required training and has been a welcomed and valued member of the police department. Chaplain Miller has participated in several community events as well as engaged with department staff.*
- Continue to develop professional working relationships with other village department staff and employees and the village school systems staff and employees. *Status: A tremendous amount of effort was put into this on-going goal. With "Rantoul Tomorrow" initiatives and the completion of the "HPO" training, new working relationships have been developed and grown.*

FY 17-18 GOALS

- Continue to enhance community policing efforts and community engagement by promoting positive citizen interaction and neighborhood safety.
- Continue policy manual revision and update bi-annually or as laws or regulations require.
- Continually explore outside funding resources through grant opportunities for equipment and training.

- Continue law enforcement management training for Chief and Lieutenants to stay abreast of best law enforcement management practices, technologies and methods.
- Purchase one (1) Administrative vehicle and one (1) new marked patrol vehicle
- Increase recruitment efforts to increase a diverse applicant pool.
- Continue to develop professional working relationships with other village department staff and employees and the village school systems staff and employees.

SUPPORT SECTION

Current Service Levels:

Operations Manager, Three (2) FT Police Services Representatives, One (1) FT Evidence Custodian, One (1) PT Police Services Representative

FY 16-17 GOALS

- Complete the transition of the Evidence Custodian responsibilities from sworn staff to support staff. Complete the training of the newly selected employee for the Evidence Custodian position. *Status: Completed. Terri Neil completed “Managing Property and Evidence Room” certified course in April 2016. Terri has been trained in evidence management procedures and is now managing all physical and digital evidence.*
- Develop electronic database of evidence that pre-dates ARMS or enter evidence into ARMS. *Status: Completed. Terri is using an Excel Document to electronically track evidence that pre-dates ARMS.*
- Conduct evidence purge (adjudicated cases) and evidence inventory. *Status: In progress. All evidence 2012 and older has been purged.*
- Certify support staff to conduct Live-scan printing and submissions. *Status: Completed. All support staff have completed Live scan certification through Illinois State Police Division of Administration Bureau of Identification.*
- Continue to work with other agencies, including the Circuit Clerk, on electronic traffic citation options. *Status: On-going.*

FY 17-18 GOALS

- Continue to work with other agencies, including the Circuit Clerk, on electronic traffic citation options
- Replacement of Squad Laptops and equipment as needed for Electronic Citation implementation. Current CF31 laptops are 6 years old.
- Hire and Train part time Police Service Representative (PSR) for 25hrs week position.
- Have all PSR’s complete the Annual Certification for FOIA through the Attorney General’s Office; online website and/or receive additional FOIA training.

ANIMAL CONTROL SECTION

Current Service Levels:

Community Services Officer

FY 16-17 GOAL STATUS

- Maintain current level of service. *Status: On-going process.*
- Make needed repairs to Animal Control vehicle (body work) to extend the life span of the vehicle. *Status: Completed.*

FY 17-18 GOALS

- Maintain current level of service.

INVESTIGATIONS SECTION

Current Service Levels:

Detective Sergeant, Two (2) Detectives, Two (2) School Resource Officers

FY 16-17 GOALS STATUS

- Continue to work on implementing case management tracking system. *Status: Completed. Full case management with ARMS integration was completed in January 2017.*
- Develop an Intelligence gathering and dissemination system to share information between patrol shifts, detectives and school resource officers. *Status: On-going.*
- Continue to assist Patrol Division with calls for service requiring immediate additional resources. *Status: On-going. This routinely occurs when patrol resources are exceeded.*
- Attend additional training concerning high tech investigative procedures (cell phones and computer investigations.) *Status: Sgt. Bouse is scheduled to attend a cell phone forensic certification course in August 2017.*
- Identify, select and train a new detective for the Spring 2017 detective rotation. *Status: Completed. Detective Willard returned to the patrol division and Officer Schmidt was selected as the new detective. Detective Schmidt attended a two week homicide investigation course, one week crime scene investigations course, a one week Child interviewing course as well as a one week Juvenile Officer course.*

FY 17-18 GOALS

- Continue to assist Patrol Division with calls for service requiring immediate additional resources.
- Continue to develop an Intelligence gathering and dissemination system to share information between patrol shifts, detectives and school resource officers.
- Attend additional training concerning general investigative procedures (State of Illinois now has new mandates for continuing education for Detectives)
- Identify, select and train a new detective for the Spring 2018 detective rotation.

PATROL DIVISION

Current Service Levels:

Patrol Lieutenant, Six (6) Patrol Sergeants, Sixteen (16) Patrol Officers

FY 16-17 GOALS STATUS

- Planning for replacement of patrol canine due to age of current canine. Includes review of K-9 officer selection, purchase of canine and training for canine and officer and identify a new Canine Sergeant. *Status: Completed. Officer Jerry King was selected for the dog handler position. A new canine was selected, "Wyatt" was purchased, trained and partnered up with Officer King.*
- Continue efforts to enhance in-house training program, including training officers to be instructors in various disciplines within the department. *Status: On-going. The police department now conducts two (2) mandatory in-house 8 hour training blocks per year.*

- Establish a Crime-Free Housing program, to include getting two (2) officers certified as seminar instructors. **Status: In progress. Sgt. Beach and Sgt. Morgan have completed the required training to start the program. Much of the work has been completed to start the program, however, the program was put on hold, pending the start of a new Chief of Police.**
- Establish a patrol division Truck Safety Officer position(s), including identifying and training the selected officer(s). **Status: Cancelled. Two officers attended the required training, however, after the resignation of Chief Blevins, the department administration did not view this program to be a priority.**
- Continue supervisory/management training for Lieutenant and Sergeants, with the focus on sending at least two (2) Sergeants to an executive leadership course. **Status: On-going. All Sergeants and Lieutenants have exceeded the minimum amount of required training for the year. Additionally, three sergeants attended a three week executive leadership training course (PER21C).**
- Continue outreach efforts to improve upon established community relationships and form new partnerships, to include enhancing neighborhood watch programs as well as Adopt a School-Lunch with a Cop program as well as partnering with the village Neighborhood Services Department. **Status: On-going. The police department is heavily engaged in community outreach programs, including, Rantoul Tomorrow, Rantoul Night Out, Fill the Squad Car fund raiser, Cop on Top fundraiser and Shop with a Cop.**
- Maintain frequency of use of bicycle patrol efforts where and when appropriate.
- Review and refresh the department Field Training Program to ensure our training processes are current with department practices and training staff have current training certifications, to include obtaining certifications for officers yet to be identified as Field Training Officers.

FY 17-18 GOALS

- Continue efforts to enhance in-house training program, including training officers to be instructors in various disciplines within the department.
- Continue efforts to establish the Crime-Free Housing program.
- Continue supervisory/management training for Lieutenant and Sergeants, with the focus on sending at least two (2) Sergeants to an executive leadership course.
- Continue outreach efforts to improve upon established community relationships and form new partnerships, to include enhancing neighborhood watch programs as well as Adopt a School-Lunch with a Cop program.
- Maintain frequency of use of bicycle patrol efforts where and when appropriate.

CANINE

Current Service Levels:

One (1) Canine Officer

FY 16-17 GOALS STATUS

- Retire “Nautic” due to his age and declining health. **Status: Completed.**
- Identify who the next K-9 handler will be. Purchase a new canine and get the pair trained. **Status: Completed. Officer Jerry King was selected for the dog handler position. A new canine, “Wyatt,” was purchased, trained and partnered up with Officer King.**

FY 17-18 GOALS

- Maintain current level of service.

ESDA

Current Service Levels:

ESDA Director/Community Services Officer (shared duties with ANIMAL CONTROL)

FY 16-17 GOALS STATUS

- Complete review and revision to the Champaign County EOP for village needs, adopt as the Village of Rantoul Emergency Operations Plan. *The ESDA coordinator and Admin police Lieutenant had been reviewing and revising the Champaign County EOP to meet the Village's needs. During this revision, it was learned that Champaign County modified its EOP again. So, it was decided to wait until Champaign County completes their process so that the EOP's are similar in form and function.*
- Train department heads and supervisors on the new EOP procedures. *Status: On hold, pending revision of EOP.*

FY 17-18 GOALS

- Review and revise of the Village of Rantoul Emergency Operation/Preparedness Plan;
- Evaluate the need for the development of a Village of Rantoul Business Continuity Plan;
- Evaluate the need for the development of individual Building Emergency Action Plans for Village owned buildings;
- Review existing emergency response procedures/plans for priority locations (i.e. schools, factories, etc.), and evaluate if additional plans need to be developed.
- Develop a plan to conduct regular village-wide drills and exercise to test emergency operations plans and procedures.

FY 16-17 SIGNIFICANT PROGRAM/POLICY ADJUSTMENTS

Chief Blevins resigned mid 16/17 Fiscal Year. Chief Tony Brown is being hired in the 17/18 Fiscal Year. Most of Blevins' departmental goals were either met or are still in progress. Some goals were cancelled after his departure as they were no longer thought to be a priority. During the time between Blevins and Brown, there were no significant program or policy adjustments.

DEPARTMENTAL ACTIVITY INDICATORS

The departmental activity indicators as all crime and activity data is collected and reported based on the calendar year, and is therefore a misleading set of metrics to reference at fiscal year's end. It is therefore omitted from this report.

DEPARTMENT SUMMARY - POLICE

EXPENDITURES BY DIVISION

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
ADMINISTRATION	817,205	1,027,851	952,790	877,352
SUPPORT	596,605	650,203	611,384	657,171
ANIMAL CONTROL	69,544	83,087	78,733	85,603
INVESTIGATION	447,111	484,956	459,420	485,575
PATROL	2,082,445	2,313,449	2,244,592	2,288,336
CANINE	86,482	101,413	100,610	91,816
ESDA	8,393	9,750	7,390	9,950
TOTAL	4,107,784	4,670,709	4,454,919	4,495,803

GENERAL FUND

DEPARTMENT
DIVISION

POLICE
ADMINISTRATION

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	268,199	271,940	254,741	274,075
EMPLOYEE BENEFITS	57,395	59,210	49,290	59,351
PURCHASED PROFESSIONAL SERVICES	121,500	126,773	122,881	125,029
PURCHASED PROPERTY SERVICES	181,242	184,781	173,212	187,572
OTHER PURCHASED SERVICES	136,386	148,628	138,996	160,500
SUPPLIES	47,782	67,900	45,343	60,200
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	2,469	7,719	7,528	8,700
PROPERTY, PLANT, EQUIPMENT- FIXED	0	159,200	159,153	0
OTHER	2,231	1,700	1,645	1,925
TRANSFERS OUT	0	0	0	0
TOTAL	817,205	1,027,851	952,790	877,352

DEPARTMENT
DIVISION

POLICE
SUPPORT

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	205,001	215,216	207,686	218,966
EMPLOYEE BENEFITS	81,002	90,129	84,213	95,085
PURCHASED PROFESSIONAL SERVICES	305,008	339,438	315,887	336,000
PURCHASED PROPERTY SERVICES	2,400	2,500	2,216	2,500
OTHER PURCHASED SERVICES	-76	1,450	273	3,150
SUPPLIES	1,142	1,200	1,110	1,200
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	1,858	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	270	270	0	270
TRANSFERS OUT	0	0	0	0
TOTAL	596,605	650,203	611,384	657,171

GENERAL FUND

DEPARTMENT
DIVISION

POLICE ANIMAL CONTROL

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	45756	47,561	47,307	48,989
EMPLOYEE BENEFITS	20067	23,422	22,587	24,510
PURCHASED PROFESSIONAL SERVICES	3600	8,800	6,217	11,800
PURCHASED PROPERTY SERVICES	0	3,000	2,597	0
OTHER PURCHASED SERVICES	0	100	0	100
SUPPLIES	68	150	25	150
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	54	54	0	54
TRANSFERS OUT	0	0	0	0
TOTAL	69,544	83,087	78,733	85,603

DEPARTMENT
DIVISION

POLICE INVESTIGATION

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	389,845	401,837	396,340	408,527
EMPLOYEE BENEFITS	49,289	61,927	53,009	60,448
PURCHASED PROFESSIONAL SERVICES	2,098	4,839	2,976	4,800
PURCHASED PROPERTY SERVICES	0	0	0	0
OTHER PURCHASED SERVICES	4,856	13,257	5,571	8,800
SUPPLIES	727	2,000	1,343	2,000
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	596	0	500
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	295	500	181	500
TRANSFERS OUT	0	0	0	0
TOTAL	447,111	484,956	459,420	485,575

GENERAL FUND

DEPARTMENT
DIVISION

POLICE PATROL

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	1,742,564	1,828,437	1,815,696	1,805,276
EMPLOYEE BENEFITS	252,060	310,345	275,776	307,160
PURCHASED PROFESSIONAL SERVICES	10,516	16,719	11,104	14,500
PURCHASED PROPERTY SERVICES	22,417	14,086	12,103	39,200
OTHER PURCHASED SERVICES	20,831	31,559	27,089	27,700
SUPPLIES	18,648	23,825	20,639	24,500
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	8,186	10,188	9,783	17,500
PROPERTY, PLANT, EQUIPMENT- FIXED	5,817	76,790	70,950	51,000
OTHER	1,405	1,500	1,452	1,500
TRANSFERS OUT	0	0	0	0
TOTAL	2,082,445	2,313,449	2,244,592	2,288,336

DEPARTMENT
DIVISION

POLICE CANINE

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	75,301	75,662	78,545	76,982
EMPLOYEE BENEFITS	9,179	10,397	10,224	11,080
PURCHASED PROFESSIONAL SERVICES	502	600	627	600
PURCHASED PROPERTY SERVICES	500	2,500	974	1,500
OTHER PURCHASED SERVICES	248	3,500	1,990	800
SUPPLIES	698	700	621	800
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	8,000	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	7,575	0
OTHER	54	54	54	54
TRANSFERS OUT	0	0	0	0
TOTAL	86,482	101,413	100,610	91,816

GENERAL FUND

DEPARTMENT

DIVISION

POLICE

ESDA

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	1,731	2,400	2,400	2,600
EMPLOYEE BENEFITS	0	0	0	0
PURCHASED PROFESSIONAL SERVICES	4,060	4,100	3,228	4,100
PURCHASED PROPERTY SERVICES	2,602	3,000	1,762	3,000
OTHER PURCHASED SERVICES	0	250	0	250
SUPPLIES	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	0	0	0	0
TRANSFERS OUT	0	0	0	0
TOTAL	8,393	9,750	7,390	9,950

DEPARTMENT SUMMARY - POLICE & FIRE COMMISSION

EXPENDITURES BY DIVISION

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
ADMINISTRATION	6,204	18,943	2,925	17,384
TOTAL	6,204	18,943	2,925	17,384

GENERAL FUND

DEPARTMENT DIVISION

POLICE & FIRE COMMISSION

ADMIN

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	0	1,300	520	1,300
EMPLOYEE BENEFITS	0	0	40	0
PURCHASED PROFESSIONAL SERVICES	40	8,500	1,078	6,250
PURCHASED PROPERTY SERVICES	0	0	0	0
OTHER PURCHASED SERVICES	3,657	8,593	1,209	6,884
SUPPLIES	2,506	550	78	2,950
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	0	0	0	0
TRANSFERS OUT	0	0	0	0
TOTAL	6,204	18,943	2,925	17,384

FUND

GENERAL FUND (001)

DEPARTMENT

FIRE (07)

MISSION STATEMENT

The Rantoul Fire and Rescue Department is dedicated to providing quality service to the community through professional response to fire, rescue, and other emergencies. We are devoted to minimizing the loss of life and property through fire suppression, rescue, education, prevention, and investigation.

FUNCTIONS

This department consists of paid-on-call volunteers who respond to fires, rescues, and other emergencies, conduct fire investigations, assist other Village departments, provide fire prevention education, and perform other activities as needed. The Fire Department is staffed on a “paid-per-call” basis.

Authorized Positions

	FY 15-16	FY 16-17	FY 17-18
Fire Chief	1.00	1.00	1.00
Asst. Chief	2.00	2.00	2.00
Captain	3.00	3.00	3.00
Firefighters	27.00	27.00	27.00
TOTAL	33.00	33.00	33.00

FY 16-17 GOAL STATUS

- Buy new 105-foot platform.
 - o Status: Ongoing
- Hire and train new firefighters.
 - o Status: Ongoing

FY 17-18 GOALS

- Buy new 105-foot platform.
- Hire and train new firefighters.
- Modernize Kitchens in Station 1 and 2
- Replace Tile in Station 2

FY 17-18 SIGNIFICANT PROGRAM/POLICY ADJUSTMENTS.

- SOP revision process will begin in the 2017-2018 fiscal year.

DEPARTMENTAL ACTIVITY INDICATORS

(CALENDAR-YEAR, UNLESS OTHERWISE INDICATED)

Description	2014	2015	2016
Man-hours in training	1,900	1,900	1,900
Proportion of firefighters reaching a State-recommended certification level	26-33	26-33	27-39
Number of fire calls	399	427	375
Average response time (minutes)	4-5	4-5	4-5
Estimated residential fire damage	\$610,000	\$400,000	\$106,500
Number of fire-related injuries	0	0	0

DEPARTMENT SUMMARY - FIRE

EXPENDITURES BY DIVISION

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
ADMINISTRATION	79,631	102,124	86,081	123,551
SUPPRESSION	354,592	266,966	231,162	298,140
TOTAL	434,223	369,090	317,244	421,691

GENERAL FUND

DEPARTMENT
DIVISION

FIRE
ADMINISTRATION

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	0	0	0	0
EMPLOYEE BENEFITS	0	0	0	0
PURCHASED PROFESSIONAL SERVICES	10,560	12,359	10,573	11,569
PURCHASED PROPERTY SERVICES	43,061	58,243	46,578	77,322
OTHER PURCHASED SERVICES	19,065	24,062	21,217	26,000
SUPPLIES	1,290	1,400	477	1,600
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	3,560	3,560	3,560	3,560
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	2,096	2,500	3,677	3,500
TRANSFERS OUT	0	0	0	0
TOTAL	79,631	102,124	86,081	123,551

DEPARTMENT
DIVISION

FIRE
SUPPRESSION

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	139,030	140,000	129,990	160,000
EMPLOYEE BENEFITS	28,377	31,034	25,782	32,574
PURCHASED PROFESSIONAL SERVICES	0	0	0	0
PURCHASED PROPERTY SERVICES	105,202	45,234	43,127	50,366
OTHER PURCHASED SERVICES	27,123	15,559	11,751	20,500
SUPPLIES	13,645	33,688	19,353	33,200
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	40,488	951	854	1,000
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	726	500	305	500
TRANSFERS OUT	0	0	0	0
TOTAL	354,592	266,966	231,162	298,140

SPECIAL REVENUE FUNDS

These funds are established to account for revenues derived from specific taxes or other earmarked revenue sources. Fund expenses are legally restricted for specified purposes. A special revenue fund may be required for the financing of either current operating expenditures or capital outlay.

Fund	Description	Page
Motor Fuel Tax	To account for revenue/expenses related to state gasoline taxes for construction, improvement, and maintenance of streets.	95
Local Motor Fuel Tax	To account for revenue/expenses related to local gasoline taxes for construction, improvement, and maintenance of street.	97
Economic Development	To account for revenue/expenses of commercial and industrial development.	98
Micro Loan	To account for monies loaned to Village business for improvements, approved by the Village and the Micro Loan committee.	99
TIF I, TIF II, and TIF III	To account for revenue/expenses related to the Tax Increment Financing districts.	100-102
Special Police	To account for monies received from properties forfeited to the Police to be used for Police investigative activities.	103
EDA/RLF	To account for revenues to be used to provide local business loans.	106
Rental Rehab	To account for a low interest loan program for the rehabilitation of local rental properties.	107
Community Development	To account for federal revenues received under the Community Development Block Grant program. Activities include capital improvements, housing rehabilitation, and economic development.	108

FUND

MOTOR FUEL TAX (205)

MISSION STATEMENT

It is the mission of the Motor Fuel Tax Fund to determine needed street and alley projects, prioritize them, and complete them in a timely and cost-effective manner.

FUNCTIONS

Use of the motor fuel tax funds is restricted by the State and can only be spent for approved street and alley projects.

Projects authorized and executed by Public Works.

Authorized Permanent Positions - None

FY 16-17 GOAL STATUS

- Construct Sangamon Avenue
- Neighborhood Overlay Projects
- ITEP Streetscape Grant Application

FY 17-18 GOALS

- Flat fee for 2016 Bond

FY 17-18 SIGNIFICANT PROGRAM/POLICY ADJUSTMENTS

- None

MOTOR FUEL TAX FUND (205)DEPARTMENT
DIVISIONPUBLIC WORKS
MOTOR FUEL TAX

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
BEGINNING BALANCE				338,618
REVENUE				
TAXES	0	0	0	0
LICENSES & PERMITS	0	0	0	0
INTERGOVERNMENTAL REVENUE	331,663	772,700	410,396	330,000
SALES	0	0	0	0
CHARGES FOR SERVICES	0	0	0	0
FINES AND FORFEITURES	0	0	0	0
MONEY & PROPERTY	128	150	196	0
OTHER REVENUE	0	0	0	0
TRANSFERS IN	0	0	0	0
TOTAL REVENUE	331,791	772,850	410,592	330,000
EXPENSES				
PERSONNEL SERVICES	0	0	0	0
EMPLOYEE BENEFITS	0	0	0	0
PURCHASED PROFESSIONAL SERVICES	0	0	0	0
PURCHASED PROPERTY SERVICES	0	0	0	0
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	150,611	723,683	103,800	0
OTHER	0	14,000	0	75,000
TRANSFERS OUT	224,881	225,000	224,988	225,000
TOTAL	375,492	962,683	328,788	300,000
ENDING BALANCE				368,618

LOCAL MOTOR FUEL TAX FUND(206)DEPARTMENT
DIVISIONPUBLIC WORKS
LOCAL MOTOR FUEL TAX

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
BEGINNING BALANCE				700,359
REVENUE				
TAXES	188,093	375,000	364,292	390,000
LICENSES & PERMITS	0	0	0	0
INTERGOVERNMENTAL REVENUE	0	0	0	0
SALES	0	0	0	0
CHARGES FOR SERVICES	0	0	0	0
FINES AND FORFEITURES	0	0	0	0
MONEY & PROPERTY	0	0	623	0
OTHER REVENUE	0	2,467,000	2,466,207	0
TRANSFERS IN	0	0	0	0
TOTAL REVENUE	188,093	2,842,000	2,831,122	390,000
EXPENSES				
PERSONNEL SERVICES	0	0	0	0
EMPLOYEE BENEFITS	0	0	0	0
PURCHASED PROFESSIONAL SERVICES	155,303	62,500	62,335	200,000
PURCHASED PROPERTY SERVICES	0	0	0	0
OTHER PURCHASED SERVICES	21,837	0	0	0
SUPPLIES	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	80,000	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	2,530,000	2,127,633	0
OTHER	16,679	23,500	0	136,525
TRANSFERS OUT	0	160,000	160,000	50,000
TOTAL	193,819	2,856,000	2,349,968	386,525
ENDING BALANCE				703,834

ECONOMIC DEVELOPMENT FUND (208)DEPARTMENT
DIVISIONGOVERNMENT ADMINISTRATION
ECONOMIC DEVELOPMENT

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
BEGINNING BALANCE				6,295
REVENUE				
TAXES	0	0	0	0
LICENSES & PERMITS	0	0	0	0
INTERGOVERNMENTAL REVENUE	0	0	0	0
SALES	0	0	0	0
CHARGES FOR SERVICES	0	0	0	0
FINES AND FORFEITURES	0	0	0	0
MONEY & PROPERTY	0	0	0	0
OTHER REVENUE	0	0	0	0
TRANSFERS IN	195,000	258,000	258,000	240,000
TOTAL REVENUE	195,000	258,000	258,000	240,000
EXPENSES				
PERSONNEL SERVICES	0	0	0	0
EMPLOYEE BENEFITS	0	0	0	0
PURCHASED PROFESSIONAL SERVICES	155,303	212,333	209,529	185,000
PURCHASED PROPERTY SERVICES	0	0	0	0
OTHER PURCHASED SERVICES	21,837	26,000	27,031	35,000
SUPPLIES	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	16,679	12,083	9,659	20,000
TRANSFERS OUT	0	0	0	0
TOTAL EXPENSES	193,819	250,416	246,219	240,000
ENDING BALANCE				6,295

MICRO LOAN FUND (210)DEPARTMENT
DIVISIONGOVERNMENT ADMIN
ECONOMIC DEVELOPMENT

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
BEGINNING BALANCE				410,422
REVENUE				
TAXES	0	0	0	0
LICENSES & PERMITS	0	0	0	0
INTERGOVERNMENTAL REVENUE	0	0	0	0
SALES	0	0	0	0
CHARGES FOR SERVICES	0	0	0	0
FINES AND FORFEITURES	0	0	0	0
MONEY & PROPERTY	11,082	10,000	9,607	10,000
OTHER REVENUE	350	300	1,124	500
TRANSFERS IN	0	0	0	0
TOTAL REVENUE	11,432	10,300	10,730	10,500
EXPENSES				
PERSONNEL SERVICES	0	0	0	0
EMPLOYEE BENEFITS	0	0	0	0
PURCHASED PROFESSIONAL SERVICES	735	1,500	885	1,500
PURCHASED PROPERTY SERVICES	0	0	0	0
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	0	0	0	0
TRANSFERS OUT	0	0	0	0
TOTAL	735	1,500	885	1,500
ENDING BALANCE				419,422

TIF FUND (212)DEPARTMENT
DIVISIONGOVERNMENT ADMIN
GENERAL GOVERNMENT ACTIVITIES

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
BEGINNING BALANCE				594,253
REVENUE				
TAXES	1,139,965	1,100,000	1,115,397	1,100,000
LICENSES & PERMITS	0	0	0	0
INTERGOVERNMENTAL REVENUE	122,000	0	0	0
SALES	0	0	0	0
CHARGES FOR SERVICES	0	0	0	0
FINES AND FORFEITURES	0	0	0	0
MONEY & PROPERTY	1,892	1,300	1,588	1,500
OTHER REVENUE	0	0	0	0
TRANSFERS IN	0	50,000	50,000	0
TOTAL REVENUE	1,263,857	1,151,300	1,166,985	1,101,500
EXPENSES				
PERSONNEL SERVICES	0	0	0	0
EMPLOYEE BENEFITS	0	0	0	0
PURCHASED PROFESSIONAL SERVICES	17,770	35,518	27,575	4,000
PURCHASED PROPERTY SERVICES	12,215	1,000	0	0
OTHER PURCHASED SERVICES	55,445	0	0	0
SUPPLIES	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	10,174	39,500	13,285	15,000
PROPERTY, PLANT, EQUIPMENT- FIXED	418,748	594,436	452,782	1
OTHER	431,359	457,000	438,572	457,000
TRANSFERS OUT	691,858	746,000	745,958	747,430
TOTAL	1,637,569	1,873,454	1,678,172	1,223,431
ENDING BALANCE				472,322

TIF II FUND (214)DEPARTMENT
DIVISIONGOVERNMENT ADMIN
GENERAL GOVERNMENT ACTIVITIES

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
BEGINNING BALANCE				-589,126
REVENUE				
TAXES	10,316	12,000	11,109	12,000
LICENSES & PERMITS	0	0	0	0
INTERGOVERNMENTAL REVENUE	0	0	0	0
SALES	0	0	0	0
CHARGES FOR SERVICES	0	0	0	0
FINES AND FORFEITURES	0	0	0	0
MONEY & PROPERTY	0	0	0	0
OTHER REVENUE	0	0	0	0
TRANSFERS IN	0	0	0	0
TOTAL REVENUE	10,316	12,000	11,109	12,000
EXPENSES				
PERSONNEL SERVICES	0	0	0	0
EMPLOYEE BENEFITS	0	0	0	0
PURCHASED PROFESSIONAL SERVICES	4,882	5,000	993	5,000
PURCHASED PROPERTY SERVICES	0	0	0	0
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	9,418	671,000	658,160	0
TRANSFERS OUT	0	0	0	0
TOTAL	14,300	676,000	659,152	5,000
ENDING BALANCE				-582,126

TIF III FUND (216)DEPARTMENT
DIVISIONGOVERNMENT ADMIN
GENERAL GOVERNMENT ACTIVITIES

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
BEGINNING BALANCE				155,668
REVENUE				
TAXES	1,429,081	1,430,000	1,452,853	1,450,000
LICENSES & PERMITS	0	0	0	0
INTERGOVERNMENTAL REVENUE	0	0	0	0
SALES	0	0	0	0
CHARGES FOR SERVICES	0	0	0	0
FINES AND FORFEITURES	0	0	0	0
MONEY & PROPERTY	0	0	0	0
OTHER REVENUE	0	0	2,365	0
TRANSFERS IN	0	0	0	0
TOTAL REVENUE	1,429,081	1,430,000	1,455,218	1,450,000
EXPENSES				
PERSONNEL SERVICES	0	0	0	0
EMPLOYEE BENEFITS	0	0	0	0
PURCHASED PROFESSIONAL SERVICES	1,225	2,500	3,213	5,000
PURCHASED PROPERTY SERVICES	0	0	0	0
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	1,099,381	1,200,000	1,089,640	1,200,000
TRANSFERS OUT	343,750	227,500	227,500	245,000
TOTAL	1,444,356	1,430,000	1,320,353	1,450,000
ENDING BALANCE				155,668

SPECIAL POLICE FUND (221)DEPARTMENT
DIVISIONPOLICE
INVESTIGATION

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
BEGINNING BALANCE				37,563
REVENUE				
TAXES	0	0	0	0
LICENSES & PERMITS	0	0	0	0
INTERGOVERNMENTAL REVENUE	0	0	0	0
SALES	0	0	0	0
CHARGES FOR SERVICES	0	0	0	0
FINES AND FORFEITURES	29,177	21,000	38,084	20,000
MONEY & PROPERTY	49	0	76	0
OTHER REVENUE	0	0	0	0
TRANSFERS IN	0	0	0	0
TOTAL REVENUE	29,226	21,000	38,160	20,000
EXPENSES				
PERSONNEL SERVICES	0	0	0	0
EMPLOYEE BENEFITS	0	0	0	0
PURCHASED PROFESSIONAL SERVICES	0	0	0	0
PURCHASED PROPERTY SERVICES	0	0	0	0
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	0	0	0	0
TRANSFERS OUT	0	45,350	45,350	0
TOTAL	0	45,350	45,350	0
ENDING BALANCE				57,563

FUND SUMMARY: SPECIAL POLICE (221)

EXPENDITURES BY DEPARTMENT

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
INVESTIGATION	0	45,350	45,350	0
STATUATORY EXP.	20,000	0	0	0
TOTAL	20,000	45,350	45,350	0

SPECIAL POLICE FUND (221)DEPARTMENT
DIVISIONPOLICE
INVESTIGATION

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	0	0	0	0
EMPLOYEE BENEFITS	0	0	0	0
PURCHASED PROFESSIONAL SERVICES	0	0	0	0
PURCHASED PROPERTY SERVICES	0	0	0	0
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	0	0	0	0
TRANSFERS OUT	0	45,350	45,350	0
TOTAL	0	45,350	45,350	0

DEPARTMENT
DIVISIONPOLICE
STATUATORY EXPENSES

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	0	0	0	0
EMPLOYEE BENEFITS	0	0	0	0
PURCHASED PROFESSIONAL SERVICES	0	0	0	0
PURCHASED PROPERTY SERVICES	0	0	0	0
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	0	0	0	0
TRANSFERS OUT	20,000	0	0	0
TOTAL	20,000	0	0	0

EDA RLF FUND (254)DEPARTMENT
DIVISIONGOVERNMENT ADMINISTRATION
ECONOMIC DEVELOPMENT

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
BEGINNING BALANCE				1,710,652
REVENUE				
TAXES	0	0	0	0
LICENSES & PERMITS	0	0	0	0
INTERGOVERNMENTAL REVENUE	0	0	0	0
SALES	0	0	0	0
CHARGES FOR SERVICES	0	0	0	0
FINES AND FORFEITURES	0	0	0	0
MONEY & PROPERTY	28,669	25,000	29,662	25,000
OTHER REVENUE	339	250	645	500
TRANSFERS IN	0	0	0	0
TOTAL REVENUE	29,008	25,250	30,306	25,500
EXPENSES				
PERSONNEL SERVICES	0	0	0	0
EMPLOYEE BENEFITS	0	0	0	0
PURCHASED PROFESSIONAL SERVICES	0	1,000	52	1,000
PURCHASED PROPERTY SERVICES	0	0	0	0
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	0	0	0	0
TRANSFERS OUT	0	0	0	0
TOTAL	0	1,000	52	1,000
ENDING BALANCE				1,735,152

RENTAL REHAB FUND (266)DEPARTMENT
DIVISIONGOVERNMENT ADMINISTRATION
ECONOMIC DEVELOPMENT

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
BEGINNING BALANCE				599,211
REVENUE				
TAXES	0	0	0	0
LICENSES & PERMITS	0	0	0	0
INTERGOVERNMENTAL REVENUE	0	0	0	0
SALES	0	0	0	0
CHARGES FOR SERVICES	0	0	0	0
FINES AND FORFEITURES	0	0	0	0
MONEY & PROPERTY	176	0	1,188	150
OTHER REVENUE	0	0	0	0
TRANSFERS IN	0	0	0	0
TOTAL REVENUE	176	0	1,188	150
EXPENSES				
PERSONNEL SERVICES	39,542	63,784	54,834	49,249
EMPLOYEE BENEFITS	11,772	20,650	17,119	20,430
PURCHASED PROFESSIONAL SERVICES	0	1,000	0	1,000
PURCHASED PROPERTY SERVICES	0	0	0	0
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	0	0	0	0
TRANSFERS OUT	0	0	0	0
TOTAL	51,314	85,434	71,953	70,679
ENDING BALANCE				528,682

FUND

COMMUNITY DEVELOPMENT (277)

MISSION STATEMENT

The Rantoul Community Development’s mission is to make effective searches for federal, state, and private funds to augment the financial resources of village government and other local entities, as directed; to make appropriate application for those funds; and to administer effectively any funds received.

FUNCTIONS

It is the function of this fund to utilize CDBG funds for housing rehabilitation, street and storm sewer rehabilitation and improvements, sidewalk and mini park construction, enforcement of housing and building codes, elderly housing projects, property acquisition/demolition, infrared scanning for residential heat loss, lead base paint testing, accessibility for persons with disabilities; as well as related planning and administration.

Authorized Permanent Positions

Director

	FY 15-16	FY 16-17	FY 17-18
	1.00	1.00	1.00
TOTAL	1.00	1.00	1.00

FY 16-17 GOAL STATUS

- Update the Revolving Loan Program Plan.
- Formalize grant and program operations in updated policies and procedures.
- Complete preliminary draft of Affirmatively Furthering Fair Housing report.
- Provide social services to lower-income residents.
- Assist property owners in bringing their properties into code compliance.
- Maintain compliance with grant regulations and statutes.
- Receive funding from HUD necessary to maintain the department.

FY 17-18 GOALS

- Provide social services to lower-income residents.
- Assist property owners in bringing their properties into code compliance.
- Maintain compliance with grant regulations and statutes.
- Receive funding from HUD necessary to maintain the department.

FY 17-18 SIGNIFICANT PROGRAM/POLICY ADJUSTMENTS

- None

DEPARTMENTAL ACTIVITY INDICATORS

Description	2014	2015	2016
Number of grants received	1	1	1
Total dollar amount of grants received	\$300,675	\$295,287	\$293,898
Approved applications for assistance	15	20	27

COMMUNITY DEVELOPMENT FUND (277)

DEPARTMENT

DIVISION

COMP. PLANNING AND ZONINGALL DIVISIONS

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
BEGINNING BALANCE				6,314
REVENUE				
TAXES	0	0	0	0
LICENSES & PERMITS	0	0	0	0
INTERGOVERNMENTAL REVENUE	237,372	664,463	258,498	655,042
SALES	0	0	0	0
CHARGES FOR SERVICES	0	0	0	0
FINES AND FORFEITURES	0	0	0	0
MONEY & PROPERTY	2	0	0	0
OTHER REVENUE	2,715	0	0	0
TRANSFERS IN	0	0	0	0
TOTAL REVENUE	240,088	664,463	258,498	655,042
	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
EXPENDITURES BY DIVISION				
CD ADMINISTRATION	52,394	74,220	45,595	54,925
PUBLIC IMPROVEMENT	33,750	146,163	111,300	187,506
REHABILITATION	27,158	315,696	72,533	282,301
PUBLIC SERVICE	50,221	123,909	52,013	51,530
ACQUISITION/DEMOLITION	76,800	78,780	0	78,780
TOTAL EXPENDITURE	240,323	738,768	281,441	655,042
ENDING BALANCE				6,314

COMMUNITY DEVELOPMENT FUND (277)DEPARTMENT
DIVISIONCOMP. PLANNING AND ZONING
CD ADMINISTRATION

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	29,249	25,800	25,749	25,426
EMPLOYEE BENEFITS	9,961	4,233	7,327	10,549
PURCHASED PROFESSIONAL SERVICES	8,000	9,000	8,000	9,000
PURCHASED PROPERTY SERVICES	0	0	0	0
OTHER PURCHASED SERVICES	4,955	9,087	4,258	8,850
SUPPLIES	229	26,100	261	1,100
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	0	0	0	0
TRANSFERS OUT	0	0	0	0
TOTAL	52,394	74,220	45,595	54,925

DEPARTMENT
DIVISIONCOMP. PLANNING AND ZONING
PUBLIC IMPROVEMENT

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	0	0	0	0
EMPLOYEE BENEFITS	0	0	0	0
PURCHASED PROFESSIONAL SERVICES	0	0	0	0
PURCHASED PROPERTY SERVICES	0	0	0	0
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	33,750	46,163	11,300	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	100,000	100,000	187,506
OTHER	0	0	0	0
TRANSFERS OUT	0	0	0	0
TOTAL	33,750	146,163	111,300	187,506

COMMUNITY DEVELOPMENT FUND (277)DEPARTMENT
DIVISIONCOMP. PLANNING AND ZONING
CD REHABILITATION

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	19	2,704	0	3,618
EMPLOYEE BENEFITS	39	1,097	0	1,501
PURCHASED PROFESSIONAL SERVICES	1,825	36,242	7,086	40,815
PURCHASED PROPERTY SERVICES	3,749	76,000	65,447	74,956
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	21,526	198,000	0	161,411
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	0	1,653	0	0
TRANSFERS OUT	0	0	0	0
TOTAL	27,158	315,696	72,533	282,301

DEPARTMENT
DIVISIONCOMP. PLANNING AND ZONING
PUBLIC SERVICE

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	0	0	0	0
EMPLOYEE BENEFITS	0	0	0	0
PURCHASED PROFESSIONAL SERVICES	0	0	0	0
PURCHASED PROPERTY SERVICES	0	0	0	0
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	50,221	123,909	52,013	51,530
TRANSFERS OUT	0	0	0	0
TOTAL	50,221	123,909	52,013	51,530

COMMUNITY DEVELOPMENT FUND (277)

DEPARTMENT

DIVISION

COMP. PLANNING AND ZONINGACQUISITION/DEMOLITION

	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 16-17</u>	<u>FY 17-18</u>
PERSONNEL SERVICES	0	0	0	0
EMPLOYEE BENEFITS	0	0	0	0
PURCHASED PROFESSIONAL SERVICES	0	0	0	0
PURCHASED PROPERTY SERVICES	77,309	78,780	0	78,780
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	0	0	0	0
TRANSFERS OUT	0	0	0	0
TOTAL	77,309	78,780	0	78,780

PROPRIETARY FUNDS

These funds are established to finance and account for the acquisition, operation, and maintenance of governmental facilities and services which are primarily self-supporting from user charges.

Fund	Description	Page
Garbage Contract Fund	To account for revenues and expenses related to the garbage collection contract.	114
Gas	To account for revenues and expenses related to the sale of natural gas to the properties on the former Air Force Base.	115
Water	To account for revenues and expenses related to the sale of water to Village residents and other customers.	119
Wastewater	To account for revenues and expenses related to the operation of the Village wastewater treatment facility. (Wastewater Reserve Fund is now closed-out.)	123
Electric	To account for revenues and expenses related to the sale of electricity to Village residents and other customers. (Electric Reserve Fund is now closed-out.)	127
Storm Water Drainage	To account for revenues and expenses related to projects for the improvement of storm drainage.	132
Airport	To account for revenues and expenses related to the operation of the airport on the former base property.	134
Chanute EDC	To account for revenue and expenses related to economic development activities on the former base property.	138

GARBAGE FUND (520)DEPARTMENT
DIVISIONPUBLIC WORKS
GARBAGE CONTRACT FUND

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
BEGINNING BALANCE				126,884
REVENUE				
TAXES	0	0	0	0
LICENSES & PERMITS	0	0	0	0
INTERGOVERNMENTAL REVENUE	0	0	0	0
SALES	427,008	553,800	558,267	555,000
CHARGES FOR SERVICES	0	0	0	0
FINES AND FORFEITURES	0	0	0	0
MONEY & PROPERTY	17	0	0	0
OTHER REVENUE	0	0	85	0
TRANSFERS IN	0	0	0	0
TOTAL REVENUE	427,025	553,800	558,353	555,000
EXPENSES				
PERSONNEL SERVICES	0	0	0	0
EMPLOYEE BENEFITS	0	0	0	0
PURCHASED PROFESSIONAL SERVICES	320,596	517,110	511,816	541,100
PURCHASED PROPERTY SERVICES	0	3,000	3,000	5,000
OTHER PURCHASED SERVICES	576	1,500	949	1,500
SUPPLIES	0	1,000	41	500
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	2,017	2,000	4,499	2,000
TRANSFERS OUT	0	15,000	15,000	25,000
TOTAL	323,189	539,610	535,305	575,100
ENDING BALANCE				106,784

FUND

GAS (527)

MISSION STATEMENT

It is the mission of this fund to provide a safe, reliable, and competitive supply of gas to present and future customers and to service and maintain the HVAC systems of Village-owned buildings.

FUNCTIONS

This fund provides natural gas service to some 1,300 residential customers and about 30 commercial customers. It provides for leak detection, system repairs and service, metering, and compliance reporting. In FY 14-15 it took on the duties of the HVAC operation, formerly of the Internal Building Maintenance Fund.

Authorized Permanent Positions

Chief of Operations - Gas, HVAC, Safety
Gas Technician
HVAC Technicians

	FY 15-16	FY 16-17	FY 17-18
	1.00	1.00	1.00
	2.00	2.00	2.00
	2.00	2.00	2.00
TOTAL	5.00	5.00	5.00

FY 16-17 GOAL STATUS

- See list of Public Works goal statuses beginning on Page 143

FY 17-18 GOALS

- See list of Public Works goals on Page 145

FY 17-18 SIGNIFICANT PROGRAM/POLICY ADJUSTMENTS

- None

DEPARTMENTAL ACTIVITY INDICATORS BY CALENDAR YEAR

Description	2014	2015	2016
# of gas customers	1364	1376	1382
# HVAC work orders	2351	2609	1798
Avg. time to complete	4	7	2.5

GAS FUND (527)DEPARTMENT
DIVISIONPUBLIC WORKS
GAS

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
BEGINNING BALANCE				231,250
REVENUE				
TAXES	0	0	0	0
LICENSES & PERMITS	0	0	0	0
INTERGOVERNMENTAL REVENUE	0	0	0	0
SALES	916,579	1,287,500	1,027,675	1,251,500
CHARGES FOR SERVICES	173,658	215,000	168,639	180,000
FINES AND FORFEITURES	0	0	0	0
MONEY & PROPERTY	394	150	261	400
OTHER REVENUE	0	0	216	0
TRANSFERS IN	0	0	0	0
TOTAL REVENUE	1,090,632	1,502,650	1,196,791	1,431,900
EXPENSES				
PERSONNEL SERVICES	251,955	267,684	257,257	257,368
EMPLOYEE BENEFITS	101,142	106,928	104,145	105,702
PURCHASED PROFESSIONAL SERVICES	0	0	2,840	0
PURCHASED PROPERTY SERVICES	17,325	14,384	13,456	14,109
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	633,979	925,000	744,687	861,720
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	2,367	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	144,000
OTHER	16,092	10,270	2,507	10,270
TRANSFERS OUT	174,728	178,382	178,382	158,292
TOTAL EXPENSES	1,197,588	1,502,648	1,303,274	1,551,461
ENDING BALANCE				111,689

FUND SUMMARY - GAS (527)

EXPENDITURES BY DEPARTMENT

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
GAS	1,031,965	1,311,638	1,119,587	1,368,458
INT. BLDG. MAINT.	165,623	191,010	183,687	183,003
TOTAL	1,197,588	1,502,648	1,303,274	1,551,461

GAS FUND (527)

DEPARTMENT

DIVISION

PUBLIC WORKSGAS

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	183,531	185,604	177,654	171,795
EMPLOYEE BENEFITS	67,511	70,477	69,164	68,001
PURCHASED PROFESSIONAL SERVICES	0	0	2,840	0
PURCHASED PROPERTY SERVICES	13,116	9,513	9,233	9,488
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	579,310	857,550	679,766	806,720
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	144,000
OTHER	13,769	10,162	2,547	10,162
TRANSFERS OUT	174,728	178,382	178,382	158,292
TOTAL	1,031,965	1,311,688	1,119,587	1,368,458

DEPARTMENT

DIVISION

PUBLIC WORKSINTERNAL BLDG. MAINTENANCE

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	68,424	82,080	79,602	85,573
EMPLOYEE BENEFITS	33,632	36,451	34,981	37,701
PURCHASED PROFESSIONAL SERVICES	0	0	0	0
PURCHASED PROPERTY SERVICES	4,209	4,871	4,223	4,621
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	54,669	67,978	64,921	55,000
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	2,367	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	2,323	108	-40	108
TRANSFERS OUT	0	0	0	0
TOTAL	165,623	191,488	183,687	183,003

FUND

WATER (535)

MISSION STATEMENT

The following is the mission of the Water Fund: 1) to provide safe drinking water supplied by a water distribution system which complies with all applicable State and Federal standards; 2) maintain a fire protection system supported by a substantial reserve of water, for the safety and welfare of the community and its property.

FUNCTIONS

This Public Works Division operates and maintains a treatment plant, 8 wells, the distribution system and 3 storage towers. The maintenance of the systems also includes repair and replacement of fire hydrants.

Authorized Permanent Positions

Chief of Operations
Operator/Maintenance
Meter Reader (@ 30%)

	FY 15-16	FY 16-17	FY 17-18
Chief of Operations	1.00	1.00	1.00
Operator/Maintenance	6.00	6.00	6.00
Meter Reader (@ 30%)	0.30	0.00	0.00
TOTAL	7.30	7.00	7.00

FY 16-17 GOAL STATUS

- See list of Public Works goal statuses beginning on Page 143

FY 17-18 GOALS

- See list of Public Works goals on Page 145

FY 17-18 SIGNIFICANT PROGRAM/POLICY ADJUSTMENTS

- None

DEPARTMENTAL ACTIVITY INDICATORS BY CALENDAR YEAR

Description	2014	2015	2016
Cost to treat 1,000 gallons of water	\$2.78	\$2.93	\$2.86
Average gallons treated per day (in millions)	1.34	1.59	1.58
Average water hardness in parts (per million-ppm)	144	141	145

* The term “hardness” represents the sum of the concentration of calcium and magnesium found in the water. The lower the number in parts per million, the better.

WATER FUND (535)DEPARTMENT
DIVISIONPUBLIC WORKS
ALL DIVISIONS

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
BEGINNING BALANCE				11,640,526
REVENUE				
TAXES	0	0	0	0
LICENSES & PERMITS	0	0	0	0
INTERGOVERNMENTAL REVENUE	0	0	0	0
SALES	1,655,854	2,211,559	2,167,499	2,301,918
CHARGES FOR SERVICES	0	750	0	0
FINES AND FORFEITURES	0	0	0	0
MONEY & PROPERTY	1,199	2,000	3,035	2,000
OTHER REVENUE	3,433	2,970,000	2,954,935	17,000
TRANSFERS IN	0	0	0	226,317
TOTAL REVENUE	1,660,486	5,184,309	5,125,468	2,547,235
EXPENSES				
PERSONNEL SERVICES	338,579	383,965	365,794	382,950
EMPLOYEE BENEFITS	138,870	142,332	141,829	152,656
PURCHASED PROFESSIONAL SERVICES	8,889	93,200	44,009	78,200
PURCHASED PROPERTY SERVICES	177,459	175,598	189,257	180,068
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	127,085	150,750	113,909	155,754
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	24,296	10,000
PROPERTY, PLANT, EQUIPMENT- FIXED	19,928	3,130,559	985,364	90,000
OTHER	93,584	336,179	93,802	465,038
TRANSFERS OUT	467,010	616,906	616,066	664,828
TOTAL EXPENSES	1,371,404	5,029,489	2,574,327	2,179,494
ENDING BALANCE				12,008,267

FUND SUMMARY - WATER (535)

EXPENDITURES BY DEPARTMENT

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
WATER TREATMENT	1,351,475	1,833,930	1,539,002	2,024,494
RESERVES	19,928	3,195,559	1,035,324	155,000
TOTAL	1,371,404	5,029,489	2,574,327	2,179,494

WATER FUND (535)

DEPARTMENT

DIVISION

PUBLIC WORKSWATER TREATMENT

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	338,579	383,965	365,794	382,950
EMPLOYEE BENEFITS	138,870	142,332	141,829	152,656
PURCHASED PROFESSIONAL SERVICES	8,889	26,867	18,345	13,200
PURCHASED PROPERTY SERVICES	177,459	191,498	189,257	180,068
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	127,085	151,024	113,909	155,754
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	10,000
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	93,584	336,179	93,802	465,038
TRANSFERS OUT	467,010	616,906	616,066	664,828
TOTAL	1,351,475	1,848,771	1,539,002	2,024,494

DEPARTMENT

DIVISION

PUBLIC WORKSRESERVES

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	0	0	0	0
EMPLOYEE BENEFITS	0	0	0	0
PURCHASED PROFESSIONAL SERVICES	0	65,000	25,664	65,000
PURCHASED PROPERTY SERVICES	0	0	0	0
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	25,000	24,296	0
PROPERTY, PLANT, EQUIPMENT- FIXED	20,330	3,138,173	985,364	90,000
OTHER	0	0	0	0
TRANSFERS OUT	0	0	0	0
TOTAL	20,330	3,228,173	1,035,324	155,000

FUND

WASTE WATER (536)

MISSION STATEMENT

It is the mission of this fund to provide the collection and treatment of waste water and the operation of a storm water drainage system in order to promote a healthy environment through compliance with all current State and Federal standards.

FUNCTIONS

This Public Works Division provides for the collection and treatment of Village of Rantoul customer’s wastewater. Plant personnel also manage bio-solids and condition lime sludge for agri-applications.

Authorized Permanent Positions

	FY 15-16	FY 16-17	FY 17-18
Chief of Operations	1.00	1.00	1.00
Lab Technician	1.00	1.00	1.00
Operator/Maintenance	6.00	6.00	6.00
Total	8.00	8.00	8.00

FY 16-17 GOAL STATUS

- See list of Public Works goal statuses beginning on Page 143

FY 17-18 GOALS

- See list of Public Works goals on Page 145

FY 17-18 SIGNIFICANT PROGRAM/POLICY ADJUSTMENTS

- None

DEPARTMENTAL ACTIVITY INDICATORS BY CALENDAR YEAR
(UNLESS OTHERWISE INDICATED)

Description	2014	2015	2016
Cost to treat 1,000 gallons	\$1.89	\$2.47	\$2.26
Average gallons treated per day (in millions)	2.66	3.29	3.075
Dry metric tons of sludge produced	161.60	224.30	155.62
Dry metric tons of sludge disposed	247.25	0	379.52

WASTEWATER FUND(536)DEPARTMENT
DIVISIONPUBLIC WORKS
ALL DIVISIONS

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
BEGINNING BALANCE				12,797,584
REVENUE				
TAXES	0	0	0	0
LICENSES & PERMITS	0	0	0	0
INTERGOVERNMENTAL REVENUE	0	0	0	0
SALES	2,878,297	3,039,075	2,973,465	3,099,144
CHARGES FOR SERVICES	0	500	0	500
FINES AND FORFEITURES	0	0	0	0
MONEY & PROPERTY	2,335	3,500	4,686	2,500
OTHER REVENUE	287	500	905	500
TRANSFERS IN	0	47,629	47,629	47,629
TOTAL REVENUE	2,880,919	3,091,204	3,026,685	3,150,273
EXPENSES				
PERSONNEL SERVICES	360,227	378,454	376,968	393,109
EMPLOYEE BENEFITS	148,721	157,352	152,398	163,714
PURCHASED PROFESSIONAL SERVICES	18,558	20,000	22,260	20,000
PURCHASED PROPERTY SERVICES	442,315	420,550	417,770	445,550
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	192,825	237,000	174,110	242,500
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	15,016	6,500	35,559	0
PROPERTY, PLANT, EQUIPMENT- FIXED	639,264	390,000	544,074	393,000
OTHER	355,051	786,792	350,820	787,129
TRANSFERS OUT	489,009	590,108	590,108	640,877
TOTAL EXPENSES	2,660,986	2,986,756	2,664,066	3,085,879
ENDING BALANCE				12,861,978

FUND SUMMARY - WASTEWATER (536)

EXPENDITURES BY DEPARTMENT

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
WASTEWATER PLANT	2,006,705	2,590,256	2,084,433	2,596,666
RESERVES	654,281	396,500	579,633	1,394,962
TOTAL	2,660,986	2,986,756	2,664,066	3,991,628

WASTEWATER FUND (536)DEPARTMENT
DIVISIONPUBLIC WORKS
WASTEWATER PLANT

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	360,226	378,454	376,968	393,109
EMPLOYEE BENEFITS	148,720	157,352	152,398	163,714
PURCHASED PROFESSIONAL SERVICES	18,558	20,000	22,260	20,000
PURCHASED PROPERTY SERVICES	442,315	420,550	417,770	445,550
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	192,825	237,000	174,110	242,500
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	355,051	786,792	350,820	787,129
TRANSFERS OUT	489,009	590,108	590,108	640,877
TOTAL	2,006,705	2,590,256	2,084,433	2,692,879

DEPARTMENT

DIVISION

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	0	0	0	0
EMPLOYEE BENEFITS	0	0	0	0
PURCHASED PROFESSIONAL SERVICES	0	99	0	0
PURCHASED PROPERTY SERVICES	0	0	0	0
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	15,016	41,500	35,559	0
PROPERTY, PLANT, EQUIPMENT- FIXED	639,264	1,353,363	544,074	393,000
OTHER	0	0	0	0
TRANSFERS OUT	0	0	0	0
TOTAL	654,281	1,394,962	579,633	393,000

FUND

ELECTRIC (541)

MISSION STATEMENT

It is the mission of the Electric Fund to provide a safe, reliable, and low-cost source of energy to meet the community’s electrical needs. The fund incorporates generation, transmission, and distribution components, in conjunction with personal service, to provide true home town power.

FUNCTIONS

The aim of this department is to provide excellent service, while striving to ensure stable, competitive rates.

Authorized Permanent Positions

Technical Service & Line Foreman
Technician or Technician Apprentice
Lineman or Apprentice
Underground Specialist

	FY 15-16	FY 16-17	FY 17-18
Technical Service & Line Foreman	2.00	2.00	2.00
Technician or Technician Apprentice	4.00	4.00	4.00
Lineman or Apprentice	7.00	8.00	8.00
Underground Specialist	0.60	0.00	0.00
TOTAL	13.60	14.00	14.00

FY 16-17 GOAL STATUS

- See list of Public Works goal statuses beginning on Page 143

FY 17-18 GOALS

- See list of Public Works goals on Page 145

FY 17-18 SIGNIFICANT PROGRAM/POLICY ADJUSTMENTS

- None

DEPARTMENTAL ACTIVITY INDICATORS BY CALENDAR YEAR (UNLESS OTHERWISE INDICATED)

Description	2014	2015	2016
Power delivered to dist. System (KWh)	161,216,000	161,534,000	165,803,490
Power billed to customers (KWh)	152,775,000	152,775,000	156,575,557
Number of service customers			
Residential	5,509	5,537	5,564
Commercial	432	431	439
Industrial	74	72	70
Generation Amount (Mwh)	285	300	161

ELECTRIC FUND (541)DEPARTMENT
DIVISIONPUBLIC WORKS
ALL DIVISIONS

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
BEGINNING BALANCE				34,713,917
REVENUE				
TAXES	0	0	0	0
LICENSES & PERMITS	0	0	0	0
INTERGOVERNMENTAL REVENUE	0	0	0	0
SALES	16,443,653	19,035,782	17,826,836	18,697,153
CHARGES FOR SERVICES	0	0	0	0
FINES AND FORFEITURES	0	0	0	0
MONEY & PROPERTY	47,935	253,845	68,002	48,380
OTHER REVENUE	42,361	63,500	59,077	57,500
TRANSFERS IN	0	0	0	0
TOTAL REVENUE	16,533,949	19,353,127	17,953,915	18,803,033
EXPENSES				
PERSONNEL SERVICES	893,813	985,009	879,748	1,029,330
EMPLOYEE BENEFITS	320,289	319,156	312,828	333,828
PURCHASED PROFESSIONAL SERVICES	44,578	75,000	21,000	75,000
PURCHASED PROPERTY SERVICES	289,610	326,207	312,128	331,110
OTHER PURCHASED SERVICES	0	0	0	
SUPPLIES	11,682,860	13,297,111	11,877,736	12,420,863
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	169,420	235,000	255,942	235,000
PROPERTY, PLANT, EQUIPMENT- FIXED	532,683	1,285,000	1,462,191	1,060,000
OTHER	222,872	387,010	194,537	391,313
TRANSFERS OUT	2,136,909	2,344,506	2,342,680	2,575,519
TOTAL EXPENSES	16,293,034	19,253,999	17,658,789	18,451,963
ENDING BALANCE				35,064,987

FUND SUMMARY - ELECTRIC (541)

EXPENDITURES BY DEPARTMENT

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
DISTRIBUTION	1,395,633	1,581,707	1,474,400	1,625,616
TECHNICAL SERVICES	14,364,718	16,387,292	14,722,198	15,766,347
RESERVES	532,683	1,285,000	1,462,191	1,060,000
TOTAL	16,293,034	19,253,999	17,658,789	18,451,963

ELECTRIC FUND (541)DEPARTMENT
DIVISIONPUBLIC WORKS
ELECTRIC DISTRIBUTION

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	524,141	637,559	523,029	655,083
EMPLOYEE BENEFITS	187,739	199,782	195,625	207,090
PURCHASED PROFESSIONAL SERVICES	5,600	0	0	0
PURCHASED PROPERTY SERVICES	251,445	259,554	257,588	266,957
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	51,751	62,500	61,205	71,000
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	169,420	235,000	255,942	235,000
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	205,537	185,486	181,012	190,486
TRANSFERS OUT	0	1,826	0	0
TOTAL	1,395,633	1,581,707	1,474,400	1,625,616

DEPARTMENT
DIVISIONPUBLIC WORKS
ELECTRIC TECHNICAL SERVICES

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	369,672	347,450	356,719	374,247
EMPLOYEE BENEFITS	132,551	119,374	117,203	126,738
PURCHASED PROFESSIONAL SERVICES	38,978	75,000	21,000	75,000
PURCHASED PROPERTY SERVICES	38,165	66,653	54,540	64,153
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	11,631,109	13,234,611	11,816,531	12,349,863
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	17,335	201,524	13,525	200,827
TRANSFERS OUT	2,136,909	2,342,680	2,342,680	2,575,519
TOTAL	14,364,718	16,387,292	14,722,198	15,766,347

ELECTRIC FUND (541)

DEPARTMENT

DIVISION

PUBLIC WORKSRESERVES

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	0	0	0	0
EMPLOYEE BENEFITS	0	0	0	0
PURCHASED PROFESSIONAL SERVICES	0	0	0	0
PURCHASED PROPERTY SERVICES	0	0	0	0
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	532,683	1,285,000	1,462,191	1,060,000
OTHER	0	0	0	0
TRANSFERS OUT	0	0	0	0
TOTAL	532,683	1,285,000	1,462,191	1,060,000

FUND

STORM WATER DRAINAGE (551)

MISSION STATEMENT

It is the mission of this fund to provide for the collection, maintenance, and operation of the storm water drainage system within the context of NPDES Phase II Storm water requirements in order to promote a healthy environment and to provide funds for storm water improvements.

FUNCTIONS

This fund provides for the collection, maintenance, and operation of the Village's storm water system. Public Works Street & Systems Maintenance personnel are responsible for maintenance of the system.

This fund is administered by the Public Works Department

Authorized Permanent Positions – None

FY 16-17 GOAL STATUS

- Design and construct the Broadmeadow Storm Sewer Project
 - o Status: Completed

FY 17-18 GOALS

- No Projects Expected in FY 2017-2018

FY 17-18 SIGNIFICANT PROGRAM/POLICY ADJUSTMENTS

- None

STORM WATER DRAINAGE FUND (551)DEPARTMENT
DIVISIONPUBLIC WORKS
STORM WATER DRAINAGE

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
BEGINNING BALANCE				354,761
REVENUE				
TAXES	706,525	743,175	741,342	751,500
LICENSES & PERMITS	0	0	0	0
INTERGOVERNMENTAL REVENUE	0	0	0	0
SALES	0	0	0	0
CHARGES FOR SERVICES	0	7,500	-840	7,500
FINES AND FORFEITURES	0	0	0	0
MONEY & PROPERTY	33,852	25,000	45,557	27,500
OTHER REVENUE	-38	1,500,000	1,500,000	0
TRANSFERS IN	0	16,979	16,979	16,979
TOTAL REVENUE	740,338	2,292,654	2,303,039	803,479
EXPENSES				
PERSONNEL SERVICES	0	0	0	0
EMPLOYEE BENEFITS	0	0	0	0
PURCHASED PROFESSIONAL SERVICES	156,034	287,593	267,521	43,500
PURCHASED PROPERTY SERVICES	0	0	0	0
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	966,919	1,990,831	885,299	0
OTHER	138,017	430,407	143,438	455,850
TRANSFERS OUT	266,510	274,505	274,505	290,000
TOTAL	1,527,480	2,983,336	1,570,764	789,350
ENDING BALANCE				368,890

FUND

AIRPORT (582)

FUNCTIONS

The function of the RNAC Airport is to provide for the needs of pilots, aircraft owners, aviation-related or on-airport businesses, and general operational airport support.

MISSION STATEMENT

The Rantoul National Aviation Center Airport, known as “Frank Elliott Field”, is a publically-owned, municipal-operated/managed General Aviation airport which provides aviation services and air commerce, thus enabling technology-development companies to locate in Rantoul.

Authorized Permanent Positions

	FY 15-16	FY 16-17	FY 17-18
Airport Manager	1.00	1.00	1.00
Airport Operations Supervisor	0.00	0.00	1.00
Line Service Technician	0.00	1.00	0.00
Airframe and Power Plant Mechanic- PT	0.00	1.00	1.00
TOTAL	1.00	3.00	3.00

FY 16-17 GOAL STATUS

- Greater emphasis on energy efficiency and sustainability on Airport Property.
 - o Status: Grissom Hall winterization complete.
- Complete the Parking Apron/Taxiway Project.
 - o Status: This project is complete.
- Hire a new Airport Manager.
 - o Status: The position has been filled.

FY 17-18 GOALS

- Commence the Taxiway E reconfiguration project.
- Market property available for sale.
- Increase number of based aircraft.

FY 17-18 SIGNIFICANT PROGRAM/POLICY ADJUSTMENTS

- None

DEPARTMENTAL ACTIVITY INDICATORS BY CALENDAR YEAR

Description	2014	2015	2016
Gallons of fuel sold	29,469	29,223	24,257
Number of aircraft take-offs and landings	14,730	14,730	7,500
Number of based aircraft	11	13	13

AIRPORT FUND (582)DEPARTMENT
DIVISIONAVIATION
ALL DIVISIONS

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
BEGINNING BALANCE				29,882,738
REVENUE				
TAXES	0	0	0	0
LICENSES & PERMITS	0	0	0	0
INTERGOVERNMENTAL REVENUE	0	0	0	0
SALES	0	0	0	0
CHARGES FOR SERVICES	0	0	0	0
FINES AND FORFEITURES	0	0	0	0
MONEY & PROPERTY	864,673	865,688	844,667	838,266
OTHER REVENUE	182,972	272,000	236,681	165,000
TRANSFERS IN	0	0	0	0
TOTAL REVENUE	1,047,644	1,137,688	1,081,349	1,003,266
EXPENSES				
PERSONNEL SERVICES	63,536	97,800	94,653	89,031
EMPLOYEE BENEFITS	26,335	36,000	36,082	33,394
PURCHASED PROFESSIONAL SERVICES	62,655	124,406	26,196	16,522
PURCHASED PROPERTY SERVICES	571,928	678,694	317,879	378,936
OTHER PURCHASED SERVICES	135,019	75,800	67,813	82,780
SUPPLIES	76,858	165,925	56,047	82,125
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	46,553	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	49,498	24,989	19,971	0
OTHER	80,694	84,067	82,890	83,609
TRANSFERS OUT	290,119	282,922	282,922	224,500
TOTAL EXPENSES	1,356,642	1,617,156	984,452	990,897
ENDING BALANCE				29,895,107

FUND SUMMARY - AIRPORT (582)

EXPENDITURES BY DEPARTMENT

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
ADMINISTRATION	1,294,863	1,551,528	984,452	990,897
OPERATIONS & MAINT.	58,428	59,609	0	0
PROPERTY MANAGEMENT	3,350	6,019	0	0
TOTAL	1,356,642	1,617,156	984,452	990,897

AIRPORT FUND (582)

DEPARTMENT

DIVISION

AVIATIONADMINISTRATION

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONNEL SERVICES	63,536	97,800	94,653	89,031
EMPLOYEE BENEFITS	26,335	36,000	36,082	33,394
PURCHASED PROFESSIONAL SERVICES	54,306	117,790	26,196	16,522
PURCHASED PROPERTY SERVICES	567,997	671,224	317,879	378,936
OTHER PURCHASED SERVICES	135,019	75,800	67,813	82,780
SUPPLIES	76,858	165,925	56,047	82,125
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	20,000	19,971	0
OTHER	80,694	84,067	82,890	83,609
TRANSFERS OUT	290,119	282,922	282,922	224,500
TOTAL	1,294,863	1,551,528	984,452	990,897

FUND

CHANUTE EDC (585)

FUNCTIONS

To be determined

MISSION STATEMENT

To support and fund the redevelopment of the former Chanute Air Force base

Authorized Permanent Positions

	FY 15-16	FY 16-17	FY 17-18
Administrative Asst.	1.00	1.00	0.00
Airport Property Inspector	1.00	0.00	0.00
TOTAL	2.00	1.00	0.00

FY 16-17 GOALS

- Reinvest funds for infrastructure upgrades at Rantoul Business Center
 - o Status: Ongoing
- Continue working with real estate broker to market the sale and/or lease of property located with the EDC
 - o Status: Ongoing

FY 17-18 GOALS

- Reinvest funds for infrastructure upgrades at Rantoul Business Center
- Continue working with real estate broker to market the sale and/or lease of property located with the EDC

FY 16-17 SIGNIFICANT PROGRAM/POLICY ADJUSTMENTS

- To be determined

CHANUTE EDC FUND (585)DEPARTMENT
DIVISIONGOVERNMENT ADMIN
ECONOMIC DEVELOPMENT

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
BEGINNING BALANCE				4,410,931
REVENUE				
TAXES	0	0	0	0
LICENSES & PERMITS	0	0	0	0
INTERGOVERNMENTAL REVENUE	0	0	0	0
SALES	0	0	0	0
CHARGES FOR SERVICES	0	0	0	0
FINES AND FORFEITURES	0	0	0	0
MONEY & PROPERTY	537,049	532,000	553,987	581,822
OTHER REVENUE	74	125,000	150,222	0
TRANSFERS IN	0	0	0	0
TOTAL REVENUE	537,123	657,000	704,209	581,822
EXPENSES				
PERSONNEL SERVICES	34,310	35,200	19,748	31,200
EMPLOYEE BENEFITS	16,319	19,200	12,372	11,828
PURCHASED PROFESSIONAL SERVICES	19,512	18,712	21,354	20,712
PURCHASED PROPERTY SERVICES	254,827	687,277	483,689	326,803
OTHER PURCHASED SERVICES	75,563	19,000	16,963	19,000
SUPPLIES	609	800	392	500
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	134,722	36,286	80,000
OTHER	37,159	43,600	39,016	52,966
TRANSFERS OUT	27,619	18,000	18,000	24,000
TOTAL EXPENSES	465,918	976,511	647,820	567,009
ENDING BALANCE				4,425,744

INTERNAL SERVICES FUNDS

These funds are established to account for the financing of goods and services provided by one fund or department to another fund or department, on a cost-reimbursement basis.

Fund	Description	Page
Public Works Admin	To account for revenues and expenses related to operations of Village public works.	141
Information Mgmt. Services	To account for revenues and expenses related to operations of the municipal computer network.	153
Central Maintenance	To account for revenues and expenses related to the acquiring, operating, and maintaining vehicles and equipment used by the Village.	155

PUBLIC WORKS ADMIN FUND (604)DEPARTMENT
DIVISIONPUBLIC WORKS
ALL DIVISIONS

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
BEGINNING BALANCE				211,612
REVENUE				
CHARGES FOR SERVICES	0	0	0	0
MONEY AND PROPERTY	8,945	350	2,480	350
OTHER REVENUE	300	5,000	81	500
TRANSFERS IN				
FROM TIF FUND	0	15,000	15,000	15,000
FROM LANDFILL FUND	17,500	0	0	0
FROM GAS FUND	90,382	90,382	90,382	90,382
FROM WATER FUND	319,944	363,591	362,751	379,025
FROM WASTE WATER FUND	349,028	386,528	386,528	400,877
FROM ELECTRIC FUND	1,683,522	1,794,677	1,794,677	1,811,714
FROM STORM W. DRAINAGE FUND	260,000	267,800	267,800	275,000
FROM AVIATION	0	15,000	15,000	17,500
FROM CORPORATE FUND	283,046	309,037	309,036	254,951
TOTAL TRANSFERS IN	3,003,422	3,242,015	3,241,174	3,244,449
TOTAL REVENUE	3,012,667	3,247,365	3,243,735	3,245,299
EXPENSES				
PERSONAL SERVICES	1,151,470	1,293,388	1,212,447	1,298,014
EMPLOYEE BENEFITS	429,576	463,115	460,650	474,651
PROFESSIONAL AND TECHNICAL SERVICES	212,685	269,683	286,063	278,183
PURCHASED PROPERTY SERVICES	223,475	252,787	235,392	248,787
OTHER PURCHASED SERVICES	756,120	717,600	666,671	734,000
SUPPLIES	162,680	209,325	203,692	209,325
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	14,789	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	22,334	50,000	104,734	0
OTHER	1,686	1,467	1,767	1,467
TRANSFERS OUT	0	0	0	0
TOTAL EXPENSES	2,974,816	3,257,365	3,171,417	3,244,427
ENDING BALANCE				212,484

FUND SUMMARY - PUBLIC WORKS (604)

EXPENDITURES BY DEPARTMENT

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PW ADMIN	1,443,065	1,500,214	1,502,247	1,555,053
ENGINEERING INFO.	151,567	194,877	165,730	204,370
INTERNAL CUSTOMER SRVC.	236,745	283,291	270,491	286,841
COMMUNITY FORESTRY	0	7,500	4,210	7,500
PUMP STATION MAINT.	337,993	363,338	367,422	372,477
STREET & SYSTEM MAINT.	805,446	908,145	861,317	818,186
TOTAL	2,974,816	3,257,365	3,171,418	3,244,427

FUND

PUBLIC WORKS ADMIN (604)

DIVISION

ADMINISTRATION (10)

FUNCTIONS

This Division provides managerial and administrative support for the various Village utility divisions and services.

MISSION STATEMENT

The mission of Public Works Administration is to oversee the development, operation, and maintenance of the Village’s infrastructure and utility systems. Public Works is entrusted with these responsibilities in partnership with the citizens, customers, and system users for the benefit, welfare, and safety of the community and of the environment. The utility systems include: aviation, electric, fiber, natural gas, sanitary sewer, storm water, streets, and water.

Authorized Permanent Positions

	FY 15-16	FY 16-17	FY 17-18
Director	1.00	1.00	1.00
Assistant Director	1.00	1.00	1.00
Admin Support Supervisor	1.00	1.00	0.00
Administrative Assistant	1.00	1.00	2.00
Inventory Specialist	1.00	1.00	1.00
TOTAL	5.00	5.00	5.00

FY 16-17 GOAL STATUS

- Continue the integration of the Airport into the Public Works Organization.
 - o Status: With new staff onboard, the guidance and interaction continues to grow and we are seeing positive staff development.
- Hire a SCADA Coordinator.
 - o Status: The new staff member has joined the Village team and has actively been researching and designing the necessary upgrades to the electric and water SCADA systems. The WWTP upgrade is in the early stages.
- Continue to provide meaningful Internships and job shadowing opportunities for high school and college students.
 - o Status: PW again hosted a job shadowing experience for several RTHS students. The Village ultimately employed one of the students during the summer. PW interviewed and hired three (3) college students to serve as summer interns. They have been eager to learn and have energized staff by sharing their work experience and knowledge. Has been an excellent program.
- Facilitate aesthetic improvement and greening projects along major corridors.
 - o Tree Replacements- plant a minimum of 30 per year.
 - Status: PW has planted more than the stated goal during the fiscal year.
 - o Ash Tree Removals- minimum of 150 per year.

- Status: PW Tree Crew has worked steadily throughout the fiscal year and has removed a significant number of trees, well more than the 150 goal.
- Construct Bike Path Extension to downtown area
 - Status: The construction of the new path was completed in the spring of 2017 and has seen significant usage and has served to connect residents & neighbors.
- Downtown Streetscape Grant
 - Status: The Village's ITEP grant application was not funded in this fiscal year, but PW plans to resubmit when the next application cycle occurs.
- Improve the image of the Village of Rantoul
 - Eliminate trash and litter along our roadways and transportation gateways.
 - Status: Ongoing
 - Public Works Cleanup
 - Status: Ongoing
 - Alley Cleanup/Improvement Program
 - Status: Ongoing
- Street and Systems
 - Salt Storage Shed – Finalize Scope of Work and RFP
 - Status: Ongoing
- Pump Station Maintenance and Sanitary Sewer
 - Construct new Sanitary Sewer in Indian Hills
 - Status: Completed
- Electric
 - 900 Area Transmission Line Design. – under Design
 - Status: Deferred to focus on Industrial Sub 69kv tap
 - Implement AMR/ AMI
 - Status: 5600 electric meters have been replaced; water meter replacement is Ongoing
- Waste Water
 - Integrate New Wastewater Lab Technician into daily operations
 - Status: Ongoing and doing well in training
 - Bring new Digester online
 - Status: Completed
 - Develop strategies to reduce Utility Costs.
 - Status: Ongoing. Energy efficient lighting fixtures have been recently purchased for the plant
- Water
 - Continue to Develop Cost Savings and Revenue Increasing Strategies. - Installed LED Lighting
 - Status: Completed
 - Develop and Present Water Rate Recommendation to Village Board.
 - Status: Completed and Approved by Village Board
 - Develop Plans and Specifications for Campbell Water Tower Project
 - Status: Completed. Contractor has begun project
 - Implement AMR/AMI
 - Status: Ongoing; water meter replacement is underway

FY 17-18 GOALS

- Continue the integration of the Airport into the Public Works Organization.
- Continue to provide meaningful Internships and job shadowing opportunities for high school and college students.
- Facilitate aesthetic improvement and greening projects along major corridors.
 - o Tree Replacements- plant a minimum of 30 per year.
 - o Ash Tree Removals- minimum of 150 per year.
- Downtown Streetscape Grant (re-apply)
- Improve the image of the Village of Rantoul
 - o Eliminate trash and litter along our roadways and transportation gateways.
 - o Public Works Cleanup
 - o Alley Cleanup/Improvement Program
- **Street and Systems**
 - o Salt Storage Shed – Finalize Scope of Work and RFP
- **Pump Station Maintenance and Sanitary Sewer**
 - o Slip-lining sanitary sewer mains
 - o Conceptual Design of Evans Road Pump Station
- **Electric**
 - o Industrial Sub 69kv tap
 - o Implement AMR/ AMI
- **Waste Water**
 - o Integrate New Wastewater Lab Technician into daily operations
 - o Develop strategies to reduce Utility Costs.
- **Water**
 - o Develop strategies to reduce Utility Costs
 - o Complete maintenance & servicing of two (2) elevated storage tanks
 - o Implement AMR/AMI

FY 17-18 SIGNIFICANT PROGRAM/POLICY ADJUSTMENT

- None

FUND

PUBLIC WORKS ADMIN (604)

FUNCTIONS

This division provides drafting, GIS and construction management services in support of the Public Works Department.

DIVISION

ENGINEERING INFORMATION (11)

MISSION STATEMENT

The mission of the Engineering Information division is to provide engineering information services to the Public Works department.

Authorized Permanent Positions

	FY 15-16	FY 16-17	FY 17-18
Engineering Information Technician	1.00	1.00	1.00
SCADA Coordinator	0.00	1.00	1.00
Underground-Locate Specialist	1.00	0.00	0.00
TOTAL	2.00	2.00	2.00

FY 15-16 GOAL STATUS

- See list of Public Works goal statuses beginning on Page 143

FY 16-17 GOALS

- See list of Public Works goals on Page 145

FY 16-17 SIGNIFICANT PROGRAM/POLICY ADJUSTMENTS

- None

PUBLIC WORKS ADMIN FUND (604)DEPARTMENT
DIVISIONPUBLIC WORKS
ADMIN

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONAL SERVICES	326,575	364,207	371,982	383,926
EMPLOYEE BENEFITS	104,967	111,081	129,079	123,801
PURCHASED PROFESSIONAL SERVICES	194,000	250,162	268,945	258,662
PURCHASED PROPERTY SERVICES	46,355	52,169	46,017	50,669
OTHER PURCHASED SERVICES	738,193	684,100	646,370	699,500
SUPPLIES	32,501	38,000	39,259	38,000
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	475	495	595	495
TRANSFERS OUT	0	0	0	0
TOTAL	1,443,065	1,500,214	1,502,247	1,555,053

DEPARTMENT
DIVISIONPUBLIC WORKS
ENGINEERING INFORMATION

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONAL SERVICES	77,430	114,627	100,098	121,768
EMPLOYEE BENEFITS	29,337	42,171	39,082	44,023
PURCHASED PROFESSIONAL SERVICES	16,525	17,021	16,121	17,021
PURCHASED PROPERTY SERVICES	0	0	0	0
OTHER PURCHASED SERVICES	16,382	20,500	9,770	21,000
SUPPLIES	50	450	551	450
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	11,789	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	54	108	108	108
TRANSFERS OUT	0	0	0	0
TOTAL	151,567	194,877	165,730	204,370

FUND

PUBLIC WORKS ADMIN (604)

DIVISION

INTERNAL CUSTOMER SERVICE (12)

MISSION STATEMENT

The Customer Service Division mission is to produce quality, friendly, and prompt utility billing service to all customers of the Village of Rantoul utility system.

FUNCTIONS

The purpose of this division is to generate accurate and timely utility bills to our 6,000+ utility customers. Monthly bills are created for all utilities; including electric, water, wastewater, and natural gas. All historical billing and payment records are maintained for each account.

Authorized Permanent Positions

	FY 15-16	FY 16-17	FY 17-18
Utility Office Manager	1.00	1.00	1.00
Senior Utility Cashier	1.00	1.00	1.00
Utility Cashier	2.00	2.00	2.00
TOTAL	4.00	4.00	4.00

FY 16-17 GOALS STATUS

- Complete implementation of new utility bill format to provide more and better utility usage information to the customer.
 - o Status: Ongoing
- Improve security in the Customer Service area.
 - o Status: Ongoing
- Continue to encourage customers to take advantage of budget billing and bank drafting on their utility accounts.
 - o Status: Ongoing

FY 17-18 GOALS

- Complete implementation of new utility bill format to provide more and better utility usage information to the customer.
- Improve security in the Customer Service area.
- Continue to encourage customers to take advantage of budget billing and bank drafting on their utility accounts.

FY 17-18 SIGNIFICANT PROGRAM/POLICY ADJUSTMENTS

- None

DEPARTMENT ACTIVITY INDICATORS

Number of utility accounts by Fiscal Year	FY 15-16	FY 16-17
Residential	5,479	5,559
Commercial	427	434
Industrial	72	73

PUBLIC WORKS ADMIN FUND (604)DEPARTMENT
DIVISIONPUBLIC WORKS
INTERNAL CUSTOMER SERVICE

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONAL SERVICES	162,271	184,600	181,142	189,653
EMPLOYEE BENEFITS	67,553	77,300	76,601	80,297
PURCHASED PROFESSIONAL SERVICES	2,161	2,500	998	2,500
PURCHASED PROPERTY SERVICES	0	5,000	0	0
OTHER PURCHASED SERVICES	1,545	13,000	10,531	13,500
SUPPLIES	0	675	1,004	675
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	3,000	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	216	216	216	216
TRANSFERS OUT	0	0	0	0
TOTAL	236,745	283,291	270,491	286,841

DEPARTMENT
DIVISIONPUBLIC WORKS
COMMUNITY FORESTRY

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONAL SERVICES	0	0	0	0
EMPLOYEE BENEFITS	0	0	0	0
PURCHASED PROFESSIONAL SERVICES	0	0	0	0
PURCHASED PROPERTY SERVICES	0	7,500	4,210	7,500
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	0	0	0	0
TRANSFERS OUT	0	0	0	0
TOTAL	0	7,500	4,210	7,500

FUND

PUBLIC WORKS (604)

DIVISION

PUMP STATION MAINTENANCE (45)

MISSION STATEMENT

The mission of the Pump Station Maintenance division is to provide quality water, wastewater, and storm water service within the Village.

FUNCTIONS

The Pump Station Maintenance division operates wastewater collection, and storm water collection systems of the Village.

Authorized Permanent Positions

Chief of Operations

Pump Station Operator

	FY 15-16	FY 16-17	FY 17-18
	1.00	1.00	1.00
	3.00	3.00	3.00
TOTAL	4.00	4.00	4.00

FY 16-17 GOAL STATUS

- See list of Public Works goal statuses beginning on Page 143

FY 17-18 GOALS

- See list of Public Works goals on Page 145

FY 17-18 SIGNIFICANT PROGRAM/POLICY ADJUSTMENTS

- None

FUND

PUBLIC WORKS (604)

DIVISION

STREET & SYSTEMS MAINTENANCE (75)

MISSION STATEMENT

It is the mission of the Street & Systems Maintenance division to provide quality service to the residents of the Village within the following major areas: street safety and sidewalk repair, street cleaning, brush and leaf collection, snow removal, and special projects. In addition, it is the mission to provide quality water and service to Village customers.

FUNCTIONS

This Public Works division provides for the maintenance of streets and alleys in order to allow pedestrians and motorized traffic safe and convenient passage; collection of residential brush and leaves; and provides the operation and maintenance of the Village’s water distribution system.

Authorized Permanent Positions

	FY 15-16	FY 16-17	FY 17-18
Division Foreman	1.00	1.00	1.00
Operator	5.00	5.00	6.00
Maintenance Laborer	2.00	2.00	1.00
TOTAL	8.00	8.00	8.00

FY 16-17 GOAL STATUS

- See list of Public Works goal statuses beginning on Page 143

FY 17-18 GOALS

- See list of Public Works goals on Page 145

FY 17-18 SIGNIFICANT PROGRAM/POLICY ADJUSTMENTS

- None

DEPARTMENTAL ACTIVITY INDICATORS BY CALENDAR YEAR

Description	2014	2015	2016
Lane-miles of street			
Private	10.8	10.8	10.8
State	9.9	9.9	9.9
Village	141	141	141
Annual total O&M expenditure per lane-mile	\$5989	\$5712	6,869
Tons of salt per lane-mile of street	2.97	3.87	2.16
Annual street sweeping cost			\$20,259
Total cost of brush pick-up	\$36,676	\$38,998	\$35,835
Cost of brush pick-up per residential hook-ups	\$6.62	\$7.03	\$6.47
Total cost of leaf pick-up	\$35,396	\$39,705	\$31,497
Cost of leaf pick-up per residential hook-ups	\$6.38	\$7.16	\$5.69

PUBLIC WORKS ADMIN FUND (604)DEPARTMENT
DIVISIONPUBLIC WORKS
PUMP STATION MAINTENANCE

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONAL SERVICES	210,092	216,343	216,753	225,891
EMPLOYEE BENEFITS	78,953	77,779	73,611	77,370
PURCHASED PROFESSIONAL SERVICES	0	0	0	0
PURCHASED PROPERTY SERVICES	30,946	37,000	32,300	37,000
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	17,786	32,000	44,597	32,000
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	216	216	162	216
TRANSFERS OUT	0	0	0	0
TOTAL	337,993	363,338	367,422	372,477

DEPARTMENT
DIVISIONPUBLIC WORKS
STREET & SYSTEM MAINTENANCE

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
PERSONAL SERVICES	375,102	413,611	342,472	376,776
EMPLOYEE BENEFITS	148,767	154,784	142,277	149,160
PURCHASED PROFESSIONAL SERVICES	0	0	0	0
PURCHASED PROPERTY SERVICES	146,174	151,118	152,866	153,618
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	112,343	138,200	118,281	138,200
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	22,334	50,000	104,734	0
OTHER	725	432	687	432
TRANSFERS OUT	0	0	0	0
TOTAL	805,446	908,145	861,317	818,186

FUND

INFORMATION MGMT. SERVICES (618)

MISSION STATEMENT

This fund is dedicated to providing reliable and professional information systems support and resources with a comprehensive knowledge base. Through teamwork and strategic planning, MIS will enhance the community, facilitate economic development and continue to improve the quality of the work environment, through an effective and progressive Village network.

FUNCTIONS

This fund supports the computer software and hardware, provides end-user support and training, assists departments in assessing computer needs, manages information processing and telecommunication resources, provides public access to information on-line, and standardizes policies for network access/security.

Authorized Permanent Positions

IT Manager
Computer Technician

	FY 15-16	FY 16-17	FY- 17-18
IT Manager	1.00	1.00	1.00
Computer Technician	1.00	1.00	1.00
TOTAL	2.00	2.00	2.00

FY 16-17 GOAL STATUS

- Continue with Phase 2 of implementing a Village building-wide secure wi-fi solution. The 2nd \$10,000 is budgeted for FY2018.
 - o Status: In Progress – Working with vendors on bandwidth solution to match Village hardware.
- Begin strategic purchasing and implementation of gigabit network switching equipment. This provides up to 10x the network bandwidth for internal and external communication.
 - o Status: In Progress, FY18 will complete the purchase & install of the upgraded router / switches.
- Implement new Barracuda network web filter to replace Microsoft ISA server. This will allow integration with user account controls and provide a higher level of internet security.
 - o Status: Completed – Successfully running e-mail / web / and network firewall appliances.
- Continue video upgrades in the board room, including a remote controlled drop down screen, permanently mounted wireless projector, and wireless controls to insert the presented materials into the video stream.
 - o Status: Completed – The upgrades are installed, functioning, and have been used several times successfully.

FY 17-18 GOALS

- Complete purchasing and implementation of gigabit network switching equipment. This provides up to 10x the network bandwidth for internal and external communication.
- Complete Exchange e-mail migration from local server to Microsoft Office 365 based cloud hosted solution.
- Begin disaster recovery / backup migration from locally hosted tape cartridge backup solution to online cloud based storage / backup solution (using Microsoft Azure).

FY 17-18 SIGNIFICANT PROGRAM/POLICY ADJUSTMENTS

- None

DEPARTMENTAL ACTIVITY INDICATORS
(CALENDAR-YEAR, UNLESS OTHERWISE INDICATED)

(Activity indicators are not yet established)

INFORMATION MANAGEMENT SERVICES FUND (618)DEPARTMENT
DIVISIONGOVERNMENT ADMINISTRATION
INFORMATION MANAGEMENT SERVICES

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
BEGINNING BALANCE				(12,575)
REVENUE				
TAXES	0	0	0	0
LICENSES & PERMITS	0	0	0	0
INTERGOVERNMENTAL REVENUE	0	0	0	0
SALES	0	0	0	0
CHARGES FOR SERVICES	352,288	352,288	352,288	352,288
FINES AND FORFEITURES	0	0	0	0
MONEY & PROPERTY	0	0	0	0
OTHER REVENUE	400	0	0	0
TRANSFERS IN	0	0	0	0
TOTAL REVENUE	352,688	352,288	352,288	352,288
EXPENSES				
PERSONNEL SERVICES	98,034	102,706	101,777	107,539
EMPLOYEE BENEFITS	36,819	42,892	38,947	41,417
PURCHASED PROFESSIONAL SERVICES	120,700	115,638	126,456	130,000
PURCHASED PROPERTY SERVICES	2,401	8,300	5,429	5,300
OTHER PURCHASED SERVICES	8,947	8,000	11,441	8,000
SUPPLIES	8,452	11,250	9,287	11,250
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	4,317	29,390	24,785	14,000
PROPERTY, PLANT, EQUIPMENT- FIXED	150,610	34,000	8,830	34,000
OTHER	108	108	108	108
TRANSFERS OUT	0	0	0	0
TOTAL EXPENSES	430,389	352,284	327,059	351,614
ENDING BALANCE				(11,901)

FUND

CENTRAL MAINTENANCE (619)

MISSION STATEMENT

It is the mission of the Central Maintenance Fund’s Fleet Maintenance Division to service and provide preventive maintenance for the Village’s fleet of vehicles and equipment in an efficient and cost-effective manner.

FUNCTIONS

The Fleet Maintenance division schedules and performs preventative maintenance on all Village vehicles and equipment and performs non-scheduled repairs, as needed. It participates in the acquisition of new vehicles and the disposal of surplus inventory. It maintains accurate computer-generated maintenance and service records for all vehicles and equipment, at a charge to the other departments which covers all expenses.

Authorized Permanent Positions

	Full-time			Permanent Part-time		
	FY 15-16	FY 16-17	FY 17-18	FY 15-16	FY 16-17	FY 17-18
Lead Mechanic	1.00	1.00	1.00			
Mechanic	2.00	3.00	3.00	1.00	1.00	1.00
Full Time Total	3.00	3.00	4.00	1.00	1.00	1.00
TOTAL	3.00	3.00	4.00	1.00	1.00	1.00

FY 16-17 GOAL STATUS

- Renovate shop bay doors to allow for easier access into shop for all Village equipment.
 - o Status: Complete
- Update software to keep up with problems arising from aging fleet.
 - o Status: Complete
- Attend safety and training seminars to keep up to date with new technology related to Village equipment.
 - o Status: Ongoing

FY 17-18 GOALS

- Remove old exhaust system within shop
- Update vehicle software and shop lift
- Reduce inventory by disposing of out of service vehicles and equipment

FY 17-18 SIGNIFICANT PROGRAM/POLICY ADJUSTMENTS

- None

DEPARTMENTAL ACTIVITY INDICATORS BY CALENDAR YEAR

Description	2014	2015	2016
Number of Village vehicles/equipment maintained	325	325	325
Average mileage of Police vehicles when traded	160,000	160,000	160,000

CENTRAL MAINTENANCE FUND (619)

DEPARTMENT

DIVISION

PARKS AND RECREATIONALL DIVISIONS

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
BEGINNING BALANCE				(92,781)
REVENUE				
CHARGES FOR SERVICES - INTERNAL	573,940	595,817	595,818	604,060
MONEY & PROPERTY	13	0	15	0
TRANSFERS IN	0	0	0	0
TOTAL REVENUE	573,953	595,817	595,833	604,060
EXPENSES				
PERSONNEL SERVICES	193,066	234,756	234,089	252,403
EMPLOYEE BENEFITS	66,535	80,056	78,858	88,781
PROFESSIONAL AND TECHNICAL SERVICES	6,885	6,986	6,778	6,986
PURCHASED PROPERTY SERVICES	182,503	196,500	201,970	198,000
OTHER PURCHASED SERVICES	17,180	20,399	17,541	22,279
SUPPLIES	27,519	29,050	27,953	29,050
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	8,272	3,400	2,308	23,500
PROPERTY, PLANT, EQUIPMENT- FIXED	2,000	10,000	38,000	0
OTHER	270	270	216	270
TRANSFERS OUT	20,000	20,000	20,000	20,000
TOTAL EXPENSES	524,231	601,417	627,713	641,269
ENDING BALANCE				(129,990)

FUND SUMMARY - CENTRAL MAINTENANCE FUND (619)

EXPENDITURES BY DEPARTMENT

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
FLEET MAINTENANCE	524,231	601,417	627,713	641,269
GROUNDS MAINT.	0	0	388	0
TOTAL	524,231	601,417	628,101	641,269

TRUST AND AGENCY FUNDS

These funds consist of resources held by the Village acting as an agent or trustee. Revenues are to be spent or invested in accordance with the requirements of the agency or trust.

Fund	Description	Page
Firefighters	To account for funds accumulated from the rebate of taxes of fire insurance companies not domiciled in Illinois.	159
Police Pension	To account for property taxes levied, benefits paid, and expenses incurred in providing retirement and disability benefits to the Village's eligible commissioned police.	160

FIRE FIGHTERS FUND (721)

DEPARTMENT
DIVISION

FIRE
FIRE ADMINISTRATION

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
BEGINNING BALANCE				79,376
REVENUE				
TAXES	20,266	0	19,080	0
LICENSES & PERMITS	0	0	0	0
INTERGOVERNMENTAL REVENUE	0	0	0	0
SALES	0	0	0	0
CHARGES FOR SERVICES	0	0	0	0
FINES AND FORFEITURES	0	0	0	0
MONEY & PROPERTY	53	0	74	0
OTHER REVENUE	0	0	2,800	0
TRANSFERS IN	0	0	0	0
TOTAL REVENUE	20,319	0	21,954	0
EXPENSES				
PERSONNEL SERVICES	0	0	0	0
EMPLOYEE BENEFITS	0	0	0	0
PURCHASED PROFESSIONAL SERVICES	0	0	0	0
PURCHASED PROPERTY SERVICES	0	0	0	0
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	2,502	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	1,600	0	0	0
TRANSFERS OUT	0	0	0	0
TOTAL EXPENSES	4,102	0	0	0
ENDING BALANCE				79,376

POLICE PENSION FUND (722)DEPARTMENT
DIVISIONGOVERNMENT ADMINISTRATION
GENERAL GOVERNMENT ACTIVITIES

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
BEGINNING BALANCE				17,005,399
REVENUE				
TAXES	661,775	708,262	702,853	750,000
LICENSES & PERMITS	0	0	0	0
INTERGOVERNMENTAL REVENUE	16,957	22,000	20,261	20,000
SALES	0	0	0	0
CHARGES FOR SERVICES	0	0	0	0
FINES AND FORFEITURES	0	0	0	0
MONEY & PROPERTY	359,344	400,000	518,296	500,000
OTHER REVENUE	217,076	225,000	220,226	345,000
TRANSFERS IN	0	0	0	0
TOTAL REVENUE	1,255,152	1,355,262	1,461,637	1,615,000
EXPENSES				
PERSONNEL SERVICES	0	0	0	0
EMPLOYEE BENEFITS	1,094,473	1,166,000	1,169,034	1,245,000
PURCHASED PROFESSIONAL SERVICES	57,589	76,800	72,225	84,000
PURCHASED PROPERTY SERVICES	0	0	0	0
OTHER PURCHASED SERVICES	7,192	12,900	5,735	13,500
SUPPLIES	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	7,347	50,500	53	50,500
TRANSFERS OUT	0	0	0	0
TOTAL EXPENSES	1,166,601	1,306,200	1,247,046	1,393,000
ENDING BALANCE				17,227,399

CAPITAL PROJECTS FUND

These funds are established to account for the purchase or construction of major capital facilities which are not financed by Proprietary or Trust funds.

Fund	Description	Page
Corporate Restricted Reserve	To account for monies set aside for major, unforeseen, or extraordinary situations.	162

CORPORATE RESTRICTED RESERVE FUND (307)DEPARTMENT
DIVISIONGOVERNMENT ADMINISTRATION
GENERAL GOVERNMENTAL ACTIVITIES

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
BEGINNING BALANCE				631,912
REVENUE				
TAXES	0	0	0	0
LICENSES & PERMITS	0	0	0	0
INTERGOVERNMENTAL REVENUE	0	0	0	0
SALES	0	0	0	0
CHARGES FOR SERVICES	0	0	0	0
FINES AND FORFEITURES	0	0	0	0
MONEY & PROPERTY	401	200	278	0
OTHER REVENUE	49,404	0	0	0
TRANSFERS IN	363,750	307,500	287,500	18,683
TOTAL REVENUE	413,556	307,700	287,778	18,683
EXPENSES				
PERSONNEL SERVICES	0	0	0	0
EMPLOYEE BENEFITS	0	0	0	0
PURCHASED PROFESSIONAL SERVICES	21,275	0	0	0
PURCHASED PROPERTY SERVICES	80,987	0	3,146	0
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	22,419	36,500	40,582	0
PROPERTY, PLANT, EQUIPMENT- FIXED	373,858	274,700	286,343	0
OTHER	0	0	0	0
TRANSFERS OUT	0	0	0	0
TOTAL EXPENSES	498,538	311,200	330,072	0
ENDING BALANCE				650,595

DEBT SERVICE FUNDS

Fund	Description	Page
Debt Service Fund	These funds are established to account for resources related to the service and retirement of the bonded debt incurred by the Village.	164

DEBT SERVICE FUND (401)DEPARTMENT
DIVISIONGOVERNMENT ADMINISTRATION
GENERAL GOVERNMENTAL ACTIVITIES

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
BEGINNING BALANCE				4,884
REVENUE				
TAXES	78,939	77,160	77,113	75,770
LICENSES & PERMITS	0	0	0	0
INTERGOVERNMENTAL REVENUE	0	0	0	0
SALES	0	0	0	0
CHARGES FOR SERVICES	0	0	0	0
FINES AND FORFEITURES	0	0	0	0
MONEY & PROPERTY	0	0	0	0
OTHER REVENUE	0	0	0	0
TRANSFERS IN	431,858	431,000	430,958	429,930
TOTAL REVENUE	510,797	508,160	508,070	505,700
EXPENSES				
PERSONNEL SERVICES	0	0	0	0
EMPLOYEE BENEFITS	0	0	0	0
PURCHASED PROFESSIONAL SERVICES	0	0	0	0
PURCHASED PROPERTY SERVICES	0	0	0	0
OTHER PURCHASED SERVICES	0	0	0	0
SUPPLIES	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- NOT FIXED	0	0	0	0
PROPERTY, PLANT, EQUIPMENT- FIXED	0	0	0	0
OTHER	510,418	508,160	508,118	505,700
TRANSFERS OUT	0	0	0	0
TOTAL	510,418	508,160	508,118	505,700
ENDING BALANCE				4,884

FIXED ASSET & CAPITALIZATION POLICY

This section outlines the Village's Fixed Asset and Capitalization Policy, including the definition of capital threshold amounts, and also provides details of the five-year Capital Improvement Plan.

OVERVIEW

This capitalization policy is designed to provide a guideline for the financial management of the Village of Rantoul's capital assets. The policy has been developed to address requirements of the Governmental Accounting Standards Board (GASB) Statement No. 34 and to ensure compliance with generally accepted accounting principles (GAAP). Capital assets include infrastructure, land, land improvements, buildings and improvements, vehicles, machinery, equipment and other tangible and intangible assets that have a useful life beyond a single reporting period. Capital assets should be reported at historical costs, which include the amount paid for the asset as well as all costs associated with placing the asset in service. This may include engineering fees, architectural fees, site preparation, freight, etc. When the value paid for the asset cannot be determined, the asset's fair market value at the time of acquisition will determine the cost.

INFRASTRUCTURE

Infrastructure assets will include such assets as roads, sidewalks, easements, drainage systems, water systems, sewer systems, electric systems, gas systems and airports. Included in this category will also be subsystems and networks of these systems. For example, street lights would be a sub-system of the electric system. Capitalization of infrastructure shall include costs that are above the capitalization threshold and extend the useful life, increase the capacity and /or the efficiency or adapt to a new use of the infrastructure. General maintenance and repair projects shall not be capitalized. Capital infrastructure costs would include all labor, material, professional services, insurance and other indirect costs to construct the asset and put it into service.

LAND AND IMPROVEMENTS

The total asset value for land shall include the acquisition cost and all costs to prepare the land for its intended use, such as excavating, grading, drainage, landscaping, etc. The cost of the land shall include the purchase price as well as all associated costs, such as legal fees, title searches and any other closing costs.

BUILDINGS AND IMPROVEMENTS

The total asset value for buildings shall be the total cost of acquisition or construction. This will include all labor, material, professional services to construct the building as well as insurance and any other indirect costs incurred during construction. Capitalization of building improvements shall include costs that are above the capitalization threshold and extend the useful life, increase the capacity and /or the efficiency or adapt to a new use of the building. General maintenance and repair projects shall not be capitalized.

EQUIPMENT

The asset value of the equipment will be determined by the acquisition cost of the equipment plus any additional costs such as freight, insurance, prep charges and any other charges associated with

placing the asset in service. Equipment assets are typically moveable, non-consumable property. Equipment could include vehicles, furniture and fixtures, office equipment, computers, etc.

SOFTWARE

The cost of software shall include the purchase price as well as the cost associated with the installation and implementation of the software. This may include travel, training, third party development, and employee payroll costs directly involved with the installation.

CONTRIBUTED CAPITAL

Contributed capital are fixed assets that have been donated or contributed to the village by either private developers, in the case of land or infrastructure for a new subdivision, or by other companies, individuals or governments. The value of contributed capital shall be recorded at the fair market value at the time of the contribution. The determination of the fair market value may require an appraisal by a qualified appraiser.

CAPITALIZATION THRESHOLD

The following capitalization threshold table will apply when determining the capitalization of an asset.

CAPITAL ASSET CATEGORY	CAPITALIZATION THRESHOLD
Infrastructure	\$100,000
Land	\$25,000
Land Improvements	\$10,000
Site Improvements	\$10,000
Buildings	\$100,000
Building Improvements	\$25,000
Equipment	\$10,000
Software	\$25,000

DEPRECIATION

Depreciation is a method of allocating the cost of an asset over its estimated useful life. Depreciation is the process of allocating the cost of tangible property over a period of time, rather than deducting the cost as an expense in the year of acquisition. Generally, at the end of an asset’s life, the sum of the amounts charged for depreciation in each accounting period (accumulated depreciation) will equal the original cost less the salvage value. Capital assets will be depreciated over their estimated useful lives. The straight -line method of depreciation will be used. Land and land improvements should not be depreciated.

To calculate depreciation, the following factors must be known:

- The date the asset was placed in service
- The cost or acquisition value
- The salvage value
- The estimated useful life
- The depreciation method (straight line method)

The following table will apply for depreciation depending on the capital asset category:

CAPITAL ASSET CATEGORY	ESTIMATED USEFUL LIFE (IN YEARS)
Infrastructure (Each system may have different useful lives. See below)	10 to 75
Land	No Depreciation
Land Improvements	No Depreciation
Site Improvements	3-50
Buildings	10-50
Building Improvements	10-20
Equipment	3-10
Software	2-7

Infrastructure Useful Life

- Streets: 30-40 years with periodic maintenance.
- Bike trails: 30-40 years with periodic maintenance.
- Storm Sewers:
 - Open Channels or ditches: 20-25 years with periodic maintenance
 - Sewer Mains: 50-60 years
 - Detention Ponds: 20-25 years before dredging is necessary
 - Pump Stations: 15-55 years
- Water:
 - Wells: 20-25 years
 - Water Mains: 50-60 years
 - Water Towers: 60-75 years with periodic painting and cleaning
 - Water Plant: 25-50 years
- Sanitary Sewers
 - Sewer Mains: 50-60 years
 - Pump Stations: 15-55 years
 - Treatment Plant: 25-50 years

- Electrical Systems:
 - Transmission: 40-50 years
 - Distribution: 25-40 years
 - Substations: 40-50 years
 - Generation: 25-50 years
 - Street Lights: 25 -30 years
- Gas System: 25 -30 years
- Fiber: 10-15 years
- Airdrome network: 30-40 years with periodic maintenance

DISPOSAL OF FIXED ASSETS

The Village of Rantoul Municipal Code, Chapter 28, “Finance”, describes the procedures for disposal of fixed assets. Any disposal of any fixed asset by any village department must be reported in detail to the accounting department immediately or as soon as reasonably possible. Information needed for a disposal includes the asset description, make, model, serial number, date of acquisition, cost, salvage value. An asset disposal form provided by the comptroller’s office will be used to request/report disposal of any fixed asset.

FIXED ASSETS vs. INVENTORY CONTROL

Assets valued below the capitalization threshold, but above \$1,000 in value, will warrant control and shall be inventoried at the department level. An appropriate list of these assets will be maintained by each department and copies will be provided to the Comptroller’s Office. Information maintained should include asset description, location, make, model serial number, and/or any other information deemed necessary for control. Such inventory items could include computers, printers, copiers, power tools, chain saws, small construction equipment, mowers, fire equipment, etc.

MANAGEMENT RESPONSIBILITY

The Comptroller’s office shall be responsible for the accounting for fixed asset inventories, both initially and periodically in subsequent years. The Comptroller’s office will ensure that the fixed asset report will be updated annually to reflect additions, retirements, and transfers to reflect the new annual fixed asset balance for financial reporting purposes and the annual depreciation calculations.

BOARD OF TRUSTEES APPROVAL

This policy will be effective upon review, approval and adoption by the Village of Rantoul Board of Trustees. It shall be reviewed and updated as needed.

CAPITAL IMPROVEMENT PLAN

The five-year Capital Improvement Plan (CIP) is the foundation for the capital improvement budget of the Village. The Capital Improvement Plan is developed within guidelines developed by the Village Board and balanced against projected funds. Each operating Department has attempted to establish priorities to accomplish needed maintenance, replacement and rehabilitation of equipment, vehicles, and infrastructure. The elements of this plan continue to be enhanced with better documentation, improved monitoring, and more consistent control.

The five-year CIP is updated annually and documentation is submitted as justification. Incorporated in this document are several departmental summaries, along with the five-year CIP. Also included is an exhibit which summarizes the major capital projects' impact on the operating budget.

The information immediately following is a summary of the revenue sources which pay for the FY 17-18 capital budget:

RESOURCE SUMMARY FY 17-18

GENERAL FUND

Total Budgeted Revenue – \$9,060,210

The major sources of operating revenue for the funding of O & M expenses and of **capital outlay** within the General Fund are as follows: Income Tax, Sales Tax (General and Local), Property Tax, Utility Tax, and Telecommunications Tax. The Revenue Analysis section explains the underlying assumptions for estimates used to project major General Fund revenues, as well as the major sources of other funds.

In FY 17-18 the General Fund is budgeted for \$51,000 in fixed capital with funds going towards the lease payments for squad cars in the Police Department.

SPECIAL REVENUE FUNDS

Community Development Fund – Total Budgeted Revenue \$655,042

In FY 17-18, the Community Development Fund has \$187,506 budgeted for infrastructure improvements on Willow Pond Road and for the Downtown Streetscape project.

PROPRIETARY FUNDS

Within the Proprietary Funds, money is available to fund long range capital requirements, as well as balances to protect bond projects. In FY 17-18, the **Gas** fund has \$144,000 set aside for the purchase and installation of AMR meters. The **Water** fund has \$40,000 reserved for the purchase of a truck for the water distribution division, along with \$50,000 set aside for the construction of a Sodium Hypochlorite System. The **Wastewater** fund has \$393,000 set aside for various improvements in that department, including \$200,000 for a sanitary slip lining project and \$110,000 for pump station repairs. Money for these capital projects will come from the Water and Wastewater reserves.

In the **Electric** fund, \$1,060,000 is budgeted for a number of improvements, including a \$300,000 Self-Supporting Pole Extension in the Industrial Park, a \$150,000 Underground Replacement in the Rolling Acres Subdivision, \$150,000 for street lights in the downtown area, and \$135,000 for improvements to the electric SCADA system. Other capital expenditures include \$75,000 for bike path lighting, \$55,000 for a stump grinder, \$40,000 to repair/replace Breakers 991 and 912, \$30,000 to replace an electric vehicle, and \$25,000 for fiber optic splicing tools and cable.

\$80,000 is budgeted in the **Chanute EDC Fund** for building improvements to the Rantoul Business Center. Operating revenue will cover the planned expense.

INTERNAL SERVICE FUNDS

Information Management Systems Fund – Total Budgeted Revenue \$352,288

Within the Internal Service Funds, revenue comes from inter-department assessments. In FY 17-18, a total of \$34,000 is set aside in the IMS fund for desktop replacements and gigabit network switch upgrades.

**CAPITAL COMPARISON
FY 17-18**

	Actual FY 15-16	Budget FY 16-17	Actual FY 16-17	Budget FY 17-18
General Fund				
Government Admin	0	207,000	172,703	0
Recreation	10,946	0	0	0
Police	5,817	243,990	237,677	51,000
Fire	0	0	0	0
Total	16,763	450,990	410,380	51,000
Special Revenue Funds				
Motor Fuel Tax	150,611	723,683	103,800	0
Local Motor Fuel Tax	0	2,530,000	2,127,633	0
TIF	418,748	594,436	452,782	0
Community Development	0	100,000	100,000	187,506
Total	569,359	3,948,119	2,784,215	187,506
Capital Projects Funds				
Corporate Restricted Res.	373,858	364,494	286,343	0
Illinois First- Veterans Pkw	22,260	60,740	12,717	0
Total	396,118	425,234	299,060	0
Proprietary Funds				
Gas	0	0	0	144,000
Water	19,928	3,138,173	985,364	90,000
Wastewater	639,264	1,353,363	544,074	393,000
Electric	532,683	2,682,298	1,462,191	1,060,000
Storm Water Drainage	966,919	1,990,831	885,299	0
Airport	49,498	24,989	19,971	0
Chanute EDC	0	134,722	36,286	80,000
Total	2,208,292	9,324,376	3,933,185	1,767,000
Internal Services Funds				
Pubic Works Admin	22,334	319,367	104,734	0
Information Mgmt. Services	150,610	34,285	8,830	34,000
Central Maintenance	2,000	38,000	38,000	0
Internal Building Maint.	0	0	0	0
Total	174,944	391,652	151,564	34,000
GRAND TOTAL	3,365,476	14,540,371	7,578,404	2,039,506

	General	Spec. Rev.	Capital Projects	Proprietary	Internal Svcs	TOTAL
14-15 Actual	\$699,646	\$71,846	\$137,996	\$3,227,470	\$149,485	\$4,286,443
15-16 Actual	\$16,763	\$569,359	\$396,118	\$2,208,292	\$174,944	\$3,365,476
16-17 Actual	\$410,380	\$2,784,215	\$299,060	\$3,933,185	\$151,564	\$7,578,404
17-18 Budget	\$51,000	\$187,506	\$0	\$1,767,000	\$34,000	\$2,039,506

In **FY 14-15**, the General Fund spent the Recreation department purchased a used truck for \$7,805. Police spent \$142,094 for four vehicles and Fire bought a fire truck for \$549,747. The Motor Fuel Tax fund spent \$64,942 for Murray Rd. improvements and TIF paid \$6,904 for consulting services. The Corporate Restricted Reserve fund purchased a plot of land for \$61,883 and expended \$76,113 for costs related to the Easton Bell project. In the Water fund, an additional \$20,330 was spent on Easton Bell.

In Wastewater, some \$2,575,899 was spent; including the phosphorous removal project, a utility truck, and filter replacements. Electric spent \$529,443 on infrastructure, a truck, and equipment. Airport bought a riding mower (\$15,000) and \$86,798 for ½ of a street sweeper to be shared with Public Works.

Public Works paid its half of the sweeper; IMS bought laptops, licenses, and updates to the accounting system for a total of \$23,351. The Internal Building Maintenance fund purchased a truck for \$34,836.

In **FY 15-16** the General Fund spent \$11,000 on building improvements at the Youth Center. In the Motor Fuel Tax Fund improvements included two bike path projects totaling \$150,000. In TIF Fund 1 road improvements on the Flessner Av intersection totaled \$236,900 and the Borman Dr. overlay totaled \$29,300. The Corporate Restricted Reserve Fund paid \$255,000 for the Broadmeadow Rd. extension. It also contributed \$71,500 for park improvements at North Dr. Park and Wabash Park.

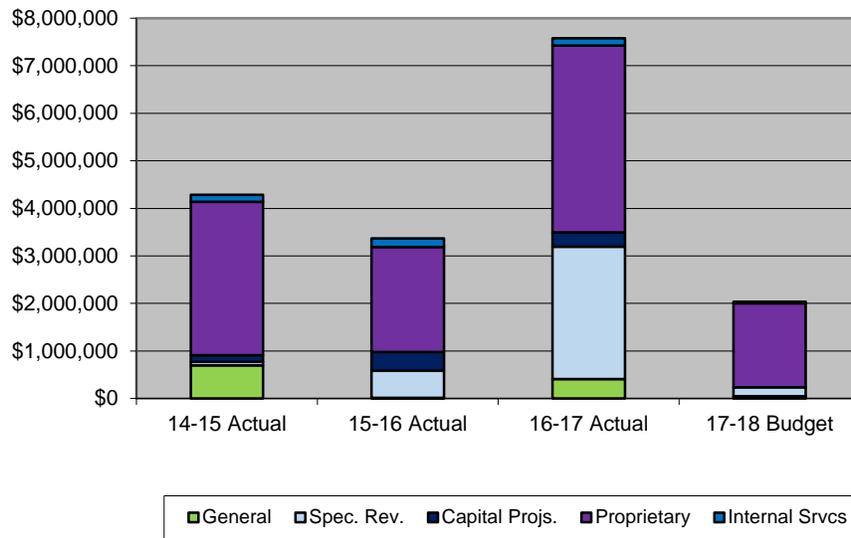
In the Wastewater Fund a new vacor truck was purchased for \$310,000. The phosphorous removal project continued with total expenditures of \$447,000 this year. Also \$126,500 was spent on slip lining project on various waste water pipes. The Electric Fund purchased a new truck for \$61,000, installed security fencing around substations at a cost of \$217,400 and expended \$405,500 on infrastructure improvements. The Storm Water Drainage Fund began the North West outfall project and expended \$967,000 this fiscal year.

In the IT Department new desktop computers and a new server were purchased at a cost of \$130,600.

In **FY 16-17**, proceeds from an issuance of \$7,050,000 in general obligation bonds were used to undertake numerous capital projects. Improvements at the Municipal Building were undertaken to the tune of \$172,703, reducing maintenance costs by \$5,000-\$10,000/year. The Police Station Building also underwent \$159,153 worth of improvements, in the hopes of reducing utility costs by \$25,000 over the next 5 years. The Automated Meter Reading System installation for the water department began during

this fiscal year, at a cost of \$985,364. The Village is expected to save \$410,000 by making these upgrades to the water metering system. In the Public Works Admin Fund, \$50,274 was used to purchase a new vehicle for the Street and Systems Maintenance Division.

Capital Comparison



The following exhibit, Description of Fixed Capital, provides details on all the original capital items for **FY 17-18**.

DESCRIPTION OF FIXED CAPITAL BUDGET

FY 17 - 18

GENERAL FUND (001)		
Police	51,000	Lease payments for Village Squad Cars
COMMUNITY DEVELOPMENT (187,506	Various Projects
GAS FUND (527)	144,000	AMR Gas Meter Purchase and Installation
WATER FUND (535)		
Reserves	40,000	Water Distribution Truck
	50,000	Sodium Hypochlorite System
WASTEWATER FUND (536)		
Reserves	200,000	Sanitary Sewer Slip Lining
	110,000	Pump Station Repairs
	38,000	F-250 Replacement
	30,000	WWTP Plant Mower
	15,000	Wastewater Plant UST Removal
ELECTRIC FUND (541)		
Reserves	300,000	Industrial Park Self Supporting Pole Extension
	150,000	Rolling Acres Underground Replacement
	150,000	Downtown Street Lights
	135,000	Electric SCADA Upgrades
	100,000	Veteran's Parkway Underground Replacement
	75,000	Bike Path Lighting
	55,000	Stump Grinder
	40,000	Breakers 991 and 912
	30,000	Explorer Replacement
	25,000	Fiber Optic Splicing Tools and Cable
CHANUTE EDC (585)	80,000	RBC Building Improvements
IMS FUND (618)	20,000	Gigabit Network Switch Upgrade
	14,000	Desktop Replacements
GRAND TOTAL	\$2,039,506	

The Capital Justification pages provide a detailed description of these items.

**CAPITAL PROJECTS SCHEDULE
FIVE YEAR SUMMARY FORM**

FUND: GENERAL FUND
DEPARTMENT/DIVISION: POLICE

EXPENDITURES PER FISCAL YEAR

Ref. Number	Equipment/Project/Activity	Total Cost	17-18	18-19	19-20	20-21	21-22
	Squad Car Equipment - to outfit new Squads	\$89,000	\$14,000	\$20,000	\$20,000	\$15,000	\$20,000
	15-16 FY Lease Payments (3 Marked SUVs)	\$111,000	\$37,000	\$37,000			
	17-18 FY Lease Payments (1 Marked Vehicles)	\$28,500		\$9,500	\$9,500	\$9,500	
	18-19 FY Lease Payments (2 Marked Vehicles)	\$58,000			\$19,300	\$19,300	\$19,300
	19-20 FY Lease Payments (3 Marked Vehicles)	\$88,000				\$29,400	\$29,400
	20-21 FY Lease Payments (2 Marked Vehicles)	\$58,000					\$29,500
	21-22 FY Lease Payments (3 Marked Vehicles)	\$90,000					
	Admin / Investigation Vehicle				\$19,000		\$19,000
	17-18 FY Lease Payment (1 Admin Vehicle)	\$19,860		\$6,620	\$6,620	\$6,620	
	Building Ugrades - Basement modifications	\$10,000		\$10,000			
	Motorola Portable Radios (32)	\$129,000		\$43,000	\$43,000	\$43,000	
	Motorola Mobile Radios APX 1500 (3)	\$20,000			\$10,000	\$10,000	
	Radar Speed Sign			\$5,000			
	Taser X2 devices (3 per year)			\$4,500	\$4,500	\$4,500	\$4,500
	Ballistic Shield for Squads (1 per year)			\$1,800	\$1,800	\$1,800	\$1,800
	Squad car Lap tops/ Tablets (option to lease)	\$75,000		\$25,000	\$25,000		
	Lateral Filing Machine				\$30,000		
	Body Cameras (4)			\$2,500	\$2,500	\$2,500	\$2,500
	Sub-Totals	\$776,360	\$51,000	\$164,920	\$191,220	\$141,620	\$126,000

Source of Funding:
General Fund Revenue

**CAPITAL PROJECTS SCHEDULE
FIVE YEAR SUMMARY FORM**

FUND: COMMUNITY DEVELOPMENT

EXPENDITURES PER FISCAL YEAR

Ref Number	Equipment/Project/Activity	Total Cost	17-18	18-19	19-20	20-21	21-22
	Willow Pond/Downtown Streetscape	187,506	187,506				
Sub-Totals		187,506	187,506	0	0	0	0

Source of Funding:
Transfer from General Fund

**CAPITAL PROJECTS SCHEDULE
FIVE YEAR SUMMARY FORM**

FUND: GAS FUND (527)
DEPARTMENT/DIVISION:

DATE: APRIL '17

EXPENDITURES PER FISCAL YEAR

Reference Number	Equipment/Project/Activity	Total Cost	17-18	18-19	19-20	20-21	21-22
	AMR Meter Installation	144,000	144,000				
Sub-Totals		144,000	144,000	0	0	0	0

Source of Funding:
Transfer from General Fund

**CAPITAL PROJECTS SCHEDULE
FIVE YEAR SUMMARY FORM**

FUND: WATER FUND
DEPT/DIVISION: RESERVES

EXPENDITURES PER FISCAL YEAR

	Equipment/Project/Activity	Total Cost	17-18	18-19	19-20	20-21	21-22
	Lime truck Chassis	\$35,000			\$35,000		
	Water Plant HVAC Upgrade	\$300,000		\$300,000			
	Filter Underdrain Replacement	\$160,000		\$160,000			
	Well Improvements						
	- Well #7 Rebuild	\$55,000				\$55,000	
	Watermain Projects						
	- Century-Yates	\$91,000				\$91,000	
	- Century-Grove	\$152,000				\$152,000	
	- Cuppernell-Chandler	\$432,000					\$432,000
	- Tanner Letchworth Repair	\$131,000		\$131,000			
	Sludge Dome Bridge Replacement	\$500,000			\$500,000		
	West Plant Roof	\$200,000			\$200,000		
	East Sludge Collector	\$100,000				\$100,000	
	AMI/AMR	\$529,061		\$529,061			
	SCADA Improvements	\$200,000		\$200,000			
	Filter Media Replacement	\$325,000					\$325,000
	Sodium Hypochlorite System	\$50,000	\$50,000				
	Water Distribution Truck	\$40,000	\$40,000				
Sub-Totals		\$3,300,061	\$90,000	\$1,320,061	\$735,000	\$398,000	\$757,000

Source of Funding:
Reserve Revenue

**CAPITAL PROJECTS SCHEDULE
FIVE YEAR SUMMARY FORM**

FUND: WASTEWATER FUND
DEPT/DIVISION: RESERVES

EXPENDITURES PER FISCAL YEAR

	Equipment/Project/Activity	Total Cost	17-18	18-19	19-20	20-21	21-22
	Sanitary Sewer Replacement/Lining	\$800,000	\$200,000	\$150,000	\$150,000	\$150,000	\$150,000
	Manhole Replacements	\$700,000				\$350,000	\$350,000
	3/4 Ton Truck Replacement	\$35,000				\$35,000	
	Murray Road Sanitary improvements	\$2,015,000			\$665,000	\$1,350,000	
	Pump Station Improvements						
	- Pump Station Repairs	\$110,000	\$110,000				
	- Pump Station 41	\$191,000		\$191,000			
	- Pork Plant Pump Station	\$125,000		\$125,000			
	- Pump Station 132	\$199,500		\$199,500			
	- Pump Station 557	\$79,800			\$79,800		
	- Pump Station 807	\$197,400					\$197,400
	Tower Media Replacement	\$375,000		\$375,000			
	WWTP UST Removal	\$15,000	\$15,000				
	F-250 Replacement	\$38,000	\$38,000				
	WWTP Plant Mower Replacement	\$30,000	\$30,000				
	Sub-Totals	\$4,910,700	\$393,000	\$1,040,500	\$894,800	\$1,885,000	\$697,400

Source of Funding:
Reserve Revenue

**CAPITAL PROJECTS SCHEDULE
FIVE YEAR SUMMARY FORM**

FUND: ELECTRIC FUND
DEPT: RESERVES

EXPENDITURES PER FISCAL YEAR

Ref Number	Project or Activity	Total Cost	17-18	18-19	19-20	20-21	21-22
	Fiber Optic Cable and Equipment	\$275,000	\$25,000	\$250,000			
	Industrial Commercial Substation	\$1,000,000		\$200,000	\$800,000		
	Overhead/Underground Imprv	\$400,000		\$200,000		\$200,000	
	Transmission Line (900 area)	\$1,000,000		\$500,000	\$500,000		
	Bucket and Service Truck	\$180,000	\$30,000	\$150,000			
	AMI/AMR Program	\$0					
	Electric Plant Roof Repairs	\$65,000			\$65,000		
	Electric SCADA	\$135,000	\$135,000				
	Bikepath Lighting	\$75,000	\$75,000				
	Downtown Lighting Replacement	\$225,000	\$150,000	\$75,000			
	Industrial Park Pole Extension	\$300,000	\$300,000				
	Veteran's Parkway URD Replacement	\$100,000	\$100,000				
	Stump Grinder	\$55,000	\$55,000				
	Breakers 991 and 912	\$40,000	\$40,000				
	Rolling Acres Underground Replacement	\$150,000	\$150,000				
Sub-Totals		\$4,000,000	\$1,060,000	\$1,375,000	\$1,365,000	\$200,000	\$0

Source of Funding:

Reserves

**CAPITAL PROJECTS SCHEDULE
FIVE YEAR SUMMARY FORM**

FUND: CHANUTE EDC
DEPARTMENT/DIVISION: CHANUTE EDC

EXPENDITURES PER FISCAL YEAR

Ref Number	Equipment/Project/Activity	Total Cost	17-18	18-19	19-20	20-21	21-22
	RBC Roof Replacements	\$280,000	\$80,000	\$100,000	\$100,000		
	EDC Building Improvements	\$100,000				\$100,000	
Sub-Totals		\$380,000	\$80,000	\$100,000	\$100,000	\$100,000	\$0
Source of Funding: Building Rentals							

**CAPITAL PROJECTS SCHEDULE
FIVE YEAR SUMMARY FORM**

FUND: IMS
DEPT: IMS

EXPENDITURES PER FISCAL YEAR

Ref. Number	Equipment/Project/Activity	Total Cost	17-18	18-19	19-20	20-21	21-22
	Cisco Wireless Controller & Access Points	10,000		10,000		10000	10000
	Server Hardware Upgrades	40,000		20,000	20,000		
	Desktop Upgrades	70,000	14,000	14,000	14,000	14,000	14,000
	Gigabit Switching Replacements	40,000	20,000				
	Network Firewall Hardware Upgrades	10,000			10,000		
Sub-Totals		170,000	34,000	44,000	44,000	24,000	24,000

Source of Funding:
Department Assessments

Village of Rantoul
Major Capital Projects (Over \$50,000) - Impact on Operating Budget

Project Name	Amount	Impact on Operations Cost (Savings)	Impact on Operations
Pole Extension - Industrial Park	\$300,000	Undetermined	Improves electric system reliability, resulting in less frequent outages and overtime calls.
Sanitary Slip Lining	\$200,000	Undetermined	Improves the Wastewater Flow and reduces overtime calls
Rolling Acres URD Replacement	\$150,000	Undetermined	Improves electric system reliability, resulting in less frequent outages and overtime calls.
Downtown Street Lights	\$150,000	\$1,500	Enhances desirability and safety in the downtown area, but creates additional upkeep expense
AMR Gas Meter Purchase/ Installation	\$144,000	(\$50,000)	Reduced equipment maintenance, operations costs, and unaccounted losses
Electric SCADA Upgrades	\$135,000	Undetermined	Upgrades allow the SCADA system to run more efficiently, therefore improving electric system reliability
Pump Station Repairs	\$110,000	Undetermined	Improves the Wastewater Flow and reduces overtime calls
Veteran's URD Replacement	\$100,000	Undetermined	Improves electric system reliability, resulting in less frequent outages and overtime calls.
RBC Building Improvements	\$80,000	(\$1,000)	Reduce maintenance costs
Bike Path Lighting	\$75,000	\$1,500	Enhances safety along the bike path, but creates additional upkeep expense
Stump Grinder	\$55,000	(\$1,000)	Reduced equipment maintenance and operational costs
Police Lease Payments	\$51,000	(\$2,500 per vehicle)	Reduce Maintenance Costs

RANTOUL PUBLIC LIBRARY

The Rantoul Public Library is a component unit of the Village. The members of the governing board are elected by the Village citizens; however, the Library is fiscally dependent on the Village because the Library's annual budget and tax levy must be approved by the President and Board of Trustees of the Village.

RANTOUL PUBLIC LIBRARY

FY 17-18

INCOME

Taxes

Property Taxes	450,500
Replacement Tax	10,000
Total Taxes	<u>460,500</u>

Grants

Other Agencies	3,000
Per Capita	10,000
Total Grants	<u>13,000</u>

Unrestricted Donations

General Donations	1,000
Misc. Income	500
Lost and Paid	1,000
Total Unrestricted Donations	<u>2,500</u>

Restricted Donations

Programming Donations	1,000
Collection Donations	300
Total Restricted Donations	<u>1,300</u>

Users Fees

Fines	5,000
Non-resident Cards	5,000
Computer	5,000
Copy Machine	2,000
Fax	2,000
Total User Fees	<u>19,000</u>

Investments

Interest Income	6,000
Total Investments	<u>6,000</u>

TOTAL INCOME **502,300**

EXPENSES

Payroll Expenses	246,900
Benefits	
IMRF	21,000
FICA	1,900
Unemployment Insurance	3,000
Group Insurance	18,000
Total Benefits	43,900
Contractual Service	
Building Maintenance	20,000
Computer Maintenance	1,200
Office Equipment Maintenance	2,000
Automation	18,000
Total Contractual Services	41,200
Insurance	
Bond	500
Total Insurance	500
Utilities	
Telephone	4,500
Gas	18,000
Electric	29,000
Water	2,000
Total Utilities	53,500
Other Services	
Rental Equipment	2,300
Travel & Lodging	1,500
Postage	1,500
Programming	3,000
Printing & Publicity	500
Dues & Memberships	500
Paid To Other Libraries	500
Total Other Services	9,800
Supplies	
Office Supplies	2,500
Library Supplies	3,500
Equipment Supplies	2,500
Custodian Supplies	4,000
Total Supplies	12,500

Library Materials	
Adult Books	18,000
Juvenile Books	18,000
Periodicals	12,500
AV Materials	6,000
Databases	13,000
Total Library Materials	<u>67,500</u>
Processing Material/Fees	<u>4,000</u>
Miscellaneous Expense	
Misc. Purchases	0
Total Miscellaneous Expense	<u>0</u>
Capital Outlay	
Automation Equipment	3,000
Furnishings	1,500
Total Capital Outlay	<u>4,500</u>
TOTAL EXPENSES	484,300
Surplus (Deficit)	18,000

COMMUNITY PROFILE

General Information

<u>Population</u>	1980	1990	2000	2010	<u>Climate</u>		
Village	20,161	17,212	12,918	12,947	Avg. winter temp.	29 F	-1.67 C
County	168,392	173,025	179,669	201,081	Avg. summer temp.	76 F	24.44 C
Labor Force	-	93,553	99,009	106,393	Avg. annual rainfall	37 "	93.98 cm
					Avg. annual snowfall	21"	53.34 cm

Economic Development Amenities

Municipal Services

Local Government	Administrator/Trustees/Mayor	Municipal Zoning	Yes
Subdivision Ordinance	Yes	County Zoning	Yes
Emergency 911	Yes	Home Rule	Yes
Fire Protection Class	Class 4 within Village limits	Public Library	Yes
		Rescue Squad	Yes

	<i>Full Time</i>	<i>Part Time</i>	<i>Volunteer</i>
Fire Department	0	0	33
Police Department	31 law officers	0	0

Commercial Services

General Waste Disposal	Yes	Radio Stations	1
Special Waste Disposal	Yes	Newspapers	1 (weekly)
Machine Shops	0 (dist. to nearest-12 mi.)	Cable TV	Yes
Tool & Die Shops	1	Enterprise Zone	Yes
Banks	4 (assets- \$1,307,354,000)	Foreign Trade Zone	Yes
Credit Unions	2	Tax Increment Financing Dist.	Yes

Transportation

Motor Carrier

Highways Serving Community	3 Federal Interstate	2 Non-Interstate
Interstates Serving Community	I- 57, I-72, I-74	
Nearest Local Interchange/Distance	I- 57/ 0 miles	
Motor Freight Terminals 0	Local Carriers	10
Interstate Carriers 15	Intrastate Carriers	0
Package Delivery Service Yes	Commercial Bus Service	Yes

Air

Nearest Commercial Airport / Distance	U of I Willard Airport / 20 miles
Commercial Airlines / Flights per day	4 Airlines / 23 flights per day
Nearest Public Airport / Distance	Rantoul National Aviation Center / 0 miles
Surface- Asphalt	Longest runway- 5,000 feet
Runway lighted - Yes	Fuel available - Yes
Private storage available - Yes	Private maintenance available - Yes
Charter Service available - Yes	

Travel Time

	Highway Miles	Days by Rail	Days by Truck		Highway Miles	Days by Rail	Days by Truck
Atlanta	534	4	3	Los Angeles	1,980	6	7
Chicago	121	1	1	Memphis	400	1	2
Cleveland	364	5	1	Minneapolis	530	5	3
Dallas	787	5	3	New Orleans	782	2	3
Denver	955	6	3	New York	825	5	3
Detroit	370	3	1	St. Louis	180	1	1
Kansas City	400	4	2	Seattle	2,080	7	6

Railroads (Amtrak serves Rantoul)

Illinois Central RR	Frequency of switching- As required
Nearest container service 110 miles	Nearest piggyback service 110 miles

Utilities

<u>Water</u>		<u>Wastewater</u>		<u>Gas/Electric/Telecommunications</u>
Supplier-	Village	Treatment	Tertiary	Gas Suppliers- Northern Illinois Gas Rantoul Gas
Source-	Well	Process	2 stage	Electric Supplier- Rantoul Light & Power (Village Dept.)
Storage Capacity-	2,500,000 gallons	Treatment Capacity	8,500,000 gal.	Local Telephone- Verizon
Treatment Capacity	4,500,000 gallons	Present Load-	3,000,000 gal.	Digital Switching- Yes
Avg. Daily Demand-	1,600,000 gallons	Excess Capacity-	5,500,000 gal	Fiber Optics- Yes
Peak Daily Demand-	2,500,000 gallons			Long Distance Carriers AT&T, MCI,
Excess Capacity-	2,000,000 gallons			Sprint, Telecom

Health Facilities

- Two hospitals (831 beds) and a trauma center within 15 miles, in Champaign-Urbana

Number of Doctors in Rantoul	8	Number of Dentists in Rantoul	6
Local Clinic	Yes	Local EMT	Yes

Education Facilities

<u>Type</u>	<u>Number</u>	<u>Teachers</u>	<u>Approx. Enrollment</u>
Public Elementary	4	78	1,170
Public Junior High	1	50	485
Public High School	1	70	800

Remarks: In addition - St. Malachy’s Parochial School (K-8) in Rantoul, Parkland Community College and University of Illinois in Champaign-Urbana, 15 miles.

Employment

It is the policy of the Village that specific workforce information regarding its largest employers is not to be published.

Community Facilities

Motels/Hotels	5	Public Access to Lakes	Yes
Total Number of rooms	331	Name of Lake	Heritage Lake
Restaurants	8	Protestant Churches	17

Capacity of largest banquet room	300	Catholic Churches	1
Public Golf Courses	2	Health Clubs	1
Public Tennis Courts	12	Public Swimming Pools	1

Remarks: In addition: 11 Public Parks, 2 fishing lakes, 11 ball fields, 3 soccer fields, Youth Center, Campground, a full-service Fitness Center, 2 Community Recreation Centers are in Rantoul. Also, Lake Shelbyville, Lake Mattoon, Clinton Lake, and Lake Vermillion are all within 60 miles.

Tax Structure

<u>Property Tax -Valuation 33.3%</u>	<u>Sales Tax</u>	<u>Utility Tax</u>
2016 (yr. collected) 11.1910 per \$100 (for Rantoul Twp., inside Park Dist.)	7.5% (general merchandise) 1.25% (local sales tax)	5%



Visit the Village web site
www.myrantoul.com

The website contains information on Village news, upcoming events, public meeting agendas and minutes, budget information and a “who’s who” in local government. It also has information on the departments located in the municipal building, as well as local restaurants and lodging. A description of the Public Works, Public Safety, Parks and Recreation areas of service are also provided, along with activity listings and contacts.

VILLAGE OF RANTOUL PAY PLAN

May 1, 2017 – April 30, 2018

Policy

It is the policy of the Village of Rantoul to establish and maintain a pay plan that will attract, retain and motivate qualified personnel.

The compensation objectives of the Village of Rantoul are as set forth below. The Village recognizes that not all of these objectives can be completely achieved at all times, but they are listed here as guides.

The objectives of the pay plan are designed to:

- ◆ Establish ranges of compensation that reflect the value to the Village of the various employment positions as determined by a formal system of evaluation and review which takes into account the duties and levels of responsibility of each employment position;
- ◆ Adjust ranges of compensation when periodic surveys or changes in economic and competitive factors indicate that any such adjustments are warranted;
- ◆ Ensure that the compensation and related benefits for comparable employment positions are generally equal to the average pay and benefits provided by other employers who offer similar employment and hire the same caliber of personnel in the same employment markets;
- ◆ Encourage superior performance by adjusting the rate of compensation of each employee on the basis of the quality of individual performance, as determined by a systematic program of performance appraisal;
- ◆ Ensure that compensation is not influenced by race, color, sex, age, religion, ancestry, handicap unrelated to ability, national origin or any other prohibited classification;
- ◆ Communicate the general policies and procedures on which the pay plan is based so that employees may be informed about the compensation structure and the administration thereof as it affects them individually.

Questions concerning this policy should be directed to the Human Resources Department.

PAY PLAN DECISION PROCESS

The Board of Trustees establishes, as part of the annual budget, the maximum number of authorized positions for both full-time and permanent part-time employees. The budget contains, at the beginning of each fund, a list of all authorized positions within each department or by budget activity, outlined according to the fund or budget activity from which any such position is funded, the classification to which each such position is assigned and the number of full-time or permanent part-time positions assigned to each such classification.

Any change in the amount of compensation paid to any non-union employee occurs on May 1 of each year. All such changes will be approved each year at the same time as the annual budget. Prior to any increases, annual evaluations are conducted for all positions.

The following outlines the framework for the pay plan. This includes how the Village deals with newly hired employees, annual merit reviews and job evaluations.

FRAME WORK FOR PAY PLAN

Establishing the Original Ranges/Pay Grades

In order to establish the ranges of compensation, each employee filled out a position analysis questionnaire. After each employee filled out the questionnaire, his or her supervisor reviewed the information and signed off and dated the employee's questionnaire. All questionnaires were then collected and sent to GovHR (Pay consultants) to be scored along with GovHR conducting face-to-face interviews with each employee. Each questionnaire has a corresponding score sheet. The questionnaires were broken down into nine main factors: Education and Training, Years of Experience, Independent Judgement and Decision Making, Responsibility for Policy Development, Planning, Contacts with Others, Supervision Given, Physical Demands, and Use of Technology/Specialized Equipment. From this score sheet, a point value was derived. The GovHR personnel then configured the ranges of compensation based on our internal equity structure, external market factors, the corresponding position point values from the questionnaire score sheets and interviews for each position. All non-union employees will fit into one of the 10 configured grades of compensation ranges.

No position, new or revised, may be filled until it has been evaluated and a grade assigned.

In the event that a new position is created during the budgeting process, the position will be submitted to Human Resources for review and evaluation. Since it is a new position, the Department Head will be required to fill out a questionnaire about the current and new duties and responsibilities of the position. The questionnaire will be discussed with the Department Head and supervisor to verify accuracy. From this questionnaire, the point value will be determined from the score sheet and a pay grade assigned.

Compensation Structure

The ranges of compensation consist of a minimum, midpoint and maximum rate for each pay grade. The collective group of all established ranges of compensation shall be known as the “**Compensation Structure**”. The Compensation Structure will be reviewed annually to recognize changes in economic conditions and the movement of compensation levels within local companies and the industry over the past year. These adjusted ranges shall be submitted to the Board of Trustees for approval in April of each year at the same time as the annual budget. These adjustments will take effect on May first (5/1) for all non-union employees. If this adjustment results in an employee falling below the minimum of the range, such employee’s pay shall be raised to the minimum amount.

New Employees

The majority of all newly hired staff are employed at the bottom fourth (1/4) of the appropriate pay range. After the successful completion of any applicable probationary period, the pay may be increased within the bottom fourth (1/4) of the pay range depending on performance.

Applicants with outstanding qualifications and/or experience may be hired above the bottom fourth (1/4) of their range. If an employee is hired above the bottom fourth of the pay range, he or she will not receive a pay increase upon the successful completion of probation unless any such increase was negotiated at the time of employment.

Annual Merit Review

The annual reviews for all non-union employees are conducted by their immediate supervisor, Village Administrator and/or Mayor annually. During this evaluation the job performance, as well as achievement of established goals, are reviewed for the preceding year. Each evaluation is then reviewed by the Department Head, Village Administrator and/or Mayor and then referred to Human Resources.

The following definitions are used in determining an employee’s performance rating:

Outstanding - Always Exceeds Expectations

Performance, behavior and customer service are outstanding & always exceed expected levels of achievement. The quality and quantity of work is consistently performed with exceptional results. (Requires specific examples)

Excellent - Frequently Exceeds Expectations

Performance, behavior and customer service consistently exceed expected levels of achievement. The quality and quantity of work is frequently performed at levels which exceed basic position requirements. (Requires specific examples)

Satisfactory - Fully Meets Expectations

Expected levels of performance, behavior and customer service achieved on a consistent and sustained basis. The quality and quantity of work fully meet the requirements of the position. Work is completed in a competent manner.

Fair - Sometimes Does Not Meet Expectations

Work does not consistently meet the performance, behavior, customer service, quality, quantity and/or attendance requirements of the position. Improvement is needed.

(Requires specific examples)

Needs Improvement – Fall below minimum standards

Mandatory goal setting and development of performance improvement plan required for this rating.

Job Re-Evaluations

The Village of Rantoul will establish and maintain a job evaluation plan/system to determine and acknowledge the relative ranking of all positions prior to the effective date of any merit increase, as applicable. Although the job description or job description/specification is the primary source of information about a position, Human Resources may seek additional information about positions being evaluated from the incumbent, the immediate supervisor or others knowledgeable about the position.

Any evaluation or re-evaluation request shall be composed in memorandum form and shall contain a brief but comprehensive summary of why the request is being made. All requests for evaluation or re-evaluation will be submitted by the appropriate Department Head in writing to the Human Resources no later than October 1st each fiscal year.

After the request is received by Human Resources, the employee may be required to provide additional information and/or fill out a questionnaire about the current and new duties and responsibilities of the position. The new information/questionnaire will be discussed with the Department Head and supervisor to verify accuracy. Based on the job information provided, the point value will be determined and a pay grade assigned. Human Resources will consider the totality of the information collected in performing a position evaluation or re-evaluation analysis.

After the analysis is performed by the Human Resources Manager, no later than January 1st of each fiscal year and a new position and/or new pay grade for the job/individual being evaluated is recommended, (based on a substantial change in the responsibilities and duties of an existing position), the appropriate Department Head will then review and decide to go forward with the recommendation.

The recommendation will then be submitted to the Village Administrator for review and approval decision. This review and approval decision by the Village Administrator will be completed no later than March 1st of each fiscal year.

If the recommendation is approved by the Village Administrator and if the analysis indicates that the job's point value has increased, the Village Administrator and the Department Head will determine if a salary increase is warranted, which will depend on several factors including the economic conditions at the time and Village Board approval. Any salary increase decision will be included as part of the next fiscal year's budget. If a merit increase is established, it will be added onto any newly adjusted rate.

Any merit increase for the employee with an approved new position and/or new pay grade and who receives a newly adjusted rate, will be added onto the newly adjusted rate and will be included as part of the next fiscal year's budget no later than April 1st each fiscal year.

As part of the annual budget development process for the next fiscal year, the Department Head will include any position and any salary changes, approved by the Village Administrator, in his/her department's annual fiscal year budget proposal.

Finally the Board of Trustees review and approve the Annual Village Budget presented by the Village Administrator, which includes any position and salary changes, based on the Village's Job Re-evaluation system.

Shift Differentials

Shift Premium pay for the position of Dispatcher is as follows:

- 1.) An additional \$0.25 per hour for the second shift
- 2.) An additional \$0.35 per hour for the third shift

Such additional compensation or pay per hour shall not be added to any such Employee's base hourly rate of compensation to calculate pay increases. However, such pay will be used for the purpose of calculating overtime or any other compensable benefit.

Certification Pay

Each employee in the Management Information Systems department of the Village assigned to duties as a Computer Technician who becomes and continues to maintain certification status as outlined below, as evidenced by the either CompTIA or Microsoft, shall receive such additional compensation or pay per hour in such amount as is specified below for the applicable certification. Employees eligible for this premium shall be able to add only one additional premium per fiscal year.

<u>Certification</u>	<u>\$/hour</u>
CompTIA A+	\$0.50
MCP (Microsoft Certified Professional) (Exam 70-271 or 70-272)	\$0.50
MCDST (MS Certified Desktop Support Technician)	\$0.50

Public Works Certification Pay

Each employee in the Public Works Department of the Village assigned to duties as an operator in the water, wastewater, or systems maintenance divisions who becomes and continues to maintain status as a "Certified Operator", as evidenced by a Certificate of Technical Competency issued by the Illinois Environmental Protection Agency, shall receive such additional compensation or pay per hour in such amount as is specified below for the applicable class of such certification as follows:

<u>Water</u>		<u>Wastewater</u>	
<u>Class</u>	<u>\$/hour</u>	<u>Class</u>	<u>\$/hour</u>
D	\$0.22	4	\$0.22
C	\$0.43	3	\$0.43
B	\$0.65	2	\$0.65
A	\$0.86	1	\$0.86

Certified gas welder pay equals an additional \$0.22/hour.
 Petroleum Class "A" Operator pay equals an additional \$0.22/hour.

Such additional compensation or pay per hour shall not be added to any such Employee's base hourly rate of compensation to calculate pay increases. However, such pay will be added to base pay and used for the purpose of calculating overtime or any other compensable benefit.

Gas Apprentice Program Pay

Each employee in the Public Works Department of the Village assigned to duties as a Gas Technician in the gas division who completes the required training to achieve a Level 1 or Level 2 Certification under an Operator Qualification Training Program for a natural gas system as approved by the Director of Public Works shall receive compensation or pay per hour in such amount as is specified below:

Level 1 Certification: 90% of the midpoint of the hourly rate range for such position

Level 2 Certification: 95% of the midpoint of the hourly rate range for such position

Such compensation or pay per hour shall be in such amount as is equal to the applicable percentage of the midpoint hourly rate in effect when any such certification is achieved.

Fire Department Compensation

The compensation of the Fire Chief and all other members of the Fire Department is hereby established pursuant to Section 16-44 of the Village Code as follows:

<u>Position</u>	<u>Per Meeting Rate *</u>
Fire Chief	\$125.00
Assistant Fire Chief	\$75.00
Captain	\$65.00
Secretary-Treasurer	\$65.00
Firefighter	\$50.00

* There are three mandatory meetings each month. However, the Fire Chief may also call special meetings at other times as needed which will be paid at the same rate as a fire call appearance.

Fire Department dues in the amount of \$10.00 will be deducted from each Firefighter's monthly paycheck.

In addition to the per meeting rate as set forth above, all members of the Fire Department shall receive \$22.00 per fire call appearance; provided, however, that effective January 1, 2011, in the event of a fire call appearance lasting more than four (4) hours which involves a significant event (e.g., a train derailment, environmental hazard, tornado or other severe or ice storm) as determined by the sole discretion of the Fire Chief or his or her designee each responding member will receive \$22 per hour for each hour worked, beginning with the first hour worked, for all time attributable to being on the scene for such appearance after the first four (4) consecutive hours of being at the scene, but such time attributable to being on the scene shall not include any time for clean up, training or other duties not directly related to such significant event. Such additional amount per hour shall be paid in thirty (30) minute increments.

Incentive Retention Pay

All members of the Fire Department who have nine (9) or more years of continuous service in the Fire Department but have not attained the age of 66 or more years will be eligible for incentive retention pay as follows:

Years of continuous service	Amount per year
9-13	\$500
14-18	\$750
19 or more	\$1,000

Payment of Benefits upon Retirement

Any full-time employee (as defined in the Personnel Code) other than a member of any collective bargaining unit who is a “participating employee” within, and eligible to receive benefits from, the Illinois Municipal Retirement Fund, completes (20) or more years of continuous employment with the Village, has attained the required age to receive a pension and is eligible to retire in good standing may elect to receive such compensation as may otherwise be due for any earned but unused compensatory time, any earned but unused vacation, any compensable accumulated but unused sick leave and any entitled but unused personal leave payable under this Article upon such full-time employee’s termination of employment (the “**Termination Payment**”), in equal installments over the course of each pay period occurring during the four (4) month period immediately prior to such full-time employee’s last day of employment, subject to the following:

- (i) To be eligible for such election, any such full-time employee shall submit an irrevocable retirement resignation to the Village, coupled with a written notice of such election, at least 180 days prior to such full-time employee’s last day,
- (ii) Any such full-time employee making such election shall further agree in writing that in the event that the amount of the Termination Payment is subsequently reduced for any reason due either to the use of any earned compensatory time, earned vacation, accumulated sick leave or entitled personal leave or to any such last day of employment occurring earlier than the submitted resignation date after the Termination Payment is determined and any payment thereof has begun, that any such reduction shall be made in the applicable pay period during which any such used or last day of the employment occurs.

BUDGET PROCESS AND CONTROL

FY 17-18

BUDGET PROCESS

PHASE ONE- PREPARATION

Department heads prepare budget requests based upon their experience, their five year plans, and guidelines received from the Budget Director, the Mayor, and the Board of Trustees. The budget requests are reviewed and adjusted to available revenue, policy priorities, and political necessities. Finally, a recommended budget is assembled. The following calendar usually applies:

Mid-November

An instruction packet is distributed to department heads. This packet includes:

- Goals of the Village Board
- 6 month revenue/expenses by line item, with projections to year-end
- Current five-year capital plans (for updating)
- The Revenue Manual, updated with the most recent annual data

By Mid-December

Department heads input their expense requests, by line, into their computer, using the budget program of the general ledger system and they return the necessary documentation:

- Department mission statement and goals, reflecting the goals of the Board
- New five-year capital plans
- Support data, as needed

January

The budget team, consisting of the Administrator, Comptroller, and Budget Analyst, meet with the individual department heads to review each of their line item amounts in the department level budget. The five-year capital plan is reviewed in detail with special attention to the General Fund, due to the revenue constraints which have characterized that fund in recent years. The year-end estimates for revenue and expenses in the current fiscal year are examined to see what capital requests for the upcoming fiscal year can be moved forward into the current year without tipping the current year-end into a revenue/expense deficit. To the extent that some planned items can be expended early, pressure on the upcoming budget can be mitigated. Those that can be purchased early are presented to the Board by budget amendment. Of those capital requests that remain in the upcoming fiscal year, they are prioritized within the five-year plan to insure that critical items or projects are scheduled.

February

The administrator makes changes, as needed, and presents the revised budget to the Mayor and Board at the monthly study session.

March

Budget hearing and discussions with the Mayor and Board occur at the monthly study session. Any needed changes are made.

Mid-April

A budget hearing and study session is conducted in which citizens are given the opportunity to comment.

The budget is approved at the regular Board meeting.

PHASE TWO - APPROVAL

The recommended budget becomes a binding document upon approval by the Board of Trustees. Hereafter, any change to the budget is to be made with a *Budget Amendment* or a *Budget Transfer* form and approved by the appropriate procedure.

PHASE THREE - IMPLEMENTATION AND MONITORING

The adopted budget goes into effect with the beginning of the fiscal year. Since a budget is a plan based on estimates of future revenue and future expenditures, close monitoring of both income and spending is required in order to be prepared to make adjustments should revenue fall short of what has been anticipated or should special circumstances cause spending to exceed expectations. Departments must manage their budgets carefully to insure that funds last through the fiscal year. Some of the tools used in this phase include: revenue and expense statements, encumbrance reports, revenue analysis reports, expenditure summaries, account code index, purchase orders and work orders.

In the event that the adopted budget needs to be revised or amended, the following procedures are to be followed:

Budget Transfer

A budget revision is defined as a transfer of funds of \$10,000 or less within or between the basic account categories of any one fund. The basic account categories are: personnel services, employee benefits, purchased professional services, purchased property services, other purchased services, supplies, property and equipment-not fixed, property and equipment-fixed, other expense, and transfers-out.

- Funds can only be revised within the line item accounts of the combined categories personnel services, and employee benefits categories.
- Funds can only be revised within the line items of property- fixed asset and equipment-fixed asset
- Funds can be revised within or between the line item accounts of the rest of the categories: i.e. purchased professional services, purchased property services, other purchased services, supplies, property and equipment-not fixed, other expenses, and transfers-out.

The administrator (budget officer) is authorized to make budget transfers.

Budget Amendment

A two-thirds vote of the President and Board of Trustees can amend the estimates of revenue and expenses of the budget by amounts over \$10,000, as long as revenue is available to pay for the authorized increase in expenses.

On-going

PHASE FOUR - AUDIT

The final stage of the budget process is to guarantee that the budget implementation phase is handled with honesty and in compliance with the legally adopted budget. Specific accounting procedures are followed and outside auditors check the Village books to accomplish this purpose

CONTROL

BUDGETARY SYSTEM

The Village of Rantoul's budgetary cycle is a twelve-month planning, reporting, and monitoring cycle. Planning for operating and capital budgets begin approximately eight months prior to fiscal year-end. Department superintendents and the Village Administrator meet to discuss and formulate each department's needs for the upcoming fiscal year. Public hearing are held on tentative and proposed budgets to comply with the federal, state, and local requirements. The Village Board approves the final budget document prior to the new fiscal year which begins May 1st. Before the fiscal year-end, the Budget Ordinance for the upcoming fiscal year is adopted by the Village Board. The Budget Ordinance establishes the legal authority to spend such sums of money as are deemed necessary to defray all necessary expenses and liabilities of the Village for that fiscal year. Prior to the third Tuesday in December of the fiscal year, the Annual Tax Levy Ordinance is filed with the County Clerk, allowing for such taxes as are necessary to be extended for that revenue year. Monitoring continues throughout the budget cycle.

ACCOUNTING SYSTEM AND BUDGETARY CONTROL

In developing and evaluating the Village's accounting system, consideration is given to the adequacy of internal accounting controls. These controls are designed to assure reasonable, but not absolute, results regarding:

- The safeguarding of Village assets from loss or unauthorized disposition;
- The reliability of financial records for preparing financial statements and maintaining accountability of Village assets.

The concept of reasonable assurance recognizes that:

1. The cost of internal control should not exceed the benefit derived; and,
2. The evaluation of costs and benefits are made by management.

All internal control evaluations occur within the above framework. We believe the Village's internal accounting controls are an adequate safeguard of the Village assets and they provide reasonable assurance of proper recording of financial transactions.

Budgetary control is maintained by monthly reporting of the line item expenditures and revenues. Comparisons of actual expenditures and revenues to budgeted expenditures and revenues are routinely reviewed and presented. Period-to-date and fiscal year-to-date totals are reported in a timely manner to all responsible administration personnel and elected officials. If variances are encountered, administrative action is taken to maintain necessary controls and resolve any discrepancies.

RELATIONSHIP BETWEEN BUDGET AND FINANCIAL STATEMENT DATA

A comparison of any year's revenue and expense data will show differences between historical amounts displayed in the budget and those displayed in the Comprehensive Annual Financial Report (CAFR). Some of these differences may be very small. Some can be large. The differences between the two sets of numbers come from the different rules which determine in what accounting period revenue and expenses are to be recorded. At the beginning and at the end of any fiscal year, into what period and, thus, into what fiscal year the numbers go can be very significant for the results of that fiscal year. The following is a very brief touching on the highlights of these rather complicated and very technical rules.

In the accounting system of the **budget document**:

- In most funds, revenue is recorded in the accounting period when it is actually received. An important exception is in the Proprietary funds, in which revenue is recorded in the period in which it is measurable. For example, residential sales revenue is recorded in the Electric Fund when the bill is sent out to a residential customer. If it isn't paid, the billed amount is offset by a bad debt entry.
- Expenses are recorded when incurred.

In the **CAFR**, revenue and expenses are recorded in either of two ways, depending on the type of fund:

- modified accrual method (General Corporate Fund, Special Revenue funds, Debt Service fund, Capital Projects funds, Expendable Trust funds)
 - Revenue is recorded in the accounting period in which they are both measurable and available. For example, license and permits, charges for services, fines, and miscellaneous revenue are recorded when received in cash. Property tax and investment income is recorded when earned (that is, when it is measurable and available).
 - Expenditures are recorded in the accounting period in which the liability is incurred, except that expenditures for debt service, prepaid expenses, and other long term obligations are recorded when paid.
- accrual method (Proprietary funds and Pension Trust Funds)
 - revenue is recorded in the period in which it was earned
 - expenses are recorded in the period when they are incurred

BUDGET ACCOUNTABILITIES

Mayor	Administrator	Department Heads	Board of Trustees	Comptroller & Staff
<ul style="list-style-type: none"> - Conduct public meetings - Provide direction and suggestions, as needed 	<ul style="list-style-type: none"> - Prepare/deliver budget message - Conduct budget study sessions - Make revisions and provide direction, as needed - Present proposed budget to Board 	<ul style="list-style-type: none"> - Prepare capital and operating budget requests - Review/modify/justify requested budgets, as directed - Develop department mission statement, goals, and other materials, as needed. 	<ul style="list-style-type: none"> - Update/refine Village goals - Determine budget targets - Review/modify to final approval level 	<ul style="list-style-type: none"> - Prepare/distribute budget preparation materials - Prepare/distribute Revenue & Expense estimates - Prepare printing of all budget levels for presentation to various approval bodies - Prepare and distribute final budget document

LONG-TERM DEBT

The Village of Rantoul is a home rule community and, as such, there is no legal limit on what it can borrow.

The Village practices the following budgetary policies with regard to debt:

- whenever possible, pay for current and future capital projects on a pay-as-you-go basis
- follow a policy of full disclosure on every financial report
- refrain from using long-term debt to pay for current operations
- bonded debt, when it is utilized, should be retired before the end of the useful life of the project for which the debt was incurred
- maintain good communications with bond rating agencies concerning the Village financial condition

In April of 1999, Rantoul issued \$6,375,000 in long-term debt. The funds are being used to pay for an expansion and upgrade of the electric system and for new heating/air conditioning systems. The total payoff of these bonds is projected through 2019. This is the first debt that the Village has incurred in many years. It was necessitated by the size of these two projects.

Of the \$6,375,000 amount, \$2,660,000 has been designated for Electric Utility Improvements Only and \$3,715,000 has been designated for the Steam Plant Demolition and Heating Project.

In December, 2000 Rantoul issued \$1,075,000 in long term debt for the acquisition and remodeling of a building to convert it to a new public library. Other funds for the new library will come from grants from the state of Illinois and internal funds. A property tax will be levied annually to cover the debt service for this issue. The new library opened in the spring of 2003.

In June, 2001 Rantoul issued \$2,000,000 in long term debt. The funds from this issue are to pay for the building of a new family aquatic center. The total cost of this project is approximately \$3,400,000. The remaining balance of the project will be paid from internal funds and a grant from the state of Illinois. The debt service for this issue will be paid from TIF funds. The aquatic center opened in the summer of 2002.

On September 1, 2003 the Village refinanced this Series 2000 Library bond and this Series 2001 Aquatic Center bond, in order to take advantage of lower interest rates. The refinanced amount was \$3,065,000. The Village realized a net present value savings of \$237,712.88 as a result of this refinancing. (See attached Summary of Refunding Results.)

On March 1, 2005 the Village refinanced the Series 1999 GO bonds in order to take advantage of lower interest rates. The refinanced amount was \$5,280,000. The Village realized a net present value savings of \$288,529.27. (See attached Summary of Refunding Results.)

In December, 2006 the Village issued \$9,800,000 in long term debt. This issue will be used to finance a variety of capital improvement projects in the Water Fund, the Waste Water Fund and the Storm Water Drainage Fund. These projects will include the rebuilding of the collapsed water plant and upgrade to the water treatment process and distribution system. Also included will be various improvements to the waste water treatment plant and collection system and a major project to improve the storm water drainage system. These projects are part of an \$11.1 million infrastructure improvement program. The remaining \$1.3 million came from a second bond issue in January, 2007. These bonds were completed in two separate issues in order to take advantage of lower interest rates that resulted from each issue being "bank qualified" because they were less than \$10 million. Debt service on these bonds will come from increased water and sewer rates and the storm water drainage tax.

On December 27, 2012, the Village refinanced the Series 2003 bonds in order to take advantage of lower interest rates. The refinanced amount was \$1,540,000. The Village realized a net present value savings of \$119,000.

On April 4, 2013, the Village refinanced the Series 2005 GO Bonds in order to take advantage of lower interest rates. The refinanced amount was \$2,275,000. This was the second refinancing of the 2005 Series; therefore, the bonds were issued as taxable since current law does not allow more than one tax exempt refinancing. Even as taxable bonds, the Village was able to realize a net present value savings of \$55,000.

On February 12, 2015 the Village refinanced the series 2006 GO Bonds in order to take advantage of lower interest rates. The refinanced amount was \$6,795,000. The Village realized a net present value savings \$417,000.

In April, 2016 the Village Board approved a bond issue not to exceed \$7,500,000. The proceeds from the bond issue will be used for various projects including streets and building repairs and the purchase and installation of an automated meter reading system for the water department. These bonds were issued on June 7, 2016.

Payment schedules for the outstanding bond issues are also listed on the follow pages.

Preliminary

Village of Rantoul, Champaign County, Illinois

\$7,050,000 General Obligation Bonds, Series 2016

New Money, Dated 6/7/16, BQ

AGM "AA", S&P "A+", Rates as of 5/12/16, Final

Debt Service Schedule

Part 1 of 2

Date	Principal	Coupon	Interest	Total P+i
07/01/2016	-	-	-	-
01/01/2017	-	-	-	-
07/01/2017	-	-	249,983.99	249,983.99
01/01/2018	175,000.00	2.000%	117,180.00	292,180.00
07/01/2018	-	-	115,430.00	115,430.00
01/01/2019	305,000.00	2.000%	115,430.00	420,430.00
07/01/2019	-	-	112,380.00	112,380.00
01/01/2020	305,000.00	2.000%	112,380.00	417,380.00
07/01/2020	-	-	109,330.00	109,330.00
01/01/2021	315,000.00	2.500%	109,330.00	424,330.00
07/01/2021	-	-	105,392.50	105,392.50
01/01/2022	330,000.00	2.500%	105,392.50	435,392.50
07/01/2022	-	-	101,267.50	101,267.50
01/01/2023	335,000.00	2.500%	101,267.50	436,267.50
07/01/2023	-	-	97,080.00	97,080.00
01/01/2024	350,000.00	3.000%	97,080.00	447,080.00
07/01/2024	-	-	91,830.00	91,830.00
01/01/2025	355,000.00	3.000%	91,830.00	446,830.00
07/01/2025	-	-	86,505.00	86,505.00
01/01/2026	355,000.00	3.000%	86,505.00	441,505.00
07/01/2026	-	-	81,180.00	81,180.00
01/01/2027	380,000.00	4.000%	81,180.00	461,180.00
07/01/2027	-	-	73,580.00	73,580.00
01/01/2028	395,000.00	4.000%	73,580.00	468,580.00
07/01/2028	-	-	65,680.00	65,680.00
01/01/2029	405,000.00	4.000%	65,680.00	470,680.00
07/01/2029	-	-	57,580.00	57,580.00
01/01/2030	420,000.00	4.000%	57,580.00	477,580.00
07/01/2030	-	-	49,180.00	49,180.00
01/01/2031	435,000.00	4.000%	49,180.00	484,180.00
07/01/2031	-	-	40,480.00	40,480.00
01/01/2032	405,000.00	3.200%	40,480.00	445,480.00
07/01/2032	-	-	34,000.00	34,000.00
01/01/2033	425,000.00	3.200%	34,000.00	459,000.00
07/01/2033	-	-	27,200.00	27,200.00
01/01/2034	435,000.00	4.000%	27,200.00	462,200.00
07/01/2034	-	-	18,500.00	18,500.00
01/01/2035	455,000.00	4.000%	18,500.00	473,500.00
07/01/2035	-	-	9,400.00	9,400.00
01/01/2036	470,000.00	4.000%	9,400.00	479,400.00
Total	\$7,050,000.00	-	\$2,919,153.99	\$9,969,153.99

Preliminary

Village of Rantoul, Champaign County, Illinois

\$7,050,000 General Obligation Bonds, Series 2016

New Money, Dated 6/7/16, BQ

AGM "AA", S&P "A+", Rates as of 5/12/16, Final

Debt Service Schedule

Part 2 of 2

Yield Statistics

Bond Year Dollars	\$81,045.00
Average Life	11.496 Years
Average Coupon	3.6018928%
Net Interest Cost (NIC)	3.1853231%
True Interest Cost (TIC)	3.0594593%
Bond Yield for Arbitrage Purposes	2.7002047%
All Inclusive Cost (AIC)	3.1688915%
IRS Form 8038	
Net Interest Cost	2.9084487%
Weighted Average Maturity	11.551 Years

BOND PRICING

Village of Rantoul, IL
 General Obligation Bonds, Series 2007
 FINAL NUMBERS

Bond Component	Maturity Date	Amount	Rate	Yield	Price
Serial Bond:					
	01/01/2008	110,000	4.000%	3.750%	100.215
	01/01/2009	115,000	4.000%	3.710%	100.523
	01/01/2010	115,000	4.000%	3.750%	100.677
	01/01/2011	120,000	4.000%	3.770%	100.823
	01/01/2012	125,000	4.000%	3.770%	101.016
	01/01/2013	130,000	4.000%	3.770%	101.203
	01/01/2014	135,000	4.000%	3.800%	101.200
	01/01/2015	145,000	4.000%	3.850%	101.010
	01/01/2016	150,000	4.000%	3.890%	100.817
	01/01/2017	155,000	4.000%	3.930%	100.566
		1,300,000			

Dated Date	02/01/2007	
Delivery Date	02/08/2007	
First Coupon	07/01/2007	
Par Amount	1,300,000.00	
Premium	10,625.30	
Production	1,310,625.30	100.817331%
Underwriter's Discount	(7,475.00)	(0.575000)
Purchase Price	1,303,150.30	100.242331%
Accrued Interest	1,011.11	
Net Proceeds	1,304,161.41	

Village of Rantoul, Champaign County, Illinois
\$1,540,000 General Obligation Refunding Bonds, Series 2012A
Dated Date...12/27/12, S&P..."A+" Rated
Current Refunds Series 2003 Bonds

Final Debt Service Schedule

Date	Principal	Interest	Total P+I	Fiscal Year Total
12/27/2012	-	-	-	-
07/01/2013	-	16,023.33	16,023.33	-
01/01/2014	200,000.00	15,675.00	215,675.00	-
04/30/2014	-	-	-	231,698.33
07/01/2014	-	13,675.00	13,675.00	-
01/01/2015	205,000.00	13,675.00	218,675.00	-
04/30/2015	-	-	-	232,350.00
07/01/2015	-	11,625.00	11,625.00	-
01/01/2016	210,000.00	11,625.00	221,625.00	-
04/30/2016	-	-	-	233,250.00
07/01/2016	-	9,525.00	9,525.00	-
01/01/2017	210,000.00	9,525.00	219,525.00	-
04/30/2017	-	-	-	229,050.00
07/01/2017	-	7,425.00	7,425.00	-
01/01/2018	215,000.00	7,425.00	222,425.00	-
04/30/2018	-	-	-	229,850.00
07/01/2018	-	5,275.00	5,275.00	-
01/01/2019	225,000.00	5,275.00	230,275.00	-
04/30/2019	-	-	-	235,550.00
07/01/2019	-	3,025.00	3,025.00	-
01/01/2020	220,000.00	3,025.00	223,025.00	-
04/30/2020	-	-	-	226,050.00
07/01/2020	-	605.00	605.00	-
01/01/2021	55,000.00	605.00	55,605.00	-
04/30/2021	-	-	-	56,210.00
Total	\$1,540,000.00	\$134,008.33	\$1,674,008.33	-

Village of Rantoul, Champaign County, Illinois

\$2,275,000 Taxable General Obligation Refunding Bonds, Series 2013

Dated Date...4/4/2013, S&P..."A+" Rated

Advance Refunds Series 2005 Bonds

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
07/01/2013	-	-	11,448.35	11,448.35
01/01/2014	40,000.00	2.000%	23,686.25	63,686.25
07/01/2014	-	-	23,286.25	23,286.25
01/01/2015	425,000.00	2.000%	23,286.25	448,286.25
07/01/2015	-	-	19,036.25	19,036.25
01/01/2016	435,000.00	2.000%	19,036.25	454,036.25
07/01/2016	-	-	14,686.25	14,686.25
01/01/2017	450,000.00	2.000%	14,686.25	464,686.25
07/01/2017	-	-	10,186.25	10,186.25
01/01/2018	455,000.00	2.050%	10,186.25	465,186.25
07/01/2018	-	-	5,522.50	5,522.50
01/01/2019	470,000.00	2.350%	5,522.50	475,522.50
Total	\$2,275,000.00	-	\$180,569.60	\$2,455,569.60

Yield Statistics

Bond Year Dollars	\$8,502.29
Average Life	3.737 Years
Average Coupon	2.1237756%
Net Interest Cost (NIC)	2.1610021%
True Interest Cost (TIC)	2.1616022%
Bond Yield for Arbitrage Purposes	1.9234761%
All Inclusive Cost (AIC)	2.4166548%

IRS Form 8038

Net Interest Cost	1.9243674%
Weighted Average Maturity	3.729 Years

Village of Rantoul, Champaign County, Illinois

\$4,995,000 General Obligation Bonds, Series 2013A

Dated Date...9/10/13, S&P..."A+" Rated, Non-BQ

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Net New D/S
01/01/2014	-	-	67,101.81	67,101.81	67,101.81
07/01/2014	-	-	108,813.75	108,813.75	108,813.75
01/01/2015	185,000.00	2.500%	108,813.75	293,813.75	293,813.75
07/01/2015	-	-	106,501.25	106,501.25	106,501.25
01/01/2016	190,000.00	2.500%	106,501.25	296,501.25	296,501.25
07/01/2016	-	-	104,126.25	104,126.25	104,126.25
01/01/2017	195,000.00	3.000%	104,126.25	299,126.25	299,126.25
07/01/2017	-	-	101,201.25	101,201.25	101,201.25
01/01/2018	195,000.00	3.000%	101,201.25	296,201.25	296,201.25
07/01/2018	-	-	98,276.25	98,276.25	98,276.25
01/01/2019	210,000.00	3.000%	98,276.25	308,276.25	308,276.25
07/01/2019	-	-	95,126.25	95,126.25	95,126.25
01/01/2020	210,000.00	5.000%	95,126.25	305,126.25	305,126.25
07/01/2020	-	-	89,876.25	89,876.25	89,876.25
01/01/2021	225,000.00	4.000%	89,876.25	314,876.25	314,876.25
07/01/2021	-	-	85,376.25	85,376.25	85,376.25
01/01/2022	235,000.00	4.000%	85,376.25	320,376.25	320,376.25
07/01/2022	-	-	80,676.25	80,676.25	80,676.25
01/01/2023	245,000.00	5.000%	80,676.25	325,676.25	325,676.25
07/01/2023	-	-	74,551.25	74,551.25	74,551.25
01/01/2024	250,000.00	4.100%	74,551.25	324,551.25	324,551.25
07/01/2024	-	-	69,426.25	69,426.25	69,426.25
01/01/2025	265,000.00	4.300%	69,426.25	334,426.25	334,426.25
07/01/2025	-	-	63,728.75	63,728.75	63,728.75
01/01/2026	275,000.00	4.500%	63,728.75	338,728.75	338,728.75
07/01/2026	-	-	57,541.25	57,541.25	57,541.25
01/01/2027	285,000.00	4.700%	57,541.25	342,541.25	342,541.25
07/01/2027	-	-	50,843.75	50,843.75	50,843.75
01/01/2028	300,000.00	4.800%	50,843.75	350,843.75	350,843.75
07/01/2028	-	-	43,643.75	43,643.75	43,643.75
01/01/2029	315,000.00	4.900%	43,643.75	358,643.75	358,643.75
07/01/2029	-	-	35,926.25	35,926.25	35,926.25
01/01/2030	330,000.00	5.000%	35,926.25	365,926.25	365,926.25
07/01/2030	-	-	27,676.25	27,676.25	27,676.25
01/01/2031	345,000.00	5.050%	27,676.25	372,676.25	372,676.25
07/01/2031	-	-	18,965.00	18,965.00	18,965.00
01/01/2032	360,000.00	5.100%	18,965.00	378,965.00	378,965.00
07/01/2032	-	-	9,785.00	9,785.00	9,785.00
01/01/2033	380,000.00	5.150%	9,785.00	389,785.00	389,785.00
Total	\$4,995,000.00	-	\$2,711,224.31	\$7,706,224.31	\$7,706,224.31

Village of Rantoul, Champaign County, Illinois

\$6,795,000 General Obligation Refunding Bonds, Series 2015

Dated Date...2/12/15, S&P..."A+" Rated

Advance Refunds Series 2006 Bonds

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
01/01/2016	35,000.00	2.000%	202,697.92	237,697.92
01/01/2017	390,000.00	2.000%	228,050.00	618,050.00
01/01/2018	560,000.00	2.000%	220,250.00	780,250.00
01/01/2019	575,000.00	2.500%	209,050.00	784,050.00
01/01/2020	585,000.00	2.500%	194,675.00	779,675.00
01/01/2021	595,000.00	3.000%	180,050.00	775,050.00
01/01/2022	615,000.00	4.000%	162,200.00	777,200.00
01/01/2023	635,000.00	4.000%	137,600.00	772,600.00
01/01/2024	660,000.00	4.000%	112,200.00	772,200.00
01/01/2025	685,000.00	4.000%	85,800.00	770,800.00
01/01/2026	715,000.00	4.000%	58,400.00	773,400.00
01/01/2027	745,000.00	4.000%	29,800.00	774,800.00
Total	\$6,795,000.00	-	\$1,820,772.92	\$8,615,772.92

Yield Statistics

Bond Year Dollars	\$49,496.13
Average Life	7.284 Years
Average Coupon	3.6786171%
Net Interest Cost (NIC)	2.6320728%
True Interest Cost (TIC)	2.4926904%
Bond Yield for Arbitrage Purposes	2.2866257%
All Inclusive Cost (AIC)	2.5633438%

IRS Form 8038

Net Interest Cost	2.2654936%
Weighted Average Maturity	7.385 Years

GLOSSARY

ACTIVITY INDICATORS - Statistics that represent quantitative data on key department activities.

ACCRUAL ACCOUNTING - Revenue is recorded in the period in which it was earned. Expenses are recorded in the period when they are incurred.

ACTUAL - The “actual” numbers are year-end totals for the fiscal year(s) preceding the current budget year.

APPROPRIATION - An authorization made by the Village Board of Trustees which permits the Village to incur debt or spend money.

ARC SDE - The amount of geographic data is growing exponentially and there is an increasing need to store and access it. The acronym “SDE” stands for spatial database engine and is an advanced data server which provides access to spatial (geographic) data, such as boundary lines, water/wastewater lines, etc. (see GIS)

ASSESSED VALUATION - The basis for determining the property tax amount. A monetary value is placed on land, buildings, equipment, and other personal property by the County appraiser. The tax rate (millage rate) is then applied to determine the amount of tax to be paid. Village property is assessed at 1/3 of appraised value.

AUDIT - A comprehensive investigation of the manner in which the government’s resources were actually utilized. A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the legislative body’s appropriation. A performance audit consists of a review of how well the government met its stated goals.

BARGAINING UNIT EMPLOYEE - Any employee who is represented by a union.

BOND - A method of borrowing. It is a written promise to repay a specified sum of money, called principal, on a specific date. In addition, interest is to be paid at specified times and at a specified percentage of the unpaid balance of the original amount. Bonds are usually offered as a way to borrow money for the long term, for example ten or twenty years might be a typical repayment period.

General Obligation Bonds are secured by the borrower’s promise to repay and to take any necessary steps to raise the money to fulfill that promise. This may result in an increase in property taxes or other taxes, if other revenue sources are inadequate.

Revenue bonds are repaid from the earnings of the public enterprise or project receiving the loan proceeds.

BUDGET - A financial plan which matches expected revenue and expenses of a specific fund or department, for a specified period of time.

BUDGET AMENDMENT - After adoption, the budget may be changed by an amendment. Any change in the budget which would increase expenses by more than \$10,000 must be approved by the Board of Trustees.

BUDGET DOCUMENT - The instrument used by the budget-making authority to present a comprehensive financial plan to the Village Board.

BUDGET ORDINANCE - An ordinance appropriating funds for a specific year.

BUDGET MESSAGE - Sometimes referred to as the transmittal memo. It is included in the opening section of the budget and provides a general summary of important budget issues.

BUDGET TRANSFER - A change, within expense categories, of less than \$10,000. The Budget Officer is authorized to make budget transfers.

BUDGETARY CONTROL - The monitoring and control of expenses in order to keep them within the limits of available revenue.

CAD - An acronym for “computer aided design.” CAD systems are high-speed workstations with CAD software for generic design or for specialized design uses, such as architectural, electrical, and mechanical. The computer is used not only to create engineering blueprints for every last detail of a project, but it takes the object of design and displays it as a real-world representation of the finished item.

CAPITAL ITEMS - Typically, an item whose purchase price is \$5,000 or more and whose expected life span is 5 years or more.

CAPITAL IMPROVEMENTS - One-time expenses including, but not limited to, the construction, alteration, replacement or repair of buildings, structures, streets, sewers, fixed equipment, etc,

CAPITAL IMPROVEMENT PLAN - The establishment of a program for the development of capital improvements within the Village. Such a plan includes a capital improvement budget for the current fiscal year, as well as the next four years.

CATV - Community Access Television

COMMODITIES - Items which do not have permanent value. They are either consumed when used, or so changed after being used to be of only limited value. Examples: food, or copy paper.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) - An entitlement grant from the U.S. Department of Housing and Urban Development (HUD) to assist low and moderate income individuals in the Village.

CONTINGENCY FUNDS - Resources available to pay for emergencies or other unforeseen expenses.

D.A.R.E. - Drug Abuse Resistance Education

DEBT SERVICE - Includes principal and interest payments and miscellaneous expenses related to the expenses of bonds, notes, and other forms of loans.

DEPARTMENT - A major organizational unit of the Village having management responsibility for specific activities.

DIVISION - A distinct organizational sub-unit within a department, charged with carrying out a distinct group of activities assigned to that department.

E.D.A. - The Economic Development Administration is a federal agency dedicated to generating jobs, retaining existing jobs, and stimulating industrial and commercial growth in economically distressed areas of the United States.

E.M.S. - Emergency Medical Services

ENHANCED 911 - Identifies for the dispatcher the location from which 911 calls originate.

E.S.D.A. - The Emergency Services and Disaster Agency, created to assist in emergencies and disasters, in accordance with the Illinois Emergency Services and Disaster Act of 1975.

ESSENTIAL EMPLOYEE - Any full-time employee who must live close enough to the Village to respond at short notice to a crucial call to duty. A residency requirement to live within 4 miles of the Village limits applies to essential employees. All other employees must live within 20 miles of the Village limits.

ESTIMATES - Revenue and expense projections based on actual numbers from the past, which are then adjusted up or down by amounts which are reasonably expected in the future.

EXPENDITURES - Outflow of funds paid or to be paid.

Types of Expenditures -

- Mandatory - Those that are required by federal, state, or local law. Examples: Social Security contributions, pension/retirement, unemployment compensation contributions, bargaining unit agreement items, and general obligation of debt payments.
- Base - Those that are considered necessary and essential to continuing operations.
 - Examples: rent, utilities, fuel, vehicle maintenance, tools, office supplies, etc.
- Discretionary - Those that enhance the existing level of service. They are not essential to the success of the Village operations, but often make the operation function more effectively or more efficiently, or may enhance the perspective of the service level being provided. Examples: a new copy machine.

FINANCIAL POLICIES - General, as well as specific guidelines which govern budget preparation and administration.

FISCAL YEAR - The twelve month period used to recording financial transactions. The fiscal year of the Village of Rantoul runs from May 1 to April 30.

FIXED ASSETS - Assets over \$5,000 of a long-term nature (over 5 years) which are intended to be held or used, such as land, buildings, machinery, furniture, and other equipment.

FTE (FULL EQUIVALENT) POSITIONS - One person's full work year totals 2080 hours. FTE is the number of positions which result by dividing the number of total hours worked by 2080, rather than being figured simply on the number of individuals on the payroll.

FUND - A fund is the basic accounting unit. It is a self-balancing accounting entity with revenues and expenditures which are segregated for the purpose of carrying out specific programs, in accordance with Village policies and applicable State and Federal law.

Types of funds -

- General Fund - The fund comprised of such general revenue sources as taxes, fines, licenses, fees, etc. One General Fund exists per government.
- Special Revenue funds - Funds that contain resources that are legally restricted and used for special purposes. Example: Motor Fuel Tax Fund.
- Capital Projects funds - Funds for the acquisition or construction of major capital projects.

Proprietary funds represent a separate fund group. These funds account for operations similar to those found in a business. Important funds within this group include Enterprise funds and Internal Service funds.

- Enterprise funds - Contain the records of self-supporting operations. Examples: the Electric Fund and the Water Fund, in which customer rates pay for the expenses of the fund.
- Internal Services funds - Account for the financing of goods and services provided by one department or agency to other departments or governmental agencies on a cost-reimbursement basis. Example: Central Maintenance Fund and the Information Management Services Fund.

Fiduciary funds represent another separate fund group. These funds account for assets held by a governmental unit in a trusted capacity for individuals, private organizations, or other governmental agencies or funds. An important fund within this group is the Police Pension Trust Fund.

- Police Pension Trust Fund – Accounts for property taxes levied, benefits paid, and expenses incurred to provide retirement and disability benefits to the Village's eligible police officers.

FUND BALANCE- The excess of current assets over the fund's current liabilities.

GIS - An acronym for Geographic Information System. It is a computer system capable of assembling, storing, manipulating, and displaying data according to its geographic location. The way maps and other data have been stored or filed as layers of information in a GIS system makes it possible to perform complex analyses. Some of its typical uses are: mapping, transportation

planning, redistricting, land planning and development, and utility management and operations.

GFOA - Government Finance Officers Association. A professional association for comptrollers, administrators, managers, and others involved with the financial matters of government institutions.

GOAL - A desired end which depends on planned activity.

HOME-RULE MUNICIPALITY - Before the new 1970 Illinois Constitution was enacted, cities and villages could do practically nothing without having been granted the specific power by the state legislature. “Home rule” is the name given to the granting of considerable power to local governments to act without the permission of the legislature. For example, this power includes the power to regulate for the protection of the public health, safety, morals, and welfare; to license, to tax, and to incur debt. Rantoul is a home-rule municipality.

IMRF - Illinois Municipal Retirement Fund. A retirement program established for municipal employees.

INITIATIVES - Any new program or service to be undertaken by a department or fund, or any project or activity which may be unusual or otherwise significant.

INTER-FUND TRANSFER - Transfers of money from one fund to another to reimburse or pay for specific services, or to more generally support the activities of the fund receiving the new money.

INTERGOVERNMENTAL REVENUE - Revenue received from another government for general or specific purposes. For example, grant money is available to municipalities from the Federal government, or the state of Illinois gives back to municipalities a portion of the income tax revenue collected.

LEADS - An acronym for “law enforcement automated data system” designed to provide local agencies with current information on parolees.

LEVY - To impose or collect taxes, special assessments, or service charges.

LINE ITEM BUDGET - A budget that lists detailed expenditures, such as health insurance costs, office supply costs, utility costs, etc. The advantage of this type of budget is that it provides control and economy. Rantoul has a line item budget.

Another type of budget is a program budget in which money is allocated for activities, rather than for detailed expense categories. For example, the broad categories of a program budget might include “public safety” and “leisure services.” Its advantage is that it allows for improved decision-making regarding specific goals.

A performance budget allocates money based on measures and statistics. For example, a performance budget for the Street Department might allocate money based on the cost of filling a projected number of potholes or picking up an expected number of refuse bags. The advantage of this type of budgeting is it improves internal management while controlling costs.

LONG-TERM DEBT - Debt with a maturity of more than one year.

MILLAGE RATE - The tax rate expressed in mills per dollar. One mill equals \$1 per \$1,000 of assessed value. If the assessed value of the property is \$80,000 and the millage rate is \$7.00, the tax payment due is \$560.

MISSION - A broad statement of the overall goal or purpose of a reporting unit (i.e. municipality, fund, or department.)

MODIFIED ACCRUAL ACCOUNTING - Revenue is recorded in the accounting period in which they are both measurable and available. For example, license and permits, charges for services, fines, and miscellaneous revenue are recorded when received in cash. Property tax and investment income is recorded when earned (that is, when it is measurable and available).

Expenditures are recorded in the accounting period in which the liability is incurred, except that expenditures for debt service, prepaid expenses, and other long term obligations are recorded when paid.

NEW WORLD - A data collection and retrieval system which provides the sharing of data between public safety departments.

OBJECTIVE - A statement describing the current services and functions which an organizational unit performs on an ongoing effort in order to reach a goal. They can be either major, long-range objectives, or short-term in nature. Objectives relate to goals and the mission statement, as follows:

Mission Statement → Long range goals → Major objective(s) → Short-term objective(s)
→ Detailed Action Plan

OFFICER - Any employee appointed by the Village President, by and with the advice and consent of the Board of Trustees.

OPERATIONS AND MAINTENANCE BUDGET - The budget for funds that include recurring revenue sources used to finance the on-going costs of day-to-day activities. This is in contrast to the Capital Budget, which typically represents major, one-time expenses.

PERSONNEL SERVICES - Salaries, wages, and related fringe benefits paid to Village employees.

PROPERTY TAX - An ad valorem (according to value) tax paid on the fair market value of real property (land and buildings) and personal property.

PROPERTY TAX LEVY - A tax based on the assessed value of a property. Tax liability falls on the owner or record, as of the appraisal date.

PROVISIONAL EMPLOYEE - Any full-time employee or part-time employee who holds a position which is created on an interim basis for a specific purpose and which will terminate at a specified period of time.

REAL PROPERTY- Land and the buildings and other structures attached to it that are taxable under State law.

REVENUE - Money which the Village receives as income. It includes such items as tax payments, fees for services, fines, receipts from other governments, and interest income.

RESERVES - An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general use.

SCADA - "Supervisory Control and Data Acquisition" is a category of software application program for process control, the gathering of data in real time from remote locations in order to control equipment and conditions. SCADA is used in power plants as well as in oil and gas refining, telecommunications, transportation, and water and waste control. SCADA systems include hardware and software components. The hardware gathers and feeds data into a computer that has SCADA software installed. The computer then processes this data and presents it in a timely manner. SCADA also records and logs all events into a file stored on a hard disk or sends them to a printer. SCADA warns when conditions become hazardous by sounding alarms.

TAX INCREMENT FINANCING (TIF) - A tax incentive plan designed to attract private business investment. It is a financing tool to renovate qualified areas while at the same time improving the tax base of those areas. Under TIF legislation, the State of Illinois Department of Revenue is authorized to pay to the municipality (within specified limits) the increase in state and local taxes that result from the redevelopment of the specified TIF area. Here is an example of how it works: a Village has a dilapidated downtown area which is currently bringing in only \$50,000 in property taxes. The Village wants to rehabilitate the area in order to attract private business and new investment, so it issues a \$1,000,000 bond to raise the money for the rehab. After the rehab work is done (new curbs, street lights, old buildings razed, etc.) new businesses open and the tax revenue triples to \$150,000. The Village keeps the \$100,000 difference between the old annual levy and uses it to retire the \$1,000,000 debt, or for any other approved purpose within the TIF district.

TIF DISTRICT - A redevelopment area in which tax increment financing is used. The Village has three TIF districts.

TIP - Transportation Improvement Plan

UNIFORMED EMPLOYEE - Any full-time employee who holds a position required to wear a uniform of apparel while on duty and is further classified by one of the following position groups:

- Class I Uniformed Employee - The department head of the Police Department, any Police employee position, and any Dispatcher position within the Police Department.
- Class II Uniformed Employee - Any other employee position not otherwise specified in Class I.

WIFI - Wi-Fi stands for "wireless fidelity" and it enables wireless internet access.