



## VILLAGE OF RANTOUL BOARD OF TRUSTEES **REQUESTS TO ADDRESS THE BOARD: PUBLIC PARTICIPATION**

Members of the public shall be permitted to address the Village Board during a designated portion of each regular meeting, regular study session, and special meeting, to comment on any matters of public concern of Village Business.

No person shall address the Village Board without having first secured the recognition of the Presiding Officer.

Each member of the public addressing the Village Board shall be limited to three minutes for his or her presentation, unless authorized to receive additional time by the consent of a majority of the Village Board present. The Village Clerk, or in his or her absence the Deputy Village Clerk, shall be designated as official timekeeper, and shall be responsible for notifying the Presiding Officer when the allotted time for each speaker has expired. In the absence of both the Village Clerk and Deputy Village Clerk, the Village Board shall designate another Village employee or officer to serve as timekeeper. The total time allotted to "public participation" in a meeting will be 30 minutes, unless additional time is authorized by the consent of a majority of the Village Board present.

Each member of the public addressing the Board shall be expected to conform to conventional standards of decorum.

Only the Presiding Officer shall have the authority to request that a speaker suspend his or her remarks for exceeding the prescribed time limit or for any other reason

Each member of the public, before addressing the Village Board shall be required to sign in with the Village Clerk before the meeting is called to Order. Members of the public may comment on any matters of public concern or Village business at each regular study session and regular meeting. Comments from the public at a special meeting shall be limited in scope to only those matters of business then under imminent consideration by the Village Board at that special meeting.

Other than during the designated period provided for public participation, the Village Board shall follow the prepared agenda. The members of the Village Board shall enter into the discussion of agenda items in a manner which permits other members of the Village Board, Village staff, and members of the public to hear the proceedings of the Village Board, but shall refrain from interaction with members of the public during business sessions. The Presiding Officer may, in his or her discretion, call on members of the public for information which may assist the Village Board in consideration of any agenda item.