



Village of Rantoul

Ken Calhoun, Member
Brian Schurter, Member
David Sherrick, Chairman

109 East Grove Ave
Rantoul, IL 61866
217-893-5605 ph.
217-893-9556 fax

BOARD OF FIRE AND POLICE COMMISSIONERS

RANTOUL FIRE AND POLICE COMMISSION
Minutes of Quarterly Meeting
Wednesday, October 18, 2017, 1:00 p.m.
Rantoul Municipal Building Conference Room
333 S. Tanner Street, Rantoul, Illinois

Present: Dave Sherrick – Commission Chairman
Ken Calhoun – Commission Member
Brian Schurter – Commission Member
Kathy Kohl – Recording Secretary
Chief Tony Brown – Rantoul Police Department
Lieutenant Alex Meyer – Rantoul Police Department
Lieutenant Jeff Wooten – Rantoul Police Department

1. Chairman Sherrick called the meeting to order at 1:00 p.m.
2. Approve Minutes
 - a. Commissioner Calhoun made a motion to approve the minutes of the regular meeting held Wednesday, July 19, 2017. Commissioner Schurter seconded the motion. Minutes were approved as written.
3. Public Comments
 - a. No public comments.
4. Old Business
 - a. Chairman Sherrick asked if the police department had anything further to discuss on police testing and the eligibility list. Chief Brown said he may have to request the Board of Fire and Police Commissioners to accomplish police applicant testing sooner than expected for a new eligibility list due to the small number remaining on the current eligibility list and with the potential of a couple new hires in the near future. Chief Brown asked the Fire and Police Commission to consider more frequent police testing. Ideally testing should be accomplished annually with a one year list and the option to request a one year extension or elimination of the list if 10 or less applicants remain on the eligibility list. Lt. Wooten said there are only 10 eligible remaining on the current list. Chief Brown also suggested a change in the ordinance allowing him to consider protected minorities for hire whose placement are below the top eight candidates on the eligibility list. Chief Brown said they would need time to explore online testing which might be a better process but would be more costly. Chief Brown stated that annual testing would help to gain the most qualified applicants with the eligibility list capped at the top 25. Lt. Meyer said that within the next five years half the police department will be retired. There is potential for several to submit their intention to retire at any time. Since we are getting to the bottom of the

eligibility list it may be time to consider creating a new eligibility list. At this time the police department prefers to hire from the eligibility list but continues to look at lateral applications. Chairman Sherrick said the commission needs to diversify and change village code regarding protected minorities as Chief Brown suggested. Chief Brown advised he would be interviewing the four remaining applicants on the eligibility list and a couple lateral applicants in the next few weeks as there may be a need to hire as early as December.

5. New Business

- a. Commissioners reviewed the proposed budget. Lt. Wooten said the Fire and Police Commission budget has been short the past couple years in the social security line item under wages. Nothing has ever been budgeted in that line. Commissioner Schurter made a motion to adopt the budget with the addition of \$50 in the Social Security line item. Chairman Sherrick seconded the motion. The Commission voted unanimously to accept the proposed budget with the addition of the \$50 in the social security line item.
- b. Chairman Sherrick asked to set police testing dates. Lt. Meyer said the police department needed to look at recruiting before setting the testing dates. Chief Brown suggested the middle of March as tentative time for testing. Chairman Sherrick said they would decide the test date at the January meeting.

6. Other Business

- a. The next quarterly meeting of the Rantoul Board of Fire and Police Commissioners would normally be scheduled for Wednesday, January 17, 2018. Due to a scheduling conflict on January 17, Commissioner Schurter asked the commissioners to consider meeting on Thursday, January 18, 2018. The commissioners agreed the next quarterly meeting be held on Thursday, January 18, 2018, at 1:00 p.m. in the conference room of the Rantoul Municipal Building.

7. Adjournment

- a. A motion was made by Chairman Sherrick to adjourn the meeting. Commissioner Calhoun seconded the motion. Meeting adjourned at 1:32 p.m.



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BOARD OF FIRE AND POLICE COMMISSIONERS

Proposed FY18-19 Budget (May 1, 2018 – April 30, 2019)

1.	Membership I.F.P.C.A		\$ 400.00
2.	Fall Seminar		
	3 Commissioners	\$450.00	\$1,350.00
	3 Meals	55.00	\$ 165.00
	3 Tolls	6.00	\$ 18.00
	3 Rooms x 1 day	150.00	\$ 450.00
	Mileage	500 Miles x .54	\$ 270.00
3.	Spring Seminar		
	1 Commissioner	\$450.00	\$ 450.00
	1 Meals	55.00	\$ 55.00
	1 Tolls	6.00	\$ 6.00
	1 Room x 1 day	150.00	\$ 150.00
	Mileage	500 Miles x .54	\$ 270.00
4.	Entry Level Testing Spring 2020		
	Entry Level Exam / 100 x \$25.00		\$-----
	News Paper Ads		\$-----
	Blue Line Recruiting		\$-----
	Job Fairs		\$1,000.00
	Recruiting Travel		\$ 300.00
	Print Flyers		\$ 250.00
	Misc. Expenses Recruitment Photos/Materials		\$ 200.00
	Psychological Exam 3 x \$400.00		\$1,350.00
	Physical Exam 3 x \$800.00		\$2,400.00
5.	Sgt. Exam / Promotional Testing Fall 2018		\$2,000.00
	20 x \$100.00		
6.	Lt. Exam / Promotional Testing Fall 2018		\$ 910.00
	7 x \$130.00		
7.	Commissioners Meeting Wages		\$1,300.00
8.	Postage		\$ 350.00
9.	Test Supplies - Pencils, Paper, Stopwatches, Envelopes, Batteries, Clipboards, etc.		\$ 100.00
10.	Seminar, Misc. Books & Manuals		\$ 500.00
11.	Legal Counsel		\$2,000.00
	TOTAL		\$16,244.00



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BOARD OF FIRE AND POLICE COMMISSIONERS

Approved FY18-19 Budget (May 1, 2018 – April 30, 2019)

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2.	Fall Seminar		
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	3 Meals	55.00	\$ 165.00
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	20 x \$100.00		
6.	Lt. Exam / Promotional Testing Fall 2018		\$ 910.00
	7 x \$130.00		
7.	Commissioners Meeting Wages		\$1,300.00
	FICA (Social Security)		\$ 50.00
8.	Postage		\$ 350.00
9.	Test Supplies - Pencils, Paper, Stopwatches, Envelopes, Batteries, Clipboards, etc.		\$ 100.00
10.	Seminar, Misc. Books & Manuals		\$ 500.00
11.	Legal Counsel		\$2,000.00
	TOTAL		\$16,294.00