

RFQ# VRNTL-13-Q-01

AIRPORT CONSULTANT

March 29, 2013

Dear Sir:

Re: Request for Qualifications to Perform Professional Services
Rantoul National Aviation Center
Rantoul, IL

Statement of Qualifications Guidelines

The Village of Rantoul is soliciting statements of qualifications and experience from engineering consultants for the purpose of providing planning, preliminary, design and construction phases including special services for the items indicated in the attached Preliminary Scope of Services at the Rantoul National Aviation Center. The proposed services must be performed and completed in such a manner as to be eligible for funding under the FAA Airport Improvement Program. A qualification based selection process conforming to FAA Advisory Circular 150/5300-14D "Architectural, Engineering and Planning Consultant Services for Airport Grant Projects" (9/30/05) and the IDOT-DOA "Consultant Engineer Selection Procedures - February 2010" manual will be used.

If your firm wishes to be considered for the services referenced above, please submit five (5) copies of the following information by the revised time and date of **2:00 P.M. Friday April 19, 2013** to:

Village of Rantoul
333 S. Tanner St.
Rantoul, IL 61866-0038
Mr. Scot Brandon, Comptroller (217-892-6828); sbrandon@village.rantoul.il.us

1. Name, size and description of firm.
2. Location of main office and office where work will be accomplished.
3. Qualifications and previous experience in airport development with dates at similar airports.
4. Resumes of key personnel assigned to the projects.
5. Names, addresses and telephone numbers of references associated with the previous work experience by your firm.
6. A listing of the Illinois and FAA Great Lakes Region airports worked on by your firm as the prime consultant during the last three years.
7. Provide any additional comments you believe are relevant.
8. Provide Illinois Department of Transportation prequalification for work in Airport Design, Environmental Studies, and Airport Construction Inspection.
9. Ability to meet the required Federal provisions including DBE participation.

Please limit your submittals to 30 pages or less, exclusive of cover sheet and transmittal letter.

Please note that this is NOT a request for proposal. No elaborate or special presentation brochures or cost information are expected at this time. An evaluation of qualified firms will be undertaken following receipt of submittals. Interviews may be required. It is the intent of the Village of Rantoul to select a consultant to perform professional services for a period of five years as a result of this effort.

Sincerely,

Mr. Scot Brandon
Comptroller
Village of Rantoul

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CONSULTANT ENGINEER SCOPE OF SERVICES

**Rantoul National Aviation Center
Rantoul, IL**

The Village of Rantoul desires to select an engineering consultant for the purpose of developing or planning, engineering, design and construction of aviation related projects at the Rantoul National Aviation Center such as the type indicated below. It is the intent of the Village of Rantoul to enter into a retainer contract with a consultant for a 5-year period of time in which some or all of these projects may be developed.

The scope of work to be included in the retainer contract will include, but not be limited to, the following:

1. Land acquisition related services.
2. Obstruction removal of trees/power lines, etc.
 3. Demolition of buildings.
 4. Overlaying, lighting, marking and grooving (when appropriate) of runways, taxiways, aprons and tie-down areas, roads, parking lots, including grading and drainage.
 5. Extending, widening, constructing, lighting and marking of runways, taxiways and aprons, airport access roads and parking lots, T-Hangar areas, runway safety areas, and primary surfaces, including grading, drainage, stabilized shoulders and friction treatment.
6. ALP (Obstruction survey, updates and revisions to the plan).
7. Construction of new Taxiways and Aprons.
8. Noise Mitigation Improvements
9. Additional on-airport road relocations or road vacations.
10. Airport drainage studies; major drainage improvements including possible relocation/restructuring of airport drainage ditches as well as detention/retention ponds.
11. Fencing projects.
12. Relocation and/or design of NAVAIDS and related components.
13. Preparation and update of Exhibit "A".
14. Installation or rehabilitation of airport lighting.
15. Related preparation of environmental assessments.
16. Preparation of project pre-applications/applications and Transportation Improvement Program (T.I.P.) sheets.
17. Appraisal and easement/survey plat preparations.
18. Assistance with the acquisition of maintenance or snow removal equipment including equipment storage building.
19. Terminal building/hangar construction including site development.
20. Extension of municipal utilities to airport development areas.
21. Airport hazard zoning.
22. Wetland delineation/investigation including preparation of mitigation plans and permits.
23. Design and construction for any airfield signage compliance requirements.
24. Storm water runoff permits and control plans.
25. Utility line installations, burials and relocations.
26. Rehabilitation of runways and taxiway pavements.

An agreement for the preliminary, design, construction and special service phases for each project will be entered into independently at the appropriate time.

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