

DRAFT
4/22/20



VILLAGE OF RANTOUL

ANNUAL ACTION PLAN

2019-2020

Amendment #1

Community Development Department
333 S Tanner St.
Rantoul, IL 61866

Projects

AP-35 Projects – 91.220(d)

Introduction

CDBG funds will be used to address the high priority needs identified for the community. **This amendment #1 proposes to allocate the \$203,224 in additional CDBG-CV funds that the Village was awarded thru the CARES Act. These funds will be used to create a new activity titled Economic Development - Small Business Assistance Program to assist businesses with economic losses associated with the COVID-19 pandemic. The amendment would place the entire \$203,224 into the activity titled Economic Development - Small Business Assistance, which is designed to provide business assistance in the form of working capital to facilitate the continued operation of businesses and retention of jobs due to the economic impact of the COVID-19 pandemic.**

Projects

#	Project Name
1	Administration - 2019
2	Owner-Occupied Housing Rehabilitation - 2019
3	Public Services - 2019
4	Infrastructure Improvements - 2019
5	Economic Development – Small Business Assistance

Table 1 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The rationale for allocating investments to assist low-income populations is formed based on the needs as they exist. The Village of Rantoul works to fund a mix of activities that address the needs for housing and non-housing community development needs. Due to limited funding, which creates an obstacle to addressing underserved needs; housing rehabilitation, infrastructure improvements, public service activities, and economic development were identified as the highest priorities for the 2013-2017 Consolidated Plan and this 2019 Annual Action Plan.

AP-38 Project Summary

Project Summary Information

5	Project Name	Economic Development – Small Business Assistance
	Target Area	Village Wide Availability
	Goals Supported	Economic Development
	Needs Addressed	Economic Development
	Funding	CDBG: \$203,224
	Description	This project is to provide business assistance in the form of working capital to facilitate the continued operation of businesses and retention of jobs due to the economic impact of the COVID-19 pandemic.
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	This will be an area benefit activity with financial assistance provided to small businesses that are located in and provide goods and services to the Rantoul community which is predominately low to moderate income.
	Location Description	Villagewide
	Planned Activities	Provide small businesses with financial assistance in the form of working capital to facilitate the continued operation of businesses and retention of jobs due to the economic impacts of the COVID-19 pandemic.



VILLAGE OF RANTOUL ECONOMIC DEVELOPMENT

SMALL BUSINESS STABILIZATION GRANT PROGRAM

GENERAL INFORMATION

The Small Business Stabilization Grant Program is intended to provide working capital to existing small businesses within Rantoul, for the purpose of retaining jobs and keeping businesses operating. The program provides grant funds for working capital with a maximum grant of \$15,000 for a single business.

GENERAL GUIDELINES

- Eligible applicants are owners of locally owned, private, for profit businesses that employ a total of 25 or fewer full-time equivalent employees in Rantoul and that are operated within the Village of Rantoul Corporate Limits. The applicant must be operating legally in accordance with all federal, state and local laws and regulations and current with all Village taxes, fees and licenses.
- Eligible businesses are those that employ a total of 25 or fewer full-time equivalent employees and operate from a physical business building location within the Village of Rantoul Corporate Limits.
- Eligible businesses must have a total of 2 or fewer total locations from which they operate.
- Eligible expenditures of grant funds include working capital (inventory, payroll, lease/mortgage payments, utilities).
- Funds will be awarded as program budget allows. It is anticipated that a total of approximately \$300,000 in funds will be budgeted for this program.
- The amount the program is able to approve will not always be equal to the maximum grant amount due to the availability of funds.

APPLICATION PROCESS

Contact Village Economic Development staff at (217) 892-6801 to discuss the needs of your business, review the program and get any questions answered. The program application **WILL BE ACCESSIBLE ON THE VILLAGE'S WEBSITE BEGINNING MAY 13TH AND APPLICATIONS WILL BE DUE BY MAY 21ST.**

Submit completed grant application in its entirety to the Village via email econdev@myrantoul.com. An application will only be accepted and reviewed after receipt of all application materials listed here:

- Completed grant application form
- Businesses financial statements (most recent available)
- Businesses federal tax return (most recent 2 years)
- Previous four weeks of payroll or other documents showing history of employees on payroll as of the application submission date

Each application will be individually evaluated and approved applications and grant amounts determined. Once an application is approved an award letter will be issued and grant agreement executed and grant funds will be disbursed as quickly as possible.